

MEETING DATE: December 10, 2012

AGENDA ITEM: Consideration of Adoption of a City Council Policy Regarding Providing Fee Reductions/Subsidies to Long-Term Regular Veterans' Memorial Complex Users.

ATTACHMENT

	<u>Pages</u>
Fiscal Year 2012/13 Fees and Charges Schedule for the Veterans' Memorial Complex.	1 - 8

EXHIBIT F-2

City of Culver City
Veterans Memorial Complex
FISCAL YEAR 2012-13

These fees shall be assessed in conjunction with the regulations set forth in Resolution No. 2003-R020:

- Category A:** “**City Sponsored,**” shall mean any person or group that is granted the use of any part of a City facility for any purpose for no fee or for a small stipend as determined by the City Council.
- Category B:** “**Non Profit, Resident,**” shall mean any 501(c)(3) Non-Profit Organization that is headquartered in the City of Culver City. Culver City 501(c)(3) Non-Profit Organization, annually, shall submit a copy of their most current IRS Form 990 (Cannot be older than 2 years) to be placed on file with the PRCS Department as well as their General Liability Insurance with corresponding Culver City headquarters address.
- Category C:** “**Non Profit, Non-Resident**” shall mean any 501(c)(3) Non-Profit Organization that is not headquartered in the City of Culver City. Non-Resident 501(c)(3) Non-Profit Organization, annually, shall submit a copy of their most current IRS Form 990 (Cannot be older than 2 years) to be placed on file with the PRCS Department as well as their General Liability Insurance with corresponding headquarters address.
- Category D:** “**Private Party, Resident**” shall mean any City of Culver City resident holding a private gathering. To qualify as a resident, renter shall submit a copy of their most current utility bill (No older than 2 months) and provide a secondary proof of residency with a photo id. Private Parties are events organized by invitation only, and no admission is charged, no public marketing has occurred, no business or services are being provided.
- Category E:** “**Private Party, Non-Resident**” shall mean anyone residing outside of the City of Culver City holding a private event. Private Parties are events organized by invitation only, and no admission is charged, no public marketing has occurred, no business or services are being provided.
- Category F:** “**Commercial, Resident,**” shall mean any business headquartered in the City of Culver City or any person or group that does not qualify under categories A-E whether for monetary gain or not. To qualify as a “Commercial, Resident”, renter shall submit a copy of their valid Culver City business license. Any person or group in this category shall prove residency using any method found in category “B” or D”. Anyone person, group or business in this category shall submit their General Liability Insurance with corresponding Culver City address.
- Category G:** “**Commercial, Non-Resident,**” shall mean any business not headquartered in the City of Culver City or any person or group that does not qualify under categories A-E whether for monetary gain or not and is not a resident of the City of Culver City. Anyone person, group or business in this category shall submit their General Liability Insurance.

EXHIBIT F-2

City of Culver City
Veterans Memorial Complex
FISCAL YEAR 2012-13

Service Name	FY 2012-13 Fee
HOURLY RENTAL FEES	
<u>VETERAN'S MEMORIAL BUILDING</u>	
Auditorium	
Category B - Non-Profit, Resident	\$ 165.00
Category C - Non-Profit, Non-Resident	\$ 229.00
Category D - Private Party, Resident	\$ 236.00
Category E - Private Party, Non-Resident	\$ 263.00
Category F - Commercial, Resident	\$ 296.10
Category G - Commercial, Non-Resident	\$ 329.00
Rotunda	
Category B - Non-Profit, Resident	\$ 33.00
Category C - Non-Profit, Non-Resident	\$ 48.00
Category D - Private Party, Resident	\$ 76.00
Category E - Private Party, Non-Resident	\$ 84.00
Category F - Commercial, Resident	\$ 109.80
Category G - Commercial, Non-Resident	\$ 122.00
Box Office	
Category B - Non-Profit, Resident	\$ 50.00
Category C - Non-Profit, Non-Resident	\$ 50.00
Category D - Private Party, Resident	\$ 50.00
Category E - Private Party, Non-Resident	\$ 50.00
Category F - Commercial, Resident	\$ 100.00
Category G - Commercial, Non-Resident	\$ 100.00
Lobby	
Category B - Non-Profit, Resident	\$ 50.00
Category C - Non-Profit, Non-Resident	\$ 50.00
Category D - Private Party, Resident	\$ 50.00
Category E - Private Party, Non-Resident	\$ 50.00
Category F - Commercial, Resident	\$ 100.00
Category G - Commercial, Non-Resident	\$ 100.00
Garden	
Category B - Non-Profit, Resident	\$ 23.00
Category C - Non-Profit, Non-Resident	\$ 33.00
Category D - Private Party, Resident	\$ 62.00
Category E - Private Party, Non-Resident	\$ 68.00
Category F - Commercial, Resident	\$ 96.30
Category G - Commercial, Non-Resident	\$ 107.00

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Veterans Memorial Complex
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Service Name	FY 2012-13 Fee	
Multipurpose		
Category B - Non-Profit, Resident	\$	25.00
Category C - Non-Profit, Non-Resident	\$	35.00
Category D - Private Party, Resident	\$	51.84
Category E - Private Party, Non-Resident	\$	57.60
Category F - Commercial, Resident	\$	64.80
Category G - Commercial, Non-Resident	\$	72.00
Kaizuka		
Category B - Non-Profit, Resident	\$	10.00
Category C - Non-Profit, Non-Resident	\$	15.00
Category D - Private Party, Resident	\$	30.00
Category E - Private Party, Non-Resident	\$	33.00
Category F - Commercial, Resident	\$	45.00
Category G - Commercial, Non-Resident	\$	50.00
Uruapan		
Category B - Non-Profit, Resident	\$	10.00
Category C - Non-Profit, Non-Resident	\$	15.00
Category D - Private Party, Resident	\$	30.00
Category E - Private Party, Non-Resident	\$	33.00
Category F - Commercial, Resident	\$	45.00
Category G - Commercial, Non-Resident	\$	50.00
Yanji		
Category B - Non-Profit, Resident	\$	9.00
Category C - Non-Profit, Non-Resident	\$	13.00
Category D - Private Party, Resident	\$	16.00
Category E - Private Party, Non-Resident	\$	19.00
Category F - Commercial, Resident	\$	22.00
Category G - Commercial, Non-Resident	\$	24.00
Iksan		
Category B - Non-Profit, Resident	\$	11.00
Category C - Non-Profit, Non-Resident	\$	16.00
Category D - Private Party, Resident	\$	23.00
Category E - Private Party, Non-Resident	\$	26.00
Category F - Commercial, Resident	\$	30.00
Category G - Commercial, Non-Resident	\$	33.00
Room A		
Category B - Non-Profit, Resident	\$	8.00
Category C - Non-Profit, Non-Resident	\$	12.00
Category D - Private Party, Resident	\$	12.75
Category E - Private Party, Non-Resident	\$	14.25
Category F - Commercial, Resident	\$	19.25
Category G - Commercial, Non-Resident	\$	21.50

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Service Name		FY 2012-13 Fee
Room B		
Category B - Non-Profit, Resident	\$	8.00
Category C - Non-Profit, Non-Resident	\$	12.00
Category D - Private Party, Resident	\$	12.75
Category E - Private Party, Non-Resident	\$	14.25
Category F - Commercial, Resident	\$	19.25
Category G - Commercial, Non-Resident	\$	21.50
Room C		
Category B - Non-Profit, Resident	\$	8.00
Category C - Non-Profit, Non-Resident	\$	12.00
Category D - Private Party, Resident	\$	12.75
Category E - Private Party, Non-Resident	\$	14.25
Category F - Commercial, Resident	\$	19.25
Category G - Commercial, Non-Resident	\$	21.50
Classroom 2 (VETS Craft Room)		
Category B - Non-Profit, Resident	\$	9.00
Category C - Non-Profit, Non-Resident	\$	13.00
Category D - Private Party, Resident	\$	16.00
Category E - Private Party, Non-Resident	\$	19.00
Category F - Commercial, Resident	\$	22.00
Category G - Commercial, Non-Resident	\$	24.00
Classroom 3 (ESL Room)		
Category B - Non-Profit, Resident	\$	11.00
Category C - Non-Profit, Non-Resident	\$	16.00
Category D - Private Party, Resident	\$	23.00
Category E - Private Party, Non-Resident	\$	26.00
Category F - Commercial, Resident	\$	30.00
Category G - Commercial, Non-Resident	\$	33.00
Teen Center		
Category B - Non-Profit, Resident	\$	54.00
Category C - Non-Profit, Non-Resident	\$	77.00
Category D - Private Party, Resident	\$	93.00
Category E - Private Party, Non-Resident	\$	103.00
Category F - Commercial, Resident	\$	116.00
Category G - Commercial, Non-Resident	\$	129.00
Classroom 1		
Category B - Non-Profit, Resident	\$	10.00
Category C - Non-Profit, Non-Resident	\$	14.00
Category D - Private Party, Resident	\$	23.00
Category E - Private Party, Non-Resident	\$	25.00
Category F - Commercial, Resident	\$	39.00
Category G - Commercial, Non-Resident	\$	43.00

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City of Culver City
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Service Name	FY 2012-13 Fee
<u>SENIOR CENTER</u> (per hour rental rates)	
Dining Room	
Category B - Non-Profit, Resident	\$ 77.40
Category C - Non-Profit, Non-Resident	\$ 86.00
Category D - Private Party, Resident	\$ 109.00
Category E - Private Party, Non-Resident	\$ 121.00
Category F - Commercial, Resident	\$ 129.00
Category G - Commercial, Non-Resident	\$ 143.00
B45	
Category B - Non-Profit, Resident	\$ 62.00
Category C - Non-Profit, Non-Resident	\$ 68.00
Category D - Private Party, Resident	\$ 82.00
Category E - Private Party, Non-Resident	\$ 91.00
Category F - Commercial, Resident	\$ 103.00
Category G - Commercial, Non-Resident	\$ 114.00
B47	
Category B - Non-Profit, Resident	\$ 62.00
Category C - Non-Profit, Non-Resident	\$ 68.00
Category D - Private Party, Resident	\$ 82.00
Category E - Private Party, Non-Resident	\$ 91.00
Category F - Commercial, Resident	\$ 103.00
Category G - Commercial, Non-Resident	\$ 114.00
C71	
Category B - Non-Profit, Resident	\$ 16.00
Category C - Non-Profit, Non-Resident	\$ 17.00
Category D - Private Party, Resident	\$ 21.00
Category E - Private Party, Non-Resident	\$ 23.00
Category F - Commercial, Resident	\$ 26.00
Category G - Commercial, Non-Resident	\$ 29.00
C73	
Category B - Non-Profit, Resident	\$ 17.00
Category C - Non-Profit, Non-Resident	\$ 22.00
Category D - Private Party, Resident	\$ 28.00
Category E - Private Party, Non-Resident	\$ 31.00
Category F - Commercial, Resident	\$ 55.00
Category G - Commercial, Non-Resident	\$ 61.00

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Service Name	FY 2012-13 Fee
C75	
Category B - Non-Profit, Resident	\$ 17.00
Category C - Non-Profit, Non-Resident	\$ 22.00
Category D - Private Party, Resident	\$ 28.00
Category E - Private Party, Non-Resident	\$ 31.00
Category F - Commercial, Resident	\$ 55.00
Category G - Commercial, Non-Resident	\$ 61.00
C77	
Category B - Non-Profit, Resident	\$ 16.00
Category C - Non-Profit, Non-Resident	\$ 17.00
Category D - Private Party, Resident	\$ 21.00
Category E - Private Party, Non-Resident	\$ 23.00
Category F - Commercial, Resident	\$ 26.00
Category G - Commercial, Non-Resident	\$ 29.00
Conference Room	
Category B - Non-Profit, Resident	\$ 8.00
Category C - Non-Profit, Non-Resident	\$ 12.00
Category D - Private Party, Resident	\$ 12.75
Category E - Private Party, Non-Resident	\$ 14.25
Category F - Commercial, Resident	\$ 19.25
Category G - Commercial, Non-Resident	\$ 21.50
Craft Room	
Category B - Non-Profit, Resident	\$ 10.00
Category C - Non-Profit, Non-Resident	\$ 14.00
Category D - Private Party, Resident	\$ 23.00
Category E - Private Party, Non-Resident	\$ 25.00
Category F - Commercial, Resident	\$ 39.00
Category G - Commercial, Non-Resident	\$ 43.00
MISCELLANEOUS RENTAL FEES (all equipment rental fees are a per event flat fee)	
City Staff (per hour)	\$ 25.00
Security Guard (per hour)	\$ 20.00
Audio/Visual Equipment (if not identified separately in this fee schedule)	\$ 25.00
Auditorium Extras (if not identified separately in this fee schedule)	\$ 85.00
Additional Equipment (if not identified separately in this fee schedule)	\$ 12.00

EXHIBIT F-2

City of Culver City
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Service Name	FY 2012-13 Fee	
Grand Piano		
All Non-Profit/Private	\$	55.00
All Commercial	\$	110.00
Baby Grand		
All Non-Profit/Private	\$	55.00
All Commerical	\$	75.00
Upright Piano		
All Non-Profit/Private	\$	16.50
All Commerical	\$	33.00
Sound System (per hour)		
All Non-Profit/Private	\$	30.00
All Commerical	\$	60.00
Event Staff (per hour)		
All Non-Profit/Private	Actual Cost + 25%	
All Commerical	Actual Cost + 50%	
Setup Fee (per event)		
All Non-Profit/Private	\$	26.00
All Commerical	\$	31.00
Auditorium Kitchen (per event)		
All Non-Profit/Private	\$	100.00
All Commerical	\$	150.00
Host Food Fees		
All Non-Profit/Private	\$10 to \$100 - All Categories	
All Commerical	\$10 to \$100 - All Categories	
Refundable Damage Deposits		
All Non-Profit/Private	\$50 to \$500 - All Categories	
All Commerical	\$50 to \$500 - All Categories	
ADDITIONAL FEES DURING A FACILITY RENTAL (the following are flat rental rates)		
Teen Center Kitchen		
All Non-Profit/Private	\$	100.00
All Commerical	\$	150.00
Lobby Concession Stand		
All Non-Profit/Private	\$	50.00
All Commerical	\$	100.00

EXHIBIT F-2**City of Culver City
Veterans Memorial Complex
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Service Name		FY 2012-13 Fee
Auditorium Kitchen with Bar		
All Non-Profit/Private	\$	100.00
All Commerical	\$	150.00
Reserved Parking (per space)		
All Non-Profit/Private	\$	15.00
All Commerical	\$	20.00
Cancellation Fee (with 60 days notice)		
All Non-Profit/Private	\$	25.00
All Commerical	\$	100.00
Cancellation Fee (with 30 days notice)		
All Non-Profit/Private	\$	50.00
All Commerical	\$	150.00
Cancellation Fee (less than 30 days notice)		
All Non-Profit/Private	100% of Room Rental Fee	
All Commerical	100% of Room Rental Fee	