

MEETING DATE: 9/24/07

AGENDA ITEM: Authorization to Enter Into an Agreement with Haynes
Building Services to Provide Citywide Janitorial Services.

ATTACHMENTS

		<u>Pages</u>
1	Bid submitted by HBS (bid form only).	1-11

CITY OF CULVER CITY PROPOSAL PRICE

SITE	MONTHLY	Monthly Paper Cost	Total Monthly Janitorial +Paper	Quarterly Prices	ANNUAL (Year 1)
City Hall	\$ 7,244.62	\$ 773.79	\$ 8,018.41	N/A	\$ 96,220.89
Public Works Maintenance Yard	\$ 1,822.93	\$ 619.04	\$ 2,441.97	N/A	\$ 29,303.59
Veteran's Memorial Building and Teen Center	\$ 4,006.92	\$ 1,000.00	\$ 5,006.92	N/A	\$ 60,083.04
Senior Center	\$ 5,327.96	\$ 774.29	\$ 6,102.25	N/A	\$ 73,227.01
Transportation Facility	\$ 3,501.17	\$ 614.93	\$ 4,116.10	N/A	\$ 49,393.24
Municipal Plunge (Pool Building)	\$ 2,060.52	\$ 300.00	\$ 2,360.52	N/A	\$ 28,326.24
Parks and Recreation Building	\$ 8,439.38	\$ 1,000.00	\$ 9,439.38	N/A	\$ 113,272.56
Parking Structures Janitorial	\$ 2,237.10	N/A	\$ 2,237.10	N/A	\$ 26,845.20
Steam Cleaning Downtown Plaza	\$ 1,120.00		\$ 1,120.00		\$ 13,440.00
Ince				\$ 6,750.00	\$ 27,000.00
Watseka				\$ 3,240.00	\$ 12,960.00
Cardiff				\$ 4,320.00	\$ 17,280.00
Main St.				\$ 1,500.00	\$ 6,000.00
Canfield				\$ 720.00	\$ 2,880.00
Paseo Walkway				\$ 360.00	\$ 1,440.00
ANNUAL GRAND TOTAL YEAR 1					\$ 557,671.77

YEAR ONE

CITY OF CULVER CITY PROPOSAL PRICE

SITE	MONTHLY	Monthly Paper Cost	Total Monthly Janitorial +Paper	Quarterly Prices	ANNUAL (Year 1)
Transfer Station	\$ 1,650.00	\$ 250.00	\$ 1,900.00		\$ 22,800.00

Event Staff	16.10 / hr
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Window Washing to be Performed Once a Year or On-Call Basis	
Site	Price Per Cleaning
City Hall	\$ 7,800.00
Veteran's Memorial/Teen Center	\$ 1,056.00
Transportation	\$ 1,584.00
Recreation Centers	\$ 1,584.00

ADDITIONAL AMOUNT FOR DAILY COVERAGE FOR PARKING STRUCTURES

	5 DAYS	7 DAYS
INCE	\$ 985.00	\$ 1,960.00
WATSEKA	\$ 985.00	\$ 1,475.00
CARDIFF	\$ 740.00	\$ 1,230.00

YEAR ONE

2

CITY OF CULVER CITY PROPOSAL PRICE

SITE	MONTHLY	Monthly Paper Cost	Total Monthly Janitorial +Paper	Quarterly Prices	ANNUAL (Year 2)
City Hall	\$ 7,534.40	\$ 804.74	\$ 8,339.14	N/A	\$ 100,069.72
Public Works Maintenance Yard	\$ 1,895.85	\$ 643.80	\$ 2,539.64	N/A	\$ 30,475.74
Veteran's Memorial Building and Teen Center	\$ 4,167.20	\$ 1,040.00	\$ 5,207.20	N/A	\$ 62,486.36
Senior Center	\$ 5,541.08	\$ 805.26	\$ 6,346.34	N/A	\$ 76,156.09
Transportation Facility	\$ 3,641.22	\$ 639.53	\$ 4,280.75	N/A	\$ 51,368.97
Municipal Plunge (Pool Building)	\$ 2,142.94	\$ 312.00	\$ 2,454.94	N/A	\$ 29,459.29
Parks and Recreation Building	\$ 8,776.96	\$ 1,040.00	\$ 9,816.96	N/A	\$ 117,803.46
Parking Structures Janitorial	\$ 2,326.58	N/A	\$ 2,326.58	N/A	\$ 27,919.01
Steam Cleaning Downtown Plaza	\$ 1,164.80		\$ 1,164.80		\$ 13,977.60
Ince				\$ 7,020.00	\$ 28,080.00
Watseka				\$ 3,369.60	\$ 13,478.40
Cardiff				\$ 4,492.80	\$ 17,971.20
Main St.				\$ 1,560.00	\$ 6,240.00
Canfield				\$ 748.80	\$ 2,995.20
Paseo Walkway				\$ 374.40	\$ 1,497.60
ANNUAL GRAND TOTAL YEAR 2*					\$ 579,978.64

*Haynes Building Service will add an increase of 4% per year or the change in CPI W (Urban Wage Earners and Clerical Workers of the Los Angeles Area from the Bureau of Labor Statistics) on the anniversary date of this contract, whichever is greater.

YEAR TWO

3

CITY OF CULVER CITY PROPOSAL PRICE

SITE	MONTHLY	Monthly Paper Cost	Total Monthly Janitorial +Paper	Quarterly Prices	ANNUAL (Year 1)
Transfer Station	\$ 1,716.00	\$ 260.00	\$ 1,976.00		\$ 23,712.00

Event Staff	16.74 / hr
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Window Washing to be Performed Once a Year or On-Call Basis	
Site	Price Per Cleaning
City Hall	\$ 8,112.00
Veteran's Memorial/Teen Center	\$ 1,098.24
Transportation	\$ 1,647.36
Recreation Centers	\$ 1,647.36

ADDITIONAL AMOUNT FOR DAILY COVERAGE FOR PARKING STRUCTURES

	5 DAYS	7 DAYS
INCE	\$ 1,024.40	\$ 2,038.40
WATSEKA	\$ 1,024.40	\$ 1,534.00
CARDIFF	\$ 769.60	\$ 1,279.20

YEAR TWO

4

CITY OF CULVER CITY PROPOSAL PRICE

SITE	MONTHLY	Monthly Paper Cost	Total Monthly Janitorial +Paper	Quarterly Prices	ANNUAL (Year 3)
City Hall	\$ 7,835.78	\$ 836.93	\$ 8,672.71	N/A	\$ 104,072.51
Public Works Maintenance Yard	\$ 1,971.68	\$ 669.55	\$ 2,641.23	N/A	\$ 31,694.77
Veteran's Memorial Building and Teen Center	\$ 4,333.88	\$ 1,081.60	\$ 5,415.48	N/A	\$ 64,985.82
Senior Center	\$ 5,762.72	\$ 837.47	\$ 6,600.19	N/A	\$ 79,202.33
Transportation Facility	\$ 3,786.87	\$ 665.11	\$ 4,451.98	N/A	\$ 53,423.73
Municipal Plunge (Pool Building)	\$ 2,228.66	\$ 324.48	\$ 2,553.14	N/A	\$ 30,637.66
Parks and Recreation Building	\$ 9,128.03	\$ 1,081.60	\$ 10,209.63	N/A	\$ 122,515.60
Parking Structures Janitorial	\$ 2,419.65	N/A	\$ 2,419.65	N/A	\$ 29,035.77
Steam Cleaning Downtown Plaza	\$ 1,211.39		\$ 1,211.39		\$ 14,536.70
Ince				\$ 7,300.80	\$ 29,203.20
Watseka				\$ 3,504.38	\$ 14,017.54
Cardiff				\$ 4,672.51	\$ 18,690.05
Main St.				\$ 1,622.40	\$ 6,489.60
Canfield				\$ 778.75	\$ 3,115.01
Paseo Walkway				\$ 389.38	\$ 1,557.50
ANNUAL GRAND TOTAL YEAR 3*					\$ 603,177.78

*Haynes Building Service will add an increase of 4% per year or the change in CPI W (Urban Wage Earners and Clerical Workers of the Los Angeles Area from the Bureau of Labor Statistics) on the anniversary date of this contract, whichever is greater.

YEAR THREE

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CITY OF CULVER CITY PROPOSAL PRICE

SITE	MONTHLY	Monthly Paper Cost	Total Monthly Janitorial +Paper	Quarterly Prices	ANNUAL (Year 1)
Transfer Station	\$ 1,784.64	\$ 270.40	\$ 2,055.04		\$ 24,660.48

Event Staff	17.41 / hr
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Window Washing to be Performed Once a Year or On-Call Basis	
Site	Price Per Cleaning
City Hall	\$ 8,436.48
Veteran's Memorial/Teen Center	\$ 1,142.17
Transportation	\$ 1,713.25
Recreation Centers	\$ 1,713.25

ADDITIONAL AMOUNT FOR DAILY COVERAGE FOR PARKING STRUCTURES

	5 DAYS	7 DAYS
INCE	\$ 1,065.38	\$ 2,119.94
WATSEKA	\$ 1,065.38	\$ 1,595.36
CARDIFF	\$ 800.38	\$ 1,330.37

YEAR THREE

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CITY OF CULVER CITY PROPOSAL PRICE

SITE	MONTHLY	Monthly Paper Cost	Total Monthly Janitorial +Paper	Quarterly Prices	ANNUAL (Year 4)
City Hall	\$ 8,149.21	\$ 870.41	\$ 9,019.62	N/A	\$ 108,235.41
Public Works Maintenance Yard	\$ 2,050.55	\$ 696.33	\$ 2,746.88	N/A	\$ 32,962.56
Veteran's Memorial Building and Teen Center	\$ 4,507.24	\$ 1,124.86	\$ 5,632.10	N/A	\$ 67,585.25
Senior Center	\$ 5,993.23	\$ 870.97	\$ 6,864.20	N/A	\$ 82,370.43
Transportation Facility	\$ 3,938.34	\$ 691.72	\$ 4,630.06	N/A	\$ 55,560.67
Municipal Plunge (Pool Building)	\$ 2,317.80	\$ 337.46	\$ 2,655.26	N/A	\$ 31,863.17
Parks and Recreation Building	\$ 9,493.15	\$ 1,124.86	\$ 10,618.02	N/A	\$ 127,416.22
Parking Structures Janitorial	\$ 2,516.43	N/A	\$ 2,516.43	N/A	\$ 30,197.20
Steam Cleaning Downtown Plaza	\$ 1,259.85		\$ 1,259.85		\$ 15,118.17
Ince				\$ 7,592.83	\$ 30,371.33
Watseka				\$ 3,644.56	\$ 14,578.24
Cardiff				\$ 4,859.41	\$ 19,437.65
Main St.				\$ 1,687.30	\$ 6,749.18
Canfield				\$ 809.90	\$ 3,239.61
Paseo Walkway				\$ 404.95	\$ 1,619.80

**ANNUAL GRAND
TOTAL YEAR 4***

\$ 627,304.89

*Haynes Building Service will add an increase of 4% per year or the change in CPI W (Urban Wage Earners and Clerical Workers of the Los Angeles Area from the Bureau of Labor Statistics) on the anniversary date of this contract, whichever is greater.

YEAR FOUR

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CITY OF CULVER CITY PROPOSAL PRICE

SITE	MONTHLY	Monthly Paper Cost	Total Monthly Janitorial +Paper	Quarterly Prices	ANNUAL (Year 1)
Transfer Station	\$ 1,856.03	\$ 281.22	\$ 2,137.24		\$ 25,646.90

Event Staff	17.41 / hr
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Window Washing to be Performed Once a Year or On-Call Basis	
Site	Price Per Cleaning
City Hall	\$ 8,773.94
Veteran's Memorial/Teen Center	\$ 1,187.86
Transportation	\$ 1,781.78
Recreation Centers	\$ 1,781.78

ADDITIONAL AMOUNT FOR DAILY COVERAGE FOR PARKING STRUCTURES

	5 DAYS	7 DAYS
INCE	\$ 1,107.99	\$ 2,204.73
WATSEKA	\$ 1,107.99	\$ 1,659.17
CARDIFF	\$ 832.40	\$ 1,383.58

YEAR FOUR

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CITY OF CULVER CITY PROPOSAL PRICE

SITE	MONTHLY	Monthly Paper Cost	Total Monthly Janitorial +Paper	Quarterly Prices	ANNUAL (Year 5)
City Hall	\$ 8,475.18	\$ 905.22	\$ 9,380.40	N/A	\$ 112,564.83
Public Works Maintenance Yard	\$ 2,132.57	\$ 724.18	\$ 2,856.76	N/A	\$ 34,281.06
Veteran's Memorial Building and Teen Center	\$ 4,687.53	\$ 1,169.86	\$ 5,857.39	N/A	\$ 70,288.66
Senior Center	\$ 6,232.96	\$ 905.81	\$ 7,138.77	N/A	\$ 85,665.24
Transportation Facility	\$ 4,095.87	\$ 719.38	\$ 4,815.26	N/A	\$ 57,783.10
Municipal Plunge (Pool Building)	\$ 2,410.52	\$ 350.96	\$ 2,761.47	N/A	\$ 33,137.69
Parks and Recreation Building	\$ 9,872.88	\$ 1,169.86	\$ 11,042.74	N/A	\$ 132,512.87
Parking Structures Janitorial	\$ 2,617.09	N/A	\$ 2,617.09	N/A	\$ 31,405.09
Steam Cleaning Downtown Plaza	\$ 1,310.24		\$ 1,310.24		\$ 15,722.90
Ince				\$ 7,896.55	\$ 31,586.18
Watseka				\$ 3,790.34	\$ 15,161.37
Cardiff				\$ 5,053.79	\$ 20,215.16
Main St.				\$ 1,754.79	\$ 7,019.15
Canfield				\$ 842.30	\$ 3,369.19
Paseo Walkway				\$ 421.15	\$ 1,684.60
ANNUAL GRAND TOTAL YEAR 5*					\$ 652,397.09

*Haynes Building Service will add an increase of 4% per year or the change in CPI W (Urban Wage Earners and Clerical Workers of the Los Angeles Area from the Bureau of Labor Statistics) on the anniversary date of this contract, whichever is greater.

YEAR FIVE

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CITY OF CULVER CITY PROPOSAL PRICE

SITE	MONTHLY	Monthly Paper Cost	Total Monthly Janitorial +Paper	Quarterly Prices	ANNUAL (Year 1)
Transfer Station	\$ 1,930.27	\$ 292.46	\$ 2,222.73		\$ 26,672.78

Event Staff	17.41 / hr
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Window Washing to be Performed Once a Year or On-Call Basis	
Site	Price Per Cleaning
City Hall	\$ 9,124.90
Veteran's Memorial/Teen Center	\$ 1,235.37
Transportation	\$ 1,853.06
Recreation Centers	\$ 1,853.06

ADDITIONAL AMOUNT FOR DAILY COVERAGE FOR PARKING STRUCTURES

	5 DAYS	7 DAYS
INCE	\$ 1,152.31	\$ 2,292.92
WATSEKA	\$ 1,152.31	\$ 1,725.54
CARDIFF	\$ 865.70	\$ 1,438.93

YEAR FIVE

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CITY OF CULVER CITY PROPOSAL PRICE

SITE	# OF EMPLOYEES	AVERAGE HOURLY RATE
City Hall	3	\$ 8.33
Public Works Maintenance Yard	2	\$ 8.00
Veteran's Memorial Building and Teen Center	2	\$ 8.00
Senior Center	4	\$ 8.00
Transportation Facility	2	\$ 8.00
Municipal Plunge (Pool Building)	2	\$ 8.00
Parks and Recreation Building	2	\$ 9.00
Parking Structures Janitorial	2	\$ 8.00
FULL TIME, ON CALL NON-WORKING SUPERVISOR	1	\$ 16.00
FULL TIME ROAMING UTILITY/FLOOR CREW PERSON	1	\$ 11.00
Event Workers	8	\$ 9.00

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