

City of Culver City, California
City Council Agenda Item Report

Meeting Date: October 22, 2007		Item Number: <u>C-8</u>	
AGENDA ITEM: Authorization to Release a Request for Proposals for Citywide Street Sweeping Services.			
Contact Person/Dept.: Eric Mirzaian Public Works-Maintenance Operations		Phone Number: (310) 253-6410	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Public Notification: Master Notification List on 10/17/07;			
Department Approval: Charles D. Herbertson 10/11/07		City Attorney Approval: Carol A. Schwab (10/16/07)	
Fiscal Impact Review: Marlee Chang (by M. Noller) (10/16/07)		City Manager Approval: Jerry B. Fulwood (10/17/07)	
<u>RECOMMENDATION:</u> Staff recommends the City Council authorize the Public Works Department to solicit proposals for citywide street sweeping services. <u>BACKGROUND:</u> The Environmental Programs & Operations Division of the Public Works Department is responsible for contract administration and program management of the City's street sweeping program. The City's street sweeping contract includes sweeping services for streets, alleys, parking structures, bikeways and the Culver City Redevelopment Agency's and Culver City School District's parking lots based on a previous agreement. In addition to scheduled sweeping, the current agreement provides for after-hour call backs when needed to clean debris such as broken glass resulting from traffic collisions and other unforeseen incidents. All residential streets are swept once per week and major arterials are swept anywhere from once per week to five times per week. Currently, city-wide street sweeping services are provided by CleanStreet, Inc. CleanStreet, Inc. has been providing services since 1990. The current agreement is set to expire on December 31, 2007.			

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DISCUSSION:

Should the City Council approve the release of the attached Request for Proposals, the following table includes the timeline for the project:

Task	Time Frame
RFP Approval by City Council	October 22, 2007
Release of RFP	October 25, 2007
Deadline for Receipt of Proposals	November 27, 2007 at 3:00 PM
Consideration of Award of Contract	December 10, 2007

FISCAL ANALYSIS:

The release of the RFP does not create a substantive fiscal impact on the City. Upon review of the returned RFP's, staff will include the appropriate fiscal impact of awarding a new contract.

ATTACHMENTS:

Copy of the Request for Proposal

MOTION:

That the City Council:

1. Authorize staff to release a Request for Proposals for city-wide street sweeping services.