

**City of Culver City, California
Agenda Item Report**

Meeting Date: 05/12/2014		Item Number: <u>C-5</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution Initiating Proceedings for the Levy and Collection of Annual Assessments for the Albright Avenue Streetlight Assessment District and Ordering the Preparation of the Engineer's Report Thereon for Fiscal Year 2014/2015			
Contact Person/Dept.: Mate Gaspar/PW		Phone Number: 310-253-5602	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (05/06/2014);			
Department Approval: Charles D. Herbertson (04/30/14)		City Attorney Approval: Carol Schwab (by H. Baker) (05/05/14)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (05/06/14)		City Manager Approval: John M. Nachbar (05/06/14)	
 <u>RECOMMENDATION:</u> Staff recommends the City Council adopt a resolution (1) initiating proceedings for the levy and collection of annual assessments for the Albright Avenue Streetlight Assessment District and (2) ordering the preparation of the Engineer's Report thereon for Fiscal Year 2014/2015. <u>BACKGROUND/DISCUSSION:</u> The property owners requested that the City finance the construction of five (5) new streetlights on Albright Avenue, south of Washington Place. The City's policy is to require property owners to pay for the installation of new street lights requested by the property owners. In order to do this, the City collects the cost, including an interest payment, through an assessment on the Los Angeles County property tax bills for the benefiting properties. In this case, the assessment is being collected over a period of ten (10) years which commenced with the tax bill for fiscal year 2005/2006. The interest rate that was approved was 4%. This is the final year that the City Council will consider the annual assessment levy for the Albright Avenue Street Lighting Assessment District. Pursuant to Section 15.01.070.C of the Culver City Municipal Code (CCMC), the proposed resolution describes any proposed new, or changes in existing, improvements or services, or both and orders the Public Works Director/City Engineer to prepare and file the Engineer's Report. As mentioned above, the amount of the assessment is expected to remain the same as prior years as there is no proposed new or change to existing improvements or services.			

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Pursuant to Sections 15.01.070.D and 15.01/070.E of the CCMC, should the City Council adopt the proposed resolution, the Public Works Director/City Engineer shall prepare (or cause to be prepared) the Engineer's Report. Upon its completion, the Engineer's Report shall be filed with the City Clerk, and the City Council shall be presented with a Resolution of Intention declaring the City Council's intent to levy the assessments for Fiscal Year 2014/2015 and set the date, hour, and place for the public hearing after which the City Council will consider levying the assessments for said Fiscal Year.

FISCAL ANALYSIS:

It is expected that preparation of the Engineer's Report will take a short amount of time as the improvements related to the assessment district were installed some years ago. Further, since no new or change to existing improvements is under consideration, it is expected the Engineer's Report will conclude no change in assessment is needed for Fiscal Year 2014/2015. The costs associated with the preparation of the Engineer's Report are considered to be minimal and will be absorbed in existing appropriations.

ATTACHMENT:

Proposed Resolution

MOTION:

That the City Council:

Adopt a Resolution initiating proceedings for the levy and collection of annual assessments for the Albright Avenue Streetlight Assessment District and ordering the preparation of the Engineer's Report thereon for Fiscal Year 2014/2015.