

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 03/05/07		Item Number: <u>A-2</u>	
AGENDA ITEM: Discussion of Allocating a Portion of Culver City Park Enhancement Program (PEP) Grant Program Funds Specifically for Projects On Culver City Unified School District (CCUSD) Property.			
Contact Person/Dept.: William La Pointe		Phone Number: (310) 253-6655	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☐	
Public Notification: Master Notification List (03/01/07); Parks and Service Foundation (03/01/07).			
Department Approval: William La Pointe; PRCS Director (02/28/07)		City Attorney Approval: Carol Schwab (by H. Iker) (02/28/2007)	
City Controller Approval: Marlee Chang (02/28/07)		City Manager Approval: Jerry B. Fulwood (02/28/2007)	

RECOMMENDATION:

Staff recommends the City Council discuss the issue of allocating a portion of Culver City Park Enhancement Program (PEP) Grant Program Funds specifically for projects on Culver City Unified School District (CCUSD) property and provide further direction to staff.

BACKGROUND / DISCUSSION:

At the November 27, 2006 City Council meeting, there was a consensus of Council to agendize the discussion of the creation of a small grant program for the enhancement of neighborhood parks within Culver City. The Park Enhancement Program (PEP) was designed to meet the City's need for such a program. The program awards grants of up to \$500 per project (to a maximum of ten applicants per fiscal year) for neighborhood park improvements such as painting, maintenance, repair and minor landscaping, etc. that are developed in collaboration with, and approved by, the Parks, Recreation and Community Services Department (PRCS). The goal of the PEP is to assist neighborhood and civic groups including Homeowner's Associations, Scout Troops and other community volunteers in carrying out their vision for the beautification of parks and open space within Culver City.

At the January 2, 2007 Parks and Recreation Commission, the Commission issued a statement of unanimous support to the City Council for the establishment of the Park Enhancement Program with the request that the Commission would somehow be involved in the process. At the January 8, 2007 City Council meeting, Parks and Recreation Commission Chair Vicki Daly Redholtz addressed the Council during the

City of Culver City, California
City Council Agenda Item Report

public comment portion of the meeting and communicated the Commission's position on the PEP to the City Council. The Commission's position was also stated by PRCS Director William La Pointe in his staff report to the City Council. Following discussion, the following motion was made at the January 8, 2007 meeting:

MOVED BY COUNCILMEMBER GROSS, SECONDED BY COUNCILMEMBER MALSIN AND UNANIMOUSLY CARRIED, THAT THE CITY COUNCIL:

1. AUTHORIZE AND FUND THE CULVER CITY PARK ENHANCEMENT PROGRAM (PEP);
2. ALLOCATE FUNDS FOR THE PROGRAM THROUGH THE COUNCIL DISCRETIONARY FUND THROUGH THE END OF FISCAL YEAR 2006-07. UP TO TEN (10) GRANTS AT UP TO \$500 A PIECE ARE ABLE TO BE FUNDED FOR A MAXIMUM OF \$5,000 IN FISCAL YEAR 2006-07; AND
3. DIRECT THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT TO WORK OUT THE DETAILS OF THE PROGRAM.

At the February 26, 2007 City Council meeting, Council member Scott Malsin requested Council support for up to two (2) of the \$500 PEP grants for projects on Culver City Unified School District property. A consensus was reached that the item should come back to Council for further discussion. There are several options available to Council with regard to this issue, including, but not limited to: (1) discuss the item and refer it to the Parks and Recreation Commission for recommendation; (2) make a motion to allocate up to two Culver City Park Enhancement Program (PEP) grants (not to exceed \$500 each) specifically for projects on Culver City Unified School District Property; or, (3) discuss the item and provide further direction to staff.

FISCAL ANALYSIS:

If action is taken to allocate up to two (2) Culver City Park Enhancement Program (PEP) grants specifically for projects on Culver City Unified School District property, in addition to the approved grant amount, there would be additional City Attorney staff costs for the purpose of drafting agreements and/or Memorandums of Understanding (MOU's) with the CCUSD regarding the use of City funds for projects on their land and the rights and responsibilities to maintain any projects so funded by the City. Also, policy determinations on how Park Enhancement Program funds are administered may have implications for potential PEP applicants.

City of Culver City, California
City Council Agenda Item Report

ATTACHMENTS:

N/A

MOTION:

That the City Council:

1. Discuss the item and refer it to the Parks and Recreation Commission for recommendation;

or

2. Allocate up to two (2) Culver City Park Enhancement Program (PEP) Grants (not to exceed \$500 each) specifically for projects on Culver City Unified School District property;

or

3. Discuss the item and provide further direction to staff.