



CITY OF CULVER CITY
9770 CULVER BOULEVARD, CULVER CITY, CALIFORNIA 90232-0507

**REGULAR MEETING
COMMITTEE ON PERMITS AND LICENSES
WEDNESDAY, MARCH 11, 2009
10:00 A.M.
CITY HALL, MIKE BALKMAN COUNCIL CHAMBERS
MINUTES**

1. **CALL TO ORDER**

AT 10:01 A.M. CHAIRPERSON SHELLY WOLFBERG CALLED THE COMMITTEE ON PERMITS AND LICENSES TO ORDER.

2. **ROLL CALL**

CHAIRPERSON:

SHELLY WOLFBERG, ASSISTANT TO THE CITY MANAGER

MEMBER DESIGNEES:

JOSE MENDIVIL, ASSOCIATE PLANNER
NAGAM RAO, TREASURY DIVISION MANAGER
SGT. WEBB, POLICE DEPARTMENT
INSPECTOR McCORMICK, FIRE DEPARTMENT

STAFF:

ROLAND MIRANDA, DEPUTY CITY ATTORNEY
CYNTIA AVILES, SENIOR ACCOUNT CLERK

3. **RECEIVE AND FILE SECRETARY'S REPORT – POSTING OF AGENDA**

MOTION: MR. RAO

SECOND: INSP. McCORMICK

That the Committee receives and files the Secretary's Report, which reflects the posting of the Agenda for today's meeting.

PASSED UNANIMOUSLY

4. **(a). APPROVAL OF MINUTES OF FEBRUARY 18, 2009-AS CORRECTED**

MOTION: MR. RAO

SECOND: INSP. McCORMICK

That the Committee approves the minutes of the February 18, 2009 Committee Meeting.

PASSED UNANIMOUSLY

(b). APPROVAL OF MINUTES OF FEBRUARY 25, 2009

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the Committee approves the minutes of the February 25, 2009 Committee Meeting.

PASSED UNANIMOUSLY

5. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Bill Jacob, Vice-President of **CHRISTIANSEN AMUSEMENTS**, to conduct a temporary traditional family carnival with rides, games & food concessions, open to the public, charging an entrance fee and outdoors, at the commercial location of 294 Fox Hills Mall (Westfield), on Thursday, March 19, 2009, from 5:00 p.m. to 10:00 p.m. on Friday, March 20, 2009, from 5:00 p.m. to 11:00 p.m., Saturday, March 21, 2009, through Sunday, March 22, 2009, from 1:00 p.m. to 11:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, Engineering Division, and Fire Prevention Bureau are met and adhered to at all times. Applicant has provided a site plan approved by Culver City Planning Division. Approximately 200 people are expected to attend throughout the course of the event. This is their first application for permit.

Pulled for Discussion:

Mr. Mendivil requested item #5 be pulled in order to discuss the conditions for the permit. Mr. Mendivil focused on the notes that were placed on the event application by the "Planning Division."

MOTION: MR. MENDIVIL

SECOND: MR. RAO

That the Committee *approves* this item from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

6. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Lonnie Marshall, General Manager of **CENTINELA FEED & PET SUPPLIES**, to conduct a weekend sale event with vendors giving away free samples, a pet psychic, and dog & cat adoptions, at the commercial location 5299 Sepulveda Blvd., from Friday, March 13, 2009 through Sunday, March 15 2009, from 10:00 a.m. to 4:00 p.m., with set-up and take-down to take place on each day. Applicant has provided a site plan approved by the Culver City Police Department, Planning Division, Engineering Division and the Fire Prevention Bureau. Previous permits have been issued.

- AND -

7. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Harris Sperling, President of **USA DANCE LOS ANGELES CHAPTER #4031**, to conduct a Chapter Ballroom Dance, open to the public with and entrance fee at Veterans' Memorial Building., on Wednesday, April 5, 2009, from 5:30 p.m. to 10:30 p.m., *provided that* all terms and conditions set forth by the Veterans' Memorial Complex Management are met and adhered to at all times. Approximately 250-300 people are expected to attend. This is their first application for permit.

- AND -

8. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Donald Misumi, Treasurer, **LA BALLONA VALLEY BROMELIAD SOCIETY**, to conduct a flower show and sale with vendors at the Veterans' Memorial Building on Saturday, May 2, 2009, through Sunday, May 3, 2009, from 10:00 a.m. to 4:00 p.m., *provided that* all terms and conditions set forth by the Veterans' Memorial Complex Management are met and adhered to at all times, *provided that* this is an indoor event, and that there is no outdoor signage. Applicant has previously provided a copy of their letter of determination as a tax-exempt entity from the Internal Revenue Service. Previous permits have been issued.

- AND -

9. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Marlene Burdick, Health Screen Coordinator of **LIFE LINE SCREENING**, to conduct a preventive health screening at the Veterans' Memorial Building on Saturday, May 16, 2009, from 8:00 a.m. until 4:00 p.m., *provided that* all terms and conditions set forth by the Veterans' Memorial Complex Management are met and adhered to at all times. Previous permits have been issued.

- AND -

10. **CATERING TRUCK**

Application by Jesus A. Loza Morejon, Owner of **ROGER'S CATERING**, to operate a catering truck in Culver City with an out of office location of 6236 S. St. Andrews Place, Los Angeles, CA. This application represents a *change of location* only. Previous permits have been issued.

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the Committee *approves* items #6 through #10 from the regularly scheduled agenda items

PASSED UNANIMOUSLY

11. **FINANCE/ESCROW SERVICE**

Application by Phillip Czernin, Controller of **MOMENTUM BIOSCIENCES, LLC**, to conduct a business of finance/escrow service (biotech incubator that will transition concepts from the lab to commercial and clinical actualization) from the commercial location of 6140 Bristol Parkway. This application represents a *change of business name* only. Previous permits have been issued.

Pulled for Discussion:

Mr. Rao requested item #11 be pulled it needs to be resubmitted due to changes made by applicant.

12. **PERSONAL PROPERTY RENTALS**

Application by Parvez Badar, President OF **CULVER MAIL BOX**, to conduct a business of mailbox rentals from the commercial location of 10866 Washington Blvd. This application represents a *removal of a partner* only. Previous permits have been issued.

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the Committee *approves* this item from the regularly scheduled agenda items

PASSED UNANIMOUSLY

13. **ITEMS FROM COMMITTEE MEMBERS AND STAFF**

14. **ADJOURNMENT**

MOTION: MR. RAO

SECOND: INSP. McCORMICK

That the meeting be adjourned at 10:13 a.m., until the next regular meeting to be held on Wednesday, March 18, 2009.

PASSED UNANIMOUSLY

Respectfully submitted,

Cyntia Aviles, Secretary