

**City of Culver City, California
Agenda Item Report**

Meeting Date: 6/13/11		Item Number: <u>C-4</u>	
CITY COUNCIL AGENDA ITEM: Reject Bids for the Jail Surveillance System Upgrade Project (Edward Byrne Memorial Justice Assistance Grant Formula Program Funds Under the American Recovery and Reinvestment Act Project #1481) and Authorize Staff to Re-Solicit Bids for the Project.			
Contact Person/Dept.: Carmen Zarate/Police Department		Phone Number: (310) 253-6133	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: Meetings and Agendas – City Council (06/08/11)			
Department Approval: Don Pedersen (06/07/11)		City Attorney Approval: Carol Schwab (by H. Baker) (06/08/11)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (06/08/11)		City Manager Approval: John M. Nachbar (06/08/11)	
<u>RECOMMENDATION:</u> Staff recommends the City Council reject the bids for the Jail Surveillance System Upgrade Project, Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program Funds under the American Recovery and Reinvestment Act of 2009 (ARRA) Project #1481 and authorize staff to re-solicit bids for the project. <u>BACKGROUND:</u> The Culver City Police Department has been allocated funding through the JAG ARRA 2009 program for a comprehensive upgrade to its existing security video surveillance cameras, monitoring, data recording and supporting systems. Existing cameras and recording equipment within the Jail Facility are inadequate for current and future needs. Two (2) older, analog, fixed-focus, stationary cameras currently provide surveillance coverage for the two primary Jail corridors. Both should be replaced. The Jail Facility audio capture and recording system is only partially operational. Most existing audio capture and recording facilities are minimally functional or non-operational. All Jail video surveillance cameras and audio capture and recording systems are in need of replacement. Additionally, the number of surveillance cameras within the Jail Facility will need to increase in order to provide adequate coverage. Audio recording capabilities at designated locations within the Jail Facility are an integral part of the overall scope. The installed system will modernize and update the jail's safety and security and provide for greater management oversight of jail operations.			

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DISCUSSION:

On March 10, 2011, a Notice Inviting Bids was released by the City. The City Clerk publicly opened the bids on April 7, 2011. Five (5) contractors responded with the following bid amounts:

CONTRACTOR

BID AMOUNTS

1. CelPlan of Reston, VA	\$126,000.00
2. Metro Video Systems of El Segundo, CA	\$149,791.00
3. Quintron of Arcadia, CA	\$102,050.65
4. Sierra Group of Glendale, CA	\$107,640.00
5. West Corporation of Cayucos, CA	\$unknown (they only provided a listing of their hourly rates for a range of services not necessarily relevant to the RFP).

The Notice of Inviting Bids required that the contractor possess Professional Liability Insurance. Upon re-evaluation of the project, staff determined that it was not required and the standard general comprehensive liability insurance the City requires of all contractors would suffice. As a result, this could possibly reduce the overall cost of the project and there may have been additional contractors who may have otherwise bid on the project had there not been the Professional Liability Insurance requirement. Staff recommends rejecting the bids and re-soliciting bids for the project without the requirement for Professional Liability Insurance.

FISCAL ANALYSIS:

The rejection of bids and re-release of the Notice of Inviting Bids does not create a substantive fiscal impact on the City. After reviewing the new bids, staff will return to the City Council with the fiscal impact of awarding a contract.

MOTION:

That the City Council:

- 1) Reject the bids for the Jail Surveillance System Upgrade Project (JAG ARRA Project #1481); and,
- 2) Authorize staff to re-solicit bids for the project.