

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 09/26/05	Item Number: <u>A-4</u>
AGENDA ITEM: Consideration of Adopting a Resolution Authorizing Submittal of an Application and Designating an Agent to Sign Documents Related to Participation in the DR-1577/DR-1585 Hazard Mitigation Grant Program to Obtain Federal Financial Assistance to Prepare a Local Hazard Mitigation Plan	
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Fiscal Impact: Yes ☒ No ☐	General Fund: Yes ☒ No ☐
Public Hearing: ☐	Action Item: ☒ Attachments: ☒
Public Notification: Master Notification list on 09-21-05; Culver City Unified School District Board and Dr. Laura McGaughey, School District Superintendent on 09-20-05.	
Department Approval: Charles D. Herbertson 9/14/05	CAO Approval: Scott Bixby for Jerry Fulwood 9/19/05
City Controller Approval: Marlee Chang 9/20/05	

RECOMMENDATION:

That the City Council adopt a resolution authorizing submittal of an application and designating the Chief Administrative Officer to sign documents related to participation in the DR-1577/DR-1585 Hazard Mitigation Grant Program to obtain federal financial assistance to prepare a Local Hazard Mitigation Plan.

BACKGROUND:

The Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) provides for federal assistance to state and local governments impacted by a significant disaster or emergency. The Federal Emergency Management Agency (FEMA) has the primary responsibility for administering this type of assistance.

In 2000, the Stafford Act was amended by the Disaster Mitigation Act of 2000 (Public Law 106-390) which requires that in order to receive pre-disaster and post-disaster Federal Emergency Management Funds, state and local governments must prepare a Local Mitigation Plan (LMP), which must be submitted to and approved by the California Office of Emergency Services (OES) and FEMA. If a state and local government does not submit their LMP by the specified date, it will not be eligible to receive funding for one year or until the next round of review of plans.

In February 2004, the Planning Division took the lead in the City's efforts to prepare the LMP. As a separate jurisdiction, the Culver City Unified School District (CCUSD) was required to prepare a LMP. It was decided to prepare a multi-jurisdictional plan jointly with the CCUSD. A Steering Committee composed of 12 City/CCUSD staff members was created.

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Public participation in the LMP process is a primary requirement of the Stafford Act. In March, 2004, notice of the preparation of the LMP was provided to at least 70 local and regional organizations to invite them to join a Community Advisory Committee (CAC). The CAC eventually consisted of 15 of these organizations, and held two meetings in April and May, 2004. In addition to the CAC meetings, two public workshops were also held during this period. The Planning Commission held a public meeting in June, 2004. The final LMP, which was titled the Natural Hazard Mitigation Plan (NHMP), was reviewed and approved by the School Board on July 20, 2004 and the City Council on September 13, 2004.

The NHMP was submitted to and approved by OES and subsequently timely forwarded to FEMA prior to November 1, 2004. The NHMP was returned by FEMA for modification. The City currently does not have a FEMA approved LMP.

DISCUSSION:

The purpose of the Local Mitigation Plan (LMP) process is to promote sound public policy designed to protect residents, critical facilities, infrastructure, private property, and the environment from natural and human caused hazards. The LMP process is designed to increase public awareness, document resources for risk reduction and loss-prevention, and identify activities to guide the City towards building a safer, more sustainable community.

As a result of the declaration of major federal disasters for 2004-2005 Winter Storms (DR-1577/DR-1585), Culver City is eligible for the Hazard Mitigation Grant Program (HMGP) which provides funding for hazard mitigation activities aimed at reducing or eliminating future damages and includes assistance for preparation of an LMP approvable by FEMA.

Pursuant to the HMGP requirement, the City submitted a Notice of Interest (NOI) application in May, 2005, for funding of the following proposed LMP work. The NOI was reviewed by OES and determined to meet the HMGP eligibility criteria and the state's pre-established priorities for the HMGP.

City staff proposes to retain a qualified consultant that has successfully prepared LMP for other cities to modify the City's NHMP and work to get the NHMP approved. Among other issues, the City staff intends to further explore hillside and landslide issues in the NHMP. Using the process to develop the 2004 NHMP as a guide, City staff intends that the consultant and staff will again work with the CCUSD, and community stakeholders/interest groups. The consultant will review the 2004 NHMP, city codes, policies and guidelines and develop a

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revised NHMP. The consultant, in conjunction with the City/CCUSD staffs shall present the revised NHMP at noticed public hearings before the City's Planning Commission, School Board and City Council. The consultant shall make whatever modifications are approved during the public hearing process and prepare the approved NHMP for submittal to OES and FEMA for review and approval.

FISCAL ANALYSIS:

Under the HMGP guidelines for funding, FEMA will contribute up to a maximum of seventy-five percent (75%) of the total project cost. A minimum of twenty-five percent (25%) of the total eligible costs must be provided from local match sources. No other federal funding can be used to provide the local match. The proposed project budget is \$26,667.00, of which \$20,000 would be HMGP funds and \$6,667 would be local match. The FEMA funds would be used to retain the consultant, while local match funds would be used to prepare presentation materials, printing, mailing of notices to stakeholders/interest groups, and publishing of newspaper notices and legal notices. City staff time would be provided as needed and not included in the total project budget.

The Public Works Department proposes to provide the \$6,667 local match from the "Other Consultant Services" (#101619800) Line Item from the Department's budget.

ATTACHMENTS:

1. Draft Resolution Authorizing the Grant Application and Designating the City's Agent.
2. Draft Subgrantee Assurances.
3. Draft Subgrant Award Agreement.

MOTION:

That the City Council:

Adopt a Resolution authorizing submittal of an application and designating the Chief Administrative Officer as the City's authorized agent to sign documents related to participation in the DR-1577/DR-1585 Hazard Mitigation Grant Program to obtain federal financial assistance to prepare a Local Hazard Mitigation Plan.