

***These Meeting Minutes are not official until approved by
the Parks, Recreation and Community Services Commission.***

SPECIAL MEETING OF THE
CULVER CITY PARKS, RECREATION
AND COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

January 8, 2019
7:00 P.M.

Call to Order & Roll Call

Chair Zeidman called the special meeting of the Parks,
Recreation and Community Services Commission to order at 7:01
P.M. in the Rotunda Room of the Veterans Memorial Building.

Present: Chair Scott Zeidman
Commissioner Paula Amezola
Commissioner Kay Heineman
Commissioner William Rickards*

Absent: Vice Chair Palvi Mohammed

*Commissioner Rickards arrived at 7:03 P.M.

o0o

Pledge of Allegiance

Senior Management Analyst Patricia Mooney led the Pledge of
Allegiance.

o0o

Public Comment - Items Not on the Agenda

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

o0o

Consent Calendar

Item C-1

PRCSC - Approval of Minutes for the Regular Parks, Recreation and Community Services Commission Meeting of December 4, 2018

Commissioner Rickards joined the meeting.

MOVED BY COMMISSIONER HEINEMAN AND SECONDED BY
COMMISSIONER AMEZOLA, THAT THE PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE
REGULAR PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION MEETING OF DECEMBER 4, 2018.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: MOHAMMED

o0o

Order of the Agenda

No changes were made.

o0o

Action Items

Item A-1

PRCSC - Receive and File an Informational Item Regarding a Preview of the 2019 Dr. Martin Luther King, Jr. Celebration

Arames White-Shearin, Recreation Coordinator, introduced
the item.

Reverend Carolyn Wilkins, Incoming Chair of the Dr. Martin
Luther King, Jr. Celebration Committee, provided a
presentation on planned programming and activities for the
Dr. Martin Luther King, Jr. Celebration which was planned
to take place over a period of three days.

Chair Zeidman invited public participation.

No cards were received and no speakers came forward.

MOVED BY COMMISSIONER RICKARDS AND SECONDED BY
COMMISSIONER HEINEMAN THAT THE PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT
REGARDING THE 2019 DR. MARTIN LUTHER KING, JR.
CELEBRATION.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: MOHAMMED

o0o

Item A-2

**Discussion Regarding Options for a Proposed Replacement
and/or New Scrolling Marquee at Veterans Memorial Building**

Corey Lakin, Parks, Recreation and Community Services
Director, noted that the item had been discussed last
month; he provided examples of potential locations and
styles; and he discussed resolution, size, and cost
estimates.

Discussion ensued between staff and Commissioners
regarding support for a larger marquee; visibility;
concern with obstructions; and examples of successful sign
usage in the area.

o0o

Recess/Reconvene

The Commission took a brief recess from 7:25 P.M. to 7:41
P.M. to look at possible locations for the scrolling
marquee.

o0o

Item A-2
(Continued)

**Discussion Regarding Options for a Proposed Replacement
and/or New Scrolling Marquee at Veterans Memorial Building**

Additional discussion continued between staff and Commissioners regarding maintenance costs; graffiti; support for maintaining the current location; the budget; estimates; lighting; improving the entrance to the building; obtaining more accurate bids; relocating the signage to the front of the building; consideration of a pillar that could be protected against graffiti; businesses across the street from the entrance; light leakage; putting a flat screen over the entrance; costs to change the infrastructure; utilizing what is already available; support for a larger screen at the current location; a request for a rendering of the pillar design near the entrance with provisions to preserve the sign; curved vs. flat screens; a request for recommendations on how to deter graffiti; and a request from the Commission that the item be placed on the agenda for additional discussion next month.

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

o0o

Item A-3

**PRCSC - Discussion of Potential Topics for the PRCSC
Commission's Fiscal Year 2019-2020 Budget Recommendations
to the City Council**

Corey Lakin, Parks, Recreation and Community Services Director, discussed the status of the budget for the current fiscal year; staff and Commission recommendations to the City Council; unfunded amounts; direct revenue; carryover; and the wish list.

Discussion ensued between staff and Commissioners regarding the lack of success with previous budget requests from the Commission; a suggestion to take a different approach; staffing levels; workload; the staff

request for a full time Project Manager to mobilize projects; contracting out services; tasks handled by the Public Works Department; spending money when appropriate; increasing revenue in order to fund requests; appreciation to staff for their work; a request for staff to continue to update the Commission on budget discussions; the feeling that powers and duties of Parks and Recreation as listed on the website are vague; ensuring that recommendations included in the letter are included in the budget; increasing the effectiveness of requests; narrowing the requests down to one item that the Commission can all agree on vs. making multiple requests that are not successful; clarification on how the process works; the desire of the City Council to hear recommendations from the Commission; and City Manager review of recommendations and his presentation to the City Council.

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

Corey Lakin, Parks, Recreation and Community Services Director, read a letter submitted by Vice Chair Mohammed regarding his feelings on the budget.

Additional discussion ensued between staff and Commissioners regarding a suggestion to discuss the topic again at the next meeting and agree upon what items to support, with a letter drafted for submission to the City Council; additional research from staff; supporting the needs of staff; safety; increased shade and lighting; a request for an estimate on ActiveNet; the burden put on staff; online reservations; ensuring that parks are made better for everyone; costs to remove signs; updates to the Code; a request that staff research funding for new signage; determining a reasonable way to address the ongoing question of adult sports; grading each field; the report from the turf consultant; agreeing upon an acceptability level for each field; activity levels; equipment and maintenance; community input; staffing levels; and timeframe for receipt of the report.

Item A-4

**PRCSC - [Any or All of the Following Actions, if Desired]
(1) Receive and File Updates from the Members of the
Parks, Recreation and Community Services Commission Ad Hoc
Subcommittees and Representative Appointees to Outside
Associations and City Committees; and/or, (2) Formation of
New Ad Hoc Subcommittee(s); and, (3) Appointment of Two
Commissioners to the Newly-Formed Ad Hoc Subcommittee(s)**

Commissioner Rickards reported working with Commissioner Heineman and Reverend Wilkins to create a summary of observations on the last Community Conversation.

Discussion ensued between staff and Commissioners regarding dissolution of the Community Conversation Subcommittee once the report is given; gathering observations from the meeting; and the report back to the Commission.

Commissioner Heineman reported that the new Senior Center Board had been installed but that one position was still vacant; announced the first meeting of the Board on January 14; noted issues to be considered by the Board; and she announced the Nifty Nineties Party coming up and the Valentine's Day Party.

Patricia Mooney, Senior Management Analyst, discussed a request by Vice Chair Mohammed for information on the Community Development Block Grant (CDBG) process; the CDBG meeting on November 17, 2018; and recommendations that went forward in December to support partial funding of the Recreation and Community Services Coordinator position who handles disability services, and curb-cuts in the City.

MOVED BY COMMISSIONER HEINEMAN AND SECONDED BY COMMISSIONER RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE REPORT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: MOHAMMED

o0o

Item A-5

**PRCSC - [Standing Item] Receive and File the Parks,
Recreation and Community Services Commission Upcoming Agenda
Items List**

MOVED BY COMMISSIONER AMEZOLA AND SECONDED BY COMMISSIONER
HEINEMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION: RECEIVE AND FILE THE UPCOMING AGENDA ITEMS
LIST.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: MOHAMMED

o0o

Public Comment - Items Not on the Agenda

Chair Zeidman invited public comment.

No cards were received and no speakers came forward.

o0o

Receipt and Filing of Correspondence

Patricia Mooney, Senior Management Analyst, reported that
invitations to the Dr. Martin Luther King, Jr. event had been
received for Commissioners, along with an email from Michelle
Weiner with the full content of the letter written by Robyn
and Mauricio Tenensap that had been partially read at the
last meeting.

MOVED BY COMMISSIONER HEINEMAN AND SECONDED BY
COMMISSIONER RICKARDS THAT THE PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE
CORRESPONDENCE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, RICKARDS, ZEIDMAN

NOES: NONE
ABSENT: MOHAMMED

o0o

Items from Commissioners

Chair Zeidman wanted to see the City offer sports in the parks like it used to noting that he had been approached by a resident who lamented that organized sports for youth are not available anymore.

Commissioner Amezola expressed support for the idea of organized sports being offered in the City; discussed engagement by Recreation Leaders; the ability of the Commission to make recommendations regarding programming; and the fact that AYSO is not available in the spring.

Discussion ensued between staff and Commissioners regarding organized sports vs. tournaments; costs; staffing; facility and staff management; consistency; attendance; training; uniforms; and a suggestion to try a pilot program to gauge demand.

Commissioner Amezola discussed the Christmas Tree Tower Lighting event; engagement; free events for children; and support for additional events.

Discussion ensued between staff and Commissioners regarding rough estimates on the number of participants in the Christmas Tree Tower Lighting event; differences between the 2017 event vs. the 2018 event; and additional resources available for the 2018 event.

o0o

Items from Staff

Corey Lakin, Parks, Recreation and Community Services Director, reported that an item on sports field lighting in Culver City parks had been distributed to Commissioners; he wished everyone a Happy New Year; indicated that approval had been given to merge the full-time Recreation Coordinators and the Senior and Social Services Specialist position into a new Recreation and Community Services Coordinator position; he discussed the process, noting that prior to that, the

Coordinators had been making less money than the Specialist;
discussed facilitated movement within the department;
flexibility; streamlining; and current vacancies.

Patricia Mooney, Senior Management Analyst, reported that
invitations would be coming forward for the Ribbon Cutting
ceremony on January 25, 2019 in Culver Park for the Ballona
Creek Connection Project as part of the Park to Playa Trail
that runs through Culver City Park.

o0o

Adjournment

There being no further business, at 8:50 P.M., the Parks,
Recreation and Community Services Commission adjourned to a
meeting to be held on Tuesday, February 5, 2019 at 4:00 P.M.

o0o

Patricia A. Mooney
SECRETARY of the Parks, Recreation and
Community Services Commission

APPROVED _____

Scott Zeidman
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the
State of California that, on the date below written, these
minutes were filed in the Office of the City Clerk, Culver
City, California and constitute the Official Minutes of said
meeting.

Jeremy Green
CITY CLERK

Date