

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE  
CULVER CITY BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

REGULAR MEETING OF THE  
CULVER CITY BICYCLE AND  
PEDESTRIAN ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

July 20, 2023  
6:00 P.M.

**Call To Order & Roll Call**

Vice Chair Morgan called the regular meeting of the Culver City Bicycle and Pedestrian Advisory Committee to order at 6:05 P.M. in the Patacchia Meeting Room at City Hall and via Webex.

**Members Present:** Travis Morgan, Vice Chair  
Joel Falter, Member  
Jack Galanty, Member  
Greg Maron, Member  
Dane Twichell, Member  
Michelle Weiner, Member

**Absent:** George Montgomery, Chair  
Sophia Lowey, Member  
Dorothy Sadd, Member

**Staff Present:** Diana Chang, Chief Transportation Officer  
Yanni Demitri, Public Works Director  
Andrew Maximous, Mobility & Traffic  
Engineering Manager  
Thomas Check, Senior Traffic Engineer  
Alicia Ide, Management Analyst

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**Pledge of Allegiance**

The Bicycle and Pedestrian Advisory Committee recited the Pledge of Allegiance.

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**Items from Members**

Vice Chair Morgan reported that a Ciclavia sponsored event would be taking place on July 23 on Venice Boulevard in Los Angeles.

Member Galanty noted the need for proper signage on the Culver Boulevard median during construction.

Discussion ensued between staff and Committee Members regarding length of the project; a leak underground that created sinkholes; an improperly programmed pump that caused the issue; and Committee consensus to agendize a discussion of the item.

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**Items from Staff**

Alicia Ide, Management Analyst, indicated that she would hold administrative items to the end of the meeting.

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**Public Comment for Items NOT On the Agenda**

Vice Chair Morgan invited public comment.

The following member of the public addressed the Committee:

David Coles questioned what a reasonable timeframe was to expect items to be agendized noting that he had requested several items to be put on the agenda including adding a signalized pedestrian crossing between the Shake Shack and Kay and Dave's, and adding a gate for a connection to the Ballona Creek Bike Path at Ince; he received clarification that both items were part of items on the current agenda; and he expressed concern that it was not apparent that the items were on the agenda.

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**Receipt of Correspondence**

Alicia Ide, Management Analyst, indicated that no correspondence had been received.

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**Consent Calendar Items**

Member Twichell moved to approve Consent Items C-1 and C-2 and Member Weiner seconded the motion.

Alicia Ide, Management Analyst, indicated that the vote on the motion would need to be taken after the swearing in of new Committee Members after Item A-1.

Item C-1

**Approval of Minutes of the Bicycle and Pedestrian Advisory Committee Special Meeting of April 20, 2023**

THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE APPROVE MINUTES OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE SPECIAL MEETING OF APRIL 20, 2023.

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Item C-2

**Approval of Minutes of the Bicycle and Pedestrian Advisory Committee Special Meeting of June 15, 2023**

THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE APPROVE MINUTES OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE SPECIAL MEETING OF JUNE 15, 2023.

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**Action Items**

Item A-1

**(1) Oath of Office for New and/or Re-Appointed Members of the Bicycle & Pedestrian Advisory Committee for 2023-24; and (2) Recognition of 2022-23 Members Not Returning**

New and continuing Committee Members and staff introduced themselves.

Alicia Ide, Management Analyst, encouraged anyone with questions about the Brown Act, agenda items, or process to contact staff; she cautioned Members against copying other Committee Members on email or speaking with each other regarding Committee topics outside of meetings; discussed ethics training; and she reported that Jack Galanty and Dorothy Sadd had taken their oaths earlier during training.

Vice Chair Morgan administered that Oath of Office to Greg Maron, Dane Twichell, and Joel Falter, and he recognized outgoing Members.

Robyn Tenensap asked that the BPAC keep up the good work and she reminded everyone to always keep those with disabilities in mind.

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**Consent Calendar Items**

(Continued)

Alicia Ide, Management Analyst, indicated that the vote for Consent Items still needed to be taken.

MOVED BY MEMBER TWICHELL AND SECONDED BY MEMBER WEINER THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE APPROVE ITEMS C-1 AND C-2.

THE MOTION TO APPROVE ITEMS C-1 AND C-2 CARRIED BY THE FOLLOWING VOTE:

AYES: GALANTY, MORGAN, TWICHELL, WEINER  
NOES: NONE  
ABSENT: LOWEY, MONTGOMERY, SADD  
ABSTAIN: FALTER, MARON

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Item A-2

**Receive Update and Discuss Current and Proposed Project Along Ince Boulevard**

Yanni Demitri, Public Works Director, provided a summary of the material of record regarding opening a Ballona Creek Bike Path gate at Ince.

Discussion ensued between staff and Committee Members regarding ensuring that ramps have landing areas; steep inclines; acceptable slopes for bike ramps; the trade-off in terms of time and funding; the negotiation process with the developer who owns the land; staff time; grants; determining what gets put aside in order to move the project forward; other parts of the City that need to be addressed; assurances that nothing would be delayed by moving forward with the project; additional staff hired and increased bandwidth to address issues; a request to have a meeting to provide input before decisions are made; unresolved issues with MOVE Culver City; to consider disabilityies; design submittals; the owner on both sides of the Creek; the proposed bridge; the ramp project; and bike infrastructure project funding.

Andrew Maximous, Mobility & Traffic Engineering Manager, discussed the Ince and Lucerne project; construction bids; the proposed timeline; preservation of parking spaces; and addressing Canfield and Culver.

Discussion ensued between staff and Committee Members regarding prioritization of projects.

Vice Chair Morgan invited public comment.

The following members of the public addressed the Committee:

David Coles expressed appreciation for progress being made; discussed history of the Lucerne and Ince intersection; and he asked that the dangerous intersection in close proximity to an elementary school be expedited.

Eric Shabsis, Culver Studios, discussed work with staff over the years on access points; Ince Boulevard; emergency access; the proposed bike path; large trucks used by the studios;

safety concerns; collaboration with the Rancho Higuera Neighborhood Association; examination of a two-lane bike track on the east side of Ince; and he requested continued visibility and involvement in the process.

Discussion ensued between staff and Committee Members regarding support for interconnected infrastructure projects; appreciation for broadening access to the Expo Station and other destinations in the City; the important expansion of bike infrastructure in the City; and Committee Members expressed support for the project.

Eric Shabsis, Culver Studios, pointed out that at the end of Van Buren there is a group home for individuals with disabilities.

Additional discussion ensued between staff and Committee Members regarding the need to provide other options for bicycle commuters in addition to Ballona Creek; the importance of other projects to provide bicycle access in the City; inaccessibility of the Ballona Creek Bike Path for those who cannot navigate a steep slope; and ensuring that other routes are supported.

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Item A-3

### **Discuss MOVE Culver City Redesign Plans**

Diana Chang, Chief Transportation Officer, provided a summary of the material of record regarding the modified project corridor for MOVE Culver City.

Discussion ensued between staff and Committee Members regarding allowing a cyclist to turn left and to continue eastbound on Culver Blvd at Canfield Ave; concern with blocking the crosswalk and bus lane with bicycles; evaluation of the bike signals and signal visibility; and consolidation of the bus and bike lanes.

Vice Chair Morgan invited public comment.

The following member of the public addressed the Committee:

David Coles discussed creating a people-focused corridor, and he wanted to hear staff comment on feasibility and what it would take to make a signalized crossing between Erewhon and the Shake Shack work.

Diana Chang, Chief Transportation Officer, indicated that the crosswalk at Culver and Canfield required civil work, and the current project was limited to quick-build materials.

Discussion ensued between staff and Committee Members regarding moving the stop lines back to the left turn stop lines to accommodate a future crosswalk; the current left turn setback to accommodate westbound left turns; the ability to move the crosswalk back in the future; loops vs. video detection; costs for curb cuts; ensuring that items are in the scope of the quick build project; ensuring curb cuts line up with ADA ramps; ADA compliance; staff agreement to bring back information about costs for crosswalks; signal timing; fire lanes; the complex area; the loading zone for Trader Joe's; congestion; public space; right of way; and clarification that changes to the crosswalk would have to be separate from MOVE Culver City.

Additional conversation ensued between staff and Committee Members regarding creation of right turn lanes at the Culver/Washington/Watseka intersection; restoration of the loading zone near the Lion's Fountain; Council direction regarding MOVE Culver City; that the intent of the agenda item is to answer Committee questions; the inability to make some changes regarding the conceptual design; curb extensions; the additional lane; utilizing a scramble; pedestrian activity; the goal to upgrade all the crosswalks along the corridor; the need to extend the signal at the intersection of Irving and Culver; reevaluation of signal timing; the challenging location with the convergence of two boulevards; concern with safety issues related to the loading zone; intention to mitigate issues; strategies to address issues; opportunities to address safety issues with the new alignment; revisiting signal heads for the bikes; programmable visibility; use of louvered signal lenses; use of a bus lane signal; information overload that can cause violations; and dedicated signals for conflict areas.

Further discussion ensued between staff and Committee Members regarding changes made on Washington Boulevard; removal of existing platforms west of the Arts District; adding capacity for general purpose traffic in the area; valet parking;

pavement markings; driveways; the shared bus/bike lane to the Los Angeles border; the protected connection going eastbound on Washington, going southbound on Adams; protected facilities on Adams; preliminary concepts to add protected elements; community feedback; signage; and agreement to link the presentation to the BPAC meeting page.

Vice Chair Morgan invited public comment.

Alicia Ide, Management Analyst, indicated that no additional public comment had been received.

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Item A-4

**(1) Receive Update and Discuss Fox Hills Neighborhood Traffic Management Plan and Bikeways Project; and (2) Provide Input Regarding Prioritizing Other Protected Bike Lane Projects**

Alicia Ide, Management Analyst, indicated that the agenda item had been requested at the last City Council meeting, and this was the opportunity for the BPAC to provide public input on the item that would return before the City Council on August 14.

Thomas Check, Senior Traffic Engineer, provided a summary of the material of record regarding project updates.

Discussion ensued between staff and Committee Members regarding funding; status; creating a preliminary cost estimate; grants; timeframe; and area included in the project.

Vice Chair Morgan invited public comment.

The following member of the public addressed the Committee:

Eric Shabsis spoke on behalf of himself; encouraged the City to engage with announced projects in Fox Hills; and he noted the opportunity for collaboration related to funding opportunities.

Discussion ensued between staff and Committee Members regarding community support for the project; a suggestion to break the project into phases to get it moving; speedbumps;



traffic signal modifications; and appreciation for the urgency of moving forward.

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Item A-5

**Receive Update and Discuss FY 23-24 Mobility Project Budgets**

Andrew Maximous, Mobility & Traffic Engineering Manager, provided a summary of the material of record.

Discussion ensued between staff and Committee Members regarding a grant for Expo Downtown; funding for design, not for construction of the ramp at Jackson; the pass-through; the Bicycle and Pedestrian Action Plan; the Class 2 lane; general bicycle and pedestrian funding; placement of bollards on Main Street; battery backups; amount of money dedicated from the 2023-2024 General Fund to bicycle and pedestrian projects; funding for MOVE Culver City 2.0; traffic signal improvements; costs to implement the Bicycle and Pedestrian Action Plan; ways to increase funding to expedite the process; BPAC input on the budget requests; the advisory nature of the BPAC; presentation of the work plan to the BPAC before it goes before the City Council to indicate preferred priorities; the budgeting process; the Transportation Demand Management (TDM) Toolbox; developer investment in projects to offset impacts; the Traffic Impact Fund; next steps; making public comment before everything in the work plan has been determined; fast-tracked projects; and different divisions with different priorities.

Vice Chair Morgan invited public comment.

The following member of the public addressed the Committee:

Eric Shabsis, speaking on behalf of himself; discussed a contribution to a mobility fund for a development project approved in the Hayden Tract; residential vs. office development; agreements; contributions made to the Mobility Fund; the importance of community engagement; and earmarking funds.

Additional discussion ensued between staff and Committee Members regarding resurfacing of Centinela and ensuring the Committee is ready to consider the work plan when it is available.

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Item A-6

**Planning of Activity to Celebrate the Opening of the New Higuera Street Bridge Access Ramp to the Ballona Creek Bike Path**

Alicia Ide, Management Analyst, provided a summary of the material of record.

Discussion ensued between staff and Committee Members regarding Committee inclusion in the official event; the ability to plan a separate event; collaboration with Bike Culver City or Streets for All; and the Elenda Safe Routes to School project opening.

Vice Chair Morgan invited public comment.

The following member of the public addressed the Committee:

Eric Shabsis suggested that Jim Shanman could be helpful in the process.

Additional discussion ensued between staff and Committee Members regarding a suggestion to contact Bubba Fish for assistance; Vice Chair Morgan agreed to serve as a liaison to lead the effort; and other openings.

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Item A-7

**Selection of the Bicycle & Pedestrian Advisory Committee Chair and Vice Chair for 2023-24**

Discussion ensued between staff and Committee Members regarding communication with Chair Montgomery who indicated wanting to continue to serve, but not in a leadership role; duties of the Chair and Vice Chair; nominations; and difficulties with Members who served on the Committee in the past and return to serve again.

MOVED BY MEMBER MARON, SECONDED BY MEMBER FALTER AND UNANIMOUSLY CARRIED, THAT THE BICYCLE AND PEDESTRIAN ADVISORY

July 20, 2023

COMMITTEE APPOINT TRAVIS MORGAN TO SERVE AS CHAIR AND JACK GALANTY TO SERVE AS VICE CHAIR FOR FISCAL YEAR 2023-2024 (ABSENT MEMBERS LOWEY, MONTGOMERY, AND SADD).

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Item A-8

**(1) Dissolution of West LA College and Elenda Safety Ad Hoc Subcommittees; and (2) Potential Creation of New West LA College and Elenda Safety Ad-Hoc Subcommittees and Appointments Thereto**

MOVED BY CHAIR MORGAN, SECONDED BY VICE CHAIR GALANTY AND UNANIMOUSLY CARRIED, THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE DISSOLVE THE WEST LA COLLEGE AND ELENDAS SAFETY SUBCOMMITTEES (ABSENT MEMBERS LOWEY, MONTGOMERY, SADD).

Discussion ensued between staff and Committee Members regarding whether West LA College would want meetings to continue; liaisons; benefits of attendance of the City Council/West LA College meetings; agenda consideration of appointing a delegate and alternate rather than a subcommittee; the ability of anyone to attend the meetings; meeting frequency; the new Environmental Studies Building opened at West LA College; Committee consensus was achieved to agenda a discussion of alternatives for representation to West LA College; support for maintaining the Elenda Street Safety Subcommittee; the need for an update on the previous discussion about potential projects including stop signs on Elenda; the need for community engagement; the tri-school area; Member interest in serving on the Ad Hoc Elenda Safety subcommittee; ability to participate in ad hoc subcommittee meetings; ensuring that a quorum is not achieved; and providing flexibility for the subcommittee.

MOVED BY MEMBER TWICHELL, SECONDED BY MEMBER WEINER AND UNANIMOUSLY CARRIED, THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE RE-FORM THE ELENDAS SAFETY AD HOC SUBCOMMITTEE WITH SIMILAR OBJECTIVES AND APPOINT MEMBER MARON AND VICE CHAIR GALANTY THERETO (ABSENT MEMBERS LOWEY, MONTGOMERY, SADD).

Further discussion ensued between staff and Committee Members regarding prioritization of Fox Hills; encouragement to Committee Members to attend the August 14, 2023 City Council meeting; the ability of ad hoc subcommittees to request

meetings with Council Members; the new agenda item added to City Council meetings to allow time for reports from Committees, Boards, and Commissions (CBCs); the need for the Committee to agree upon a report to the City Council and appoint a person to make the report; the process for getting a staff update on stop signs on Elenda included in staff updates vs. agendizing an item; the need for staff to do research; staff items as a place for staff to provide updates they want to provide; Committee consensus was achieved to agendize an update on stop signs on Elenda; the schedule for Safe Routes to School stop sign projects; safety issues; clarification that the City Clerk should be alerted when comment is to be made to the City Council; ensuring that content is within the context of the work plan; providing an update on Committee efforts; discussion of having a standing item on BPAC agendas for providing reports to the City Council; allowing the Chair and Vice Chair to consider what should be transmitted; a suggestion to provide a report after each meeting; concern with providing too many reports to the City Council; ensuring that opportunities to speak are for specific items, rather than for regular reports which are already being transmitted to the City Council; Committee consensus to add a regular agenda item to consider whether a report should be made to the City Council; Committee consensus was achieved to provide a report to the City Council at the August 14, 2023 meeting to indicate unanimous BPAC support for funding and fast-tracking the Fox Hills Bike Lanes with some type of construction this year due to ongoing safety concerns; concern with length of the process in Fox Hills and then finding out there is no money for the project; providing context for the item; reiterating the death in the community; providing a report on meeting highlights; the redesign of MOVE Culver City; ensuring that any comment made is very focused to provide maximum impact; and coordination between the Chair and Vice Chair regarding who would be able to attend the City Council and speak in person.

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Item A-9

**(1) Review and Discuss the Biannual Report to City Council of Bicycle and Pedestrian Advisory Committee Activities; and (2) Authorize Transmittal to City Council**

Discussion ensued between staff and Committee Members regarding accomplishments; the previous report sent; the work plan from now to the end of December 2023; and support for the thorough report.

MOVED BY MEMBER TWICHELL, SECONDED BY MEMBER FALTER AND UNANIMOUSLY CARRIED, THAT THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE SEND THE BIENNIAL REPORT TO CITY COUNCIL WITH ONE CHANGE TO ADD THE WORDS "UPDATES AND" TO THE SECOND THE LAST BULLET POINT ON PAGE 3.

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**Public Comment for Items NOT On the Agenda (Continued)**

Chair Morgan invited public comment.

The following member of the public addressed the Committee:

Eric Shabsis discussed direction to staff from the Economic Development Subcommittee of the City Council regarding a future RFP (Request for Proposals) for digital wayfinding, and he requested the ability to make a presentation on IKE kiosks so that the BPAC could provide feedback.

Discussion ensued between Mr. Shabsis, staff, and Committee Members regarding the Downtown Kiosk Project; types of applications; companies potentially interested in responding to a future RFP; staff engagement of the companies to do community outreach; timing; release of the RFP; understanding how kiosks can be used to help further pedestrian and bicycle safety and integrate and assist with mobility in the City; allowing any and all vendors to present to the BPAC; Committee consensus was achieved to agendize a general item regarding kiosk wayfinding; reserving the ability for the BPAC to pass a motion on the item; and providing input into applications for the RFP.

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**Member Requests to Agendize Items**

Committee consensus was achieved to agendize a discussion of Ballona Bike Path Maintenance in addition to items agreed upon earlier in the meeting.

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**Items from Bicycle and Pedestrian Advisory Committee  
Members/Staff (Continued)**

Alicia Ide, Management Analyst, discussed email for new Members and the need for new members to complete Ethics Training.

Discussion ensued between staff and Committee Members regarding Member email and the need for Member follow-up.

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**Adjournment**

There being no further business, at 9:49 P.M., the Bicycle and Pedestrian Advisory Committee adjourned.

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Alicia Ide  
SECRETARY of the Culver City Bicycle and Pedestrian  
Advisory Committee  
Culver City, California

APPROVED

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Travis Morgan  
CHAIR of the Culver City Bicycle and Pedestrian Advisory  
Committee  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Bocchino  
CITY CLERK

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Date