

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 04/19/07		Item Number: <u>C-2</u>											
AGENDA ITEM: Authorize Advertisement for Bids for Food Caterer Services for the Senior Nutrition Program.													
Contact Person/Dept.: Armando Abrego Senior & Social Services Manager		Phone Number: (310) 253-6724											
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒											
Public Hearing: ☐		Action Item: ☐ Attachments: ☒											
Public Notification: Master Notification List (04/11/07)													
Department Approval: Bill La Pointe Director: PRCS (04/05/07)		City Attorney Approval: Carol Schwab (by H. Iker) (04/10/07)											
City Controller Approval: Marlee Chang (04/11/07)		City Manager Approval: Jerry B. Fulwood (04/11/07)											
<u>RECOMMENDATION:</u> Staff recommends the City Council authorize staff to advertise for bids for food caterer services for the Senior Nutrition Program. <u>BACKGROUND/DISCUSSION:</u> This year marked the 32nd anniversary of the Senior Nutrition Program. Funding for the program is provided by the Los Angeles County Area Agency on Aging ("LACAAA") through the Older Americans Act of 1965, as amended. Agencies that receive the funds are required to award the food caterer services through a competitive bid process every three to four years. By authorizing the formal competitive bid the grant requirement is fulfilled. Should the City Council authorize staff to advertise for bids, the following table provides tentative dates for the next steps in this process: <table border="1" style="margin: 20px auto; border-collapse: collapse;"><thead><tr><th style="padding: 5px;">Item</th><th style="padding: 5px;">Date</th></tr></thead><tbody><tr><td style="padding: 5px;">Advertising for Bids</td><td style="padding: 5px;">April 19, 2007</td></tr><tr><td style="padding: 5px;">Final Date for Receipt of Bids</td><td style="padding: 5px;">May 10, 2007</td></tr><tr><td style="padding: 5px;">Consideration of Award of Contract by the City Council</td><td style="padding: 5px;">May 28, 2007</td></tr><tr><td style="padding: 5px;">New Contract Effective Date</td><td style="padding: 5px;">July 1, 2007</td></tr></tbody></table>				Item	Date	Advertising for Bids	April 19, 2007	Final Date for Receipt of Bids	May 10, 2007	Consideration of Award of Contract by the City Council	May 28, 2007	New Contract Effective Date	July 1, 2007
Item	Date												
Advertising for Bids	April 19, 2007												
Final Date for Receipt of Bids	May 10, 2007												
Consideration of Award of Contract by the City Council	May 28, 2007												
New Contract Effective Date	July 1, 2007												

City of Culver City, California
City Council Agenda Item Report

FISCAL ANALYSIS:

There are no costs associated with this item beyond those of advertising for bids and there are sufficient funds in the current budget for the advertising expense.

ATTACHMENTS:

1. Bid Form for Food Caterer Services for Senior Nutrition Program.

MOTION:

That the City Council:

1. Authorize staff to advertise for bids for Food Caterer Services for the Senior Nutrition Program for the City of Culver City.