

REGULAR MEETING OF THE
CULTURAL AFFAIRS COMMISSION,
CULVER CITY, CALIFORNIA

July 9, 2013
7:00 P.M.

Call to Order & Roll Call

Chair Smashey called meeting of the Cultural Affairs
Commission to order at 7:02 P.M.

Present: Chair Gayle Smashey
Vice Chair Marla Koosed
Commissioner Michelle Bernardin
Commissioner John B. Williams

Absent: Commissioner Regina Klein (excused)

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Pledge of Allegiance

The Pledge of Allegiance was led by Matthew Hetz.

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Public Comment - Items Not On the Agenda

Chair Smashey invited public input.

No cards were received and no speakers came forward.

Chair Smashey wished her fellow Commissioners well for the
upcoming year.

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Consent Calendar

Item C-1

Meeting Minutes - June 11, 2013

Vice Chair Koosed questioned whether the property owner had
provided an update on required maintenance as indicated in

Item A-2 of the minutes, and she stated that she did not believe she mentioned Foundation fundraising as noted on page 5.

Discussion ensued between staff and Commissioners regarding the availability of the information from Westfield and agreement to review the recording of the meeting to determine whether reference was made regarding Foundation fundraising with the understanding that it would be stricken from the minutes if not mentioned.

MOVED BY COMMISSIONER BERNARDIN AND SECONDED BY VICE CHAIR KOOSD THAT THE CULTURAL AFFAIRS COMMISSION APPROVE THE MINUTES OF THE JUNE 11, 2013 REGULAR MEETING WITH POTENTIAL CHANGES AFTER STAFF REVIEW. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BERNARDIN, KOOSD, SMASHEY, WILLIAMS
NOES: NONE
ABSENT: KLEIN

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Action Items

Item A-1

(1) Administration of the Oath of Office to Appointed/Re-Appointed Commission Member(s); and (2) Selection of Chair and Vice Chair

Martin Cole, Assistant City Manager/City Clerk, reported that Commissioner Williams had been reappointed and his Oath of Office was still valid so he did not need to be re-sworn in.

Susan Obrow, Special Events Coordinator, administered the Oath of Office to newly appointed Commissioner Anderson with Chair Smashey acting as witness.

Chair Smashey exited the dais.

Martin Cole, Assistant City Manager/City Clerk, reported that with the absence of Commissioner Klein, the Commission could choose to defer appointing a Chair and Vice Chair.

Discussion ensued between staff and Commissioners regarding

whether to proceed on selection of a Chair and Vice Chair or wait until a full Commission is present; the absence of Commissioner Williams from the August meeting; impacts to the operations of the Commission if a choice is not made; procedures; allowing the new Commissioner a chance to get to know the Commission and make an informed vote; subcommittee assignments; and consensus of the Commission to wait until a full Commission is available in September.

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Item A-2

(1) Dissolution of the Ad Hoc Subcommittees on the 2013 Culver City Performing Arts Grant Program, 2013 Community Cultural Plan Update, Art in Public Places Ordinance Update, 25th Anniversary of the Art in Public Places Program, and Standing Subcommittee on Historic Preservation; (2) Consideration and Potential Creation of Ad Hoc Subcommittees on Historic Preservation Ordinance and Program Update and Development of a Fundraising Plan; (3) Creation of the Ad Hoc Subcommittees on the 2014 Performing Arts Grants Program and the Community Cultural Plan Update; and (4) Assignment of Commissioners to Subcommittees for Fiscal Year 2013/2014

Martin Cole, Assistant City Manager/City Clerk, indicated that action was not necessary to appoint new members but he recommended that action be taken to dissolve the 2012 subcommittees and create new 2013 subcommittees for Art in Public Places and the Culver City Performing Arts Grant Program so that they would be able to continue to move forward and not impact things already in motion.

Discussion ensued between staff and Commissioners regarding whether existing members would continue to serve until reassignments take place in September; the reassignment of the position of the former Chair; the desire of Commissioner Klein to be reappointed on the Performing Arts Grants subcommittee; the scheduled meeting for the Art in Public Places standing committee in August; and the desire of Commissioner Williams to serve on the Performing Arts Grants subcommittee.

Vice Chair Koosed invited public comment.

Martin Cole, Assistant City Manager/City Clerk, suggested

that comments submitted by Julie Lugo Cerra be held until September as they pertained to the Historic Preservation subcommittee which would not be acted upon until that time.

MOVED BY COMMISSIONER BERNARDIN AND SECONDED BY COMMISSIONER WILLIAMS THAT THE CULTURAL AFFAIRS COMMISSION: DISSOLVE THE AD HOC 2013 CULVER CITY PERFORMING ARTS GRANT, 2013 COMMUNITY CULTURAL PLAN UPDATE, ART IN PUBLIC PLACES ORDINANCE UPDATE, AND THE 25TH ANNIVERSARY OF THE ART IN PUBLIC PLACES PROGRAM SUBCOMMITTEES. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ANDERSON, BERNARDIN, KOOSSED, WILLIAMS
NOES: NONE
ABSENT: KLEIN

MOVED BY COMMISSIONER BERNARDIN AND SECONDED BY COMMISSIONER ANDERSON THAT THE CULTURAL AFFAIRS COMMISSION CREATE AD HOC SUBCOMMITTEES WITH THE FOLLOWING LIMITED SCOPES: 2014 CULVER CITY PERFORMING ARTS GRANT AND THE 2014 CULTURAL PLAN UPDATE. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ANDERSON, BERNARDIN, KOOSSED, WILLIAMS
NOES: NONE
ABSENT: KLEIN

MOVED BY COMMISSIONER BERNARDIN AND SECONDED BY COMMISSIONER WILLIAMS THAT THE CULTURAL AFFAIRS COMMISSION APPOINT COMMISSIONER WILLIAMS AND COMMISSIONER KLEIN TO SERVE ON THE 2014 CULVER CITY PERFORMING ARTS GRANT PROGRAM AD HOC SUBCOMMITTEE. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ANDERSON, BERNARDIN, KOOSSED, WILLIAMS
NOES: NONE
ABSENT: KLEIN

After a brief discussion between staff and Commissioners it was agreed that assignments for the Community Cultural Plan Update subcommittee would be made in September.

**Consideration of Relocation of Artwork by Laddie John Dill
at The Willows Community School**

Vice Chair Koosed invited public comment.

No cards were received and no speakers came forward.

Christine Byers, Public Art and Historic Preservation
Coordinator, provided a summary of the material of record.

Denise Gutches, The Willows Community School, discussed
their program; the Art in Public Places Program
requirement; maintenance of artwork; goals; the necessity
for relocation of some of the art pieces; and maintaining
visual continuity throughout the campus.

Discussion ensued between Ms. Gutches, staff and
Commissioners regarding support for the project; location
of plaques for the artwork; keeping school records up to
date on the artwork owned by the school; institutional
knowledge; obtaining more information on the history of the
artworks from the artists; information provided to the
school on the Laddie Dill commissions; and maintenance
required for the Tom Farrage artwork.

MOVED BY COMMISSIONER BERNARDIN AND SECONDED BY
COMMISSIONER WILLIAMS THAT THE CULTURAL AFFAIRS COMMISSION:
APPROVE THE RELOCATION OF THE THREE ART ELEMENTS BY LADDIE
JOHN DILL CURRENTLY INSTALLED ON THE SOUTH FACING ELEVATION
OF 8490 WARNER DRIVE (WILLOWS 2) TO THE NORTH FACING
ELEVATION OF 8520 WARNER DRIVE (WILLOWS 4). THE MOTION
CARRIED BY THE FOLLOWING VOTE:

AYES: ANDERSON, BERNARDIN, KOOSSED, WILLIAMS

NOES: NONE

ABSENT: KLEIN

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Item A-4

**Approval of the Notice of Funding Availability (NOFA) for
the 2014 Culver City Performing Arts Grant Program**

Vice Chair Koosed invited public comment.

Susan Obrow, Performing Arts and Special Events Coordinator, read a written comment submitted by Commissioner Klein providing an update on the Performing Arts Grant Program subcommittee.

Christine Byers, Public Art and Historic Preservation Coordinator, read a written comment from former Chair Gayle Smashey offering any assistance with questions.

The following member of the audience addressed the Commission:

Matthew Hetz, Culver City Symphony Orchestra, reported on the June 6 concert made possible by a grant from the Culver City Performing Arts Grant program; discussed difficulty getting coverage from the Culver City newspapers; the Town Hall meeting; doing more with less; inserting a notice of performing arts grant performances in the City Manager's regular column in the newspaper; the importance of marketing; creating placards to advertise cultural affairs in the City; and an observation that there is more publicity in the Culver City newspapers for Santa Monica events than there is for Culver City events.

Martin Cole, Assistant City Manager/City Clerk, discussed support of the arts in Culver City; City outreach for grant recipients; Mayoral announcements; publicity for community events; the discretion of independent, privately-owned and operated newspapers to print what they want to; and the City Manager's bi-weekly reports.

Discussion ensued between staff and Commissioners regarding editing of the City Manager's report by the newspaper; the Foundation; appreciation to Mr. Hetz for his comments; and the online application process.

Susan Obrow, Special Events Coordinator, provided a summary of the material of record.

Martin Cole, Assistant City Manager/City Clerk, discussed the substantial update to the NOFA document and future updates.

Responding to inquiry from Vice Chair Koosed, former Chair Gayle Smashey suggested that minor corrections and modifications to the application could be handled

administratively by staff and she noted that changes made this year were more substantive than in previous years.

Staff and Commissioners expressed appreciation to Gayle Smashey and Commissioner Klein for their work on the process.

MOVED BY VICE CHAIR KOOSSED AND SECONDED BY COMMISSIONER BERNARDIN THAT THE CULTURAL AFFAIRS COMMISSION: APPROVE THE 2014 NOTICE OF FUNDING AVAILABILITY FOR THE CULVER CITY PERFORMING ARTS GRANT PROGRAM. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ANDERSON, BERNARDIN, KOOSSED, WILLIAMS
NOES: NONE
ABSENT: KLEIN

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Public Comment for Items Not on the Agenda

None.

Martin Cole, Assistant City Manager/City Clerk, noted that Councilmember Clarke was present in the audience to welcome Commissioner Anderson and to witness the proceedings.

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Receipt of Correspondence

MOVED BY COMMISSIONER BERNARDIN AND SECONDED BY COMMISSIONER ANDERSON THAT THE CULTURAL AFFAIRS COMMISSION RECEIVE AND FILE CORRESPONDENCE. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: ANDERSON, BERNARDIN, KOOSSED, WILLIAMS
NOES: NONE
ABSENT: KLEIN

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Items From Staff

Susan Obrow, Special Events Coordinator, announced upcoming grant performances from the Culver City Public Theatre on

Saturdays and Sundays in Carlson Park from July 13 through August 19, and We Tell Stories at the Culver City Julian Dixon Library on Wednesdays for the month of July.

Christine Byers, Public Art and Historic Preservation Coordinator, discussed upcoming agenda items related to the Art in Public Places program.

Martin Cole, Assistant City Manager/City Clerk, reported that any interested Commissioners could receive their agenda packets electronically and he noted that Commissioner Anderson would receive her official City email account soon.

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Items From Commissioners

Commissioner Anderson expressed appreciation at being able to serve the community and she was looking forward to working with the Commission to build on what has made Culver City a leader in arts and culture.

Commissioner Bernardin indicated willingness to receive Commission agendas electronically; she reported a Culver City Historical Society fundraiser on July 20 to commemorate the 100th anniversary of an historic speech given by Harry Culver about his vision for a new City; she reported attending the Jazz Bakery grant performance at the Kirk Douglas Theatre; and she welcomed Commissioner Anderson.

Commissioner Williams also welcomed Commissioner Anderson; he expressed appreciation at his reappointment; and he thanked former Chair Gayle Smashey for her guidance.

Vice Chair Koosed welcomed Commissioner Anderson and discussed local press about The Wende Museum, and the Cultural Affairs Foundation fundraiser on July 31 at Akasha restaurant with proceeds going toward *Music in the Chambers*.

Martin Cole, Assistant City Manager/City Clerk, distributed fliers for the Akasha fundraiser.

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Adjournment

There being no further business, at 8:22 P.M., the Cultural Affairs Commission adjourned its meeting to a meeting to be held at 7:00 P.M. on August 13, 2013 in the Mike Balkman Council Chambers at City Hall.

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SECRETARY of the Cultural Affairs Commission

APPROVED July 10, 2013



MARLA KOOSÉD
VICE CHAIR of the Culver City Cultural Affairs Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.



Martin R. Cole
CITY CLERK

22 JAN 2014

Date