

***These Meeting Minutes are not official until approved by
the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE
CULVER CITY PARKS, RECREATION
AND COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

June 7, 2022
7:00 P.M.

Call to Order & Roll Call

Chair Heineman called the regular meeting of the Parks, Recreation and Community Services (PRCS) Commission to order at 7:00 P.M. in Mike Balkman Council Chambers at City Hall.

Present: Kay Heineman, Chair
William Rickards, Vice Chair
Khary Cuffe, Commissioner
Scott Zeidman, Commissioner
Palvi Mohammed, Commissioner

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Pledge of Allegiance

Adam Ferguson, Associate Analyst, led the Pledge of Allegiance.

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Items from Members/Staff

Armando Abrego, Parks, Recreation and Community Services Director, acknowledged the last PRCS Commission meeting of Chair Heineman; thanked her for her service; and he discussed staffing changes in the department.

Commissioner Cuffe received clarification regarding open positions and information available on the City website.

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Public Comment - Items Not on the Agenda

Chair Heineman invited public comment.

The following members of the public addressed the Commission:

Jay Coury discussed the popularity of pickleball courts in the City and requested an agendaized discussion of dedicated pickleball courts at the August Commission meeting.

Discussion ensued between staff and Commissioners regarding consensus to agendaize a discussion of dedicated pickleball courts at the August meeting; including the paddle tennis players in the process; better sharing of existing space; staff research; new technology; and community buy-in.

Karim Sahli discussed participation of the National Rifle Association (NRA) at the upcoming Fiesta La Ballona Festival; the history of not staffing the NRA booth at the Festival; he wanted the NRA excluded from the festival; he felt the organization was not suitable for a family festival; noted the breach of contract in 2021; and he asserted that he would get lawyers involved if the City does not take action.

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Receipt of Correspondence

Patricia Mooney, Senior Management Analyst, indicated that no correspondence had been received.

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Consent Calendar

Item C-1

PRCSC - Approval of the Minutes for the Joint Meeting of the Culver City Finance Advisory Committee and the Parks, Recreation and Community Services Commission Meeting of January 12, 2022

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY VICE CHAIR RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE JOINT MEETING OF THE CULVER CITY FINANCE ADVISORY COMMITTEE AND THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MEETING OF JANUARY 12, 2022.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, MOHAMMED, RICKARDS
NOES: NONE
ABSTAIN: CUFFE, ZEIDMAN

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Item C-2

**PRCSC - Approval of the Minutes for the Regular Parks,
Recreation and Community Services Commission Meeting of April
5, 2022**

Commissioner Mohammed noted a typographical error and staff agreed to make the correction.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY VICE CHAIR RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MEETING OF APRIL 5, 2022 AS CORRECTED.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CUFFE, HEINEMAN, RICKARDS, ZEIDMAN
NOES: NONE
ABSTAIN: MOHAMMED

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

**PRCSC - Receipt and Filing of the Parks, Recreation and
Community Services Department's Celebration of May 2022 as
Older Americans Month**

Jill Thomsen, Recreation and Community Services Manager, presented a report regarding the Parks, Recreation and

Community Services Department's Celebration of May 2022 as Older Americans Month.

Discussion ensued between staff and Commissioners regarding a request for videos to be provided as part of the Commission report; videos available on social media; appreciation for the proclamation given; and clarification that Dr. Janet Hoult had been named Senior of the Year.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT ON THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT'S CELEBRATION OF MAY 2022 AS OLDER AMERICANS MONTH.

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Item A-2

PRCSC - Receipt and Filing of the Report Regarding the Parks, Recreation and Community Services Department's Celebration of May 2022 as National Water Safety Month

Francisca Castillo, Recreation and Community Services Manager, provided a report regarding National Water Safety Month activities.

Discussion ensued between staff and Commissioners regarding movie night; the location; snacks; the shortage of lifeguards; the Junior Life Guard program; competitive pay rates; and certification.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE REPORT REGARDING THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT'S CELEBRATION OF MAY 2022 AS NATIONAL WATER SAFETY MONTH.

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Item A-3

PRCSC - Receipt and Filing of the Report Regarding the Parks, Recreation and Community Services Department Fiscal Year 2022/2023 Proposed Budget Presentation

Armando Abrego, Parks, Recreation and Community Services Director, provided a budget overview; discussed enhancements; CIP (Capital Improvement Project) requests; collaboration with other departments; staffing; and social media engagement.

Discussion ensued between staff and Commissioners regarding the letter submitted by the Commission; the budget timeline; staffing; changes to position titles and duties; cross training; managing shortages of Irrigation Specialists; part time vs. full-time positions; the challenging hiring environment; making a stronger investment in Parks Department personnel; SB 1383; the unfunded mandate from the state; the timeline for compliance; training; mixed-use sports fields; needs of the soccer communities; disappointment that a request was not put in for the Parks and Recreation Facilities Master Plan; aging infrastructure; pushing for Commission requests to be heard; getting back to pre-pandemic conditions; internal discussions; staff capacity; research to move forward; demand for upgrading facilities; careful consideration in making budget requests; increased demand; appreciation for staff explanations; strategic decisions; collecting assessment data on community needs; family needs; keeping things in mind even though they do not appear in the budget; holding on to notions of planning; continuing to focus on meeting community needs; patience; transitions in the department; ensuring that items are thoroughly vetted; the importance of community engagement; detailed information included in the Request for Proposals (RFP); appreciation that the Senior Center will finally get new chairs; the rotating marquee project at the Veterans Memorial Building; funding; community challenges; staffing; finding a balance; shared community resources; choices made for CIPs; and execution of projects in a timely manner.

MOVED BY COMMISSIONER CUFFE, SECONDED BY COMMISSIONER ZEIDMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE REPORT REGARDING THE 2022-2023 PARKS, RECREATION AND COMMUNITY SERVICES PROPOSED BUDGET PRESENTATION.

Item A-4

(1) Review and Finalization of the Draft Memo to the City Council Regarding Homeless Encampments in Culver City's Public Spaces; and (2) Authorization of Transmittal of the Memo to the City Council

Patricia Mooney, Senior Management Analyst, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding a similar letter from the Culver City Senior Citizens Association to the City Council; alignment with other departments; whether a statement is being made, or a strategy is being put forward; an ordinance recently passed by Los Angeles prohibiting encampments within 500 feet of schools; alignment with other jurisdictions; consistent feedback that people are afraid to come to the Senior Center; real or perceived danger; authorization for a 24-hour security guard; the recent clean-up of the area; notice posted and the legally defined process followed; support of the Culver City Senior Citizens Association; the motel project; and support for prioritizing alternate locations for those living in the homeless encampment at the Senior Center.

MOVED BY VICE CHAIR RICKARDS, SECONDED BY COMMISSIONER CUFFE AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION REVIEW AND FINALIZE THE DRAFT MEMO TO THE CITY COUNCIL REGARDING HOMELESS ENCAMPMENTS IN CULVER CITY'S PUBLIC SPACES AND AUTHORIZE THE TRANSMITTAL OF THE MEMO TO THE CITY COUNCIL.

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Item A-5

[Standing Item; Any or All of the Following Actions, if Desired] (1) Receipt and Filing of Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees; (2) Formation of New and/or

**Dissolution of Existing Ad Hoc Subcommittee(s); and, (3)
Appointment of Two Commissioners to Newly-Formed Ad Hoc
Subcommittee(s)**

Discussion ensued between staff and Commissioners regarding waiting for the installation of a new Commissioner before creating new subcommittees.

Chair Heineman discussed vandalism and time spent addressing issues related to the pool tables vs. time spent on everything else at the Senior Center, and she discussed resuming food service in the cafeteria.

Commissioner Mohammed indicated nothing to report from the Ad Hoc Subcommittee on the Municipal Code Review.

Discussion ensued between staff and Commissioners regarding apologies from the City Attorney that the item has not been addressed; staff workload; items requiring immediate attention; length of time the item has been outstanding; and work already put in on the item.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE UPDATES FROM THE REPRESENTATIVE APPOINTEES TO OUTSIDE ASSOCIATIONS AND CITY COMMITTEES.

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Item A-6

PRCSC - [Standing Item] (1) Review the Parks, Recreation and Community Services Commission 2022 Meeting Calendar and the Upcoming Agenda Items List and Make Adjustments, if Necessary; (2) Discuss Topics for Inclusion in the Next PRCS Commission Report to the City Council; and, (3) Receipt and Filing of the Report

Discussion ensued between staff and Commissioners regarding adding a discussion of pickleball to the August meeting; consideration of scheduling a park tours at a future meeting; consideration of holding Commission meetings in the parks again; applications received for the open Commission position; the report on Parks Make Life Better Month; the biannual report to the City Council; receive a report on Fiesta La Ballona and

the Culver City After School Program; City Council approval of the budget on June 27; the contract extension for Marina Landscaping; an assessment of the adopted budget at the July Commission meeting; clarification that no changes to the meeting schedule were needed; and clarification regarding information to be provided by staff at the July meeting regarding pickleball courts.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION 2022 MEETING CALENDAR AND THE UPCOMING AGENDA ITEMS LIST WITH ADJUSTMENTS.

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Public Comment - Items Not on the Agenda

Chair Heineman invited public comment.

Adam Ferguson, Associate Analyst, indicated that no requests to speak had been received.

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Items from Commissioners/Staff

Commissioner Zeidman discussed comments made earlier in the meeting threatening a lawsuit regarding inclusion of a specific vendor at Fiesta La Ballona.

Discussion ensued between staff and Commissioners regarding purview of the Commission; the stance of the City regarding the issue; consistent application of rules; the Fiesta La Ballona Committee; City Council purview; clarification that the Commission has no direct oversight of the Fiesta La Ballona but can take a position; and appreciation to Chair Heineman with an invitation for her to return to the next meeting for a celebration of her service to the Commission.

Commissioner Mohammed thanked the City for hosting the well-organized voting process at Vets.

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Adjournment

There being no further business, at 8:53 P.M., the Parks, Recreation and Community Services Commission adjourned to a regular meeting to be held on Tuesday, July 5, 2022.

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Patricia A. Mooney
SECRETARY of the Parks, Recreation and
Community Services Commission

APPROVED _____

CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date