



City Hall
9770 Culver Blvd.
Culver City, CA 90232
(310) 253-5851



Chair Richard Ochoa
Vice Chair Darryl Cherness
Commissioner Vicki Daly Redholtz
Commissioner John Kuechle
Commissioner Vincent Motyl

CIVIL SERVICE COMMISSION

Meeting Minutes

Mike Balkman Council Chambers
9770 Culver Blvd.
Culver City, CA 90232

7:00 PM

Wednesday, October 7, 2015

PUBLIC COMMENT

AUTHORITY OF PRESIDING OFFICER:

AVAILABILITY OF AGENDA PACKETS AND CONSERVATION OF RESOURCES:

CELL PHONES AND OTHER DISTRACTIONS

MEETING INFORMATION

NOTE: AT OR ABOUT 11:00 P.M., MEMBERS MAY DETERMINE WHETHER TO CONTINUE WITH DISCUSSION OF REMAINING ITEMS ON THE AGENDA OR TO CARRY SOME/ALL OF THE ITEMS OVER TO A FUTURE MEETING DATE

CALL TO ORDER AND ROLL CALL

Vice Chair Cherness called the meeting of the Civil Service Commission to order at 7:00 P.M.

Present:

Vice Chair Darryl Cherness
Commissioner Vicki Daly Redholtz
Commissioner John Kuechle
Commissioner Vince Motyl

Absent: Chair Richard Ochoa

REGULAR SESSION**PUBLIC COMMENT - Items NOT On The Agenda**

Vice Chair Cherness invited public comment.

No speakers came forward and no cards were received.

RECEIPT OF CORRESPONDENCE

None.

PRESENTATIONS**P-1**

Outstanding Job Performance Recognition: Charles Carr, Streetlight Technician, Public Works Maintenance Operations Division

Eric Mirzaian, Maintenance Operations Manager, introduced Charles Carr and discussed his duties and his diligence.

Charles Carr, Streetlight Technician, thanked the Commission, the City, his co-workers and his family for their support; he discussed his job; and he indicated that he was looking forward to continuing the same level of service to the City.

Commissioners thanked Mr. Carr for his diligent work to keep the City safe and running smoothly.

CONSENT CALENDAR ITEMS

This was approved.

C-1

Approval of Minutes for the Regular Meeting of September 2, 2015

**MOVED BY COMMISSIONER DALY REDHOLTZ AND SECONDED BY
COMMISSIONER KUECHLE THAT THE CIVIL SERVICE COMMISSION APPROVE
THE MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 2, 2015.**

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CHERNESS, DALY REDHOLTZ, KUECHLE, MOTYL
NOES: NONE
ABSENT: OCHOA

C-2

Extension of Eligible List: Battalion Chief (Promotional)

MOVED BY COMMISSIONER KUECHLE AND SECONDED BY COMMISSIONER MOTYL THAT THE CIVIL SERVICE COMMISSION APPROVE THE EXTENSION OF ELIGIBLE LIST: BATTALION CHIEF (PROMOTIONAL).

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CHERNESS, DALY REDHOLTZ, KUECHLE, MOTYL
NOES: NONE
ABSENT: OCHOA

ORDER OF THE AGENDA**ACTION ITEMS****A-1**

New Classification Specification and Open and Competitive and Promotional Recruitment Bulletins: Police Records and Property Supervisor

Amy Webber, Human Resources Analyst, provided a summary of the material of record.

Commissioner Motyl received clarification that the position does not oversee forensics.

MOVED BY COMMISSIONER DALY REDHOLTZ AND SECONDED BY COMMISSIONER MOTYL THAT THE CIVIL SERVICE COMMISSION:

- 1. APPROVE THE NEW CLASSIFICATION SPECIFICATION FOR POLICE RECORDS AND PROPERTY SUPERVISOR; AND**
- 2. APPROVE THE NEW OPEN & COMPETITIVE AND PROMOTIONAL RECRUITMENT BULLETINS FOR POLICE RECORDS AND PROPERTY SUPERVISOR.**

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CHERNESS, DALY REDHOLTZ, KUECHLE, MOTYL
NOES: NONE
ABSENT: OCHOA

A-2

New Classification Specification and Open and Competitive and Promotional Recruitment Bulletins: Electronic Fleet Services Technician

Amy Webber, Human Resources Analyst, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding the technical nature of the position; clarification that all techs have their own their own tools; quality control; the collective bargaining unit MOU; and annual replacement of

tools.

MOVED BY COMMISSIONER MOTYL AND SECONDED BY COMMISSIONER KUECHLE THAT THE CIVIL SERVICE COMMISSION:

1. APPROVE THE NEW CLASSIFICATION SPECIFICATION FOR ELECTRONIC FLEET SERVICES TECHNICIAN; AND

2. APPROVE THE NEW OPEN & COMPETITIVE AND PROMOTIONAL RECRUITMENT BULLETINS FOR ELECTRONIC FLEET SERVICES TECHNICIAN.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CHERNESS, DALY REDHOLTZ, KUECHLE, MOTYL

NOES: NONE

ABSENT: OCHOA

A-3

Revised Classification Specification and Open and Competitive Recruitment Bulletin and New Promotional Recruitment Bulletin: Sanitation Crew Supervisor

Kashawn Mariner, Human Resources Technician, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding the number of people expected to be hired for the position; license and certificates; and training requirements.

MOVED BY COMMISSIONER DALY REDHOLTZ AND SECONDED BY COMMISSIONER KUECHLE THAT THE CIVIL SERVICE COMMISSION:

1. APPROVE THE REVISED CLASSIFICATION SPECIFICATION FOR SOLID WASTE AND RECYCLING CREW SUPERVISOR; AND

2. APPROVE THE REVISED OPEN & COMPETITIVE RECRUITMENT BULLETIN FOR SOLID WASTE AND RECYCLING CREW SUPERVISOR; AND

3. APPROVE THE NEW PROMOTIONAL RECRUITMENT BULLETIN FOR SOLID WASTE AND RECYCLING CREW SUPERVISOR. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CHERNESS, DALY REDHOLTZ, KUECHLE, MOTYL

NOES: NONE

ABSENT: OCHOA

ITEMS FROM MEMBERS/STAFF

None.

- a. Recruitment/Testing/Tentative
- b. Current Active Eligible List
- c. Acting Pay Log

d. Probationary Report

PUBLIC COMMENT - Items NOT On The Agenda (Continued)

Vice Chair Cherness invited public comment.

No speakers came forward and no cards were received.

ITEMS FROM CIVIL SERVICE COMMISSION MEMBERS

Commissioner Motyl received clarification regarding the extension of the eligibility lists.

MOVED BY COMMISSIONER DALY REDHOLTZ AND SECONDED BY
COMMISSIONER MOTYL THAT WHEN THIS MEETING IS ADJOURNED, THAT IT BE
ADJOURNED IN MEMORY OF GUS PRADO AND PAMELA WEISSBERGER.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CHERNESS, DALY REDHOLTZ, KUECHLE, MOTYL

NOES: NONE

ABSENT: OCHOA

ADJOURN

There being no further business, at 7:35 P.M., the Civil Service Commission adjourned in memory of Gus Prado and Pamela Weissberger to a meeting to be held at 7:00 P.M. on Wednesday, November 4, 2015 in the Mike Balkman Council Chambers at City Hall.