

# Culver CITY

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## MEMORANDUM

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**DATE:** February 8, 2023

**TO:** HONORABLE MAYOR VERA AND MEMBERS OF THE CITY COUNCIL OF THE CITY OF CULVER CITY

**FROM:** Chair Tenensap and Members of the Disability Advisory Committee

**SUBJECT:** **2022 ACCOMPLISHMENTS AND 2023 PROPOSED ACTIVITY/UPCOMING AGENDA ITEMS FOR THE NEXT 6 MONTHS**

**CC:** John Nachbar, City Manager

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On February 8, 2023, the Disability Advisory Committee approved the transmittal of the following information to the City Council:

### List of Accomplishments

#### Informational Presentations:

- Received presentations from local non-profit partners in order to understand the resources available within the City for people with disabilities:
  - Jazz Hands for Autism
  - Friendship Factor
  - Westside Regional Center

#### Disability Etiquette Manual:

- Approved support of Culver City Girl Scout Sophia Horton's Gold Award to create a Disability Etiquette Manual for volunteers at the annual Abilities and Resources Fair and general education.

#### Community Survey:

- Developed questions and format for community survey regarding persons with disabilities to be distributed in 2023 to the Culver City community.

#### Disability Awareness Month:

- Helped promote open nomination period and available application for the community for City Council commendations for Individuals and Organization for Outstanding Service to Persons with Disabilities

- Reviewed applications and awarded Justin Sandy and the Friendship Factor with commendations from Culver City City Council for Individuals and Organization for Outstanding Service to Persons with Disabilities
- Attended City Council on Monday, October 10, 2022, to receive Culver City proclamation declaring October Disability Awareness Month
- Assisted in planning, marketing and preparation for the drive-through Abilities and Resources Fair on Sunday, October 9, 2022
- DAC members helped facilitate the Abilities and Resources Fair on Sunday, October 9, 2022
- Member Sookne recruited and trained Girl Scout volunteers who led the Abilities and Resources Fair on Sunday, October 9, 2022
- Created display case at the Julian Dixon Library for Disability Awareness Month featuring resources and books featuring persons with disabilities
- Provided staff with facts to post on social media during Disability Awareness Month

Committee Business:

- DAC welcomed a new member, Robert Lucero, and provided introduction and orientation. DAC created Standing and Ad Hoc Subcommittees based on the work plan and assigned members to each. DAC selected Chair and Vice Chair.

Scheduled Activities Plan:

- Conduct outreach to City Departments, other Committees, Commissions and Boards in order to relay to them the mission of the Disability Advisory Committee and its wealth of expertise that can serve as a resource in the creation of policies or the planning of activities impacting community members with disabilities.

*Status: The Disability Advisory Committee is continuing to work on this Work Plan.*

- Invite local non-profit partners to make presentations at upcoming DAC meetings in order to understand the resources available within the City for people with disabilities.

*Status: The Disability Advisory Committee is continuing to work on this Work Plan and has received presentations at each DAC meeting since the work plan has been implemented.*

- Work with City staff to create an initial City disability needs assessment survey which will be distributed to the public and local service organizations.

*Status: The Disability Advisory Committee is working with PRCS staff to publish and promote the Community Survey Regarding Persons with Disabilities by the end of February.*

- Streamline the process for individuals with disabilities to raise concerns on issues impacting them and present to City staff.

*Status: The Disability Advisory Committee is waiting for the results from the Community Survey Regarding Persons with Disabilities to gain insight on how to approach this part of the Work Plan.*

- Raise Disability Awareness in Culver City by working with City staff.

*Status: The Disability Advisory Committee is continuing to work on this Work Plan.*