

These Meeting Minutes are not official until approved by the Parks, Recreation and Community Services Commission.

REGULAR MEETING OF THE
CULVER CITY PARKS, RECREATION
AND COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

March 2, 2021
7:00 P.M.

Call to Order & Roll Call

Chair Heineman called the regular meeting of the Parks, Recreation and Community Services Commission to order at 7:00 P.M. via Webex.

Present: Kay Heineman, Chair
William Rickards, Vice Chair
Palvi Mohammed, Commissioner
Scott Zeidman, Commissioner

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Chair Heineman received clarification that there were no requests for changes to the agenda.

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Pledge of Allegiance

Commissioner Mohammed led the Pledge of Allegiance.

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Items from Staff

Arames White-Shearin, Recreation and Community Services Supervisor, discussed changes to programming necessary as a result of revised opening protocols for Youth and Adult Recreation Sports Leagues by the Los Angeles Department of Public Health; revised park signs; basketball courts; restrictions; park building and outfield rentals; new procedures; and updates to permits.

Armando Abrego, Parks Recreation and Community Services Director, emphasized that the basketball courts were outdoor only and that indoor play is still restricted.

Jill Thomsen, Recreation and Community Services Supervisor, discussed the Valentine's Day Candygram program; deliveries to the Nifty Nineties; she thanked Chair Heineman for volunteering to help; provided an overview of social media efforts; and she reported that the March Senior Center Newsletter was available online.

Darren Uhl, Parks Recreation and Community Services Manager, discussed changes to Public Health orders; rules for outdoor aquatics activities; extended hours; the traditional two-week closure for repairs over spring break; increased capacity; Spring Pocket Camps; and the Virtual Egg-Stravaganza scavenger hunt on March 20-21.

Discussion ensued between staff and Commissioners regarding appreciation to staff for their efforts to engage the community; positive feedback received from the community; appreciation to the Commission for their support; and a request that Commissioners share any information regarding potential partnerships and opportunities.

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Public Comment - Items Not on the Agenda

Chair Heineman invited public comment.

Patricia Mooney, Senior Management Analyst, reported that no public comment had been received.

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Consent Calendar

Item C-1

PRCSC - Approval of the Minutes for the Regular Parks, Recreation and Community Services Commission Meeting of February 2, 2021

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF FEBRUARY 2, 2021 AS SUBMITTED.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

PRCSC - Review and Finalize the PRCS Commission's Draft Fiscal Year 2021-2022 Budget Recommendation Letter to the City Council

Commissioner Mohammed discussed the draft of the budget recommendation letter to the City Council highlighting specific items to be put forward and how they support staff and higher level goals.

Discussion ensued between staff and Commissioners regarding support for the draft as presented with one minor grammatical change.

Chair Heineman praised staff for their presentation at the March 1, 2021 City Council meeting.

Additional discussion ensued between staff and Commissioners regarding staff agreement to provide the presentation to the Commission at the next meeting; alignment of the letter with the presentation made; and the process for submission.

MOVED BY VICE CHAIR RICKARDS, SECONDED BY COMMISSIONER ZEIDMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION REVIEW AND FINALIZE THE PRCS COMMISSION'S DRAFT FISCAL YEAR 2021-2022 BUDGET RECOMMENDATION LETTER TO THE CITY COUNCIL AS AMENDED.

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Item A-2

PRCSC - [Standing Item; Any or All of the Following Actions, if Desired] (1) Receipt and Filing of Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees; (2) Formation of New and/or Dissolution of Existing Ad Hoc Subcommittee(s); and, (3) Appointment of Two Commissioners to Newly-Formed Ad Hoc Subcommittee(s)

Chair Heineman reported that there had not been a meeting of the Senior Center Board.

Vice Chair Rickards announced that he would report back on the meeting for the California Parks and Recreation Society in April.

Commissioner Mohammed indicated that the Community Development Block Grant (CDBG) would not be active until the fall.

Commissioner Zeidman reported that the Disability Advisory Committee had not met.

Commissioner Mohammed reported awaiting resources from the City Attorney's Office for review of the municipal code, and he acknowledged that the Commission had received a memo from the Assistant City Attorney.

MOVED BY COMMISSIONER MOHAMMED, SECONDED BY COMMISSIONER ZEIDMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE UPDATES FROM MEMBERS OF THE AD HOC SUBCOMMITTEES AND REPRESENTATIVE APPOINTEES TO OUTSIDE ASSOCIATIONS AND CITY COMMITTEES.

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Item A-3

PRCSC - [Standing Item] (1) Review the Parks, Recreation and Community Services (PRCS) Commission Fiscal Year 2021/2022 Meeting Calendar and the Upcoming Agenda Items List and Make Adjustments, if Necessary; (2) Discuss Topics for Inclusion in

**the Next PRCS Commission Report to the City Council; and, (3)
Receive and File the Report**

Discussion ensued between staff and Commissioners regarding swearing in and subcommittee appointments for the new Commissioner at the next meeting; the project list for entitlement grants; Prop 68; the El Merino Park Playground Rehabilitation Project; consideration of the resolution to the City Council; and the budget schedule.

Vice Chair Rickards could not be heard during the following motion and therefore was considered to be abstaining.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY COMMISSIONER MOHAMMED THAT THE PRCS COMMISSION: RECEIVE AND FILE THE REPORT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, MOHAMMED, ZEIDMAN
NOES: NONE
ABSTAIN: RICKARDS

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Public Comment - Items Not on the Agenda

Chair Heineman invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no public comment had been submitted.

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Receipt and Filing of Correspondence

Patricia Mooney, Senior Management Analyst, indicated that no correspondence had been received.

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Items from Staff (Continued)

Patrick Reynolds, Parks Manager, reported that staff was finishing up the Vets basketball court; discussed the process for the rehabilitation of the playground at El Merino for ages 2-5; CDBG grant funding to repair uplifted sidewalks;

installation of drinking fountains/filling stations; work being done at Tellefson Park and Lindberg Park; updating facilities in the Dog Park; conversions of courts from paddle tennis to pickleball; schedule adjustments to keep the parks safe and clean during the pandemic; irrigation audits and upgrades; and work with the Sanitation Department on SB 1338 to increase the use of mulch and compost within the City.

Discussion ensued between staff and Commissioners regarding the Los Angeles County Neighborhood Parks and Beaches Measure; Prop 68; competitive grants; median household income requirements; park acreage; and matching funds.

Armando Abrego, Parks Recreation and Community Services Director, reported on the discussion of open space at the recent General Plan Advisory Committee meeting; he indicated that the Tower would be lit for St. Patrick's Day; discussed support from the City Manager regarding the Public Orders; changes to signage; meetings with renters; vaccinations; communication with the Los Angeles County Workforce Development and Aging Department, and the Los Angeles Department of Public Health; and marketing to homebound seniors.

Commissioner Mohammed expressed appreciation for the lighting at Vets Tower.

Armando Abrego, Parks Recreation and Community Services Director, encouraged Commissioners to send any ideas for gobos to staff.

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Items from Commissioners

Vice Chair Rickards discussed revisiting results of the Senior Center survey with the City Council.

Discussion ensued between staff and Commissioners regarding Commission direction to staff; assessing interests and needs of the senior population; increasing engagement and communication; and staff agreement to provide a recap of the information at the next meeting under Items from Staff.

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Adjournment

There being no further business, at 8:14 P.M., the Parks, Recreation and Community Services Commission adjourned to a regular meeting to be held on Tuesday, April 6, 2021.

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Patricia A. Mooney
SECRETARY of the Parks, Recreation and
Community Services Commission

APPROVED _____

Kay Heineman
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date