

**City of Culver City, California
Agenda Item Report**

Meeting Date: February 25, 2013		Item Number: A-2	
CITY COUNCIL AGENDA ITEM: Appointment of Members to the Finance Advisory Committee.			
Contact Person/Dept.: Jeremy Green/City Clerk's Office		Phone Number: (310) 253-5859	
Fiscal Impact: Yes ☐ No ☒ [X]		General Fund: Yes ☐ No ☒ [X]	
Public Hearing: ☐ []		Action Item: ☒ [X] Attachments: ☒ [X]	
Commission Action Required: Yes ☐ No ☒ [X]		Date: _____	
Public Notification: Meetings and Agendas – City Council (02/19/13), Applicants (02/12/13).			
Department Approval: Martin R. Cole (02/18/13)		City Attorney Approval: Carol Schwab (by H. Baker) (02/19/13)	
Chief Financial Officer Approval: Jeff Muir (02/19/13)		City Manager Approval: John M. Nachbar (02/19/13)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council appoint members to the Finance Advisory Committee. <u>BACKGROUND:</u> At the meeting of October 22, 2012, based on direction provided at the meeting on October 8, 2012, the City Council adopted Resolution 2012-R-094, establishing the Finance Advisory Committee (FAC) and approving its Bylaws. Consistent with the Bylaws, the FAC shall consist of up to nine members appointed by the City Council as follows: three seats for Culver City residents; three seats for members of the Culver City business community; one seat representing the staff level bargaining groups (Culver City Employees Association, Culver City Firefighters, Culver City Police Officers Association); one seat representing the management level bargaining groups (Culver City Management Group, Culver City Fire Management, Culver City Police Management); and one seat representing the Culver City Unified School District (CCUSD). The CCUSD representative shall be appointed by the CCUSD Board, and shall not be an elected member of the Board. The City Council shall have final approval of the CCUSD appointment. Initially, one (1) Resident Member, one (1) Business Community member, both labor representatives and the member appointed by the CCUSD shall serve until June 30, 2014 with the remaining seats serving until June 30, 2016. Thereafter, the Resident			

City of Culver City, California Agenda Item Report

Members, Business Community Members and CCUSD Member shall serve four year overlapping terms. The Labor Representatives shall serve two year terms.

Meetings are proposed to take place on a monthly basis on the 2nd Wednesday of the month at 7:00 PM. Because the FAC addresses continuing subject matter, the FAC shall be subject to the Brown Act.

DISCUSSION:

Upon establishment of the FAC, the City Clerk's Office posted the vacancies and took the following steps to notify the public of the opportunity to submit applications:

- Advertisements ran in the Culver City News for eight weeks from November 22, 2012 - January 10, 2013.
- Advertisements ran in the Culver City Observer for eight weeks from November 22, 2012- January 10, 2013.
- Advertisement ran on www.TheFrontPageOnline.com website from November 27, 2012-January 17, 2013.
- Notice was posted on the City's web site starting on November 22, 2013.
- Notice was sent via email through *GovDelivery* weekly from November 22, 2012 – January 10, 2013.

The application period ended on Thursday, January 17, 2013 at 5:00 PM.

A total of twenty-four (24) people submitted timely applications indicating an interest in serving on the FAC. Of the 24 applicants, 2 are eligible for the business seats only, 8 are eligible for either a resident or business seat and did not indicate a preference for which seat they would like to apply, and 14 are either eligible only for the resident seats or only wished to be considered for the resident seats. Complete details are included on the Applicant List and Eligibility/Preference Table (Attachment 1.)

For the staff and management level bargaining seats, the different groups met and determine amongst themselves, who would be the representative to be considered for appointment this evening.

Staff Level Bargaining Group Seat: the Culver City Employees Association (CCEA), Culver City Firefighters (CCF), and Culver City Police Officers Association (CCPOA) met and agreed that the Representative for the first rotation would be Desmond Burns (representing CCEA).

Management Level Bargaining Group Seat: The Culver City Management Group (CCMG), Culver City Fire Management (CCFM), and Culver City Police

City of Culver City, California Agenda Item Report

Management (CCPM) met and agreed that the representative for the first rotation would be Allan Azran (representing CCPM).

CCUSD Seat: The CCUSD Board has nominated Mr. Sean Kearney, CCUSD Director of Fiscal Services, for appointment by the City Council.

Consistent with the Bylaws, the City Council may determine to appoint up to three resident representatives and up to three business community representatives. Further, the City Council may determine to appoint the representatives proposed by the staff level bargaining groups, the management level bargaining groups, and the CCUSD or may determine to leave any or all of those seats vacant.

FISCAL ANALYSIS:

The cost for advertisements totaled \$5,400, which were paid through the City Clerk's Office "Advertising and Public Relations" account (10111100.517300). For new appointments to the FAC, individuals who have not already completed AB 1234 Ethics training must do so, along with Brown Act training. Sufficient funds for training shall be included in the Non-Departmental Division of the City Manager's Proposed Budget for Fiscal Year 2013/2014.

ATTACHMENTS:

1. Applicant List and Eligibility/Preference Table
2. Copies of all applications (with personal information redacted)

MOTION:

That the City Council:

1. Appoint _____ to fill Resident Office #1 for a term, expiring June 30, 2016;
2. Appoint _____ to fill Resident Office #2 for a term expiring June 30, 2016;
3. Appoint _____ to fill Resident Office #3 for a term expiring June 30, 2014;
4. Appoint _____ to fill Business Community Office #1 for a term, expiring June 30, 2016;
5. Appoint _____ to fill Business Community Office #2 for a term expiring June 30, 2016;
6. Appoint _____ to fill Business Community Office #3 for a term expiring June 30, 2014;

City of Culver City, California
Agenda Item Report

7. Appoint Desmond Burns to fill the Staff Level Bargaining Group Office for a term expiring June 30, 2014;
8. Appoint Allan Azran to fill the Management Level Bargaining Group Office for a term expiring June 30, 2014; and
9. Appoint Sean Kearney to fill the CCUSD Office for a term expiring June 30, 2014.