

**City of Culver City, California
Agenda Item Report**

Meeting Date: 02/07/2011		Item Number: <u>C-8</u>	
CITY COUNCIL AGENDA ITEM: 1) Acceptance of Work Performed by Wright Line, LLC for the Installation of a Communications Console System in the Dispatch Center of the Police Department; 2) Authorization to File the Notice of Completion for the Project; and 3) Authorization to Release Retentions Funds after the Expiration of the 35-day Lien Period			
Contact Person/Dept.: Carmen Zarate/Police Department		Phone Number: (310) 253-6133	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☐ Date: _____			
Public Notification: Meetings and Agendas – City Council (02/02/11)			
Department Approval: Don Pedersen (01/27/11)		City Attorney Approval: Carol Schwab (by H. Baker) (02/01/11)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (02/02/11)		City Manager Approval: John M. Nachbar (02/02/11)	
<u>RECOMMENDATION:</u> Staff recommends the City Council: (1) accept the work performed Wright Line, LLC (2) authorize the filing of the Notice of Completion; and (3) authorize the release of retention funds in the amount of \$3,999.99 after the expiration of the thirty-five day lien period for the Installation of a Communications Console System in the Dispatch Center of the Police Department. <u>BACKGROUND/DISCUSSION:</u> On July 26, 2010, the City Council awarded a contract to Wright Line, LLC for the installation of a communications console system in the Dispatch Center of the Police Department. The project consisted of removing the outdated and aging terminals and the installation of new, more efficient consoles. The new consoles have a longer life expectancy and provide the tools needed for a more efficient and organized dispatch center to meet the increasing workload of the Police/Fire Department's 9-1-1 Dispatch Center. A total of four dispatch console positions were removed and replaced. The project has been completed in accordance with the plans and specifications. There is a lifetime warranty on all steel and laminate surfaces with the exception of lifting mechanisms. The console systems have been in operation since last month.			

City of Culver City, California
Agenda Item Report

FISCAL ANALYSIS:

The approved construction contract amount was \$39,999.93. The final construction expenditure amount was \$39,999.93.

The City received \$84,177 in grant funds awarded by the 2008 Community Oriented Policing Services (COPS) Grant program. A portion of this grant (\$40,000) provided the funding for this project. There are sufficient funds in account number 41443000 – COPS Technology – Police to release the retention payment.

MOTION:

That the City Council:

1. Accept the work performed by Wright Line, LLC for the installation of a communications console system in the Dispatch Center of the Police Department; and,
2. Authorize the Chief of Police to execute the Notice of Completion and submit it to the Los Angeles County Recorder's Office; and,
3. Authorize the release of \$3,999.99 in retention funds to Wright Line, LLC following the expiration of the thirty-five day lien period.