

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 05/29/07		Item Number: <u>A-1</u>	
AGENDA ITEM: Appointments and/or Reappointments to the Planning Commission, Parks and Recreation Commission, Civil Service Commission, Cultural Affairs Commission, Disability Advisory Committee and the Landlord-Tenant Mediation Board, and LAX Advisory Committee.			
Contact Person/Dept.: Ela Valladares		Phone Number: 310-253-5851	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒	Attachments: ☐
Public Notification: Advertisements ran in the Culver City News and in the Culver City Observer on April 12, April 19, April 26, May 3 and May 10, 2007. A notice was posted on the City's Web Site on April 12, 2007 through May 15, 2007. Master Notification List (05/24/07)			
Department Approval: Christopher Armenta 05/17/07		City Attorney Approval: Carol Schwab (by H. Iker) (05/21/07)	
City Controller Approval: Marlee Chang (05/21/07)		City Manager Approval: Jerry B. Fulwood (05/23/07)	
 <u>RECOMMENDATION:</u> Staff recommends the City Council appoint and/or reappoint members to the Planning Commission, Parks and Recreation Commission, Civil Service Commission, Cultural Affairs Commission, Disability Advisory Committee and the Landlord-Tenant Mediation Board. <u>BACKGROUND:</u> <u>Planning Commission</u> – Office #3, currently held by Maureen Muranaka, expires on June 30, 2007. Ms. Muranaka has served two consecutive terms and is not eligible for reappointment to the Planning Commission. A total of 4 people submitted timely applications indicating an interest in serving on the Planning Commission. <i>One seat is available for appointment.</i> <u>Parks and Recreation Commission</u> – Office #2, currently held by Vicki Daly Redholtz, expires on June 30, 2007. Ms. Daly Redholtz was appointed to the Commission in October 2004 to fill an unexpired term. Ms. Daly Redholtz submitted a new application indicating her interest to again serve on the Commission. A total of 6 people submitted timely applications indicating an interest in serving on the Parks and Recreation Commission. <i>One seat is available for appointment.</i> <u>Civil Service Commission</u> – Seat #4, currently held by Sharon Zeitlin, expires on June 30, 2007. Ms. Zeitlin was appointed to the Commission in 2003. Ms. Zeitlin			

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submitted a new application indicating her interest to again serve on the Commission. Seat #5, currently held by Alice Barriciello, expires on June 30, 2007. Ms. Barriciello has served two consecutive terms and is not eligible for reappointment to the Civil Service Commission. A total of 4 people submitted timely applications indicating an interest in serving on the Civil Service Commission. ***Two seats are available for appointment.***

Cultural Affairs Commission – Office #4, currently held by Susan Deen, expires on June 30, 2007. Mrs. Deen did not submit an application for another term. A total of 4 people submitted timely applications indicating an interest in serving on the Cultural Affairs Commission. ***One seat is available for appointment.***

Disability Advisory Committee - Office No. 3, currently held by Karen Hassan, expires on June 30, 2007. Ms. Hassan submitted a new application indicating her interest to again serve on the Committee. A total of 2 people submitted timely applications indicating an interest in serving on the Disability Advisory Committee. ***One seat is available for appointment.***

Landlord-Tenant Mediation Board:

Landlord Representative – There is one opening for Landlord Representative. Mary Ellen Fernandez has served on the Board since 1989. Ms. Fernandez submitted a new application indicating her interest to again serve on the Board. No other applications were received for this position. Please note that there are no term limits for the Landlord-Tenant Mediation Board. ***One seat is available for appointment.***

Member-at-Large Representative – There is one opening for Member-at-Large Representative. Juanita Patterson-Wright has served on the Board since 2001. Mrs. Patterson-Wright submitted a new application indicating her interest to again serve on the Board. A total of 7 applications were received for this position. ***One seat is available for appointment.***

Tenant Representative and Tenant Alternate – There is one opening for Tenant Representative and one opening for Tenant Alternate. Samantha Eisner, the current Tenant Representative, did not apply for reappointment. ***One seat and one alternate are available for appointment.***

Two applications for Tenant Representative were received. The current Tenant Alternate, Judy Monia, has applied for the Tenant Representative position.

The City Council will need to decide whether it wishes to accept the second application for Tenant Representative from Claire-Elise Michaels. Ms. Michaels' application was received after the deadline of 5:30 P.M. on May 15, 2007. A

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representative for Ms. Michaels contacted the City Clerk's Office at 5:00 P.M. on May 15, 2007 and advised that he would be faxing the application on her behalf due to a death in Ms. Michaels' family. No fax arrived on May 15; the faxed application was received in the City Clerk's Office on Wednesday, May 16, 2007.

If Ms. Michaels' application is not accepted, staff will continue to advertise for the vacant Tenant position.

Los Angeles International Airport Advisory Committee

This Committee, comprised of two members of the public, provides the City with an advisory voice on the operations at Los Angeles International Airport. Mr. Paul Struhl, currently a member of the Committee, did not file an application for re-appointment. No applications were received.

The City Council may wish to direct staff to readvertise this opportunity, including soliciting interest in this Committee from persons who applied for another Commission/Committee vacancy but were not chosen to serve.

FISCAL ANALYSIS:

For new appointees to the Landlord-Tenant Mediation Board, there will be 30 hours of professional mediation training at a cost of \$625 and AB 1234 Ethics training. These costs would be absorbed in existing Housing Division Set Aside appropriations. For new appointments to all other Commissions or Boards, individuals who have not already completed AB1234 Ethics Training must do so. Sufficient funds are included in the proposed 2007-08 budget which will be allocated to the respective divisions when the budget is approved by the City Council.

ATTACHMENTS:

1. List of all applicants.
2. Copies of all applications.

MOTIONS:

That the City Council:

PLANNING COMMISSION:

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1. Appoint _____ to fill Office #3 as Planning Commissioner to the Planning Commission for a four (4) year term, expiring on June 30, 2011.

PARKS AND RECREATION COMMISSION:

2. Appoint/reappoint _____ to fill Office #2 as Parks and Recreation Commissioner to the Parks and Recreation Commission for a four (4) year term, expiring on June 30, 2011.

CIVIL SERVICE COMMISSION:

3. Appoint/reappoint _____ to fill Seat #4 as Civil Service Commissioner to the Civil Service Commission for a four (4) year term, expiring on June 30, 2011.
4. Appoint _____ to fill Seat #5 as Civil Service Commissioner to the Civil Service Commission for a four (4) year term, expiring on June 30, 2011.

CULTURAL AFFAIRS COMMISSION:

5. Appoint _____ to fill Office #4 as Cultural Affairs Commissioner to the Cultural Affairs Commission for a four (4) year term, expiring on June 30, 2011.

DISABILITY ADVISORY COMMITTEE:

6. Appoint _____ to fill Office No. 3 as a member of the Disability Advisory Committee for a four-year term beginning on July 1, 2007 and expiring on June 30, 2011.

LANDLORD-TENANT MEDIATION BOARD:

7. Appoint/reappoint _____ as Landlord Representative on the Board, to serve a term of three years, commencing July 1, 2007 and ending June 30, 2010.
8. Appoint/reappoint _____ as Member-at-Large Representative on the Board, to serve a term of three years, commencing July 1, 2007 and ending June 30, 2010.

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9. Appoint _____ as Tenant Representative on the Board, to serve a term of three years, commencing July 1, 2007 and ending June 30, 2010.
10. Appoint _____ as Tenant Alternate on the Board, commencing July 1, 2007 with no term limit (This is contingent upon Judy Monia being appointed Tenant Representative).

LOS ANGELES INTERNATIONAL AIRPORT ADVISORY COMMITTEE

11. As no applications were received, direct staff to readvertise this vacancy including soliciting interest from Commission applicants who were not chosen to serve.