

- Approved Minutes -

REGULAR MEETING OF THE
PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION
CITY OF CULVER CITY,
CALIFORNIA

September 1, 2009
7:00 P.M.

Call to Order & Roll Call

The meeting of the Parks, Recreation and Community Services Commission was called to order at 7:02 P.M.

Present: Chair Vicki Daly Redholtz
Vice Chair Rick Hudson
Commissioner Marianne Kim
Commissioner Laura Stuart
Commissioner Mary Ann Greene

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Pledge of Allegiance

The Pledge of Allegiance was led by David McNeill.

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Presentations

Item P-1

Update on the Baldwin Hills Conservancy

Lloyd Dixon, Baldwin Hills Conservancy Board Member, presented several Conservancy projects and he noted challenges due to state budget constraints.

David McNeill, CEO of the Baldwin Hills Conservancy, reported on their goal to make the Conservancy a destination; spoke of education efforts; discussed habitat, water conservation, and quality of life issues; reported on efforts to remove non-native plants; discussed programs at the Scenic Overlook and efforts to bring more youth in; and he invited everyone to sign the banner for the I Love Our State Parks campaign to support parks in danger of being closed.

Discussion between staff, the Commission, and the speaker included: support for the effective cooperation and communication between the City and the Conservancy; determining what the land will be used for; finding an exit strategy for the oil company; the Baldwin Hills Park Master Plan; comprehensive plan designations of the area; passive recreation vs. active recreation; a request for the Commission to see drawings of the project; the current status of the skatepark and management of facilities; and a request for quarterly reports from the Conservancy.

Bill La Pointe, Director of Parks, Recreation and Community Services, agreed to work with the Conservancy to return with a presentation on the master plan.

Further discussion between staff, the Commission and the speaker included: a Commission visit to the site; new parking charges; staff agreement to investigate how many people have been cited; the Weeds to Wonder Program; involvement of the Los Angeles Audubon Society; outreach to schools; the Hessler Road property; a potential MOU with the Los Angeles Bureau of Sanitation; and concern with impacts to Little League parking.

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Item P-2

October is Disability Awareness Month

Armando Abrego, Manager of Senior and Social Services, introduced Darren Uhl to provide an overview of disability services.

Darren Uhl, Disability Services Specialist, reported on recent events including Braille Bingo; updated webpages for the Senior and Social Services Division; City Council proclamation of October as Disability Awareness month; commendations to recognize outstanding service within the Disabled Community; the annual Disability Carnival and other recurring events; Autism: the Musical; the annual volunteer appreciation luncheon; the annual flu shot clinic; World Alzheimer's Day and the Caregiver Support group at the Senior Center; and the possibility of declaring November Family Caregiver Support Month.

Bill La Pointe, Director of Parks, Recreation and Community Services, clarified that consideration of proclaiming November as National Family Caregiver month would not come before the Commission as it is a Council item.

Discussion between staff and the Commission included: acknowledging volunteers with a certificate or letter of commendation; fee and donation based programs and alternatives for those who can not participate; eligibility requirements for the Dial a Ride program vs. Access Paratransit; access available on a demand response basis and new hours of service to increase ridership; Commission support for the many impressive programs; concern with limited bus service in Blair Hills; and clarification that flu shots are open to all but seniors are specifically targeted.

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Public Comment Not on the Agenda

None.

Chair Daly Redholtz reported that Anita Shapiro had passed away and she asked that the meeting be adjourned in her memory. She also noted that donations were being accepted for a scholarship fund set up in Anita Shapiro's name.

MOVED BY CHAIR DALY REDHOLTZ, SECONDED BY COMMISSIONER HUDSON, AND UNANIMOUSLY CARRIED TO ADJOURN THE MEETING IN MEMORY OF ANITA SHAPIRO.

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CONSENT CALENDAR

MOVED BY COMMISSIONER STUART, SECONDED BY COMMISSIONER KIM, AND UNANIMOUSLY CARRIED TO APPROVE CONSENT CALENDAR ITEMS C-1 THROUGH C-4.

Item C-1

Agenda Posting

THAT THE PARKS, RECREATION, AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE SECRETARY'S REPORT ON THE POSTING OF THE AGENDA.

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Item C-2

Approval of Meeting Minutes - July 31, 2009

THAT THE PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION APPROVE THE MINUTES OF JULY 31, 2009.

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Item C-3

Approval of Meeting Minutes - August 4, 2009

THAT THE PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION APPROVE THE MINUTES OF AUGUST 4, 2009.

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Item C-4

**Upcoming Agenda Items to be Considered by the Parks,
Recreation and Community Services (PRCS) Commission and its
Subcommittees**

THAT THE PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION:

1. REVIEW THE LIST OF UPCOMING AGENDA ITEMS TO BE
CONSIDERED BY THE PRCS COMMISSION AND ITS SUBCOMMITTEES AND
RECEIVE AND FILE THE REPORT;

OR

2. (MOVE THE ITEM TO THE ACTION ITEM CALENDAR AND) MAKE
RECOMMENDATIONS AS DEEMED APPROPRIATE.

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Action Items

Item A-1

**Recommendations for Future Discussions Regarding the Duties
and Responsibilities of the Parks, Recreation and Community
Services Commission**

Bill La Pointe, Director of Parks, Recreation and Community Services, provided a summary of the material of record.

Discussion between staff and the Commission included: the Commission's ability to adjourn in memory or in honor of a person and to present commendations; concerns with addressing issues with the Council as the formal subcommittee meetings have been discontinued; providing a forum between the Council and Commissions; completing the Council/Commission process; changes since the City became a City Manager administration; distinctions between Commissions; changes discussed in the subcommittee meetings; subcommittee meetings to clarify purposes of the Commissions; clarification that Commissions are not in the charter but are in the City code; whether the Commission can facilitate decision making for the City Council; recommendations from a previous City Council; and agreement that staff provide the Commission with a copy of Council resolution 2007-R029.

MOVED BY COMMISSIONER STUART, SECONDED BY COMMISSIONER GREENE, AND UNANIMOUSLY CARRIED THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION REQUEST STAFF TO SEND A COMMUNICATION TO THE CITY MANAGER TO REQUEST THE CITY COUNCIL TO RESOLVE THE ISSUES OF THE COMMISSION'S DUTIES AND RESPONSIBILITIES AND ADD IN CONSIDERATION OF COMMENDATIONS AND CERTIFICATES OF APPRECIATION.

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Public Comment for Items Not on the Agenda

None.

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Receipt of Correspondence

None.

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Items From Staff

Patricia Mooney, Senior Management Analyst, reported that the City Council meeting on September 29, 2009 might be cancelled.

Bill La Pointe, Director of Parks, Recreation and Community Services, reported on the success of Fiesta La Ballona and he thanked staff for their hard work.

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Items From Commissioners

Commissioner Stuart suggested that Jim Lamm be invited to provide a presentation to the Commission regarding Ballona Creek and she questioned whether progress had been made regarding funding security at the skatepark.

Bill La Pointe, Director of Parks, Recreation and Community Services, reported on the installation of the new fence at the skatepark and noted that no funding is available to monitor the wearing of safety equipment but Parks and Playground staff monitor the area during the hours they are present.

Chair Daly Redholtz suggested a meeting between the skatepark subcommittee and the City manager.

Commissioner Stuart suggested program ideas to get the kids engaged in ownership of the park. She also suggested that the date for Fiesta La Ballona be changed to a cooler time of the year as attendance was down because of the heat.

Commissioner Kim felt there should be more participation and input from the subcommittee or the Commission regarding the skatepark; she requested a wrap-up report for Fiesta La Ballona; and she was pleased to see that fees for park use for commercial events would be coming up on a future agenda.

Commissioner Greene asked that a list of all the activities of the department be provided to the Commission with presentations on the programs at the Commission meetings to make their relationship with the Commission more clear.

Vice Chair Hudson reported many issues to discuss at the next Council/Commission subcommittee meeting.

Chair Daly Redholtz reported attending the Blair Hills Picnic and Fiesta La Ballona; she agreed with the

suggestion that Fiesta La Ballona be held at a cooler time of the year and expressed concern with possible damage to the park in hot weather; she asked about a pending City grant; and she expressed concern with the recent fires and suggested a presentation at a future Commission meeting regarding the City's disaster plan.

Commissioner Greene suggested that Community Emergency Response Teams (CERT) be included in any presentation on the City's disaster plan and Commissioner Stuart noted that if the department is part of the disaster program and there are evacuation points at parks, the Commission should know that and know who to interface with.

Staff and the Commission discussed the upcoming Commission meeting at the Museum of Tolerance on October 25 with regard to public notice and whether it is permissible to hold a public meeting in a place where people have to pay to get in.

Vice Chair Hudson asked that a discussion of land by the dog park vacated by an oil company be put on a future agenda; he asked that speakers' names be noted on the agenda; he reported attending Fiesta La Ballona and agreed that heat was an issue; he asked about the trail coming through the Little League Fields; he thanked everyone for the Blair Hills Picnic; and he received clarification that fencing issues around the skatepark had been resolved.

Commissioner Greene thanked Commissioners for attending the Blair Hills Picnic.

Additional discussion between staff and the Commission included: assurances that the City Manager respected the Commission and the Council wants to hear their views, and the strong feelings of the Commission regarding being overlooked for the last year.

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Adjournment

There being no further business, at 9:13 P.M., the Parks, Recreation and Community Services Commission adjourned its meeting in memory of Anita Shapiro to a Regular Meeting to

be held at 7:00 P.M. on October 6, 2009 in the Mike Balkman
Chambers.

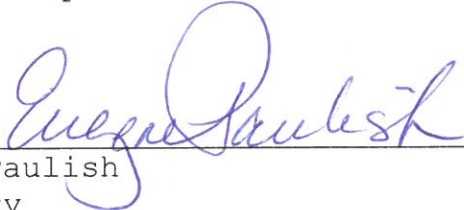
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VICKI DALY REDHOLTZ

CHAIR of the Culver City Parks, Recreation and Community
Services Commission

Minutes Preparation: Kristi Callan



Eugene Paulish
Secretary

City of Culver City
Parks, Recreation & Community Services