

**THESE MEETING MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE DISABILITY ADVISORY COMMITTEE**

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REGULAR MEETING OF THE
DISABILITY ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

December 10, 2025
6:30 P.M.

Call To Order & Roll Call

The regular meeting of the Culver City Disability Advisory Committee was called to order at 6:32 P.M. at the Senior Center.

Members Present: Marie Albertson, Chair
Yu-Ngok Lo, Vice Chair
Jessica Burnett, Member
Robin Langman, Member
Shellena Leftridge, Member
Marcy Sookne, Member
Robyn Tenensap, Member

Absent: Suleman Adeyemi, Member
Janice Goldhaber, Member

Staff Present: Adam Ferguson, Deputy Director of Parks,
Recreation and Community Services
Jill Thomsen, Recreation and Community
Services Supervisor
Mike Odunze, Recreation and Community
Services Coordinator
Nick Adams, Recreation and Community
Services Specialist

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Pledge of Allegiance

Member Burnett led the Pledge of Allegiance.

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Public Comment for Items NOT On the Agenda

Chair Albertson invited public comment.

Adam Ferguson, Deputy Director of Parks, Recreation and Community Services, indicated that no requests to speak had been received.

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Receipt of Correspondence

Adam Ferguson, Deputy Director of Parks, Recreation and Community Services, indicated that no correspondence had been received.

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Consent Calendar

Item C-1

DAC - Approval of the Minutes for the Disability Advisory Committee Regular Meeting of October 8, 2025

MOVED BY MEMBER TENENSAP AND SECONDED BY MEMBER SOOKNE THAT THE DISABILITY ADVISORY COMMITTEE APPROVE MINUTES FOR THE REGULAR DISABILITY ADVISORY COMMITTEE MEETING OF OCTOBER 8, 2025.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALBERTSON, BURNETT, LANGMAN, LEFTRIDGE, LO,
SOOKNE, TENENSAP
NOES: NONE
ABSENT: ADEYEMI, GOLDHABER

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

DAC - Receipt and Filing of the Report Regarding the Parks, Recreation and Community Services Department's (PRCS) Programming for Disability Awareness Month

Chair Albertson introduced the item.

Mike Odunze, Recreation and Community Services Coordinator, provided a summary of the material of record with special thanks extended to supporters, sponsors and volunteers.

Discussion ensued between staff and Committee Members regarding appreciation to DAC Members for their volunteer efforts.

MOVED BY MEMEBR TENENSAP AND SECONDED BY MEMBER BURNETT THAT THE DISABILITY ADVISORY COMMITTEE RECEIVE AND FILE THE REPORT REGARDING DISABILITY AWARENESS MONTH.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALBERTSON, BURNETT, LANGMAN, LEFTRIDGE, LO,
SOOKNE, TENENSAP

NOES: NONE

ABSENT: ADEYEMI, GOLDHABER

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Item A-2

DAC - (1) Drafting of a Disability Advisory Committee Biannual Report to the City Council, Including Accomplishments During the Period July Through December 2025, and Update on Upcoming Plans for January - June 2026; (2) Authorization of Transmittal of the Report to the City Council; and (3) If Desired, Selection of Member to Deliver an Update Directly from the DAC at an Upcoming City Council Meeting

Adam Ferguson, Deputy Director of Parks, Recreation and Community Services, provided a summary of the material of record.

Discussion ensued between staff and Committee Members regarding support for items included in the draft; clarification on terminology; consensus that the Chair speak in support of the letter at the City Council meeting; and staff agreement to provide the date of the City Council meeting when available.

MOVED BY MEMBER SOOKNE AND SECONDED BY MEMBER LANGMAN THAT THE DISABILITY ADVISORY COMMITTEE:

1. DRAFT A DISABILITY ADVISORY COMMITTEE BIENNIAL REPORT TO THE CITY COUNCIL INCLUDING ACCOMPLISHMENTS DURING THE PERIOD JULY THROUGH DECEMBER 2025, AND AN UPDATE ON UPCOMING PLANS FOR JANUARY THROUGH JUNE 2026; AND,
2. AUTHORIZE TRANSMITTAL OF THE REPORT TO THE CITY COUNCIL; AND,
3. SELECT THE CHAIR TO DELIVER AN UPDATE DIRECTLY FROM THE DAC AT AN UPCOMING CITY COUNCIL MEETING WITH OTHER COMMITTEE MEMBERS TO ATTEND IF AVAILABLE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALBERTSON, BURNETT, LANGMAN, LEFRIDGE, LO,
SOOKNE, TENENSAP
NOES: NONE
ABSENT: ADEYEMI, GOLDBABER

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Item A-3

(1) Approval of a Letter from the Disability Advisory Committee to the Culver City Rotary Club; and (2) Authorization of Transmittal of the Letter to the Intended Recipient

Adam Ferguson, Deputy Director of Parks, Recreation and Community Services, read the proposed letter to the Culver City Rotary Club.

Moved by Vice Chair Lo and seconded by Member Leftridge that the Disability Advisory Committee approve the letter from the DAC to the Culver City Rotary Club as submitted.

Discussion ensued between staff and Committee Members regarding agreement to have the letter sent from the entire DAC rather than one person on behalf of the subcommittee.

Member Tenensap proposed a substitute motion to amend the letter to reflect that it is from the entire Committee.

MOVED BY MEMBER TENENSPAF AND SECONDED BY MEMBER LANGMAN THAT THE DISABILITY ADVISORY COMMITTEE:

1. APPROVE THE LETTER AS AMENDED FROM THE DAC TO THE CULVER CITY ROTARY CLUB; AND,
2. AUTHORIZE TRANSMITTAL OF THE LETTER TO THE INTENDED RECIPIENT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALBERTSON, BURNETT, LANGMAN, LEFTRIDGE, LO,
SOOKNE, TENENSAP
NOES: NONE
ABSENT: ADEYEMI, GOLDHABER

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Item A-4

DAC - Receipt and Filing of Updates from the Members of the Disability Advisory Committee Ad Hoc Subcommittees

Chair Albertson reported that the 2028 Summer Olympics Preparation Ad Hoc Subcommittee had not met.

Jill Thomsen, Recreation and Community Services Supervisor, reported that she had met with the Architectural Barriers Ad Hoc Subcommittee comprised of Vice Chair Lo and Member Burnett; she noted that the presentation would be held at 6:30 p.m. on February 11, 2026, before the regular meeting; and mentioned that the Subcommittee had discussed marketing.

Discussion ensued between staff and Committee Members regarding communication with the Chamber of Commerce once a flyer has been created; pending approval by the Planning Department; the importance of Committee participation and assistance in spreading the word; and staff agreed to communicate with Subcommittee Members.

No updates were available from the AARP Age-Friendly Communities Culver City Action Plan Ad Hoc Subcommittee, the Disability Awareness Month Ad Hoc Subcommittee, or the People-First Language, Disability Etiquette Staff Training Ad Hoc Subcommittee.

Member Sookne reported that the Disability Awareness Letter Writing Ad Hoc Subcommittee had created one more letter that was approved for transmittal and she agreed that it should not have had her name on it.

Member Langman moved to receive and file the updates and Vice Chair Lo seconded the motion.

Additional discussion ensued between staff and Subcommittee Members regarding the need to disband the Disability Awareness Letter Writing Ad Hoc Subcommittee as the purpose had been fulfilled; the ability to bring the subcommittee back next year; and creation of a different subcommittee to write thank you letters for the architectural barriers event.

MOVED BY MEMBER LANGMAN AND SECONDED BY VICE CHAIR LO THAT THE DISABILITY ADVISORY COMMITTEE: RECEIVE AND FILE UPDATES FROM THE MEMBERS OF THE DISABILITY ADVISORY COMMITTEE AD HOC SUBCOMMITTEES.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALBERTSON, BURNETT, LANGMAN, LEFTRIDGE, LO,
SOOKNE, TENENSAP
NOES: NONE
ABSENT: ADEYEMI, GOLDHABER

MOVED BY MEMBER SOOKNE AND SECONDED BY MEMBER TENENSAP THAT THE DISABILITY ADVISORY COMMITTEE: DISBAND THE DISABILITY AWARENESS LETTER WRITING AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALBERTSON, BURNETT, LANGMAN, LEFTRIDGE, LO,
SOOKNE, TENENSAP
NOES: NONE
ABSENT: ADEYEMI, GOLDHABER

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**DAC - Receipt and Filing of the Disability Advisory Committee
2025/2026 Meeting Calendar and the Upcoming Agenda Items
List, With Adjustments, If Any**

Adam Ferguson, Deputy Director of Parks, Recreation and Community Services, provided a summary of the material of record.

Discussion ensued between staff and Committee Members regarding clarification that the February 11, 2026, meeting would be considered a special meeting since the time had been changed to be immediately following the presentation.

MOVED BY MEMBER TENENSAP AND SECONDED BY MEMBER SOOKNE THAT THE DISABILITY ADVISORY COMMITTEE: RECEIVE AND FILE THE DAC 2025/2026 MEETING CALENDAR AND THE UPCOMING AGENDA ITEMS LIST.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ALBERTSON, BURNETT, LANGMAN, LEFTRIDGE, LO,
SOOKNE, TENENSAP

NOES: NONE

ABSENT: ADEYEMI, GOLDHABER

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Public Comment for Items NOT On the Agenda (Continued)

Chair Albertson invited public comment.

Adam Ferguson, Deputy Director of Parks, Recreation and Community Services, indicated no requests to speak had been received.

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Items from Disability Advisory Committee Members/Staff

Jill Thomsen, Recreation and Community Services Supervisor, thanked Committee Members for their hard work noting that it was the last meeting of the year, and she expressed appreciation to Recreation and Community Services Coordinator Mike Odunze and Recreation Specialist Nick Adams for their hard work during Disability Awareness Month.

Member Sookne extended special thanks to Recreation Specialist Nick Adams for his responsiveness to her requests for assistance during Disability Awareness Month.

Mike Odunze, Recreation and Community Services Coordinator, wished everyone Happy Holidays and a Happy New Year.

Committee Members wished everyone Happy Holidays and Happy New year.

Adam Ferguson, Deputy Director of Parks, Recreation and Community Services, expressed gratitude to Committee Members for their patience as he had to step in to cover the meeting.

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Adjournment

There being no further business, at 7:27 P.M., the Disability Advisory Committee adjourned to a meeting to be held on Wednesday, February 11, 2026, at 6:30 P.M.

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Jesse Roth
SECRETARY of the Culver City Disability Advisory Committee
Culver City, California

APPROVED

Marie Albertson
CHAIR of the Disability Advisory Committee,
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date