

1 financial interests along with Appendices B and C, attached hereto, a list of designated officials
2 and employees.

3 NOW, THEREFORE, the City Council of the City of Culver City, California, DOES
4 HEREBY RESOLVE as follows:

5 1. The terms of Title 2 California Code of Regulations § 18730, and any
6 amendments thereto, which have been duly adopted by the Fair Political Practices Commission
7 (FPPC), are hereby incorporated by reference and, together with the attached Appendices A-
8 C, which designates City officials and employees and establishes respective financial
9 disclosure categories, shall constitute the City of Culver City Conflict of Interest Code.
10

11 2. Future amendments to the terms of Title 2 California Code of Regulations
12 § 18730, which are duly adopted by the FPPC, shall become part of the Culver City Conflict of
13 Interest Code upon the expiration of forty-five (45) days after receipt by the City Council, unless
14 the City Council, by Resolution, decides not to adopt such amendments in whole or in part.
15 The City Council hereby reserves the right not to adopt any provisions not within the jurisdiction
16 of the FPPC pursuant to Government Code § 81000, et seq.
17

18 3. Designated employees and elected and appointed officials identified in
19 Appendix "B" shall file Statements of Economic Interests (Form 700 Statements) with the City
20 Clerk, to whom the City Council hereby delegates the authority to carry out the duties of filing
21 officer. The Form 700 Statements of designated employees shall be retained as official records
22 by the City Clerk and shall be made available for public inspection and reproduction, in
23 accordance with Government Code § 81008.
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25 4. Pursuant to Government Code §§ 87200 et seq., upon receipt of Form 700
26 Statements completed by City Council Members, Planning Commissioners, the City Manager,
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1 the City Attorney and the Chief Financial Officer/City Treasurer, the City Clerk shall make and
2 retain a copy and forward the original of these Form 700 Statements to the FPPC.

3 5. Resolution No. 2021-R096 is hereby rescinded.

4 6. This Resolution shall take effect on _____, 2023.

5 APPROVED AND ADOPTED this ____ day of _____ 2023.
6
7

8 _____
ALBERT VERA, MAYOR
9 City of Culver City, California

10 ATTEST:

APPROVED AS TO FORM:

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12 _____
13 JEREMY BOCCHINO,
14 City Clerk

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16 
17 _____
18 HEATHER BAKER,
19 City Attorney
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CONFLICT OF INTEREST CODE

APPENDIX "A"

GENERAL PROVISIONS

When a designated employee is required to disclose investments and sources of income, he/she need only disclose investments in business entities and sources of income, which do business in the jurisdiction, plan to do business in the jurisdiction or have done business in the jurisdiction, within the past two (2) years. In addition to other activities, a business entity is doing business within the jurisdiction if it owns real property within the jurisdiction. When a designated employee is required to disclose interest in real property, he/she need only disclose real property, which is located in whole or in part within not more than two (2) miles outside the boundaries of the jurisdiction or within (2) miles of any land owned or used by the local government agency.

Designated employees shall disclose their financial interests pursuant to the appropriate disclosure category designated for each position.

DISCLOSURE CATEGORIES

- | | |
|-------------|--|
| Category 1: | Persons in this category shall disclose all interests in real property. |
| Category 2: | Persons in this category shall disclose all investments. |
| Category 3: | Persons in this category shall disclose all sources of income. |
| Category 4: | Persons in this category shall disclose all investments in business entities and sources of income of the type which, within the past two years, have contracted with the designated employee's department to provide services, supplies, materials, machinery or equipment. |
| Category 5: | Persons in this category shall disclose any business entity in which the designated employee is a director, officer, partner, trustee, employee or holds any other position. |
| Category 6: | Persons in this category shall disclose all investments, interests in real property and sources of income subject to the regulatory, permit or licensing authority of the Board or Commission on which the member serves. |

Disclosure Category:	Persons in this Category shall disclose the following:	700 Schedules
1	All interests in real property	B
2	All investments	A-1, A-2
3	All sources of income	A-2, B, C, D, E
4	Investments in business entities of the type which, within the past two years, have contracted with the designated employee's department to provide services, supplies, materials, machinery or equipment Sources of income of the type which, within the past two years, have contracted with the designated employee's department to provide services, supplies, materials, machinery or equipment	A-1, A-2 A-2, B, C, D, E
5	Any business entity in which the designated employee is a director, officer, partner, trustee, employee or holds any other position	A-2, C
6	All investments subject to the regulatory, permit or licensing authority of the Board of Commission on which the member serves All interests in real property subject to the regulatory, permit or licensing authority of the Board or Commission on which the member serves All sources of income subject to the regulatory, permit or licensing authority of the Board or Commission on which the member serves.	A-1, A-2 B A-2, B, C, D, E

1 **CONFLICT OF INTEREST CODE**

2 **APPENDIX "B"**

3 **Designated Position**

Disclosure Category

4 **City Attorney**

5 City Attorney	*87200 Filer
6 Assistant City Attorney	1, 2, 3, 4, 5
7 Deputy City Attorney I, II, and III	1, 2, 3, 4, 5
8 Legal Operations Manager	1, 2, 3, 4, 5
9 Paralegal	1, 2, 3, 4, 5

10 **City Council**

11 Council Member	*87200 Filer
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12 **City Manager**

13 City Manager	*87200 Filer
14 Assistant City Manager	4
15 Assistant to the City Manager	4
16 City Clerk	1, 2, 3, 4, 5
17 Cultural Affairs Manager	4
18 Deputy City Clerk	1, 2, 3, 4, 5
19 Economic Development Director	1, 2, 3, 4, 5
20 Economic Development Manager	1, 2, 3, 4, 5
21 Management Analyst - Cultural Affairs	4
22 Special Events Manager	4

23 **Consultants/Contract Employees**

24 All Departments and Divisions	**
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Finance Department

Chief Financial Officer/City Treasurer	*87200 Filer
Accounting and Investment Manager	1, 2, 3, 4, 5
Assistant Chief Financial Officer	1, 2, 3, 4, 5
Buyer	1, 2, 3, 4, 5
Finance Manager	1, 2, 3, 4, 5
Financial Systems/Purchasing Manager	1, 2, 3, 4, 5
Management Analyst – Payroll	4
Management Analyst – Budget	4
Payroll Supervisor	4
Purchasing Supervisor	1, 2, 3, 4, 5
Revenue and Budget Supervisor	1, 2, 3, 4, 5
Senior Accountant	4
Senior Enterprise Business Systems Analyst	4
Senior Financial Systems Business Analyst	4
Senior Management Analyst	4
Warehouse Supervisor	2, 3, 4, 5

Fire Department

Fire Chief	1, 2, 3, 5
Assistant Fire Chief	1, 2, 3, 5
Battalion Chief	1, 2, 3, 5
Emergency Preparedness Coordinator	4
Fire Captain (including Training Officer and EMS Coordinator)	1, 2, 3
Fire Marshal	1, 2, 3, 5

Housing and Human Services Department

Housing and Human Services Director	1, 2, 3, 4, 5, 6
Housing and Human Services Project Manager	1, 2, 3, 4, 5, 6
Housing and Rent Stabilization Coordinator	1, 4
Housing and Rent Stabilization Manager	1, 2, 3, 4, 5
Housing Program Coordinator	1, 2, 3, 4, 5
Housing Programs Supervisor	2, 3, 4, 5
Housing Specialist	1, 4
Human Services and Crisis Intervention Manager	1, 2, 3, 4, 5, 6
Mental Health Clinician	1, 2, 3, 4, 5
Mental Health Specialist	1, 2, 3, 4, 5
Structural Rehabilitation Specialist	1, 4

Human Resources Department

Director of Human Resources	1, 2, 3, 4, 5
Human Resources Analyst	4
Human Resources Associate	4
Risk Manager	1, 2, 3, 4, 5
Senior Human Resources and Equity Manager	1, 2, 3, 4, 5

Information Technology Department

Chief Information Officer	4
Systems Support Manager	4

Parks, Recreation and Community Services Department

Parks, Recreation and Community Services Director	1, 2, 3, 4, 5
Parks Maintenance Supervisor	4
Parks Manager	4
Recreation and Community Services Manager	4

1	Recreation and Community Services Supervisor	4
2	Senior Management Analyst	4
3		
4	<u>Planning and Development Department</u>	
5	Planning and Development Director	1, 2, 3, 4, 5
6	Advance Planning Manager	1, 2, 3, 4, 5
7	Building Official	1, 2, 3, 4, 5
8	Current Planning Manager	1, 2, 3, 4, 5
9	Deputy Building Official	1, 2, 3, 4, 5
10	Senior Building and Safety Inspector	1, 2, 3
11	Senior Management Analyst	4
12	Senior Planner	1, 2, 3, 4, 5
13	<u>Police Department</u>	
14	Police Chief	1, 2, 3, 4, 5
15	Assistant Police Chief	1, 2, 3, 4, 5
16	Forensic Supervisor	4
17	Management Analyst	4
18	Police Captain	1, 2, 3, 5
19	Police Lieutenant	1, 2, 3, 5
20	Senior Management Analyst	4
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22	<u>Public Works</u>	
23	Public Works Director/City Engineer	1, 2, 3, 4, 5
24	Assistant Environment Programs and Operations Manager	4
25	Assistant Maintenance Operations Manager	4
26	Building Maintenance Supervisor	1, 2, 3, 4, 5

1	CIP ¹ and Environmental Compliance Inspector	4
2	Engineering Services Manager	4
3	Environmental Coordinator	4
4	Environmental Programs and Operations Manager	4
5	Facility/Electrical Maintenance Supervisor	1, 2, 3, 4, 5
6	Maintenance Operations Manager	4
7	Management Analyst	4
8	Mobility and Traffic Engineering Manager	4
9	Senior Civil Engineer	1, 2, 3, 5
10	Senior Management Analyst	4
11	Solid Waste and Recycling Operations Supervisor	4
12	Traffic Engineer	1, 2, 3, 5
13	Traffic Engineer Analyst	4

Transportation Department

15	Chief Transportation Officer	4
16	Assistant Chief Transportation Officer	4
17	Facility Maintenance Supervisor	4
18	Fleet Services Manager	4
19	Management Analyst	4
20	Senior Management Analyst	4
21	Transit Operations Analyst	4
22	Transit Operations Manager	4
23	Transit Planning Manager	4

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28 ¹ Capital Improvement Projects

1 CONFLICT OF INTEREST CODE

2 APPENDIX "C"

3 **Designated Position**

Disclosure Category

4 **Building and Safety Appeals Board**

5 Board Member

1, 2, 3, 4, 5, 6

6 **Civil Service Commission**

7 Commissioner

1, 2, 3, 4, 5

8 **Consultants/Contract Employees**

9 All Departments and Divisions

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10 **Cultural Affairs Commission**

11 Commissioner

1, 2, 3, 4, 5, 6

12 **Finance Advisory Committee**

13 Committee Member

1, 2, 3, 4, 5

14 **Municipal Code Appeals Committee**

15 Committee Member

1, 2, 3, 4, 5, 6

16 **Parks, Recreation and Community Services Commission**

17 Commissioner

1, 2, 3, 4, 5

18 **Planning Commission**

19 Planning Commissioner

*87200 Filer

1 *Disclosure obligations for these designated positions are set forth in Government Code
2 § 87200, et seq. These positions are designated in this Conflict of Interest Code solely for
disqualification purposes.

3 **Consultants shall be included in the list of designated employees and shall disclose
4 pursuant to the broadest disclosure category in the Code subject to the following
5 limitation: The City Manager may determine in writing that a particular consultant,
6 although a "designated position," is hired to perform a range of duties that is limited in
7 scope and thus is not required to fully comply with the disclosure requirements herein.
8 Such written determination shall include a description of the consultant's duties and,
9 based upon that description, a statement of the extent of disclosure requirements. The
10 City Manager's determination is a public record and shall be retained for public inspection
11 in the same manner and location as this Conflict of Interest Code.
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