

City of Culver City, California
Agenda Item Report

Meeting Date: <u>08/02/11</u>		Item Number: <u>A-1</u>	
PRCS COMMISSION AGENDA ITEM: Informational Item Regarding the Pool Allocation Guidelines for User Groups.			
Contact Person/Dept.: Dan Hernandez, PRCS Director		Phone Number: (310) 253-6655	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: (Meetings and Agendas – Parks, Recreation and Community Services Commission (07/28/11).			
Department Approval: Dan Hernandez (07/27/11).		City Attorney Approval: N/A	
Chief Financial Officer Approval: N/A		City Manager Approval: N/A	

RECOMMENDATION:

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission receive information regarding the Pool Allocation Guidelines for User Groups.

BACKGROUND:

In May 2011, staff began to identify areas within the PRCS Department that were in need of established written procedures to fairly and equitably allow for the maximum access possible of Culver City residents use of the various facilities within the City. Due to the increase in demand for use of the Plunge, staff determined that guidelines for the Plunge should be addressed initially in a manner that is as objective as possible.

DISCUSSION:

This Agenda Item has been prepared to give the PRCS Commission an opportunity to receive information and ask questions regarding the Pool Allocation Guidelines for User Groups; these Guidelines are provided as an Attachment. Staff's goal in developing the Guidelines was to institute a policy that is fair and objective while allowing maximum access to all users. Based on City Council policy, priority usage of the Plunge is as follows:

1. City of Culver City operated programs
2. Culver City Unified School District programs
3. Culver City Based non-profit* with 50% +1 verifiable resident participation

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4. Culver City based primary and secondary private schools.
5. Culver City based non-profit* adult groups
6. Culver City based organizations and businesses
7. Non-Culver City based non-profit*, organizations and businesses

*Note: *Non-profit documentation is required annually to maintain status. Complete program rosters are also subject to periodic review in order to maintain status. Submission of these documents is required in a timely manner and is the responsibility of the organization or group to provide.*

The attached Culver City Pool Allocation Guidelines for User Groups are based on a similar document currently in use by the City of Santa Monica. Staff's research indicates that the City of Santa Monica has had ongoing success with their adopted guidelines for pool allocation.

FISCAL ANALYSIS:

There is no fiscal impact associated with the discussion of this Agenda Item

ATTACHMENT:

Pool Allocation Guidelines for User Groups

MOTION:

That the Parks, Recreation and Community Services Commission:

Receive information regarding the Pool Allocation Guidelines for User Groups.