

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 04/07/08		Item Number: <u>C-7</u>	
AGENDA ITEM: Approval of an Amendment to the Professional Services Agreements with Nickerson Company and APD Consultants for General Public Works Inspection Services.			
Contact Person/Dept: Mate Gaspar/PW		Phone Number: (310) 253-5602	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Public Notification: Master Notification List (04/02/08) and Nickerson Company and APD Consultants via telephone (04/02/08)			
Department Approval: Charles D. Herbertson (03/27/08)		City Attorney Approval: Carol Schwab (by H. Baker) (04/02/08)	
Fiscal Impact Review: Jeff Muir (by N. Kimball) (04/02/08)		City Manager Approval: Jerry B. Fulwood (04/02/08)	

RECOMMENDATION:

Staff recommends the City Council approve an amendment to the professional services agreements with Nickerson Company and APD Consultants to support the Public Works Department/Engineering Division for general public works inspection, for an aggregate not-to-exceed amount of \$100,000 with the agreements expiring on June 30, 2009.

BACKGROUND:

The Public Works Department/Engineering Division operating budget includes consultant support for general public works inspection. There has been a marked increase in the number of large projects in the private development sector such as Fox Hills Mall renovation/expansion, Sony Studios new office buildings and parking structure adjacent to Culver Boulevard and Motor Avenue, and Culver Studios expansion. Also there are potential projects such as the Entrada project (subject to pending City Council action), 9900 Culver Boulevard development, and other redevelopment projects. All these projects include new sewer installations to serve the developments. Each private development paid or will pay sewer facilities charges and inspection charges for the new sewer construction. In order to provide effective and efficient public works inspection services on these large projects, utility companies' work, and other private development, it is proposed that consultant inspection services continue to supplement the existing full time public works inspector. This arrangement has worked successfully over the past three fiscal years and it is recommended that it continue for the fourth fiscal year.

DISCUSSION:

City of Culver City, California
City Council Agenda Item Report

On September 24, 2007, the City Council approved amending the existing contract with Nickerson Company and awarding a new contract with APD Consultants for general public works inspection services. Staff has utilized Nickerson Company to provide the inspection services at \$80 an hour. Vern Nickerson of Nickerson Company of Manhattan Beach, a retired Culver City Senior Public Works Inspector, has been conducting these general public works inspections. He has successfully conducted all of the public works inspection services on the Symantec project. Another company, APD Consultants, has inspectors available that have experience in municipal inspection services. They are available on-call for immediate support. Their billing rate is \$85 an hour. Also both Nickerson Company and APD Consultants have City Council approved contracts to provide support for construction management and inspection services for the capital improvement program.

The approved \$65,000 in the operating budget this fiscal year for consulting inspection services will be exhausted this month. In order to provide sufficient funding to the end of the fiscal year and secure contract extensions with the favorable hourly rates until the end of the next fiscal year, Staff is recommending extending the professional services agreements with Nickerson Company and APD Consultants, respectively, for the general public works inspection services. The proposed agreements will expire on June 30, 2009. The agreements will share an aggregate not-to-exceed cost of \$100,000. The City retains the right to terminate the agreement upon thirty days' notice at any time during the term of agreement. Also, the City will have the right to contract with other inspectors when it is in the City's best interest.

FISCAL ANALYSIS:

Nickerson Company's hourly rate charge for public works inspection services is \$80 an hour. APD Consultants hourly rate charge for public works inspection services is \$85 an hour. \$25,000 of the total \$100,000 aggregate amount of the agreements is needed for the remainder of this fiscal year and is proposed to be funded through the sewer enterprise fund (20466100.619800, which has sufficient funding...The remainder of the contract (\$75,000) will be considered in the proposed 2008-09 budget and is proposed to be funded 50% in the Public Works Department - Engineering Division operating budget (i.e. \$37,500 in 10160500) and 50% in the Sewer Fund (i.e. \$37,500 in 20466100).

Per the adopted fee resolution, Public Works charges inspection fees to the applicants to offset the cost of using these contract inspection services. .

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City Council Agenda Item Report

MOTIONS:

That the City Council:

1. Approve amendments to the professional services agreements with Nickerson Company and APD Consultants, for general public works inspection services for a total aggregate not-to-exceed cost of \$100,000, expiring on June 30, 2009.
2. Authorize the City Attorney to review/prepare the necessary documents and authorize the City Manager to execute such documents on behalf of the City.