

City of Culver City, California
Parks, Recreation and Community Services Commission Agenda Item Report

Meeting Date: <u>05/04/2010</u>		Item Number: <u>A-2</u>	
AGENDA ITEM: Review the Structure and Function of the Parks, Recreation and Community Services Commission's Subcommittees and Make Recommendations Regarding Future Adjustments, if any.			
Contact Person/Dept.: Pam Robinson, Acting PRCS Director		Phone Number: (310) 253-6655	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: (Email) Meetings and Agendas – Parks, Recreation and Community Services Commission (04/29/2010).			
Department Approval: Pam Robinson (04/27/2010)		City Attorney Approval: N/A	
Fiscal Impact Approval: N/A		City Manager Approval: N/A	

RECOMMENDATION:

Staff recommends that the Parks, Recreation and Community Services Commission review the structure and function of its subcommittees and make recommendations regarding future adjustments, if any.

BACKGROUND:

On July 7, 2009 the members of the Parks, Recreation and Community Services Commission elected Vicki Daly Redholtz as Chair and Rick Hudson as Vice Chair and appointed Commissioners to various outside agency boards, City committees, Commission subcommittees and other related bodies (Attachment A). Traditionally, these elections and appointments are done annually at the July Commission meeting as a matter of procedure.

On October 6, 2009 staff brought forward an Agenda Item asking the Commission to consider consolidating the Comprehensive Plan, Skate Park and Dog Park Subcommittees of the PRCS Commission into the "Capital Improvement and Special Projects Subcommittee" (Attachment B). The Commission decided to make no changes to the Subcommittee structure and/or functions at that time but suggested that the general issue of re-evaluating the existing Subcommittees come back before the Commission in May or June of 2010 (Attachment C).

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DISCUSSION:

For the purpose of this discussion, below is a list of the Commission's subcommittees with a brief description of each and the current appointees:

COMMISSION ADVISORY SUBCOMMITTEES	MEMBERS
Council/Commission <i>Represent the PRCS Commission in discussions with the Council/Commission Subcommittee of the City Council regarding Council/Commission/Staff working relationships.</i>	Vicki Daly Redholtz Rick Hudson
Human Relations <i>Represent the PRCS Commission at various meetings on matters of Human Relations</i>	Vicki Daly Redholtz Mary Ann Greene
Youth Outreach <i>Represent the PRCS Commission on youth issues and the transition of the Youth Making Changes to a Youth Advisory Committee.</i>	Rick Hudson Laura Stuart
Skateboard Park <i>Represent the PRCS Commission on Skateboard Park issues.</i>	Rick Hudson Marianne Kim
Financial Resource Development <i>Research new funding strategies and work with staff and non-profit groups to raise funds for PRCS special projects.</i>	Vicki Daly Redholtz Laura Stuart
Parks & Recreation Comprehensive Plan <i>Support the community and staff in the completion and implementation of the Parks and Recreation Master Plan</i>	Mary Ann Greene Marianne Kim
Dog Park <i>Support and advise on matters concerning the Dog Park.</i>	Rick Hudson Marianne Kim

Staff recommends that the Commission review the above list and make recommendations regarding future adjustments, if any. Rather than adopt any changes at this time, staff will bring forward any deletions, additions, consolidations and/or suggestions for revised subcommittee titles and descriptions that receive consensus at this evening's meeting for a vote by the Commission at the July 8, 2010 meeting. Following the standard procedure, all subcommittee appointments will be made at that meeting.

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FISCAL IMPACT:

Parks, Recreation and Community Services Commission subcommittees involve staff resources, the amount of which is difficult to quantify. The majority of any related fiscal impact is absorbed within the PRCS Departmental budget.

ATTACHMENTS:

- A. 2009-2010 Parks, Recreation and Community Services Commission Assignments/Appointments to Associations, Committees, and Subcommittees
- B. Agenda Item Number A-3 for the Meeting Date of October 6, 2009: *(1) Consideration of Consolidating the Comprehensive Plan, Skate Park and Dog Park Subcommittees of the Parks, Recreation and Community Services Commission into the "Capital Improvement and Special Projects Subcommittee;" and, (2) if Approved, Make Appointments to the Newly Formed Subcommittee.*
- C. Excerpt of the Approved Meeting Minutes Relating to Parks, Recreation and Community Services Commission Agenda Item Number A-3 for the Meeting Date of October 6, 2009.

MOTION:

That the Parks, Recreation and Community Services Commission:

- 1. Review the structure and function of its subcommittees

and
- 2. Make recommendations regarding future adjustments.

or
- 3. Make no recommendations regarding future adjustments at this time.