

**City of Culver City, California
Agenda Item Report**

Meeting Date: <u>12/10/12</u>		Item Number: <u>C-3</u>
CITY COUNCIL AGENDA ITEM: Adoption of a Youth Employment Plan Pursuant to Los Angeles County Proposition A Grant Requirements for Bill Botts Field Improvements (PZ-639), a Completed Project.		
Contact Person/Dept.: Dan Hernandez, PRCS Director		Phone Number: (310) 253-6655
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐
Public Hearing: ☐		Action Item: ☐ Attachments: ☒
Commission Action Required: Yes ☐ No ☒		Date: _____
Public Notification: (Email) Meetings and Agendas – City Council (12/07/12).		
Department Approval: Dan Hernandez (11/29/12)		City Attorney Approval: Carol Schwab (by H. Baker) (12/06/12)
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (12/06/12)		City Manager Approval: John M. Nachbar (12/07/12)
 <u>RECOMMENDATION:</u> Staff recommends the City Council adopt a Youth Employment Plan (Attachment 1) pursuant to Los Angeles County Proposition A grant requirements for Bill Botts Field Improvements (PZ-639), a completed Project. <u>BACKGROUND:</u> <u><i>Proposition A Youth Employment Requirements</i></u> The people of the County of Los Angeles enacted the Safe Neighborhood Parks Proposition of 1992 (Proposition A) on November 3, 1992 and the Safe Neighborhood Parks Proposition of 1996 (Proposition A) on November 5, 1996. The Propositions provide funds to public agencies and nonprofit organizations in the County for the purposes of acquiring and/or developing facilities and open space for public recreation. The Los Angeles County Regional Park and Open Space District (the “District”), which was created by the 1992 Proposition, administers these funds. A special emphasis on employing at-risk youth in park improvement projects was included in both the 1992 and 1996 Propositions. To meet the requirements of the District’s Youth Employment Policy, the grantee must adopt a Youth Employment Plan (YEP) at a duly noticed public meeting for each District-funded project prior to the reimbursement of development costs. To be eligible for employment under a YEP, youth must meet the Regional Park and Open Space District’s definition of at-risk youth. Eligible youth may be hired individually through community outreach or		

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may be contracted through agencies and organizations that specialize in providing employment and training opportunities for youth participants.

The City's Proposition A Youth Employment Obligations

Under the Propositions, there are two types of obligations relating to the employment of at-risk youth, (1) the Youth Employment Goal, which is based on the City's 1992 and 1996 allocations, and (2) Project-Specific Youth Employment Plans, which must be adopted for projects funded by the District's "Excess" and/or "Cities" funds. For the Youth Employment Goal (YEG), Grantee's had the option of basing the amount of their obligation for the employment of at-risk youth on one of the following formulas:

- a) *An amount equal to ten percent (10%) of the Grantee's total development Project funding allocations from the 1992 and 1996 Propositions; or,*
- b) *An amount equal to fifty percent (50%) of the Grantee's total Maintenance and Servicing funding allocations.*

The calculation based on *Option A* equaled the lower cost to the City at \$227,804.70. On February 23, 1998 the City Council adopted the Culver City Youth Employment Mentoring Program as a means of meeting the City's YEG. The Youth Mentoring Program is an ongoing program funded by the General Fund that may be phased out once the City's YEG is met. The City also pays down its YEG using expenditures from project-specific Youth Employment Plans (YEP's), as reflected in the tables below:

Culver City Youth Employment Goal Credits*	
Youth Mentoring Program (YMP) funded by the General Fund	
9,197.10	Fiscal Year 1999-2000
10,672.00	Fiscal Year 2000-2001
10,280.00	Fiscal Year 2001-2002
10,687.00	Fiscal Year 2002-2003
9,366.51	Fiscal Year 2003-2004
8,298.91	Fiscal Year 2004-2005
9,299.14	Fiscal Year 2005-2006
7,611.37	Fiscal Year 2006-2007
8,359.81	Fiscal Year 2007-2008
9,949.22	Fiscal Year 2008-2009
7,801.74	Fiscal Year 2009-2010
13,516.88	Fiscal Year 2010-2011
10,324.89	Fiscal Year 2011-2012
9,463.82	Fiscal Year 2012-2013
\$134,828.39	YMP Total Credits

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Culver City Youth Employment Goal Credits*	
Alternate Site YEP funded by the City's Quimby (419) Funds	
\$960.00	El Marino Park Playground
	for Skate Park Fence Grant
Project-Specific Youth Employment Plans funded by Grants	
44,589.34	Senior Center Construction
1,888.00	Culver West Alexander Park
360.00	Dog Park - Phase II
640.00	Veterans' Park Playground
3,754.00	Culver City Park Playground
\$51,231.34	YEP Total Credits
\$227,804.70	Youth Employment Goal
(\$187,019.73)	Credits as of Dec. 2012 (from above)
\$40,784.97	YEG Obligation Remaining

* Expenditures for wages only are eligible as Youth Employment Goal credits; benefit costs and other types of overhead do not apply. Once applied, credits "release" funds in the City's Proposition A Maintenance and Servicing Account which can then be used to reimburse the City's maintenance costs for Proposition A-funded projects. Currently, the City uses these funds to pay for eligible expenses incurred at the Senior Center and the Dog Park.

Bill Botts Field Improvements

On April 13, 2009, the City Council adopted a Resolution approving grant applications for Los Angeles County Proposition A Funds for the "Wish-List" Projects: Veterans' Memorial Park Playground (PZ-924; \$61,192) and Bill Botts Field Improvements (PZ-639; \$82,078) and approved budget amendments to appropriate the funding for these projects upon receipt of the fully executed grant agreements. In July 2009, the City of Culver City received a fully executed Proposition A Project Agreement for both projects. A Youth Employment Plan for the Veterans' Memorial Playground was adopted by the City Council on May 3, 2010. However, no suitable work for At-Risk Youth was identified for Bill Botts Field Improvements, since the Project entailed the use of heavy equipment to level the fields and irrigation improvements that required qualified professionals.

DISCUSSION:

Since it was determined that the Bill Botts Field Improvements Project site was not well-suited to the employment of youth, staff has been working to identify an alternate site for youth employment to fulfill the City's obligation for this grant. It is to the City's advantage to pay youth employment costs using grant funds or Quimby

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funds. Unfortunately, these types of opportunities have not arisen. However, recently the Parks Division hired and At-Risk Youth worker as a part-time Park Maintenance worker to utilize Proposition A Youth Employment Services (YES) grant funds that had been awarded to the City. The assistance was much needed and welcomed by the Parks Division, and the youth worker has been doing an excellent job. The YES grant is approximately \$4,800, and it is stipulated in the grant agreement that these funds cannot be applied toward the City's Youth Employment Goal. Staff is recommending that after these grant funds are used, the City retain this worker (or hire another eligible At-Risk Youth worker should the current employee separate from the City) using salary savings from a Maintenance Worker II / Regular Part-Time position in the Parks Division that was vacant for approximately two months, and that this use of City funds be adopted as the Youth Employment Plan for Bill Botts Field Improvements.

FISCAL ANALYSIS:

The Parks Division has approximately \$10,000 in salary savings in Regular Salaries (Account Number 10130300.411100). Staff is requesting that these funds be transferred into Part-Time Salaries (Account Number 10130300.411200) and be used to employ an At-Risk Youth Worker for an amount not-to-exceed \$10,000. As currently structured, the hourly rate for the Temporary Maintenance Worker is \$12.025 with associated benefit costs to the City of approximately 12%. Therefore, only approximately 88% of the expenditure will qualify as Youth Employment Goal credits.

ATTACHMENT:

1. Youth Employment Plan for Bill Botts Field Improvements

MOTION:

That the City Council:

Adopt a Youth Employment Plan pursuant to Los Angeles County Proposition A grant requirements for Bill Botts Field Improvements (PZ-639), a completed Project.