

**City of Culver City, California
Agenda Item Report**

Meeting Date: February 25, 2013		Item Number: <u>A-3</u>	
CITY COUNCIL AGENDA ITEM: Appointments of Members to the Fiesta La Ballona Committee.			
Contact Person/Dept.: Jeremy Green/City Clerk's Office		Phone Number: (310) 253-5859	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Meetings and Agendas – City Council (02/19/13), Applicants (02/15/13).			
Department Approval: Martin R. Cole (02/15/13)		City Attorney Approval: Carol Schwab (by H. Baker) (02/19/13)	
Chief Financial Officer Approval: Jeff Muir (02/19/13)		City Manager Approval: John M. Nachbar (02/19/13)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council appoint members to the Fiesta La Ballona Committee. <u>BACKGROUND:</u> At the meeting of December 10, 2012, the City Council adopted Resolution 2012-R104, establishing the Fiesta La Ballona Committee (FLBC) and approving its bylaws. Consistent with the bylaws, the FLBC shall consist of seven members appointed by the City Council. Members need not be Culver City residents, however Culver City residents and owners/operators of Culver City based businesses are encouraged to apply. Meetings shall occur as needed and the membership shall establish a regular meeting schedule at the first meeting of each planning year. Because the FLBC addresses continuing subject matter, the FLBC shall be subject to the Brown Act. <u>DISCUSSION:</u> Upon establishment of the FLBC, the City Clerk's Office posted the vacancies and took the following steps to notify the public of the opportunity to submit applications: • Advertisement ran in the Culver City News for five weeks from January 10, 2013 – February 13, 2013.			

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- Advertisement ran in the Culver City Observer for five weeks from January 10, 2013- February 13, 2013.
- Advertisement ran on www.TheFrontPageOnline.com website from January 10, 2013-February 13, 2013.
- Advertisement ran on www.culvercitycrossroads.com website from January 10, 2013-February 13, 2013..
- Notice was posted on the City's web site starting on January 10, 2013.
- Notice was sent via email through *GovDelivery* weekly from January 10, 2013 – February 7, 2013.

The application period ended on Thursday, February 14, 2013 at 5:00 PM.

A total of six (6) people submitted timely applications indicating an interest in serving on the FLBC (Attachment 1).

The bylaws indicate that initially, three Members shall serve until November 30, 2014 with the remaining four members serving until November 30, 2016.

Because fewer than seven applications were received, staff recommends City Council consider whether to extend the application period, make appointments to fill the offices and extend the application period, or fill the offices and not extend the application period.

FISCAL ANALYSIS:

The cost for advertisements totaled \$2,850, which will be paid through the City Clerk's Office "Advertising and Public Relations" account (10111100.517300.). For new appointments to the FLBC, individuals who have not already completed AB 1234 Ethics training must do so, along with Brown Act training. Sufficient funds for training shall be included in the Non-Departmental Division of the City Manager's Proposed Budget for Fiscal Year 2013/2014.

ATTACHMENTS:

1. Copies of all applications (with personal information redacted)

MOTION:

That the City Council:

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1. Appoint _____ to fill Office #1 for a term, expiring June 30, 2016;
2. Appoint _____ to fill Office #2 for a term expiring June 30, 2016;
3. Appoint _____ to fill Office #3 for a term expiring June 30, 2016;
4. Appoint _____ to fill Office #4 for a term expiring June 30, 2016;
5. Appoint _____ to fill Office #5 for a term expiring June 30, 2014;
6. Appoint _____ to fill Office #6 for a term expiring June 30, 2014;
7. Provide direction to the City Manager regarding filling of the remaining office (Office #7).