

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 9/25/06		Item Number: <u>A-1</u>	
AGENDA ITEM: Appointments to the Homelessness Ad Hoc Committee and Consideration of a Related Budget Amendment.			
Contact Person/Dept.: Armando Abrego (Sr. & Soc. Serv. Mgr.)		Phone Number: (310) 253-6724	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Each applicant was sent a written notice on September 6, 2006. Notification was also placed on the Master Notification List on September 20, 2006.			
Department Approval: Bill La Pointe (09/12/2006)		City Manager Approval: Jerry B. Fulwood (09/20/2006)	
City Controller Approval: Marlee Chang (09/20/2006)			

RECOMMENDATION:

Staff recommends the City Council consider the applications and appoint four (4) residents to serve as members on the Homelessness Ad Hoc Committee ("Committee") for a two (2) year term and adopt a budget amendment related to the operations of the Committee.

A budget amendment requires a 4/5ths vote.

BACKGROUND:

At its meeting on July 26, 2004, Council approved the formation of the Homelessness Ad Hoc Committee ("Committee"). At its meeting of April 25, 2005, Council appointed the ten (10) member committee consisting of four (4) Veterans Memorial Park neighborhood representatives, one (1) representative from the Culver City Chamber of Commerce, the Downtown Business Association and the Culver City Homeowners' Association and three (3) City staff (Housing, Police and City Attorney's Office). Appointments to the Committee were for a one (1) year period. These members were originally chosen to represent the community from a non-professional, local, residential point of view with City Staff members to assist in the beginning directions and procedural elements.

At its meeting of July 10, 2006, Council approved to continue the Committee. Council agreed to maintain the four (4) residents from the Veterans Memorial Park neighborhood, the Culver City Chamber of Commerce, the Downtown Business Association and the Culver City Homeowners' Association. They chose to remove the three (3) City staff members as voting members and directed staff to advertise

City of Culver City, California
City Council Agenda Item Report

for the four (4) remaining positions. These are to be filled by community members who would each serve a two-year term and represent a wider range of community neighborhoods. It was hoped that there would be applicants from various sections of the community (i.e. the residential areas of generally the westside, eastside, Fox Hills, and Lower Crest/Sepulveda-Jefferson) in order that the Culver City community might be broadly represented by as wide a variety of neighborhoods as possible.

Public Notification/Advertisement

The deadline to submit an application for the Committee was August 29, 2006. Advertisements seeking applicants for the Committee were placed in the Culver City News and the Culver City Observer on August 10, 17, and 24, 2006. Additionally, a notice was posted on the City's website.

DISCUSSION:

The Parks, Recreation and Community Services Department received six (6) applications to serve on the Homelessness Ad Hoc Committee. There are four (4) vacant neighborhood positions available on the Committee.

The following persons submitted applications for consideration:

1. Nancy Goldberg (Lower Crest/Sepulveda-Jefferson Area)
2. Kimiko Kelly (Lower Crest/Sepulveda-Jefferson Area)
3. Emily MacRae (Lower Crest/Sepulveda-Jefferson Area)
4. Thomas McCabe (Lower Crest/Sepulveda-Jefferson Area)
5. Judy Scott (westside)
6. Elaine Struhl (westside)

All applications have been reviewed by staff and their applications are included as attachments along with an applicant summary chart. No applications were received for the eastside or Fox Hills areas.

City Council Action of July 10, 2006

With respect to the action taken by the City Council to renew the Committee, following is the transcription of the motion adopted by the City Council:

“The City continue the Homeless Subcommittee, remove the staff members as voting members, maintain the four Vets Park residents who are currently members and the members appointed one from the Chamber of Commerce, one from the Culver City Homeowners, and one

City of Culver City, California
City Council Agenda Item Report

from the Downtown Business Association, these seats would remain with four additional seats added with one from the east side, one from the west side, one from Fox Hills and one from the Lower Crest or Sepulveda/Jefferson area, each of the seats have two year terms – with existing members having served one year of their two year term and that the City Council invite the Parks and Recreation Commission to appoint a subcommittee of commissioners to work with the Committee to improve outreach to the Vets Park Neighborhood and direct staff to advertise for these appointments as soon as possible.”

With the confirmation of the members of the Committee serving two year terms, the action of the City Council can be interpreted to elevate the Homeless Ad Hoc Committee to a standing Committee. Unless the Council should direct otherwise, the Committee shall be known as the Homeless Committee and be noted as a standing committee. With this change, the Committee shall be added to the list of standing committees.

FISCAL ANALYSIS:

As mentioned in the staff report of July 10, 2006, the following recommendation related to fiscal analysis was made:

If Council takes action to renew the Ad Hoc Committee on the Homeless, staff recommends that Council consider a budget amendment in the amount of \$7,550 to be appropriated from the General Fund (Fund Reserve) to Senior and Social Services (\$4,500 to 10134100.411100 - Regular Salaries and \$3,050 to 10134100.516600 - Special Events and Meetings):

AMOUNT	DESCRIPTION
\$4,500	Staff support
500	Miscellaneous meeting materials
550	Ethics training (as per AB 1234)
2,000	Committee's Future Goals/Projects
\$7,550	TOTAL

With the City Council's action to renew the Committee, staff respectfully requests the City Council's consideration of this budget amendment

A 4/5ths vote is required for a budget amendment.

City of Culver City, California
City Council Agenda Item Report

ATTACHMENTS:

1. Homelessness Ad Hoc Committee Applicant Summary
2. Six (6) Applications for the Homelessness Ad Hoc Committee

MOTION:

That the City Council:

1. Appoint four (4) neighborhood members from residential areas to the Homeless Committee to serve a two (2) year term, as follows:
 - A. Appoint _____ as a Member to the Homelessness Ad Hoc Committee to represent the Westside residential area.
 - B. Appoint _____ as a Member to the Homelessness Ad Hoc Committee to represent the Eastside residential area.
 - C. Appoint _____ as a Member to the Homelessness Ad Hoc Committee to represent the Fox Hills residential area.
 - D. Appoint _____ as a Member to the Homelessness Ad Hoc Committee to represent the Lower Crest/Sepulveda-Jefferson residential area.
 - E. Approve a budget amendment to transfer \$7,550 from General Fund Reserve to Account 101341.411300 {Approval of a Budget Amendment requires a 4/5ths vote}.

Or

2. Provide staff with further direction.