



CITY OF CULVER CITY
9770 CULVER BOULEVARD, CULVER CITY, CALIFORNIA 90232-0507

**REGULAR MEETING
COMMITTEE ON PERMITS AND LICENSES
WEDNESDAY, SEPTEMBER 23, 2009
10:00 A.M.
CITY HALL, MIKE BALKMAN COUNCIL CHAMBERS
MINUTES**

1. **CALL TO ORDER**

AT 10:03 A.M. CHAIRPERSON SHELLY WOLFBERG CALLED THE COMMITTEE ON PERMITS AND LICENSES TO ORDER.

2. **ROLL CALL**

CHAIRPERSON: SHELLY WOLFBERG, ASSISTANT TO THE CITY MANAGER

MEMBER DESIGNEES: JOSE MENDIVIL, ASSOCIATE PLANNER
NAGAM RAO, TREASURY DIVISION MANAGER
INSP. LOUIE, FIRE DEPARTMENT

STAFF: ROLAND MIRANDA, DEPUTY CITY ATTORNEY
CYNTIA AVILES, SENIOR ACCOUNT CLERK

3. **RECEIVE AND FILE SECRETARY'S REPORT – POSTING OF AGENDA**

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the Committee receives and files the Secretary's Report, which reflects the posting of the Agenda for today's meeting.

PASSED 4-0

4. **APPROVAL OF MINUTES OF SEPTEMBER 16, 2009**

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the Committee approves the minutes of September 16, 2009.

PASSED 4-0

5. **LECTURE/LIMITED TIME PERFORMANCE**

A Ratification of the administrative approval for permit given on September 18, 2009 by the Assistant City Manager and Treasury Division Manager, pursuant to C.C.M.C Section 11.01.515, to Craig Nadel, President, **JACK NADEL INTERNATIONAL**, to conduct a BBQ sales meeting, with alcohol served at no charge, caterers, live music, vendors/booth and outdoors, and tents, at the commercial location of 9950 Jefferson Blvd, on Wednesday, September 23, 2009 from the 2:00 p.m. to 11:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, Engineering Division and the Fire Prevention Bureau are met and adhered to at all times. Approximately 200 people are expected to attend. This is the first application for permit.

-AND-

6. **INFORMATION CARD**

Application for Notice of Intention to Appeal or Solicit for Charitable, Philanthropic, Social Service, Benevolent, Patriotic, Welfare, Civic, Educational, or Fraternal Purposes, Either Actual or Proposed submitted by Leslie Brandes, representative of **CULVER CITY SR. CITIZEN'S ASSOCIATION**, for an Information Card for checks and/or cash donations via mail and email to conduct a Holiday Certificate Program. The purpose of purchasing food scrip to be distributed to eligible applicants within our community, senior center and the Culver City Unified School District, from November 18, 2009 until December 16, 2009. Applicant has provided a copy of their letter of determination as a tax-exempt entity from the Internal Revenue Service. Previous Information Cards have been issued.

-AND-

7. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Timothy Williams, Owner, **BLACK CAT GALLERY**, to conduct an Art Festival, with live music, alcohol served at no charge, outdoors, open to the public and entrance fee charged, at the commercial location of 11523 W. Washington Blvd., on Saturday, September 26, 2009 from 7:00 p.m. to 10:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, Engineering Division and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Planning Division. Approximately 200-250 people are expected to attend. Previous permits have been issued.

-AND-

8. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Molly Wootton, President, **MOLLY'S MUTTS & MEOWS**, to conduct a fund raising for a nonprofit organization, alcohol served with charge, at the commercial location of 11168 Washington Blvd.(Joxers Daly's) on Saturday, September 26, 2009 from 6:30 p.m. to 9:30 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and the Fire Prevention Bureau are met and adhered to at all times. Approximately 125 people are expected to attend. Previous permits have been issued.

-AND-

9. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Crystal Alexander, Executive Vice President, **CULVER CITY EDUCATION FOUNDATION**, to conduct a fundraiser “Sip For Schools”, outdoor, open to public with entrance fee and alcohol served with charge, at the residential location of 10733 Ranch Rd, on Saturday, September 26, 2009 from 5:00 p.m. to 8:00 p.m., *provided that* all terms and conditions set forth by the Bureau of Fire Prevention, Planning Division, Engineering Division and Police Department are met and adhered to at all time. Applicant has provided a site plan approved by the Culver City Planning Division and Fire Prevention Bureau. Approximately 100 people and maximum 60 vehicles are expected. This is their first application for a permit.

-AND-

10. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Edith Mondragon, Gallery Manager, **BEYOND MARKETING GROUP**, to conduct an art opening reception, with valet check list, open to the public, and alcohol served, at the commercial location of 3521 Helms Ave., on Saturday, October 10, 2009 from 7:00 p.m. to 10:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, Engineering Division and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Police Department, Planning Division, Engineering Division, and Fire Prevention Bureau. Approximately 200 people are expected to attend. Previous permits have been issued.

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the Committee *approves* items #5 through #10 from the regular scheduled agenda items.

PASSED 4-0

11. **ITEMS FROM COMMITTEE MEMBERS AND STAFF**

12. **ADJOURNMENT**

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the meeting be adjourned at 10:04 a.m. until the next regular meeting to be held on Wednesday, September 30, 2009.

PASSED 4-0

Respectfully submitted,

Cyntia Aviles, Secretary