

# Culver CITY

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**INTEROFFICE MEMORANDUM  
EMPLOYEE RECOGNITION FOR OUTSTANDING JOB PERFORMANCE**

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**DATE:** 05/15/2024  
**TO:** JOHN NACHBAR, CITY MANAGER  
**FROM:** Yanni Demitri, Public Works Director/City Engineer  
**SUBJECT:** **Outstanding Job Performance Recognition from the Public Works Department, Administration for Joe Susca, Senior Management Analyst**

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**BACKGROUND**

Joe Susca, Senior Management Analyst, is being recognized by the Public Works Department for their Outstanding Job Performance. Joe has been with the City for two decades. He is the Jack of All Trades. He gets everything done with a big smile on his face and always willing to do more. Public Works is so fortunate to have him.

**AUTHORITY**

According to Civil Service Rule 15.2 and 15.3, employees exemplifying outstanding job performance criteria may be recognized for their performance through the Outstanding Job Performance Recognition program. The program allows for single awards or a combination of any of the outlined recognition awards.

**RECOMMENDATION TO APPROVE**

That the City Manager approve the Outstanding Job Performance Recognition award pursuant to Civil Service Rule 15.4 for Joe Susca to receive three (3) working days off with pay and a cash award of \$1,000.

Approved by,



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John Nachbar, City Manager

05/20/2024

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Date