

REGULAR MEETING OF THE
CULTURAL AFFAIRS COMMISSION,
CITY OF CULVER CITY,
CALIFORNIA

July 13, 2010
7:00 P.M.

Call to Order & Roll Call

The meeting of the Cultural Affairs Commission was called to order at 7:05 P.M.

Present: Chair Marla Koosed
Commissioner Ronnie Jayne
Commissioner Gayle Smashey
Commissioner Marlyn Musicant
Commissioner Michelle Bernardin

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Pledge of Allegiance

The Pledge of Allegiance was led by Julie Lugo Cerra.

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Public Comment - Items Not On the Agenda

Hilary Bates, Culver City Public Theatre, thanked the Commission for their support and announced their summer season starting July 17 with *The True Story of Jack and the Beanstalk*, *The Merry Wives of Windsor*, and *The Enchanted Cottage*.

David Young, a Culver City resident and musician, introduced himself noting that he was present to watch the process.

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CONSENT CALENDAR

Item C-1

Agenda Posting

Commissioner Jayne received clarification that the posting of the agenda had been corrected.

MOVED BY COMMISSIONER SMASHEY, SECONDED BY COMMISSIONER MUSICANT, AND UNANIMOUSLY CARRIED TO RECEIVE AND FILE THE SECRETARY'S REPORT ON THE POSTING OF THE AGENDA.

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Item C-2

Meeting Minutes

MOVED BY COMMISSIONER JAYNE, SECONDED BY COMMISSIONER MUSICANT, AND UNANIMOUSLY CARRIED (WITH COMMISSIONERS BERNARDIN AND SMASHEY ABSTAINING DUE TO THEIR ABSENCE FROM THAT MEETING) TO APPROVE THE MINUTES OF THE JUNE 8, 2010 REGULAR MEETING.

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Action Items

Item A-1

Election of Officers and Assignment of Commissioners to Sub-Committees for Fiscal Year 2010 - 2011

Jeremy Green, Cultural Affairs Administration and Special Projects Coordinator, explained procedures for the Election of Officers.

Staff and the Commission discussed the revised frequency of several subcommittee meetings.

Commissioner Jayne observed that former Vice Chair Hanami would have traditionally been nominated to serve as Chair but since he was no longer on the Commission the position was open and she indicated willingness to serve in that position or as Vice Chair as she would be termed out in two years.

Commissioner Smashey indicated that she was also willing to serve as she would term out in three years.

Chair Koosed nominated Commissioner Jayne to serve as Chair of the Commission.

MOVED BY CHAIR KOOSSED, SECONDED BY COMMISSIONER MUSICANT, AND UNANIMOUSLY CARRIED THAT RONNIE JAYNE SERVE AS CHAIR OF THE CULTURAL AFFAIRS COMMISSION UNTIL THE NEXT REORGANIZATION IN JULY 2011 OR THEREAFTER.

Commissioner Koosed indicated her willingness to serve as Vice Chair of the Commission.

MOVED BY COMMISSIONER MUSICANT, SECONDED BY COMMISSIONER BERNARDIN, AND UNANIMOUSLY CARRIED THAT COMMISSIONER KOOSSED SERVE AS VICE CHAIR OF THE CULTURAL AFFAIRS COMMISSION UNTIL THE NEXT REORGANIZATION IN JULY 2011 OR THEREAFTER.

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Recess

The Cultural Affairs Commission recessed to change seats and name plaques at 7:22 p.m.

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Reconvene

The Cultural Affairs Commission reconvened its meeting at 7:25 p.m. with all Commissioners present.

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Commissioners expressed preferences for the subcommittees they wanted to serve on.

Susan Obrow, Performing Arts and Special Events Coordinator, provided an overview of the Facilities, and Image and Public Relations Subcommittees.

MOVED BY COMMISSIONER SMASHEY, SECONDED BY COMMISSIONER BERNARDIN, AND UNANIMOUSLY CARRIED THAT THE CULTURAL AFFAIRS COMMISSION MAKE THE FOLLOWING SUBCOMMITTEE ASSIGNMENTS FOR FISCAL YEAR 2010-2011:

Education and Life-Long Learning

Vice Chair Koosed

Commissioner Bernardin

Facilities

Vice Chair Koosed

Commissioner Smashey

Festivals and Events

Commissioner Bernardin

Commissioner Musicant

Fundraising

Chair Jayne
Vice Chair Koosed

Grants and Artist Services

Chair Jayne
Commissioner Smashey

Historic Preservation

Vice Chair Koosed
Commissioner Bernardin

Image and Public Relations

Commissioner Musicant
Commissioner Smashey

Public Art

Vice Chair Koosed
Commissioner Musicant

Cultural Affairs Commission/City Council

Chair Jayne
Commissioner Smashey

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Item A-2

**Consideration of Draft Notice of Funding Availability
(NOFA) for the 2011 Performing Arts Grant Program**

Chair Jayne invited public participation.

No speakers came forward.

Susan Obrow, Performing Arts and Special Events
Coordinator, provided a summary of the material of record.

Discussion between staff and the Commission included:
typographical errors; language regarding the funding from
Sony Pictures Entertainment; suggestions to add additional
reminders on certain items; wording regarding affordability
and accessibility; placement of contract language;
clarification regarding language in the income section;
changes to keep language consistent; language regarding
parent organization income and the subtotal; scheduling
with the CDP; the Grants and Artist Services

Subcommittee; defining terms; improving communication; and marketing materials.

MOVED BY COMMISSIONER SMASHEY, SECONDED BY VICE CHAIR KOOSSED, AND UNANIMOUSLY CARRIED TO APPROVE THE 2011 NOTICE OF FUNDING AVAILABILITY FOR THE CULVER CITY PERFORMING ARTS GRANT PROGRAM WITH ANY CHANGES NOTED DURING THE DISCUSSION.

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Item A-3

Consideration of Temporary Art Installation in Conjunction with IndieCade Festival in October 2010

Christine Byers, Public Art and Historic Preservation Coordinator, provided a summary of the material of record.

Chair Jayne invited public participation.

The following members of the audience addressed the Commission:

Celia Pearce, IndieCade, provided an overview of the chosen concept.

John Derevlany discussed the concept of the game; materials; and maintenance.

Discussion between the Commission and Mr. Derevlany included: duration of the piece; maintenance and wear and tear; materials used; EZ Paint vs. Krylon paint; colors used; and the amount of paint used.

Gabe Garcia, Traffic Engineering Manager, discussed permeability and safety issues.

Further discussion between the Commission and John Derevlany included: location of game instructions; a card stand; fading vs. complete removal; including the Downtown Business Association in outreach; the installation process; and safety and liability issues.

Celia Pearce, IndieCade, suggested having two separate game boards to eliminate the need to cross the street.

Additional discussion included: concerns with wear and tear

and retaining the vibrancy of the piece; black borders for the squares; graffiti and protective coatings; environmental effects; the location of the hexagons; having two separate games; and testing durability and remove-ability of the paint.

MOVED BY COMMISSIONER SMASHEY, SECONDED BY COMMISSIONER BERNARDIN, AND UNANIMOUSLY CARRIED THAT THE CULVER CITY CULTURAL AFFAIRS COMMISSION RECOMMEND THAT CULVERLAND BE APPROVED BY THE CITY COUNCIL AS THE TEMPORARY ART INSTALLATION IN CONJUNCTION WITH THE 2010 INDIECADE FESTIVAL WITH COMMENTS OF THE COMMISSION INCORPORATED.

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Public Comment for Items Not on the Agenda

None.

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Receipt of Correspondence

Jeremy Green, Cultural Affairs Administration and Special Projects Coordinator, reported no correspondence had been received.

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Items From Staff

Christine Byers, Public Art and Historic Preservation Coordinator, invited Commissioners to attend a City Council meeting on July 26 where the Council would be considering an agenda item having to do with the role of the Commissions, and she announced the annual Culver City Historical Society Picnic at Veterans Park on July 21.

Susan Obrow, Performing Arts and Special Events Coordinator, invited everyone to attend events sponsored by the Culver City Redevelopment Agency including: the *Culver City Music Festival* in the City Hall Courtyard on Thursday nights through August 26, and *Made in Culver City* on September 4.

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Items From Commissioners

Commissioner Smashey discussed a new project being installed at the Metro Expo Line and welcomed Commissioner Bernardin to the Commission.

Vice Chair Koosed welcomed Commissioner Bernardin to the Commission; thanked staff for their hard work; indicated that she would be attending the Culver City Historical Society Annual Picnic; and she congratulated Chair Jayne on her appointment.

Chair Jayne welcomed Commissioner Bernardin to the Commission; thanked Vice Chair Koosed for her leadership in the past year; and discussed attending the *Culver City Music Festival* and preparations for *Fiesta La Ballona*.

Commissioner Musicant welcomed Commissioner Bernardin and thanked staff for their hard work on the *Culver City Music Festival*.

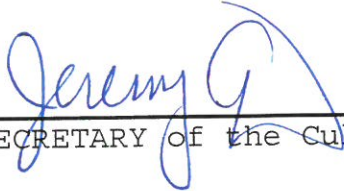
Commissioner Bernardin thanked the Commission for making her feel welcome and staff for their help.

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Adjournment

There being no further business, at 9:17 P.M., the Cultural Affairs Commission adjourned its meeting to a Regular Meeting to be held at 7:00 P.M. on August 10, 2010 in the Third Floor Patio Room at City Hall.

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SECRETARY of the Cultural Affairs Commission

APPROVED

9/14/10

MARLA KOOSSED
VICE-CHAIR of the Culver City Cultural Affairs Commission
City of Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, City of Culver City, California and constitute the Official Minutes of said meeting.

Martin R. Cole
CITY CLERK

Date

By:

Ela Valladares
Deputy City Clerk