



CITY OF CULVER CITY
9770 CULVER BOULEVARD, CULVER CITY, CALIFORNIA 90232-0507

**REGULAR MEETING
COMMITTEE ON PERMITS AND LICENSES
WEDNESDAY, JULY 29, 2009
10:00 A.M.
CITY HALL, MIKE BALKMAN COUNCIL CHAMBERS
MINUTES**

1. **CALL TO ORDER**

AT 10:04 A.M. CHAIRPERSON SHELLY WOLFBERG CALLED THE COMMITTEE ON PERMITS AND LICENSES TO ORDER.

2. **ROLL CALL**

CHAIRMAN:

SHELLY WOLFBERG, ASSISTANT TO THE CITY
MANAGER

MEMBER DESIGNEES:

JOSE MENDIVIL, ASSOCIATE PLANNER
NAGAM RAO, TREASURY DIVISION MANAGER
SGT. WEBB, POLICE DEPARTMENT
CHIEF GALLAGHER, FIRE DEPARTMENT

STAFF:

ROLAND MIRANDA, DEPUTY CITY ATTORNEY
MELISSA TRUONG, SENIOR ACCOUNT CLERK

3. **RECEIVE AND FILE SECRETARY'S REPORT – POSTING OF AGENDA**

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the Committee receives and files the Secretary's Report, which reflects the posting of the Agenda for today's meeting.

PASSED 5-0

4. **(a)-APPROVAL OF MINUTES OF JULY 8, 2009**
(b)-APPROVAL OF MINUTES OF JULY 15, 2009
(c)-APPROVAL OF MINUTES OF JULY 22, 2009

MOTION: MR. RAO

SECOND: SGT. WEBB

That the Committee approves of the minutes of July 8, 2009, July 15, 2009 and July 22, 2009.

PASSED 5-0

5. **INFORMATION CARD**

Application for Notice of Intention to Appeal or Solicit for Charitable, Philanthropic, Social Service, Benevolent, Patriotic, Welfare, Civic, Educational, or Fraternal Purposes, Either Actual or Proposed submitted by Scott McCloud, Assistant Development Coordinator of **TEEN CHALLENGE OF SOUTHERN CALIFORNIA** for an Information card to conduct a charitable donations at storefront and door to door for a Pancake Breakfast/BBQ Chicken Dinner for the purpose of supporting our residential drug recovery home facilities in Southern California, beginning of August 1, 2009 until July 31, 2010. Applicant has provided a copy of their letter of determination as a tax-exempt entity from the Internal Revenue Service. Previous Information Cards have been issued.

-AND-

6. **INFORMATION CARD**

Application for Notice of Intention to Appeal or Solicit for Charitable, Philanthropic, Social Service, Benevolent, Patriotic, Welfare, Civic, Educational, or Fraternal Purposes, Either Actual or Proposed submitted by David Corey, Representative of **GIRL SCOUTS OF GREATER LOS ANGELES-SOUTHWEST REGION** for an Information card to conduct Annual Nut and Magazine Sale for the purpose of supporting Girl Scouts of Greater Los Angeles-Southwest Region's general operating expenses and for local Girl Scout troops. Applicant has provided a copy of their letter of determination as a tax-exempt entity from the Internal Revenue Service. This is their first application for permit.

MOTION: MR. RAO

SECOND: MR.MENDIVIL

That the committee *approves* items #5 and #6 from the regularly scheduled agenda items.

PASSED 5-0

7. **MASSAGE FACILITY**

Hearing to consider the application by Jodi Shays, President, **BEE THE QUEEN INC., dba QUEEN BEE WAXING**, to conduct a business of massage facility from the commercial location of 10180 Culver Blvd., *provided that* the applicant is truthful and honest in his responses to the questions regarding criminal history on the Application for Permit – Police Department. The Los Angeles County Health Department has performed a site inspection and provided documentation of their approval to the Committee. Public notice of this hearing was published in the Culver City News on July 2, 2009, and notification letters were mailed July 2, 2009 to all residents, business owners and property owners within a three hundred foot radius of the location. This is their first application for permit.

Discussion:

Ms. Shays, Owner, was present at the Committee meeting to clarify and answer any questions or concerns.

Ms. Wolfberg asked the applicant if she received and read the rules and regulations governing massage businesses and technicians.

Ms.Shays answered in the affirmative.

Ms. Wolfberg asked the applicant whether she had read and understood the "Rules and Regulations Governing Massage Businesses and Technicians for the City of Culver City".

Ms. Shays answered in the affirmative.

Ms. Wolfberg asked the applicant whether she understood that any violation of the “Rules and Regulations Governing Massage Businesses and Technicians for the City of Culver City” may be grounds for revocation of her permit.

Ms. Shays answered in the affirmative.

Sgt. Webb asked Ms. Shays if this facility was for massage only or in conjunction with waxing, nails, and such.

Ms. Shays answered that waxing was their business main service.

Sgt. Webb asked Ms. Shays if she plans to operate the massage into the late evening.

Ms. Shays answered no that the business is open 7 days a week and the hours are from 10:00 a.m. to 6:00 p.m. But they do have extended hours during summer and holidays.

Mr. Rao asked Ms. Shays till what time the operation of the massage business.

Ms. Shays answered that they took the last massage customer at 7:00 p.m. which would be completed by 8:00 p.m.

Mr. Rao stated the last person to have a massage is to be finished by 8:00 p.m. After 8:00 p.m., no more massage.

Mr. Rao asked Ms. Shays the number of rooms she has in their facility.

Ms. Shays answered there are a total of 12 rooms, including the reception area, but only 1 room (the massage) is approved by the Los Angeles Inspector. Ms. Shays has no massage technician at the moment.

Mr. Rao asked Ms. Shays if she was there to get approval for the one room to be used for massage.

Ms. Shays answered affirmative.

Mr. Rao told Ms. Shays if she plans to have a massage technician, the technician would need to go through the committee procedure separately.

Ms. Shays answered that she understood.

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the Committee *approves* item #7 from the regularly scheduled agenda items.

PASSED 5-0

8. **ITEMS FROM COMMITTEE MEMBERS AND STAFF**

Mr. Rao read a letter from Ms. Brenda Ramsey (resident) received in response to a public notification on a massage business, Five Senses Spa, which will be on the Committee on Permits and Licenses agenda on August 12, 2009.

9. **ADJOURNMENT**

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the meeting be adjourned at 10:18 a.m., until the next regular meeting to be held on Wednesday, August 5, 2009.

PASSED 5-0

Respectfully,

Melissa Truong, Secretary