

City of Culver City, California  
**City Council Agenda Item Report**

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| Meeting Date: 05/14/07                                                                                                                                                                                                                                                                                                                         | Item Number: <u>A-2</u>                                                                           |
| <b>AGENDA ITEM: Adoption of a Resolution Approving an Application for Grant Funds in the Amount of \$162,805 from the Baldwin Hills Conservancy for Proposition 40 Funding for the Culver City Skateboard Park Project (P-830). Approve a budget amendment to appropriate the funding for this project upon receipt of the Grant approval.</b> |                                                                                                   |
| Contact Person/Dept.: Bill La Pointe,<br>PRCS Director                                                                                                                                                                                                                                                                                         | Phone Number: (310) 253-6655                                                                      |
| Fiscal Impact: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                                                                                                                                                                                             | General Fund: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                 |
| Public Hearing: <input type="checkbox"/>                                                                                                                                                                                                                                                                                                       | Action Item: <input checked="" type="checkbox"/> Attachments: <input checked="" type="checkbox"/> |
| Public Notification: Master Notification List (05/09/07); Parks and Recreation Commission (05/09/07); David McNeill, Baldwin Hills Conservancy Executive Director (05/09/07); Skateboard Park Stakeholders (05/09/07).                                                                                                                         |                                                                                                   |
| Department Approval:<br>William La Pointe (05/03/07).                                                                                                                                                                                                                                                                                          | City Attorney Approval:<br>Carol Schwab (by H. Iker) (05/04/07)                                   |
| City Controller Approval:<br>Marlee Chang (05/09/07)                                                                                                                                                                                                                                                                                           | City Manager Approval:<br>Jerry B. Fulwood (05/09/07)                                             |

**RECOMMENDATION:**

Staff recommends the City Council adopt a Resolution (Attachment 1) approving the application for grant funds in the amount of \$162,805 from the Baldwin Hills Conservancy for Proposition 40 Funding for the Culver City Skateboard Park Project (P-830).

Staff also recommends the City Council approve a budget amendment to appropriate the funding for this project upon the approval of the grants application and a signed documentation received by the City.

A four-fifths vote is necessary to approve the budget amendment.

**BACKGROUND/DISCUSSION:**

The temporary Skateboard Park was developed in late 1999 to address a pressing need of local youth who had nowhere to practice their sport. It was generally known through the years that the facility was merely a temporary solution to provide a designated area to serve the skateboarders. The new permanent facility will allow twice the area while providing increased challenges through well-planned features that are designed for both maximum safety and enjoyment.

In response to the needs of local youth, the City Council approved submission of a Land and Water Conservation Fund (LWCF) grant application for the Skateboard

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Park Project at the April 28, 2003 Council meeting. Matching funds were identified from the City's Proposition 12 and 40 Per Capita funds. The LWCF grant was approved for funding in the amount of \$204,000. At the August 22, 2005 City Council meeting, City Council awarded a professional services agreement to SITE Design Group, Inc. to design a permanent Skateboard Park at Culver City Park. On August 25, 2005 staff conducted the first of a series of public meeting with SITE Design Group. It was through this public process that both the design of the Skateboard Park and its location were determined.

On August 8, 2006 the City Council approved the plans and specifications and authorized staff to advertise for bids for the construction of the Skateboard Park Project (P-830). The project was not advertised for bids until January 11, 2007 due to delays resulting from Site Design's inability to deliver the final plans and specifications to the City. Two bids were publicly opened by the City Clerk on February 15, 2007. These bids were over the amount of the available construction budget. On March 12, 2007, the City Council took action to reject all bids and authorized staff to negotiate with the two bidders for a lower price per the City Charter.

On March 26, 2007, an informational report on the status of discussions with 4-Con Engineering and California Landscape and Design, dba California SkatePark was presented to the City Council. In a component of that report, Council authorized staff to submit an application for Proposition 40 Roberti-Z'Berg-Harris (RZH) Block Grant Funds in the amount of \$107,908 to enhance funding for the project. Parks & Recreation and Community Services Department staff has submitted the application pursuant to Council's direction. Staff has been assured by the State that if other substitute funding is found for the project, this request for Proposition 40 RZH funds can be withdrawn at any time before a progress payment has been requested.

On April 9, 2007 the City Council awarded the construction contract for the Skateboard Park Project to California Skateparks, Inc. Council was informed at that time that staff had been in contact with Mr. David McNeill, Executive Director of the Baldwin Hills Conservancy, and that he mentioned that the Baldwin Hills Conservancy might be interested in applying for and then allocating, if granted, funding to cover the shortfall in the project funding. There was general consensus of the Council that staff should continue to seek other sources of funding for the construction of the Skateboard Park.

In an email dated May 1, 2007, staff was encouraged by Mr. McNeill to submit an application at the Baldwin Hills Conservancy May 18, 2007 meeting to the Baldwin Hills Conservancy Board for Proposition 40 funds. The deadline for submission was May 2, 2007. Staff submitted the grant application to the Baldwin Hills conservancy

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with the understanding that the City Council would consider the resolution needed to accompany the application at its May 14, 2007 meeting.

**FISCAL ANALYSIS:**

The purpose of this grant application is to secure funding to supplant the \$107,908 in requested Proposition 40 RZH Block Grant funds previously allocated to the City of Culver City and the \$54,897 in General Fund Reserve appropriated to the Skateboard Park Project by Council at its April 9, 2007 meeting. As shown in the table below, the amount requested is \$162,805.

**PROJECT COSTS**

| <b><u>SKATEBOARD PARK CONSTRUCTION</u></b>                                     |            |
|--------------------------------------------------------------------------------|------------|
| Approximately 1,200-1,300 square foot Skateboard Park and related improvements | \$ 539,655 |
|                                                                                |            |
| <b><u>OTHER PROJECT-RELATED COSTS</u></b>                                      |            |
| Engineering and Architectural Fees                                             | \$ 82,382  |
| Inspections                                                                    | \$ 10,000  |
| Section 106 Expense                                                            | \$ 1,021   |
| Contingencies                                                                  | \$ 27,000  |
|                                                                                |            |
| Skateboard Park Project Total                                                  | \$ 660,058 |

**PROJECT FUNDING**

|                                                |                   |
|------------------------------------------------|-------------------|
| 2003 Land and Water Conservation Fund Grant    | \$ 204,000        |
| Proposition 12 Per Capita Grant                | \$ 88,253         |
| Proposition 40 Per Capita Grant                | \$ 170,000        |
| Fund 420 -Capital Improvement and Acquisitions | \$ 35,000         |
| <b>Existing Funding</b>                        | <b>\$ 497,253</b> |
| <b>Amount of Request</b>                       | <b>\$ 162,805</b> |
| Total Project Expense                          | \$ 660,058        |

**ATTACHMENTS:**

1. Resolution No. 2007-R \_\_\_\_\_: Approving the Application for Grant Funds from the Baldwin Hills Conservancy for Proposition 40 Funding for the Culver City Skateboard Park Project (P-830).

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**MOTION:**

That the City Council:

1. Approve the Resolution for the application for Proposition 40 grant funds through the Baldwin Hills Conservancy for the Culver City Skateboard Project (P-830).
2. Authorize the City Manager to sign all documents related to the submittal of the Proposition 40 grant application to the Baldwin Hills Conservancy.
3. Approve a budget amendment to appropriate the funding when the Grant is approved and signed

**(A 4/5<sup>th</sup> vote is required to approve the budget amendment).**