

MEETING DATE: February 25, 2013

AGENDA ITEM: **Appointment of Members to the Finance Advisory Committee.**

ATTACHMENTS

	<u>Pages</u>
1. Applicant List and Eligibility/Preference Table	1
2. Copies of All Applications (with Personal Information Redacted)	2-145

	NAME	RESIDENT	BUSINESS
1	Crystal Alexander	X	
2	Michel Chaghouri	X	
3	Karen Coyle	X	
4	Oscar Edwards		X
5	Paul Ehrlich	X	
6	Goran Eriksson	X	X
7	Harden "Alex" Fisch	X	
8	Dan Gallagher	X	
9	Stephen Hadland		X
10	Wendy Hamill	X	X
11	James Harris	X	
12	David Hauptman	X	
13	Richard S. Hibbs	X	X
14	Christopher Patrick King	X	
15	Alejandro Lara	X	
16	Stephen Murray	X	X
17	Steve Reitzfeld	X	
18	Samy Sidarous Rozik	X	
19	Vivek Tauh	X	X
20	Vernon L. Taylor, Jr.	X	X
21	Marcus G. Tiggs	X	
22	David Trovato	X	X
23	James E. Wright II	X	
24	Scott Wyant	X	X



CITY OF CULVER CITY

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

RECEIVED
2013 Jan 15 PM 2:30
2013 JAN 15 AM 2:39

CITY CLERK
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications *must* be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

Finance Advisory Committee

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative (). N/A

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: Crystal C. Alexander Telephone () [REDACTED]
Address: [REDACTED] Zip [REDACTED]
Business: Retired Telephone () [REDACTED]
Address: [REDACTED] Zip [REDACTED]
E-mail address: [REDACTED]

* Preferred

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

See attached.

5. **Employment**

(Title and duties, current and past.)

See attached.

6. **Education**

(Include professional or vocational licenses and certificates.)

See attached.

Personal

7. Are you a U.S. citizen? YES ☒ NO ☐
8. Are you registered to vote in Culver City? YES ☒ NO ☐
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES ☐ NO ☒
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES ☒ NO ☐
City Treasurer's Office 1997-2008
Finance Department 2008-2010
Transportation Department 2010-2012
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES ☒ NO ☐
13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES ☐ NO ☒
14. Have there been, or are there now, any business circumstances which YES ☐ NO ☒

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? *None, as this is a new committee. However, I did attend City Council meetings regarding formation of it.*
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?
See attached.

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?
See attached.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?
See attached.

19. What do you see as the objectives and goals of the body to which you seek appointment?
See attached.

20. How would you recommend the objectives and goals of the body be changed or augmented?
See attached.

21. How would you help achieve the body's established objectives and goals?
See attached.

22. What special qualities can you bring to the body to which you seek appointment?

See attached.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Ant C. C. C. Date: 1-15-13

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to:

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507
(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? If a City business owner/operator, for how long?

5.798: the

Question 4. Community Service

Please refer to enclosed resume, page two section on ***Political & Leadership Experience***. All items listed are in Culver City.

Question 5. Employment

Please refer to enclosed resume, page one section on ***Professional Background***. I have 32 years of professional experience in municipal finance administration, budgeting, analysis, accounting, auditing, financial reporting, investing, cash and debt management. I commenced my professional career crafting budgets and financial analysis for major economic development projects in New York City (Battery Park City and Javitz Convention Center.) At the height of my career, I was the elected City Treasurer of Culver City, a position analogous to Finance Director. I directed all City financial functions except for purchasing and budget, leading a department of 27 employees.

Question 6. Education

Please refer to enclosed resume, page one section on ***Education & Certifications***.

Question 16. Time for Preparation & Attendance

This can vary widely, partially predicated on the work program developed by the Committee and approved by the City Council. Initially, I would expect to spend roughly 20 hours a month on these tasks. I am currently retired so I can spend the time it takes to accomplish the tasks at hand. Indeed, since my retirement in May 2012 I spend approximately ten hours a week reading on all subjects pertaining to public finance.

Question 17. Interest in Appointment

Frankly, there hasn't been a time since my graduate school days that I haven't been interested in public finance. As the attached resume shows, I have been involved with public finance and community involvement in Culver City continuously since becoming a resident in 1986. I was one of the members of an earlier Public Finance Advisory Committee in the late 1980s. My most recent involvement is as a member of the CCUSD Parcel Tax Advisory Committee, and as a campaign committee member for the City's sales tax ballot measure.

I desire to be appointed to one of the resident seats on the committee. Becoming a member of this committee will allow me to continue to marry my professional expertise and public involvement.

Question 18. Specific Qualifications

I have 32 years of professional experience in municipal finance administration, budgeting, analysis, accounting, auditing, financial reporting, investing, cash and debt management. Most those thirty two years were spent working in public finance in southern California, and fourteen of those years were spent working with the City of Culver City, ending in 2012. There are few areas of California public finance that I am not familiar with and for those I am not, I still maintain professional contacts and memberships where I can find the relevant information.

Question 19. Objectives and Goals

One of the initial tasks of the committee will be to present a work program for adoption by the City Council. It should follow the guidelines set forth by the City Council, during their discussions of the formation of this committee. I would highly recommend all appointed committee members view a tape of those meetings. The committee will be doing its work with the assistance of Finance Department staff, whose work will be directed by the Finance Director, in consultation with the City Manager.

There are three overriding objectives and goals from which the specifics of the work program should be developed. (1) Monitoring the collection and application of the additional sales tax revenue. This would be an ongoing process that will heighten with importance during the annual budget development process. (2) Developing and implementing various communication methods which can be used to enlighten all City stakeholders regarding the finances of the City. Ideally, these would include a combination of personal contacts and using cost effective, low labor technologies. (3) Researching other municipal revenue programs and cost reduction techniques that could be implemented within Culver City.

Question 20. Objective and Goal Augmentation

The City Council has provided guidance and legislative intent regarding broad objectives and goals for this committee. Development of an annual work program will provide a method for these goals and objectives to be augmented or changed, partially based on the performance of the committee and the interests of the City Council. The committee should use regular public outreach to determine the specific interests of City stakeholders. As the committee will undergo some training at the outset, it's expected that the knowledge gained from this education will assist the committee in identifying a consensus based set of augmented or changed goals and objectives.

Question 21. Achievement of Objectives and Goals

Achievement of the objectives and goals of this committee would involve developing a process by which the committee, along with City staff, could outline implementation strategies for the City Council. What these strategies might be would vary depending on whether, say, a ballot issue is required or whether the City would need to negotiate or

make outreach to other parties (e.g. bargaining units, other governmental entities) to implement program changes. The committee can aide in the process by attempting to specific the cost-benefit of all recommendations being made to the City Council. By design, the City Council has specified a diverse committee membership, which should help with developing the "how to" plans.

Question 22. Special Qualities

The most important quality that I would bring is my ability to effectively communicate complex financial subjects in a way that is approachable for the general public. I have been involved with doing this for over thirty years. My success is doing so can be measured by my contributions with almost all local finance ballot issues in Culver City since I became a resident. Please refer to enclosed resume, page 2 sections on **Awards and Presentations & Papers**, which highlight my abilities.

CRYSTAL CZARNECKI ALEXANDER

32 years of professional experience in municipal finance administration, budgeting, analysis, accounting, auditing, financial reporting, investing, cash and debt management.

PROFESSIONAL BACKGROUND

SENIOR FINANCE ANALYST

City of Culver City, CA April 2008 – May 2012

CITY TREASURER (analogous to Finance Director)

City of Culver City, CA 2004 – 2008

DEPUTY CITY TREASURER

City of Culver City, CA 1997 – 2004

CITY AUDITOR

City of Redondo Beach, CA 1994 – 1997

BUDGET & AUDIT MANAGER

City of Beverly Hills, CA 1986 – 1994

SENIOR BUDGET ANALYST

City of Seattle, WA 1983 – 1986

BUDGET ANALYST

State of New York 1980 – 1983

RELATED EXPERIENCE

ADMINISTRATOR

Administration of city departments (up to 27 staff) with finance functions of accounting, auditing, budgeting, cash and debt management, financial reporting, investing, purchasing, revenue and tax administration, in addition to personnel and risk management.

Administered citywide financial projects involving multi-year projections for capital and operating budgets, cash flow analysis, debt financing for infrastructure and economic development projects, and software program implementation.

Administered work of Budget & Finance Committee.

ACCOUNTING & AUDITING

Managed outside audit and preparation of comprehensive annual financial report and ancillary reports.

Managed accounting for redevelopment agency and enterprise funds (transportation, solid waste, and sewer.)

Directed implementation of Enterprise Resource Planning financial management system.

Implemented fraud control measures for small contract bidding, cash handling, and vehicle/equipment use.

Developed policies for fund reserves and grant management.

Conducted management audits of information systems, parking enforcement, animal control and risk management programs.

EDUCATION & CERTIFICATIONS

University of Wisconsin School of Business

Madison, Wisconsin

Advanced Government Finance Institute. 1994.

University of Washington Evans School of Public Affairs

Seattle, Washington

MPA – Finance & Urban Affairs. 1980.

City Manager's Association Scholarship.

University of Washington

Seattle, Washington

BA – Political Science in three years. 1978.

Cum Laude, Mortar Board Honorary.

Certified Government Financial Mgr., AGA

Certified Municipal Finance Officer, APT

Certified Public Funds Investment Mgr., APT

Certified CA Municipal Treasurer, CMTA

Certified Public Finance Officer, GFOA

(Pending, fulfilled 4 of 5 parts), GFOA

BUDGETING

Developed multi-fund operational budget of over \$150 million with multi-year projections.

Directed review of utility rate changes for solid waste utility.

Coordinated development of computerized tracking system for management of \$900 million of bonded capital projects.

Implemented equipment replacement internal service fund.

CASH MANAGEMENT & INVESTING

Directed selection of new banking services and expansion of payments options (direct pay, on line.)

Expanded the investment policy, especially related to investment of bond proceeds, allowing enhanced returns.

Handled investment of over \$500 million of bond proceeds, and surplus funds portfolios in excess of \$100 million.

Analyzed ongoing cash flow of city and redevelopment agency funds for optional investment opportunities.

DEBT FINANCING

Coordinated review and sales activities for \$200 million bond issue for Javitz Convention Center.

Analyzed financing scenarios, including bond defeasance, for 99 acre Battery Park City development.

Served on bond finance team for financing and refinancing of over \$300 million of redevelopment bonds.

REVENUE ADMINISTRATION

Revised business tax ordinance to allow for collection on rentals of single family homes.

Revised utility users tax ordinance to modernize it due to technology convergence in the telecommunications area.

Directed citywide review of fees and charges, increasing revenues by \$2 million.

Overhauled in house business tax/hotel tax audit program for revenues of \$1.5 million.

Executed competitive grant application and management of more than \$30 million in awards from federal and state transportation agencies.

Founding member/former president of statewide Utility Users Tax Technical Task Force, which developed best practices models for tax administration.

SPECIAL ASSIGNMENTS & PROJECTS

Served six months as Interim Human Resources Director, and identified payroll/overtime discrepancies of \$400 K annually.

Conducted internal investigation of bid fixing and time card fraud, halting losses of more than \$300 K.

Represented executive management interests in Civil Service Rules revisions to Civil Service Commission.

Served as chair of the Committee on Permits & Licenses.

Worked on intradepartmental task force to formulate master plan for long-term land use and social services planning in Seattle.

Administered contracts, grant applications and customer services for a variety of local transit programs.

Drafted a report proposing deregulation of liquor control in New York State.

PROFESSIONAL ASSOCIATIONS

Government Finance Officers Association (GFOA)

Association of Public Treasurers (APT), member Technology Committee

California Society of Municipal Finance Officers (CSMFO), Vice Chair of Statewide Professional and Technical Standards Committee, South Bay Chapter Chair

California Municipal Treasurers Association (CMTA)

CA Utility Users Tax Technical Task Force, president

AWARDS

League of California Cities Putnam Award for Excellence in Intergovernmental Relations

GFOA Certificate of Achievement for Excellence in Financial Reporting, multiple years

GFOA Award for Distinguished Budget presentation, multiple years

CSMFO Award for Excellence in Operating Budget Innovation

POLITICAL & LEADERSHIP EXPERIENCE

City Treasurer (elected)

Planning Commissioner

Civil Service Commissioner and Chair

Public Finance Advisory Committee

Economic Development Advisory Committee

General Plan Advisory Committee

Campaign Treasurer, Measure V for Charter Reform

Campaign Treasurer, Measure EE for Excellence in Education (Parcel Tax)

CCUSD Parcel Tax Oversight Committee Chair

Trustee, Culver City Education Foundation

PRESENTATIONS & PAPERS

"Investment Strategies," CMTA Annual Conference

"UUT Issues and Voter Challenges," CSMFO Annual Conference

"The Mechanics of Investing Bond Proceeds," California Debt & Investment Advisory Commission Seminar

"UUT Technical Task Force," CSMFO Seminar

"Local Fiscal Health and Administrative Responsibility," Western City Magazine

"Current Issues in Public Finance," University of Southern California Price School of Public Policy graduate class

"Health of Local Government Finance," unit meeting of League of Women Voters

"Challenges in Municipal Finance," UCLA Luskin School of Public Affairs graduate class



REC'D

CITY OF CULVER CITY

2013 JAN 17 PM 12:11

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

CITY CLERK

CITY OF SILVER CITY

APPLICATION AND BIOGRAPHICAL DATA
FOR COMMISSION, BOARD OR ADVISORY COMMITTEE
MEMBERSHIP

(please type or print)

Applying as Culver City Resident

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications must be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:
Finance Advisory Committee

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 255-5750 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: Michel Chaghouri Telephone ()
Address: Zip
Business: Telephone ()
Address: Zip
E-mail address:

Answer the following: (Use additional sheets if necessary)

- #### 4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Los Angeles County Bar Association - International Law Section, Chair of New Initiatives and Strategic Planning Committee
St. Jude Children's Research Hospital, Los Angeles Chapter, Planning Committee
Our Lady of Mount Lebanon, Maronite Youth Organization, Board member

Quiver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

THE UNIVERSITY OF CHICAGO PRESS

5. Employment

(Title and duties, current and past.)

Current: Attorney, Private Practice.

Previous: Sales Agent, Marcus & Millichap
Fieldwork, Hillary Clinton for President

6. Education

(Include professional or vocational licenses and certificates.)

JD USC Law '06

BA Political Science UCLA '02

BA French Language and Literature UCLA '02

Certificat d'Etudes Politiques à titre étranger Sciences Po-Bordeaux '01

CA Bar, member

Washington D.C. Bar, Member

CA Real Estate Broker

Personal

7. Are you a U.S. citizen?

YES ☒ NO ☐

8. Are you registered to vote in Culver City?

YES ☒ NO ☐

9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud?

YES ☐ NO ☒

10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.)

YES ☐ NO ☒

11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.)

YES ☒ NO ☐

13. Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.)

YES ☐ NO ☒

14. Have there been, or are there now, any business circumstances which

YES ☐ NO ☒

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? N/A
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment? See attached.
17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?
See attached.
18. What is there specifically in your background, training, education or interests which qualifies you as an appointee? See attached.
19. What do you see as the objectives and goals of the body to which you seek appointment?
See attached.
20. How would you recommend the objectives and goals of the body be changed or augmented?
See attached.
21. How would you help achieve the body's established objectives and goals? See attached.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____

Date: _____

January 16, 2013

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(210) 253-3851

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long?

If a City business owner/operator, for how long? _____

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Question 16: How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meeting of the body to which you desire appointment?

As this is a new committee, it is difficult to estimate the required time needed to digest the reports. I intend to spend the time needed to digest and understand the reports. Having said that, I would not be surprised if I needed to spend 20 hours or more per month reviewing the necessary documents.

Question 17: Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

I have been a resident of Culver City for some 30 years now. In that time period I have seen Culver City transform itself from a city people may have heard of, into a vibrant cultural hub in Los Angeles. Whenever friends and family come to visit I make it a point to bring them to Downtown to show them the difference that a little love, dedication, and focus can make for a city. I am proud of how Culver City has developed and with the recent ending of the Redevelopment Agencies I want to be part of the process to keep our wonderful city vibrant and relevant.

Question 18: What is there specifically in your background, training, education, or interests which qualifies you as an appointee?

In Law School at USC I took an interest in Local Government law, and in some of our classes we grappled with the issues of Proposition 13 and alternative ways cities have been forced to raise revenues. My background in Law will give the committee another perspective on the policy issues behind the disbursement of funds.

Question 19: What do you see as the objectives and goals of the body to which you seek appointment?

This Committee was formed to oversee Measure Y funds. Measure Y funds will be used to ensure that essential services remain intact and maintain the high level of service that makes me proud to be a resident of Culver City. The Finance committee will also make recommendations to the City Council on finance-related policies and issues. The goal of the committee will be to balance all the different factors that are important to a successfully functioning city.

Question 20: How would you recommend the objectives and goals of the body be changed or augmented?

Since this is a new Committee it would be premature for me to make any recommendations.

Question 21: How would you help achieve the body's established objectives and goals?

I would help achieve the body's established objectives and goals by thoroughly reviewing the reports provided to the Committee and by attending Committee meetings to provide my feedback, thoughts, and votes.

Question 22: What special qualities can you bring to the body to which you seek appointment?

I will bring my energy and determination to the Committee. My background in Law will allow me to bring a different perspective on the public policy implications of the different decision we will be confronted with. My background in retail politics will allow me to bring coalition-building skills and new ways of framing issues for the City Council and the general public.

From: Michel Chaghouri [REDACTED]
Sent: Wednesday, January 16, 2013 11:34 PM
To: Clerk, City
Subject: Finance Advisory Committee Application
Attachments: Culver City Finance Advisory Committee Application.pdf

To Whom It May Concern:

I am submitting my application to be on the Culver City Finance Advisory Committee. I am applying as a Culver City resident.

Is my PDF acceptable for the submission or would you like a hard copy?

Also are there any additional documents I still need to submit?

Thank you,

Michel Chaghouri



CITY OF CULVER CITY

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

2013 JAN 17 PM 12:11

CITY CLERK
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

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1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

FINANCE Advisory Committee

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: Karen Coyle Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: HEALTH NET Telephone: 818 646-7880

Address: 21281 Burbank Blvd, B2 Zip: 91367

E-mail address: Karen.Coyle@healthnet.com Woodland Hills, CA

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Culver City Women's Club - PAST Vice President
Culver City Landlord/Tenant Mediation Board - past Tenant Rep.
Culver City Historical Society - PAST PARLIAMENTARIAN

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

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5. Employment

(Title and duties, current and past.)

HEATH NET - CONSULTANT, Account management
Insurance Industry Since 1988.
Entertainment Industry - Prior

6. Education

(Include professional or vocational licenses and certificates.)

Graduate - BSBA & BSBM, minor - Health Care Marketing
Licensed Life Agent
Health Insurance Associate (HIA)
Associate Life / HEALTH Claims (ALHC)

Personal

7. Are you a U.S. citizen?

YES ☒ NO ☐

8. Are you registered to vote in Culver City?

YES ☒ NO ☐

9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud?

YES ☐ NO ☒

10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.)

YES ☐ NO ☒

11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.)

YES ☒ NO ☐

13. Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.)

YES ☐ NO ☒

14. Have there been, or are there now, any business circumstances which

YES ☐ NO ☒

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? 0

16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

The Finance Advisory Committee can be a key focus for me and I am able to devote the needed time to prepare & PARTICIPATE

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

I am keenly interested in how cities run and for the betterment / best outcome for Culver City. I would like to play an advisory part in one of the key aspects of Culver City — Money

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

I manage a \$78 million dollar book of business for Health Net and have been for the past 17 years.

This can entail: Forecasting, Negotiations, working with Fortune 500 Companies & Unions.

19. What do you see as the objectives and goals of the body to which you seek appointment?

To cross check and advise on city dollars to obtain the best ROI.

20. How would you recommend the objectives and goals of the body be changed or augmented?

Since this is a new Committee there is not enough data to address this question.

21. How would you help achieve the body's established objectives and goals?

To be a neutral, objective, fact based Advisor to the City Council. A Trusted Advisor.

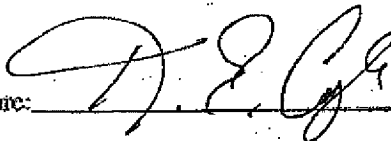
PRINTED ON RECYCLED PAPER

22. What special qualities can you bring to the body to which you seek appointment?

My years in the business world working with all types of industries, unions, Brokers and Members. I have A Multi level perspective that helps me see through the noise + get to the heart of the matter in a clear manner.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature:  Date: 1/16/13

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to:

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? 

If a City business owner/operator, for how long? 

5798-jhe

From: Karen.Coyle@healthnet.com
Sent: Wednesday, January 16, 2013 6:35 PM
To: Clerk, City
Subject: Application for Finance Advisory Committee
Attachments: 20130116182050083.pdf

(See attached file: 20130116182050083.pdf)

Karen E. Coyle, HIA ALHC
Consultant, Account Management, License #0B67117
Health Net of California | 21281 Burbank Blvd., B2, Woodland Hills, CA 91367 | Mailstop:
CA-900-02-05
Phone: (818) 676-7880 | eFax: (866) 687-1078 | Mobile: (818) 825-1349
karen.coyle@healthnet.com | www.healthnet.com

This message, together with any attachments, is intended only for the use of the individual or entity to which it is addressed. It may contain information that is confidential and prohibited from disclosure. If you are not the intended recipient, you are hereby notified that any dissemination or copying of this message or any attachment is strictly prohibited. If you have received this message in error, please notify the original sender immediately by telephone or by return e-mail and delete this message, along with any attachments, from your computer. Thank you.

4



CITY OF CULVER CITY

5770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

* FINANCE
ADVISORY
BOARD

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP

(please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications must be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:
FINANCE ADVISORY BOARD

N/A / If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 255-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: OSCAR J. EDWARDS Telephone () [REDACTED]
Address: [REDACTED] Zip [REDACTED]
Business: AGRI CEPT, INC. Telephone () 310 424 12205
Address: 10736 W. JEFFERSON BL 110 Zip 90230
CULVER CITY
E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

WESTCHESTER ROTARY

El Camino College
Compton Center

COMMUNITY REDEVELOPMENT (2012)

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

PRINTED RECORD 10/11/11

5. Employment

(Title and duties, current and past.)

AgriCEPT, INC (ENERGY CONSULTANTS) CURRENT
CEO

CSIC, INC. (DEFENSE CONTRACTOR/COMPUTERS)
CEO PAST

6. Education

(Include professional or vocational licenses and certificates.)

- CALIF STATE UNIVERSITY @ Northridge.
- NORTHWESTERN UNIV. (chicago, IL)
- UNIV OF Southern CA (USC) — certificate

Personal

7. Are you a U.S. citizen?

YES ☒ NO ☐

8. Are you registered to vote in Culver City?

YES ☐ NO ☒ Los Angeles

9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud?

YES ☐ NO ☒

10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.)

YES ☐ NO ☒

11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.)

YES ☒ NO ☐

13. Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.)

YES ☐ NO ☒

14. Have there been, or are there now, any business circumstances which

YES ☐ NO ☒

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? TWO COUNCIL MEETINGS

16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

2 OR 3 DAYS PER MONTH.

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

FINANCIAL ANALYSIS (SPREADSHEETS & VARIOUS)
BOARD GOVERNANCE (SOFTWARE PACKAGES)

19. What do you see as the objectives and goals of the body to which you seek appointment?

20. How would you recommend the objectives and goals of the body be changed or augmented?

- EVALUATE OLD PLAN
- MAKE CHANGES & UPGRADES AS NEEDED
- GET 'BUY IN' FROM OTHER MEMBER
- PUT TO FLOOR FOR VOTE.

21. How would you help achieve the body's established objectives and goals?

ACTIVE PARTICIPATION IN ALL MEETINGS WHILE
CONTRIBUTING MY FINANCIAL ANALYSIS AND EXPERTISE.

22. What special qualities can you bring to the body to which you seek appointment?

My Main PERSPECTIVE AND FOCUS IS TO ADD IMPARTIAL AND UNBIASED FINANCIAL OPINIONS whereby TO FOSTER ACCOUNTABILITY AND RESULTS FOR THE BENEFIT OF CULVER City AND ITS RESIDENTS.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Oscar S. Edwards Date: 1/15/2013

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to: City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507
(310) 253-5851

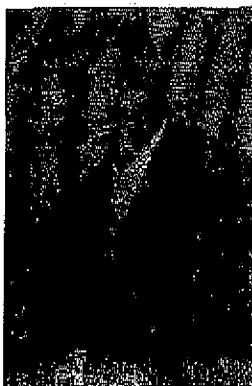
OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? _____

If a City business owner/operator, for how long? _____

5793-jha



Oscar J. Edwards

AgriCept, Inc.
CEO

Oscar J. Edwards serves as Chief Executive of the firm AgriCept, Inc. providing consulting services in the renewable energy sectors, including Fuel Cell, Natural Gas, Solar and Commodities. Alternative resource advocacy and awareness is the company mantra. Energy Efficient. Climate Conservative.

Prior to AgriCept, Inc., Edwards founded Computer Systems Integration & Configuration, Inc. (CSIC) in 1999 during the height of the technology boom in southern California. After surviving the Dot.Com era, Edwards continued to serve as CEO and transformed that business into a prominent nationwide technology consulting firm contracting with the U.S. Government and Homeland Security with many city and national awards to his credit.

As a successful businessman and entrepreneur, Edwards has recently established Pearl Capital Group, L.P., a private equity venture fund to source financing and investment for start-up companies and capital projects in the renewable energy and technology sectors.

IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

005750.158648.0014.001 1 MB 0.390 852



AGRICPT INC
10736 W JEFFERSON BLVD 110
CULVER CITY CA 90230

Date of this notice: 01-18-2012

Employer Identification Number:

37-1659926

Form: SS-4

Number of this notice: CP 575 A

For assistance you may call us at:
1-800-829-4933IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 37-1659926. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

Form 941	07/31/2012
Form 1120	03/15/2013
Form 940	01/31/2013

If you have questions about the form(s) or the due dates(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, Accounting Periods and Methods.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, Entity Classification Election. See Form 8832 and its instructions for additional information.



CITY OF LOS ANGELES
OFFICE OF FINANCE
P.O. BOX 53200
LOS ANGELES CA 90053-0200

11 100-003916 1201 1

AGRICEPT INC
OSWCAR J EDWARDS
10736 JEFFERSON BLVD STE 110
CULVER CITY CA 90230-4933

10736 JEFFERSON BOULEVARD SUITE #110
CULVER CITY, CA 90230-4933

THIS CERTIFICATE MUST BE POSTED AT PLACE OF BUSINESS

CITY OF LOS ANGELES TAX REGISTRATION CERTIFICATE				
THIS CERTIFICATE IS GOOD UNTIL SUSPENDED OR CANCELLED				
BUSINESS TAX				
ACCOUNT NO.	FUND/CLASS	DESCRIPTION	ISSUED: 1/15/2012	STATUS
0002594401-0001-9	L049	Professions/Occupations	01/10/2012	Active

AGRICEPT INC
OSWCAR J EDWARDS
10736 JEFFERSON BOULEVARD SUITE 110
CULVER CITY, CA 90230-4933

10736 JEFFERSON BOULEVARD SUITE 110
CULVER CITY, CA 90230-4933

ISSUED BY:
Antoinette D. Christensen
DIRECTOR OF FINANCE

NOTIFY THE OFFICE OF FINANCE IN WRITING OF ANY CHANGE IN OWNERSHIP OR ADDRESS



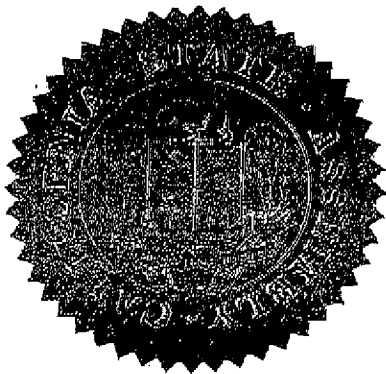
CERTIFICATE OF RECOGNITION

Presented to

Oscar J. Edwards

*For your outstanding and unwavering support and
commitment to the 52nd Assembly District
Advisory Boards.*

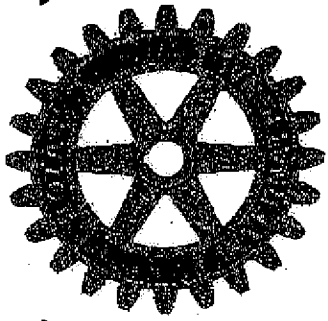
December 19, 2012



A handwritten signature in dark ink, reading "Isadore Hall, III". The signature is written in a cursive style and is positioned above a horizontal line.

ISADORE HALL, III

Assemblymember, 52nd District
Chair, Governmental Organization Committee



Certificate of Membership

This certifies that

Oscar J. Edwards

*is a member in good standing in
the Rotary Club of*

Westchester

May 2, 2012

DATE OF MEMBERSHIP

A handwritten signature in cursive script, reading "Cindy Williams", written over a horizontal line.

PRESIDENT

Cindy Williams



Serving the Communities of
Compton, Lynwood, Paramount
and Willowbrook, as well as
portions of Athens, Bellflower,
Carson, Downey, Dominguez,
Lakewood, Long Beach, and
South Gate

1111 East Artesia Boulevard
Compton, CA 90221-5393
Phone: (310) 900-1600
Fax: (310) 605-1458
www.compton.edu

KEITH CURRY, Ed.D.
Interim Chief Executive Officer

THOMAS E. HENRY
Interim Special Trustee

January 24, 2012

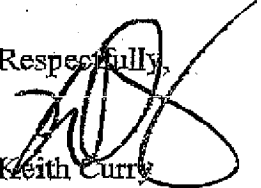
Mr. Oscar Edwards
POB 110
10736 W. Jefferson Blvd.
Culver City, CA 90230

Dear Mr. Edwards:

Congratulations on your selection to serve on the Compton
Community College District's Special Trustee Advisory
Committee and for your support of the District.

I look forward to working with you at the first meeting
of the Special Trustee Advisory Committee Meeting
which is scheduled for Tuesday, January 31, 2012 at
7:30 p.m. in the District Board Room.

Respectfully,


Keith Curry
Interim Chief Executive Officer



NEWS

El Camino College Compton Center | Public Relations & Marketing Department
16907 Crenshaw Blvd., Torrance, CA 90506
Contact: Ann M. Garten, Director, Community Relations
Telephone: (310) 660-3406 | Email: agarten@elcamino.edu

For Immediate Release

January 26, 2012

Special Trustee Advisory Committee Members Appointed for the Compton Community College District

The Special Trustee for the Compton Community College District (CCCD) has appointed eight members to the Special Trustee Advisory Committee. The committee will meet a minimum of four times per year, and all committee meetings are open to the public. The first meeting is scheduled for Tuesday, January 31 at 7:30 p.m. in the Board Room.

As outlined in AB 318, the CCCD Special Trustee Advisory Committee is organized exclusively for the following purposes:

- Provide advice to the Special Trustee of the Compton Community College District regarding policy matters that affect the District and its operations;
- Promote community awareness of the District's efforts, focus on quality instruction, educational mission, fiscal stability and ultimately accreditation.
- Foster community support for the District

The Special Trustee Advisory Committee Members include:

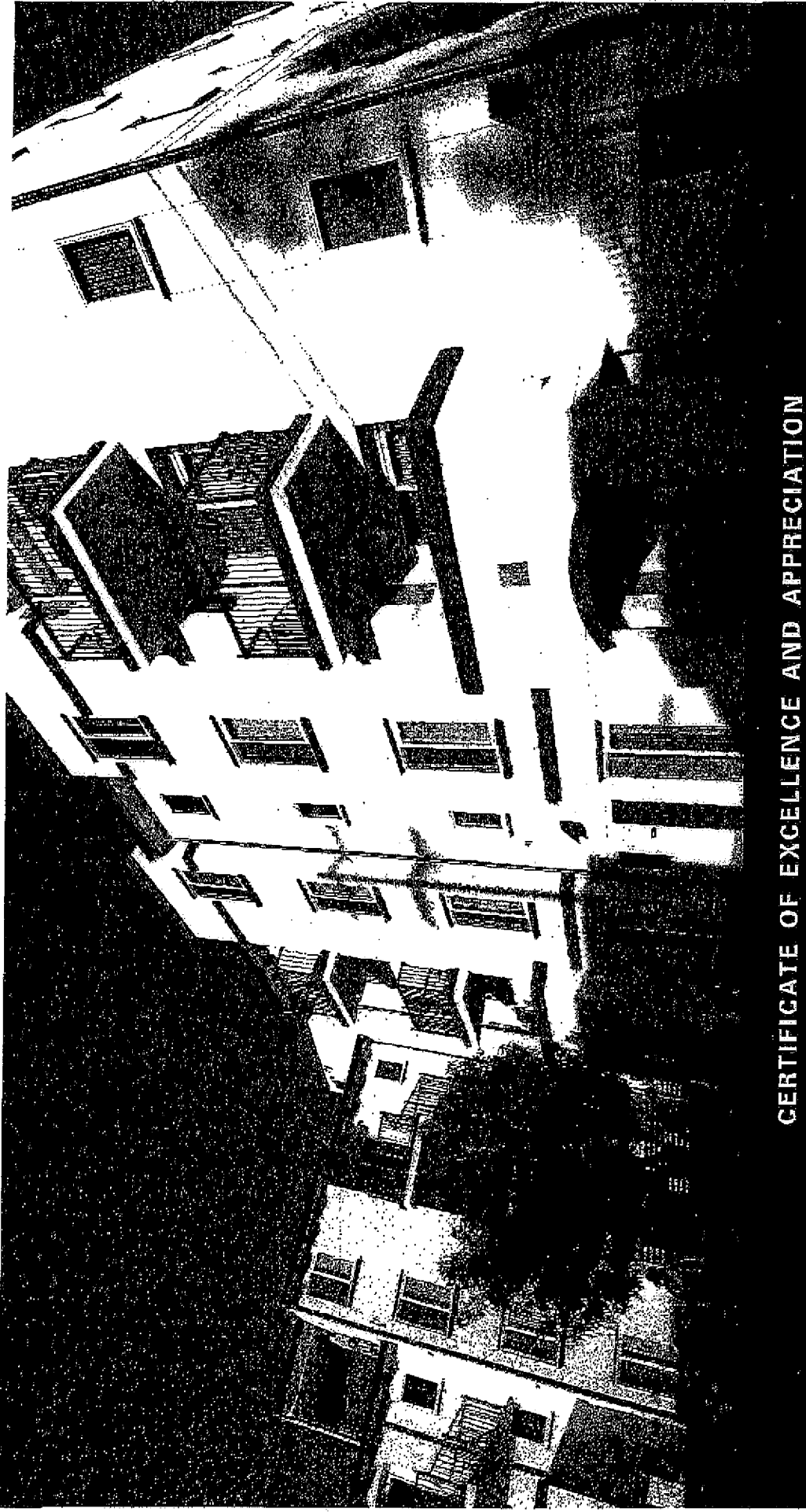
Domitila Aguilar currently resides in South Gate and is employed by the Lynwood Unified School District as a second and sixth grade teacher. Aguilar has served on several advisory committees relating to education and was president of the Lynwood Unified School District Board from 1998-2003.

Aguilar received a Bachelor of Arts degree in liberal studies from California State University, Long Beach. She received her master's degree in governance from the California School Board Association, a master's degree in education from the University of Phoenix, and AVID Training from San Diego State University.

Amelia Apple is a returning El Camino College Compton Center student, who is majoring in technical theatre. Inspired by student leaders she met on campus, Apple became a volunteer for the Associated Student Body (ASB) and served on campus governance committees, such as the Tarter Safety Committee. She was later elected as the ASB secretary. After the resignation of the Associated Student Body president, Apple was selected by her peers to fill the vacancy for the remainder of the term. She is also a member of the Alpha Gamma Sigma honor society, and has future plans to earn her associate degree, a bachelor's degree, and also a master's or law degree.

Oscar J. Edwards is the chief executive of AgriCept, Inc., which provides consulting services in the renewable energy sectors. Prior to his position at AgriCept, Inc., Edwards founded Computer Systems Integration & Configuration, Inc. (CSIC) in 1999, transforming the business into a prominent nationwide technology consulting firm serving the U.S. government and Homeland Security, bringing many city and national awards to his credit. As a Compton native, Edwards returned to the city in 2007 to serve on the Compton Housing and Advisory Appeals Board by appointment of Mayor Eric Petrodin.

Amirah Hendrickson is employed by the Los Angeles Superior Court as court manager/administrator in the Civil Operations Division, and is the owner of Azuri Tours and Travel, Inc. and Azuri Passport and Visa Services. Hendrickson is also founder and CEO of the Foundation for Bridging the World Through Travel Corporation.



CERTIFICATE OF EXCELLENCE AND APPRECIATION

presented to

Charm J. Edwards

In recognition of your invaluable service to the
Community Redevelopment Agency of the City of Los Angeles
Gresham Slau on Redevelopment Project Committee, Advisory Committee, Council District No. 8

John S. McEl

Chairman, Board of Directors, Community Redevelopment Agency of the City of Los Angeles



City of Compton
OFFICE OF THE CITY CLERK

ALITA GODWIN, CMC
City Clerk

(213) 603-5530

Fax (213) 603-5535

City of Compton, California 90221

October 31, 2007

Oscar J. Edwards
717 S. Palm Street
Compton, CA 90221

Dear Mr. Edwards:

At the regular City Council Meeting on October 16, 2007, you were appointed to the Housing Advisory and Appeals Board.

At your earliest convenience, please come to the City Clerk's Office to take your oath of Office. If you are unable to accept this appointment, please call the City Clerk's Office.

For further information regarding the Housing Advisory and Appeals Board, contact my office at (213) 603-5530.

Very truly yours,

Alita L. Godwin, CMC
City Clerk of Compton



COMPTON CITY HALL

255 South Willowbrook Avenue, Compton, California 90221

COMMITTEES:

Chair
Budget & Finance
Ad Hoc Stadium

Vice Chair
Information Technology & General Services
Business Tax Advisory Committee

Vice President
Coliseum Commission

Member
Housing Community & Economic Development
Public Safety
Board of Referend Powers

October 23, 2003

Oscar Edwards
Upswing 4 Teens
548 S. Spring Street, Suite 524
Los Angeles, CA 90013

Re: Crenshaw/Slauson Community Advisory Committee (CAC)

Dear Mr. Edwards:

I am writing to confirm your appointment to the Crenshaw/Slauson Community Advisory Committee (CAC). The CAC serves as the official advisory body for the Crenshaw/Slauson redevelopment project area. You, and your fellow CAC members, will work closely with staff from the Community Redevelopment Agency (CRA) and the Eighth Council District Office to ensure that development activities located within the boundaries of the Crenshaw/Slauson project area meet the goals and objectives of the redevelopment plan.

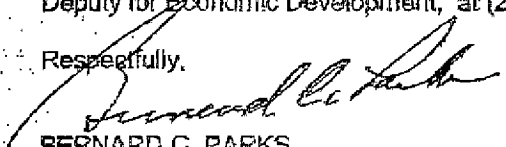
According to the redevelopment plan, the goals and objectives of the Crenshaw/Slauson Project Area include the following:

- to eliminate and prevent the spread of blight and deterioration and to conserve, rehabilitate, and redevelop the Project Area;
- to involve as many property owners, tenants, residents and community groups as possible;
- to encourage private sector investment in development and redevelopment;
- to enhance shopping opportunities for area residents;
- build local customer loyalty, by emphasizing strong marketing and customer service and providing high quality merchandise and service;
- to achieve an environment reflecting concern for architectural, landscape, and urban design principles.

In order for the CRA to advance redevelopment plans that meet the community's goals and objectives relies on the CAC. The CAC's role is to serve as community feedback system. In other words, the CAC provides the CRA a tool by which to measure community acceptance of various planning and development strategies. The CAC confirms basic findings, shares information and verifies conditions. Its input ensures that CRA staff does not overlook unique community conditions. Please note that Al Jenkins is the acting CRA project manager for the Crenshaw/Slauson project area, while Maria Jean Marie serves as the Community Affairs Specialist. Both can be contacted at the CRA Crenshaw site office, located at 4332 Leimert Boulevard, during regular business hours or at (323) 290-2800.

Your participation is greatly appreciated. If you have any questions related to this matter, please contact David Roberts, Deputy for Economic Development, at (213) 485-3331.

Respectfully,


BERNARD C. PARKS
Councilmember

cc: Al Jenkins, CRA

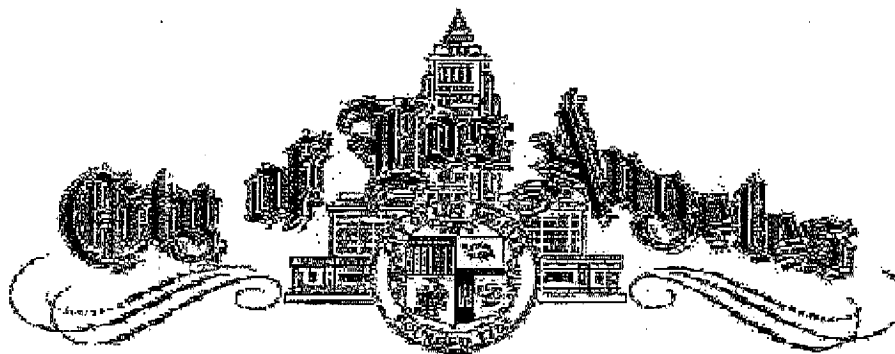
e-mail: parks@council.lacounty.org
website: www.lacounty.org/council/cob

CONTACT INFORMATION

City Hall Office
200 North Spring Street
Room 450
Los Angeles, CA 90012-4873
(213) 473-7008
(213) 485-7683 fax
TDD: (213) 473-6981

Constituent Service Center
8475 S. Vermont Ave.
Los Angeles, CA 90044-3004
(213) 485-7616
(213) 485-8154 fax
TDD: (323) 789-2738

Crenshaw Office
3847 S. Crenshaw Blvd.
Los Angeles, CA 90008
(323) 293-9467
(323) 293-3696 fax



1. 1995 年 12 月 24 日，在江西南昌召开的“中国—东盟领导人非正式会议”上，中国领导人正式提出“中国—东盟自由贸易区”的构想。

October 2, 2009

Mr. Oscar Edwards
President
Computer Systems Integration & Configuration, Inc.
448 S. Spring Street, Suite 526
Los Angeles, CA 90013

DEAR AWARD WINNERS

Congratulations! On behalf of Mayor James K. Hahn and the Los Angeles Minority Business Opportunity Committee (LA MBOC), we are pleased to inform you that Computer Systems Integration & Configuration, Inc. has been selected as the Los Angeles Minority Enterprise Development (MED) Week Award recipient for the 30th Annual MED Week Expo. This year's MED Week Expo will be celebrated on Tuesday, October 30th, 2010 at the Millennium Biltmore Hotel in downtown Los Angeles.

As you know, each year the President of the United States proclaims Minority Enterprise Development Week (MED Week) to promote the achievement of minority-owned business enterprises. Computer Systems Integration & Configuration, Inc. was selected because of its combination of accomplishments, job creation, service and community activities.

You will be honored, along with other awardees at the luncheon, beginning at 12:00 Noon and ending at approximately 1:30 P.M. We ask that you arrive by 11:30 A.M. to be available for photo opportunities with other award winners and dignitaries. We will need your photograph for our souvenir program book. Please mail it to:

Ms. Amy Richardson
MOED - LA MBOC
200 N. Spring Street, M180
Los Angeles, CA 90012



Certified Small Business Enterprise

Vendor Account Number: 24971

Oscar J. Edwards

Computer Systems Integration Conflg

10736 W. Jefferson Bl 110

Culver City, CA, 90736

Thank you for submitting your Vendor Application seeking Small Business Enterprise recognition with a Coalition of Southern California Public Agencies. Per our evaluation of the information you provided in your application and the North American Industry Classification System codes you identified, your status as a Small Business Enterprise (SBE) has been approved. This certification is recognized by the following organizations:

Metropolitan Water District of Southern California

City of San Diego

San Diego County Water Authority

Minority Business Development Agency

Los Angeles Unified School District

Port of Los Angeles

Los Angeles Community College District

Metropolitan is pleased to issue this SBE Certificate subject to the terms and conditions identified below:

NAICS code(s) for which SBE status is recognized:

423430,811212,541513,541512,611420

SBE Certificate Effective Date: 02/28/11

SBE Certificate Expiration Date: 02/26/14

Work Performed by your firm that falls within the above-mentioned NAICS code(s) will be counted as SBE participation for work performed on contracts procured by the above agencies.

The agencies reserve the right to withdraw this certification if at any time it is determined that certification was knowingly obtained by false, misleading or incorrect information and reserve the right to audit all statements. If any firm attempts to falsify or misrepresent information to obtain certification, the firm may be disqualified from participation in any contracts for a period of up to five years.

SBE Certification is valid for a period of three (3) years. To maintain SBE status, firms must update their existing SBE Vendor Application on or before the expiration date mentioned above. All information is subject to verification.

If there are any changes in your status that may impact your certification, you are required to update your account information online. A copy of your information can be viewed by logging into the NETConnect system, choosing "Edit Profile", and selecting the link to the "Small Business Certification Status".

Sincerely,

John J. Arena

Metropolitan Water District of Southern California

Business Outreach Program Manager

700 N. Alameda Street, Los Angeles, California 90012 Mailing Address: Box 54153, Los Angeles, CA 90054
Telephone (213) 217-7444



CITY OF CULVER CITY

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

RECEIVED

DEC 20 AM 10:31

CITY MANAGER'S OFFICE
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications *must* be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

FINANCIAL ADVISORY COMMITTEE

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: PAUL EARLICH Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: — Telephone () —

Address: — Zip: —

E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

CC Schools: CHAIRMAN El Manijo Advisory Committee + Linda Vista
Advisory Committee. Manager La Bolla Curriculum Advisory
Committee.
City: 9 yrs CHAIRMAN - Building & Safety Appeal Board.
CHAIRMAN, Board, Candidate Committee

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

5. Employment ISO

(Title and duties, current and past.)

Current: Senior Building & Safety Engineer. Teaching & mentoring Engineers in Mechanical, Structural, Electrical, hydraulics, Pumps, Alarm Systems, etc

6. Education

(Include professional or vocational licenses and certificates.)

UNDERGRADUATE & POST GRADUATE DEGREES FROM
ILLINOIS INSTITUTE OF TECHNOLOGY AND MASS INST OF TECH:
FIRE PROTECTION ENGINEERING, SAFETY ENGINEERING, INDUSTRIAL
ENGINEERING, NUCLEAR REACTOR SAFETY ENGINEERING

Personal

7. Are you a U.S. citizen? YES X NO
8. Are you registered to vote in Culver City? YES X NO
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES NO X
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES NO X
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES NO X
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES X NO
13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES NO X
14. Have there been, or are there now, any business circumstances which YES NO X

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? None

16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

Whatever it takes. Since the committee has never met, it is hard to answer this.

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

I have studied ~~the~~ the City (+ School) Budgets for many years and have spoken my concerns + recommendations to the City Council many times, suggesting fee structures, efficiencies, revenue enhancements, financial goals, priorities, etc.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

Over the years, I have discussed budgets in detail one-on-one with several council members. As Chairman of the Building & Safety Appeal Board for several years, there has never been any threat of legal action against the City. I helped to cool down those who appeal.

19. What do you see as the objectives and goals of the body to which you seek appointment?

1. Full co-operation with the City Council, staff, stakeholders,
2. Ability to listen and be respectful others on committee.
3. Good organization & rules after planetary meetings.
4. Work within the City Charter
5. Enhance Revenue. 6. Review Fee and Tax Structure.
7. Plan short term & long term solutions.

20. How would you recommend the objectives and goals of the body be changed or augmented?

8. Look for efficient government.
9. Maintain Traditional Services
10. Be aware of the consequences of recommendations
11. Develop reasonable financial goals.
12. Maintain a contingency plan.

21. How would you help achieve the body's established objectives and goals?

13. Build up ALL RESERVES: General, Capital, Workers Comp, Preventive Maintenance.
14. Maintain the Silver City Brand.

15 Priorities

22. What special qualities can you bring to the body to which you seek appointment? *I do*

NOT HAVE A preconceived notions or ideas suggested to the Council or other cities, but is eager to hear other opinions or Alternatives, such as "tax holiday", "tax Forgiveness", the "correct" number of parking for Forest officers, business Licences, Fee for Services, etc.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____

Date: 11/27/12

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to:

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long?

If a City business owner/operator, for how long?

5793:the



RECEIVED

CITY OF CULVER CITY 2013 JAN 17 PM 12:11

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507 CITY CLERK

CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA
FOR COMMISSION, BOARD OR ADVISORY COMMITTEE
MEMBERSHIP
(please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications must be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

Finance Advisory Committee

☒ If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: GOREAN ERIKSSON Telephone: [REDACTED]
Address: [REDACTED] Zip: [REDACTED]
Business: esi Techtrans Inc Telephone: [REDACTED]
Address: 5161 Overland Ave, CC, CA Zip: 90230
E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.) ACOR, board member, vuhH closed, CC
Chamber of Commerce, Board member since 2008, chair 2012, CC
Lund University Foundation, chair of the board since 2010, CC
Swedish-American Chamber of Commerce, Los Angeles, Board member 1989-2000
Swedish-American Chamber of Commerce USA, Washington DC, vice chair 1999

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

INTRODUCTION

5. Employment

(Title and duties, current and past.)

CFO, EuroVAT Refund Inc, since inception 1993
President, esi Techtrans Inc, since inception 1987

6. Education

(Include professional or vocational licenses and certificates.)

Master of Science, Electronics & Computer Science, Lund University

Personal

7. Are you a U.S. citizen? YES ☒ NO ☐
8. Are you registered to vote in Culver City? YES ☒ NO ☐
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES ☐ NO ☒
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES ☐ NO ☒
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES ☒ NO ☐
13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES ☐ NO ☒
14. Have there been, or are there now, any business circumstances which YES ☐ NO ☒

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or ~~Committee~~ to which you are interested in being appointed have you attended in the last year? 0
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?
I expect to spend a minimum of 15 hours per month.
17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?
I believe that I can add value to the civic discussion and I have time to volunteer.
18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?
My many years as CEO of a 8 employee company have exposed me to most financial and budget situations. I have also participated in the city's special budget presentations for the last 4 years.
19. What do you see as the objectives and goals of the body to which you seek appointment?
To assist the city council in evaluating expenses and revenues, related policies and laws to advise and make recommendations on financial and fiscal issues.
20. How would you recommend the objectives and goals of the body be changed or augmented?
The current objectives are broad and I would think that the objectives would be refined over the first 1-2 years at the instructions from the city council.
21. How would you help achieve the body's established objectives and goals?

I would work actively on the Committee and in the community to identify and discuss expense/revenue issues so the committee can bring actionable recommendations to the city council.

22. What special qualities can you bring to the body to which you seek appointment?

I am a result oriented consensus builder with over 20 years of financial experience from a small local company. Having been a resident in CC for over 20 years I have my feet solidly planted in the community.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature:  Date: 1/16/13

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to: City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507
(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? 

If a City business owner/operator, for how long? 

5/98:jhe

Green, Jeremy

From: ge@esitechtrans.com
Sent: Wednesday, January 16, 2013 7:18 PM
To: Clerk, City
Subject: Application for FAC consideration
Attachments: FAC application Goran Eriksson.pdf

Importance: High

Dear Sir,

Please find my application to the Finance Advisory Committee enclosed in a pdf file.

Best regards,

Göran Eriksson

Göran Eriksson
esi Techtrans, Inc.
5161 Overland Avenue
Culver City, CA 90230
USA
Phone: +1 310 841 0481
Fax: +1 310 841 0672
US Cell: +1 310 753 3565
Europe Cell: +46 707 46 37 94
e-mail: ge@esitechtrans.com
visit us: www.esitechtrans.com



RECEIVED

CITY OF CULVER CITY JAN 17 PM 12:10

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

CITY CLERK
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA
FOR COMMISSION, BOARD OR ADVISORY COMMITTEE
MEMBERSHIP
(please type or print)

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General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:
Finance Advisory Committee
2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().
N/A

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: Harden "Alex" Fisch Telephone () [REDACTED]
Address: [REDACTED] Zip [REDACTED]
Business: Statman Treister & Glick Professional Corp. Telephone (310) 228-5613
Address: 1901 Avenue of the Stars, 12TH Fl Zip 90067
E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Please see attachment.

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

PRINTED ON RECYCLED PAPER

5. Employment

(Title and duties, current and past.)

Please see attachment.

6. Education

(Include professional or vocational licenses and certificates.)

Please see attachment.

Personal

7. Are you a U.S. citizen? YES ☒ NO ☐
8. Are you registered to vote in Culver City? YES ☒ NO ☐
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES ☐ NO ☒
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES ☐ NO ☒
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES ☒ NO ☐
13. Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES ☐ NO ☒
14. Have there been, or are there now, any business circumstances which YES ☐ NO ☒

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? N/A
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

Please see attachment.

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

Please see attachment.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

Please see attachment.

19. What do you see as the objectives and goals of the body to which you seek appointment?

Please see attachment.

20. How would you recommend the objectives and goals of the body be changed or augmented?

Please see attachment.

21. How would you help achieve the body's established objectives and goals?

Please see attachment.

PRINTED ON RECYCLED PAPER

22. What special qualities can you bring to the body to which you seek appointment?

Please see attachment

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____

Date: _____

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

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City of Culver City
Attention: City Clerk
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Culver City, CA 90232-0507

(310) 253-5851

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If a City resident, for how long? _____

If a City business owner/operator, for how long? _____

5/98:me

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Institute for Field Research - Board member - 2011 to present

IFR is a non-profit organization that provides top quality field schools at research sites around the world. This year's programs include field programs run by scholars at UCLA, Harvard, University of Michigan, U.C. Berkeley, Connecticut College, and University of Cork. I am a member of the board's finance committee. IFR's board is comprised of academics and business leaders from around the world, but IFR is based in Los Angeles.

Insolvency Law Committee of the Business Law Section of the State Bar of California - Chair of the Legislation Subcommittee - 2009 through 2012

5. Employment

(Title and duties, current and past.)

October 2003 through present - Attorney - Stutman, Treister & Glatt Professional Corporation

I am a corporate bankruptcy attorney. I have been a shareholder of Stutman, Treister & Glatt Professional Corporation since May 2009. Since joining the firm in 2003, I have represented a variety of entities in and out of bankruptcy court.

Relevant to this Application, I have represented municipalities, including the City of Palmdale as a creditor in two chapter 11 reorganizations and Valley Health System, a California healthcare district, as a debtor under chapter 9 of the Bankruptcy Code. These engagements have given me some familiarity with municipal finance in California.

Recently, I represented Didi Hirsch Mental Health Services in its acquisition of a healthcare facility from a chapter 11 debtor; timeshare developer Pacific Monarch Resorts, Inc. and its affiliates in their chapter 11 cases; the owners of a high-end retail property in San Francisco's Union Square in their chapter 11 cases; the court-appointed examiner in the Extended Stay bankruptcy case; Odyssey Marine in its acquisitions of offshore service vessels from chapter 11 debtors in two cases; and the official committee of unsecured creditors and the liquidating trust of Azabu Buildings Co., Ltd.

In 2012, I was named a "Rising Star" in Super Lawyers Magazine, and received a commendation from the County of Los Angeles for "outstanding" commitment to pro bono legal services.

*September 2002 through September 2003 - Judicial Clerk to the Hon. Arthur L. Alarcon
- United States Court of Appeals for the Ninth Circuit*

I analyzed appellate briefs, performed legal research, prepared legal research, and supervised judicial externs to assist Judge Alarcon in the performance of his duties.

May 1997 through July 1999 - University of California at Berkeley Electrical Engineering and Computer Science Department - Payroll Clerk

I processed employment and benefits paperwork and payroll for graduate student instructors, researchers, and professors in an academic department.

*June 1993 through September 1999 - State of California Recreation & Parks Dep't
(Channel Coast and Sonoma Coast Districts) - Ocean Lifeguard*

6. Education

(Include professional or vocational licenses and certificates.)

CA State Bar #223211

University of California at Los Angeles School of Law - J.D. - 2002

Order of the Coif

Emphasis in Business Law (Corporate Finance)

University of California at Berkeley - A.B. - 1997

Honors in Major (Political Economy of Industrialized Societies)

16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

I will spend whatever time is necessary to fulfill my duties with the highest level of competency. I would not be surprised if there are periods where that commitment is equivalent to an additional full-time job.

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

I have lived in Culver City since my wife and I bought our house in Rancho Higuera almost 8 years ago. We fell in love with the City immediately and look forward to raising our two children here. At the risk of sounding corny, I hope to retire in Culver City. So, I am keenly interested in the City's continued independence and high level of service, and I have been looking for an

opportunity to help. As a financial lawyer who has represented municipalities, I have the analytical tools and experience to contribute substantially and positively to the Finance Advisory Committee.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

I am an experienced financial lawyer. I am comfortable analyzing financial statements for private entities and have some experience with municipal CAFRs. I have represented municipalities as creditors in chapter 11 cases, and represented a municipality – specifically a local healthcare district – as a debtor in a chapter 9 bankruptcy case.

19. What do you see as the objectives and goals of the body to which you seek appointment?

To advise and make recommendations to the City Council on any and all finance related policies and issues such as audit, budget, debt issuance, and investments

20. How would you recommend the objectives and goals of the body be changed or augmented?

My understanding is that the Committee is new. The Committee's initial emphasis should be to establish its advisory role (and thus its relevance) and develop a collaborative relationship with the City Counsel and existing stakeholders. Accomplishing that should point the way toward the most urgent issues and areas where the Committee is uniquely well-situated to make a positive difference.

21. How would you help achieve the body's established objectives and goals?

My substantive experience will contribute to the competent execution of the Committee's objectives. I can understand the City's financial reporting and budgets and communicate questions and concerns to people, whether they are more or less experienced than I with the City's finances. I also have experience dealing with diverse municipal constituencies in high stress situations.

22. What special qualities can you bring to the body to which you seek appointment?

As evidenced above, my education and experience are particularly well suited to serving on the Finance Advisory Committee. I believe that my temperament is as

well. Working with entities in deep financial distress has taught me important lessons about being calm and considerate when addressing any large entity's financial issues. Every dollar, whether revenue or expense, is likely to be important to some stakeholder. The answers to financial challenges do not lie exclusively in the financial statements. Analysis is just part of a process that also includes quite a bit of listening.

From: Fisch, Alex <AFisch@Stutman.com>
Sent: Thursday, January 17, 2013 10:08 AM
To: Clerk, City
Subject: Finance Advisory Committee Application for Harden "Alex" Fisch
Attachments: Finance Committee Application (final).pdf

Dear Sir or Madam -

I would be very grateful if you would please confirm your receipt of the attached application to serve on the City's Finance Advisory Committee.

Thanks,
Alex

Alex Fisch | Stutman, Treister & Glatt
1901 Avenue of the Stars | 12th Floor | Los Angeles | California | 90067
Phone: 310.228.5613 | Fax: 310.228.5788 | afisch@stutman.com

This Internet e-mail contains confidential information which is intended only for the addressee and which may be privileged under applicable law. Do not read, copy or disseminate it if you are not the addressee. If you have received this message in error, please notify the sender immediately and delete it.
Thank you.



CITY OF CULVER CITY

5770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications must be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

FINANCE ADVISORY COMMITTEE

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

Name: DAN GALLAGHER Telephone () [REDACTED]

Address: [REDACTED] Zip [REDACTED]

Business: Telephone ()

Address: Zip

E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

CULVER CITY CIVIL SERVICE COMMISSION (CHAIR 3x)
STUDIO DRIVE-IN AD HOC STEERING COMMITTEE (CHAIR)
CERT
HOMEOWNERS NEIGHBORHOOD WATCH
YES ON MEASURES COMMITTEE - CAMPAIGN TREASURER
VARIOUS CANDIDATE CONTROLLED COMMITTEES - CAMPAIGN TREASURER

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

10-17-1988

5. Employment

(Title and duties, current and past.)

CHIEF INVESTMENT OFFICER, LOS ANGELES CITY EMPLOYEES' RETIREMENT SYSTEM
 URBAN RESEARCH ASSOCIATE/BUDGET ANALYST, COMMUNITY DEVELOPMENT DEPARTMENT, CITY OF LOS ANGELES
 CHIEF, LAND RECORDS DIVISION, CITY OF LOS ANGELES, CITY CLERK
 (SEE RESUME ATTACHED)

6. Education

(Include professional or vocational licenses and certificates.)

CSUN, MASTERS OF BUSINESS ADMINISTRATION, COURSES TAKEN
 QUEENS COLLEGE, CUNY - BA COMMUNICATIONS
 BA - EXPERIMENTAL AND PHYSIOLOGICAL PSYCHOLOGY
 VALLEY COLLEGE, LA. - ASOC REG. REC. REAL ESTATE
 REAL ESTATE BROKER LICENSE
 CERTIFIED EMPLOYEE SPECIALIST
 DIRECTOR

Personal

7. Are you a U.S. citizen? YES ☒ NO ☐
8. Are you registered to vote in Culver City? YES ☒ NO ☐
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? NO ☒ YES ☐
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) NO ☒ YES ☐
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES ☒ NO ☐
 MYSELF
 CIVIL SERVICE
 COMMISSION
 APPOINTED
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES ☒ NO ☐
13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES ☒ NO ☐
14. Have there been, or are there now, any business circumstances which YES ☐ NO ☒

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? 0 - BOARD/COMMITTEE NOT YET FORMED
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?
WHATEVER IT TAKES. TASKS MAY VARY, AND I AM RETIRED, MY SCHEDULE AVAILABILITY IS FLEXIBLE.
17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?
TO HELP THE CITY IN WHICH I LIVE AND RAISED MY CHILDREN. THIS OPPORTUNITY WOULD PROVIDE THE ABILITY TO CONTRIBUTE IN A MEANINGFUL WAY.
18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?
25 YEARS MANAGING A MULTI BILLION DOLLAR INVESTMENT PORTFOLIO.
19. What do you see as the objectives and goals of the body to which you seek appointment?
TO RESEARCH AND PROVIDE RECOMMENDATIONS TO THE CITY COUNCIL AND STAFF ON FINANCIAL MATTERS.
20. How would you recommend the objectives and goals of the body be changed or augmented?
NO RECOMMENDATIONS AT THIS TIME.
21. How would you help achieve the body's established objectives and goals?
COLLABORATIVELY WORKING WITH OTHER MEMBERS OF THE COMMITTEE TO RESEARCH AND PROVIDE THE BEST ADVICE TO THE CITY COUNCIL AND STAFF ON FINANCIAL ISSUES.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Sam McLaughlin Date: 12/31/2012

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to: City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507
(310) 253-5851

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? If a City business owner/operator, for how long?

EMPLOYMENT

Chief Investment Officer (CIO)

Los Angeles City Employees' Retirement System (LACERS)

August 1999 to June 2010

Oversight, management and responsibility for LACERS \$12 billion diversified investment portfolio for 26,245 active employees and 17,264 retired members and beneficiaries. Reported directly to the General Manager, the Board of Administration, and various investment-related Board committees.

- Conducted due diligence, management and monitoring of investment program including: 15 U.S. public equity, nine non-U.S. public equity, eight fixed income, 38 real estate, and 77 private equity/alternative investment managers; two private equity, general, and real estate consultants; a master custodian, and other vendor relationships.
- Made recommendations on asset allocation, manager selection, policies, practices, guidelines, and other investment related topics, and executed Board directives and policies.
- Advised and oversaw introduction of private equity and real estate investment asset classes, developed and refined manager search processes, contract negotiations and execution.
- Managed and directed investment staff, projects and programs across all asset classes; supervised five investment professionals and support staff.
- Responsible for the preparation and presentation of oral and written reports across all asset classes to the Board and related committees.
- Recommended target allocations both between and within asset classes; oversaw rebalancing and monitoring of the portfolio; ensured compliance with investment policy.
- Reviewed investment performance reports; evaluated performance attribution and risk.
- Monitored cash positions and raised cash as needed.
- Conducted manager style analysis and portfolio optimization as needed.
- Represented LACERS with the investment community, the media, active and retired members, government officials and the public.
- Signatory authority for all LACERS expenditures and operations.
- Responsible for defined contribution Limited Term Plan.
- Taught Certified Employee Benefits Specialist (CEBS) Investments course.

Other related responsibilities included: working with actuaries, auditors, internal and external legal counsel; and, overseeing commission recapture program, custody relationship, and Board and staff investment education.

Assistant Retirement Plan Manager

LACERS

April 1996 to August 1999

- Investment duties as stated above in CIO position description.
- Managed staff and directed programs for the Member Accounts, Accounting, and Investments sections of LACERS.
- Assisted in the development of the RFP and evaluated proposals for Comprehensive Retirement Management System (CRMS).
- Developed and implemented Limited Term Retirement Plan for elected officials.
- Hired, supervised, and evaluated management and supervisory level staff.

Senior Administrative Assistant, Investment Officer
LACERS

May 1985 to April 1996

- Investment duties as stated above in CIO position description.
- Developed asset allocation rebalancing program and other investment models, practices and policies.
- Developed and managed short-term cash trading system, trading and REPOing BAs, CDs, CP, Treasury and Government Agency securities.
- Liquidated equity portfolios and traded securities of terminated managers.
- Monitored and affirmed trades and resolved trade settlement issues.
- Advised and coordinated major projects such as manager, custodial and consultant searches; South Africa Anti-Apartheid program; annual budgets and expenditure plans.
- Wrote detailed Requirements Analysis and conducted RFP process to replace Active Member Retirement Information System (AMRIS).
- Established and conducted on-the-job training programs for paraprofessional and professional investment staff.

EDUCATION

California State University, Northridge, 1978-1980
Masters Program, Business Administration

City University of New York at Queens College, 1970-1975 (honors in double major)
B.A., Communications Arts and Sciences & Experimental and Physiological Psychology

New York State Regents Scholarship (4 years), 1970

Certified Employee Benefits Specialist (CEBS) 2001

University of Pennsylvania, Wharton School of Business 1987
Fundamentals of Money Management

L.A. Valley College, 1981-1982
A.A., Real Estate

VOLUNTEER/APPOINTED

Advisory Boards: RREEF Venture Capital Fund; DLJ Funds I, III and IV; Parish Capital Fund I; DFJ Element Fund II

City of Los Angeles: Community Emergency Response Team (CERT) 2002

City of Culver City: Civil Service Commission, 1995-present; Studio Drive-In Ad-hoc Steering Committee (Chairman) 1991-1994; CERT 1998

Member and host of Calapers' Investment Officer Roundtable; Member of Institutional Limited Partners Association (ILPA)

HOBBIES AND INTERESTS

Road bicycling (more than 6,000 miles per year)

Guitar, bass, vocals in indie rock band

Youth soccer (AYSO coach 1997-99; CYSA team manager 2000-02)



CITY OF CULVER CITY

5770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

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0013 Jan 17 PM 4:46

CITY CLERK
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications must be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

Finance Advisory Committee

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: Stephen Hadland Telephone: () [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: Culver City Observer Telephone (310) 398-6397

Address: 4346 Sepulveda Blvd, Culver City Zip 90230

E-mail address: publisher@culvercityobserver.com

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

FORM 100-100-100-100-100-100

5. Employment

(Title and duties, current and past.)

Publisher, Culver City Observer 2003 - Present
Publisher, Culver City News 1987 - 2002

6. Education

(Include professional or vocational licenses and certificates.)

Golden West College - 2 years
Marina High School - Graduate

Personal

7. Are you a U.S. citizen? YES ☒ NO ☐
8. Are you registered to vote in Culver City? YES ☒ NO ☐
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES ☐ NO ☒
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES ☐ NO ☒
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES ☒ NO ☐
13. Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES ☐ NO ☒
14. Have there been, or are there now, any business circumstances which YES ☐ NO ☐

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? N/A

16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

10-20 hours. More if needed

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

I believe it important for Culver City to remain solvent, build reserves and balance its budget

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

Business Owner - Culver City 25 years

Chairman - Culver City Chamber of Commerce 1983-1994

19. What do you see as the objectives and goals of the body to which you seek appointment?

Assist Council in making recommendation to cut expenses, raise revenues and improve efficiencies

20. How would you recommend the objectives and goals of the body be changed or augmented?

Would have to meet with fellow committee members and city staff as this is a new committee

21. How would you help achieve the body's established objectives and goals?

work with other committee members
to establish a set of goals and
then work on a plan of action

22. What special qualities can you bring to the body to which you seek appointment?

Running a business during difficult times
has given me a unique perspective on how
to save money and be efficient

I believe I would work well with other committee members

REMINDER: All information on this application will become a public record and be available for
public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____

Date: _____

1/17/13

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to:

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? _____

If a City business owner/operator, for how long? _____

5/9/08:jhe

5. Employment

(Title and duties, current and past.)

2011-present *Financial Consulting*, Various clients, Culver City, CA
2006-present *Owner/Designer*, Baubles and Beads, online jewelry store
1994-2001 *Chief Financial Officer*, Didi Hirsch Community Mental Health Center, Culver City, CA
1992-1993 *Director of Administration*, Inspired Partnerships, Chicago, IL
1986-1992 *Financial Analyst*, Kemper Financial Services, Chicago, IL
See attached resume for additional detail.

6. Education

(Include professional or vocational licenses and certificates.)

M.B.A. Non-profit Management and Finance, Kellogg School of Business, Northwestern University, Evanston, IL, 1991
B.S. Finance/International Business, Miami University, Oxford, OH, 1985

Personal

7. Are you a U.S. citizen? YES ☒ NO ☐
8. Are you registered to vote in Culver City? YES ☒ NO ☐
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES ☐ NO ☒
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES ☐ NO ☒
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES ☒ NO ☐
13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES ☐ NO ☒
14. Have there been, or are there now, any business circumstances which YES ☐ NO ☒

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? 0

16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

I anticipate sporadic hours, but am willing to spend whatever time is necessary to fulfill my obligations. I understand that some months may require more and some may require less.

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

Maintaining and strengthening the financial health of our city is vital to keeping Culver City a thriving community. The city budget faces many tough challenges and I see the Financial Advisory Committee as key to assisting city administrators and City Council members in making sound, well researched decisions. My skills and background in private and non-profit roles will be an asset to the Committee and the city. As a local citizen, I care about the survival of our city in these difficult economic times.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

As a former CFO of a large, government-funded organization, I am very familiar with the challenging and complicated budget and planning processes involved with public funds. My background in financial analysis will be a strong asset when looking at the city's budget issues. I have had much experience in weighing tough choices to maximize both financial efficiency and public good. I am an independent thinker, work well with others, and am a team player.

19. What do you see as the objectives and goals of the body to which you seek appointment?

I see the main goals and objectives to be: (1) to review issues as requested that have a financial impact on our city; and (2) to provide analysis and recommendations that city administrators and City Council members can use in their decision making.

20. How would you recommend the objectives and goals of the body be changed or augmented?

I do not have any specific recommendations at this time.

21. How would you help achieve the body's established objectives and goals?

I will give all the attention required to participate in the tasks of the Financial Advisory Committee, and to advise city management and and City Council as requested. I will invest the time necessary to obtain a full understanding of the committee's responsibilities and to fulfill them as a public servant to my community.

22. What special qualities can you bring to the body to which you seek appointment?

I will bring enthusiasm, professionalism and a fresh perspective that will contribute positively to the committee. Additionally, my combined business and non-profit experience and qualifications will add value and diversity to the committee.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Wendy Hamill Date: 1-17-13

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to: City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? If a City business owner/operator, for how long?

5/98:jhe

Wendy S. Hamill

HIGHLIGHTS OF QUALIFICATIONS

- Knowledge of and experience in all administrative areas within a non-profit organization, including finance, accounting, budgeting, development, grant writing, communications, data management, compliance reporting, risk management, human resources and facilities management.
- Experienced in managing and tracking multiple funding streams including city, county, and state government agencies, foundation grants, private donors, and client fees.
- Strong experience in working closely with Boards of Directors and all levels of management.
- Excellent written and verbal communication skills.
- Proficient in word processing and spreadsheet applications.
- Intelligent problem solver valued for diplomatic people skills.

PROFESSIONAL EXPERIENCE

2011-present **Financial Consultant**, Hamill Consulting, Culver City, CA

- Provide budgeting, accounting, contract compliance, administrative, and project specific support to non profit clients.

1994-2001 **Chief Financial Officer**, Didi Hirsch Community Mental Health Center, Culver City, CA

- Created agency budgeting and financial reporting documents and procedures as agency revenues grew from \$4 million to \$20 million.
- Developed tools for monitoring productivity in order to maximize available funding.
- Oversaw compliance reporting and audits by government and foundation funding sources.
- Created a comprehensive manager's administrative reference manual encompassing personnel policies and other administrative policies and procedures.
- Managed all administrative areas including human resources and facilities management.

1992-1993 **Director of Administration**, Inspired Partnerships, Chicago, IL

- Managed all fiscal and administrative areas of this start-up non-profit agency.
- Designed and implemented financial tracking and administrative policies and procedures.
- Worked with Executive Director to develop strategies for organization's growth and sustainability.

1986-1992 **Financial Analyst**, Kemper Financial Services, Chicago, IL

- Conducted research on corporations' financial outlook.
- Created financial models and earnings projection spreadsheets.
- Provided written and verbal reports and investment recommendations to Portfolio Managers.

EDUCATION

M.B.A. Non-profit Management and Finance, Kellogg School of Business, Northwestern University, Evanston, IL, 1991

B.S. Finance/International Business, Miami University, Oxford, OH, 1985

RECENT VOLUNTEER EXPERIENCE

- 7/12-present **Treasurer**, Culver City Middle School PTA
- 6/11-present **Trustee**, Culver City Education Foundation
- 7/09-6/11 **First Vice President**, El Marino Language School PTA
- 7/07-6/09 **Treasurer**, El Marino Language School PTA
- 7/03-6/04 **Co-President**, MOMS Club of Culver City
- 7/02-6/03 **Treasurer**, MOMS Club of Culver City

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2013 JAN 17 PM 12:11

CITY CLERK

CITY OF CULVER CITY

City of Culver City

Application and Biographical Data for Commission, Board or Advisory Committee Membership

General Information:

1. Commission

This is an application for the Finance Advisory Committee. I am seeking one of the three slots allocated to residents (not business owners). I have been a city resident since 1984.

2. Not relevant.

3. Name, Address

James Harris Cell [REDACTED]
[REDACTED]
[REDACTED]

Business:

President

Westside Public Relations

5215 Sepulveda #22A

Culver City, CA 90230

Home email: [REDACTED]

4. Community Service

President, Academy of Visual and Performing Arts Foundation, Culver City. June 2012 to present.

The AVPA Foundation, founded in 2002, provides funding for the music, theater, dance, film and art departments at Culver City High School. The foundation has an annual budget of approximately \$100,000 raised from parents, events and foundation grants. The foundation board of directors meets monthly. As president, I conduct monthly board meetings, liaison with the school district and community organizations, manage fundraising efforts and oversee financial records.

Member, Citizens Budget Advisory Committee, Culver City Unified School District
January 2012 – present

This committee was created by the CCUSD school board in November 2011 to advise on budget priorities. The committee meets monthly. The committee reports to the school superintendent

(initially Patti Jaffe, now Dave LaRose). Our staff liaison is Mike Reynolds, assistant superintendent for business services.

Vice Chairman, Parcel Tax Citizens Oversight Committee, Culver City Unified School District.

The Citizens Oversight Committee was created by the CCUSD school board shortly after passage of Proposition EE, the parcel tax, on Nov. 3, 2009. The Oversight Committee was charged with making sure the parcel tax funds, approximately \$1.2 million annually, were spent in accordance with the ballot measure (e.g. math, science, art and music programs and libraries).

Member, board of directors, Culver City National League League. 2006-08.

5. Employment

Westside Public Relations, President. 2000 - present.

CIGNA HealthCare of California, Director of Public Relations, 1993-2000.

Hill and Knowlton, Vice President, 1990-93.

6. Education

B.A. English, University of San Francisco, 1974

M.S. Mass Communications, San Jose State University, 1976

7. U.S. Citizen – yes

8. Registered to vote in Culver City – Yes

9. Convictions - No

10. Worked for city - No

11. Related to any current employees - No

12. Aware of financial disclosure – Yes

13. Conflicts of interest from occupation or financial holdings – None

14. Any business circumstances which might reflect adversely?

-- No. I work as a public relations consultant providing marketing services for healthcare technology companies. My business is based in Culver City and I hold a city business license, however, none of my clients is based in Culver City.

15. How many meetings of this committee have you attended?

-- Not applicable, this is a new committee.

16. How much time on a monthly basis do you anticipate spending on the committee?

-- I expect to spend 5-10 hours per week in the beginning as the committee develops its work plan.

17. Why are you interested in appointment to this committee:

I have been a resident of the city since 1984. I have seen Culver City change and evolve in many positive ways. I believe that Culver City, like many small cities in California, faces unique challenges in the years ahead as citizens request more services while tax revenues remain static or decrease. In addition, the State of California's decision to abolish city redevelopment agencies adds additional uncertainty.

I believe that if Culver City takes a pro-active position on identifying these problems and developing a strategy to meet them, we will be in a much better position in the next decade.

18. What is there in your background that, training or interests which qualifies you as an appointee?

I believe my current service on Citizens Budget Advisory Committee (CBAC) has provided me with a good background to work on the new Finance Advisory Committee. I believe my work on the CBAC is particularly relevant because it closely reviews the school district budget. This budget resembles the city budget in that the vast majority of the funds come from the state. In addition, a great deal of the budget is devoted to mandated programs (e.g. special education, salaries, maintenance). Much of our committee's review has been on how the district administers the funds. We have also spent a considerable amount of time on the capital improvement budget.

In addition, the new Finance Advisory Committee resembles the CBAC because it includes three labor members who represent employees. The interests of employees (e.g. teachers, service employees) sometimes differ from those of parents and taxpayers. It is important that all sides be heard and considered. We have had many lively discussions on the CBAC but virtually all of our motions and recommendations have been by consensus.

Finally, like the new Finance Advisory Committee, the CBAC depends upon information supplied by senior staff member (i.e. the assistant superintendent for FFRF). Committee members who are volunteers need to respect the executive's time and not make burdensome or frivolous requests. However, committee members also need to be prepared to ask questions about revenue sources and projections and challenge assumptions about priorities when necessary.

19. What do you see as the objectives and goals of the body?

According to the committee bylaws (Exhibit A to Resolution No. 2012-R-094), the duties of the committee include 1) review of the revenues and expenditures of Measure Y funds; 2) methods through which the city can reduce expenditures and 3) methods to increase or diversify city revenues.

The bylaws also state the committee will prepare a proposed work plan with specific tasks for City Council approval.

20. How would you recommend the objectives and goals of the committee be changed or augmented?

Since the committee is brand new, it is premature to recommend any changes in the objectives or bylaws. I do think that creation of the work plan will be critical. It is important to understand what an

advisory committee can and cannot do. The work plan should include objectives that can reasonably be accomplished by volunteer committee members aided by input from city staff.

I also believe the new committee should look closely at other cities that have created financial advisory committees such as Piedmont, Rancho Palos Verdes, Hillsborough and Eureka. If necessary, committee members should obtain information from other cities by contacting them or interviewing committee members from those advisory boards.

21. How would you help achieve the body's established objectives and goals?

Because of my experience on other advisory committees ...provide expertise on committee objectives and scope of work.

In addition, I am a public relations professional and am experienced in conducting public outreach campaigns and drafting statements to communicate committee activities to the public.

22. What special qualities can you bring to the committee?

1. Longtime resident and community leader.
2. Businessman and marketing consultant I am familiar with organization budgeting and expense management.
3. CCUSD Citizens Budget Advisory Committee member. I understand the dynamics of a committee with labor and management representatives and the process for conducting effective meetings.
3. As a public relations consultant, I have extensive experience in preparing documents for public consumption. For example, I prepared the first annual statement of the Proposition EE oversight committee (attached).

I hereby certify that the foregoing information is correct to the best of my knowledge.

Signature: James Harris Date: Jan. 11, 2013

Appendix

May 4, 2011

Statement by the Citizens Oversight Committee to the CCUSD Board of Education

Proposition EE, the school parcel tax, was passed by the voters of Culver City on Nov. 3, 2009. It provides that all property owners within the Culver City Unified School District (CCUSD) boundaries are assessed \$96 per parcel per year for 5 years.

The new tax went into effect in July 2010 and Culver City property owners were assessed the tax on their 2010 tax bills.

As of March 1, 2011 a total of \$482,000 has been received by the CCUSD from the county. It is anticipated that by the end of 2011, a total of \$1.2 million will be received by CCUSD.

As stated in the ballot measure put before voters, the parcel tax funds were to be used to protect the quality of education in Culver City schools. The measure provides that the funds must be used to maintain math, science, technology, music and art programs, retain teachers and maintain school libraries.

A professional auditing firm has been hired by the school board and will issue an audit on the use of the funds at the end of 2011. However, the Oversight Committee has carefully examined the current district budget and we can report that the funds received to date have been properly applied to math, science, art and music programs and school libraries. Specifically, the funds have been used to help pay the salaries of math and science teachers, music and art teachers and two library clerks. Without the Proposition EE funds, the district would have had to make additional cuts in these areas.

It is important to point out that our committee has confirmed that the Proposition EE funds have not been used for any capital improvement projects or administrative salaries.

The funds from the parcel tax are just one of many sources of the CCUSD's annual budget of \$50 million. A major portion of the CCUSD budget comes from the State of California, which has experienced severe budget reductions. In comparison, the parcel tax is a unique and valuable source of funding because it is relatively stable and it comes from and stays in Culver City.

Adopted by the Citizens Oversight Committee on May 4, 2011.

Crystal Alexander, Chair

James Harris, Vice Chair

Tom Cho

Lloyd Dixon

Kelly Weil

[REDACTED]

From: James Harris [REDACTED]
Sent: Sunday, January 13, 2013 6:11 PM
To: Clerk, City
Subject: Application for Finance Advisory Cmt.
Attachments: Culver City-Finance Adv.Cmt.Application.110.docx

Enclosed is my application for the City of Culver City Finance Advisory Committee.

I have adapted the form to a Word document.

James Harris
O: 310-398-5565
[REDACTED]



CITY OF CULVER CITY

37701 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

RECEIVED

2013 JAN -5 PM 2:54

CITY MANAGER'S OFFICE
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications must be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

Finance Advisory Committee

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: DAVID Hauptman Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: Fold-A-Goal Telephone: 323 734 2507

Address: 4856 W. Jefferson Blvd Zip: 90016

E-mail address: DAVID@Fold-A-Goal.com

Answer the following: (Use additional sheets if necessary)

4. Community Service
(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Culver City - City Council, Parks & Rec Comm
AYSO, Temple Akiba, Los Angeles Neighborhood Council.

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

FORM 001-001-001-001-001

5. Employment

(Title and duties, current and past.)

President of

Fold-A-Gol manufacturer
of Sporting Goods

6. Education

(Include professional or vocational licenses and certificates.)

City college of New York

Personal

7. Are you a U.S. citizen?

YES ☒ NO ☐

8. Are you registered to vote in Culver City?

YES ☒ NO ☐

9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud?

YES ☐ NO ☒

10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.)

YES ☒ NO ☐

City council

11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.)

YES ☒ NO ☐

13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.)

YES ☐ NO ☒

14. Have there been, or are there now, any business circumstances which

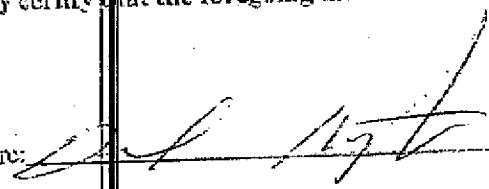
YES ☐ NO ☒

22. What special qualities can you bring to the body to which you seek appointment?

I love living in Culver
City and I would do anything
to keep it running well

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: 

Date: 1-4-13

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to:

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long?  If a City business owner/operator, for how long? 

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? _____
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

30 hours

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

I Believe that my experience in managing corporations & volunteer groups may be helpful.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

see #17

19. What do you see as the objectives and goals of the body to which you seek appointment?

Help identify and implement ways to make our city more financially sound.

20. How would you recommend the objectives and goals of the body be changed or augmented?

21. How would you help achieve the body's established objectives and goals?

I am very good working as a Team



CITY OF CULVER CITY

9770 CULVER BOULEVARD P.O. BOX 567, CULVER CITY, CA, 90232-0507

RECEIVED

2013 JAN 17 PM 12:11

CITY CLERK
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

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Finance Advisory Committee

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 255-3780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: [REDACTED] Telephone: () [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: Richard S. Hibbs, CPA Telephone: () same

Address: same Zip: [REDACTED]

E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Currently: Culver City Education Foundation-Trustee, Culver City Chamber of Commerce Board of Directors, Ballona Creek Renaissance-Treasurer, Ballona Lagoon Marine Preserve-President, Human Interaction Research Institute-CFO, Encino.
Formerly: Culver City Chamber of Commerce Chair-2009, Community Budget Advisory Committee Member-CCUSD, Open Paths Counseling Center-CFO, Culver City.

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

MEMORANDUM

5. Employment

(Title and duties, current and past.)

Self-employed, Richard S. Hibbs, CPA

6. Education

(Include professional or vocational licenses and certificates.)

Rider University, Lawrenceville, NJ, B.S.-Accounting

Personal

7. Are you a U.S. citizen?

YES X NO _____

8. Are you registered to vote in Culver City?

YES X NO _____

9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud?

YES _____ NO X

10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.)

YES _____ NO X

11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.)

YES _____ NO X

12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.)

YES X NO _____

13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.)

YES _____ NO X

14. Have there been, or are there now, any business circumstances which

YES _____ NO X

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? _____
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

As much time is necessary to do an excellent job.

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

I believe that the depth of my experience, accounting background, and my knowledge of Culver City make me an ideal candidate for this position.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

Licensed CPA in the State of California. Prior experience with CBAC. Interested in learning more about Culver City and future community service.

19. What do you see as the objectives and goals of the body to which you seek appointment?

Understand the finances of Culver City, the challenges and opportunities facing the city's budget.

20. How would you recommend the objectives and goals of the body be changed or augmented?

None at this time.

21. How would you help achieve the body's established objectives and goals?

Study the current budget. Come prepared to meetings to discuss.

22. What special qualities can you bring to the body to which you seek appointment?

25 year Culver City Resident. Community volunteer. Parent of children in the CC Middle School and high school. Business owner. Plays well with others!

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge.

Signature: _____

Date: _____

1/16/13

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to:

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? _____

If a City business owner/operator, for how long? _____

Year of Birth _____

Family _____

5/98-jhe

Green, Jeremy

From: [REDACTED]
Sent: Thursday, January 17, 2013 6:19 AM
To: Clerk, City
Subject: Finance Advisory Committee Application
Attachments: Applicatoin 2013-1-16.pdf

Attached please find my application for the Finance Advisory Committee.

Please let me know if you have any questions.

Thanks,

Rich

Richard S. Hibbs, C.P.A



CITY OF CULVER CITY

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

RECEIVED

2013 JAN 17 PM 4: 15

CITY CLERK
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications must be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:
Finance Advisory Committee - Resident of Culver City position

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 253-5760 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: Christopher Patrick King Telephone () [REDACTED]
Address: [REDACTED] Zip [REDACTED]
Business: 8921 S. Sepulveda Blvd. Ste 203 Telephone (310) 417 8953
Los Angeles CA 90045
Address: CPK Mortgage, Inc. Zip 90045
E-mail address: cpk@cpkmortgage.com

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Vice Chair, Culver City Homelessness Committee - current Culver City
CFO & Board Member, Shoes for the Homeless, Inc. - current Culver City
President-Elect & Former Treasurer, Culver City Rotary Club - current Culver City

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

Board Member & Trustee - Beverly Hills / Greater Los Angeles Los Angeles
Association of Realtors Local Candidate Recommendation Committee 87

5. Employment

(Title and duties, current and past.)

President & CEO - CPK Mortgage, Inc. (2008-Present)
Mortgage and real estate brokerage - residential & commercial property
Loan Officer - JPMorgan Chase (2005-2008)
Residential Loan Officer

6. Education

(Include professional or vocational licenses and certificates.)

B.A. Political Science - UCLA, Summa Cum Laude
B.A. Sociology - UCLA, Summa Cum Laude
Realtor
Realtiss
CA Real Estate Broker, State of California
Personal

7. Are you a U.S. citizen? YES X NO
8. Are you registered to vote in Culver City? YES X NO
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES NO X
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES NO X
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES NO X
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES X NO
13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES NO X
14. Have there been, or are there now, any business circumstances which YES NO X

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? n/a - New Committee

16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

Between 2 to 4 hours and as needed

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

I Love Culver City, and in a constricted economy, I believe that financial savvy and financial responsibility are critical. With the passage of the $\frac{1}{2}$ cent sales tax, Measure Y, we must be responsible as a city and transparent and responsive to city residents.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

As President of CPK Mortgage, I have grown company revenue each year from 2008 through 2012. I oversee annual budgets in excess of \$250,000 annually. I brought the company out of \$50,000 of corporate debt to being completely in the black. I also have overseen and do oversee the budgets of local non-profit organizations as CFO and Treasurer. This requires the utmost diligence, integrity and attention to detail.

19. What do you see as the objectives and goals of the body to which you seek appointment?
The committee will provide oversight and transparency to residents especially in light of the influx of funds to the City from Measure Y. We will provide insight on how funds ought best be used and suggestions on priorities of residents.

20. How would you recommend the objectives and goals of the body be changed or augmented?

N/A since this is a new committee. I believe empowering residents with a voice in the financial matters of the city was an important decision by City Council. It helps ensure the city's integrity and

21. How would you help achieve the body's established objectives and goals?
My financial knowledge in being a business owner have enabled me to understand and master revenue generation and expense management. I will bring these skills to the committee.

PRINTED ON RECYCLED PAPER

22. What special qualities can you bring to the body to which you seek appointment?

As a business owner, I brought my company out of corporate debt and into a profitable status in one of history's most devastating economies. As a resident and property owner, I love our city and am committed to ensuring our quality of life and financial well-being.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____

Date: _____

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to:

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

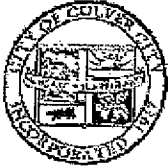
(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? _____ If a City business owner/operator, for how long? _____

5/93:jhe



CITY OF CULVER CITY

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

RECEIVED

2013 JAN 17 PM 12:11

CITY CLERK
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications *must* be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:
Finance Advisory Committee
2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (____), landlord representative (____) or member at-large representative (____).

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: Alejandro Lara Telephone: [REDACTED]
Address: [REDACTED] Zip: [REDACTED]
Business: _____ Telephone: () _____
Address: _____ Zip: _____
E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Union Bank, N.A. - Community Advisory Board Member (2010-2012)
Los Angeles Latino International Film Festival (LALIFF) - Board Member (Current)
New Leaders Council, Los Angeles - Fellow (2012)

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

PHOTOGRAPH HERE

5. Employment

(Title and duties, current and past.)

Please see attached resume.

6. Education

(Include professional or vocational licenses and certificates.)

*The Anderson School at UCLA

Master of Business Administration, Finance and Real Estate

*Harvard University, John F. Kennedy School of Government

Master of Public Policy, Economic Development

*University of California, Berkeley

Bachelor of Art, Sociology

Personal

7. Are you a U.S. citizen? YES ^X NO
8. Are you registered to vote in Culver City? YES ^X NO
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES NO ^X
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES NO ^X
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES NO ^X
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES ^X NO
13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (if yes, please indicate any potential conflicts.) YES NO ^X
14. Have there been, or are there now, any business circumstances which YES NO ^X

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? N/A

16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

I intend to dedicate the necessary time to prepare and attend the meetings.

My intent is to spend the time necessary to be a constructive and valuable member of the Committee. As such I am prepared to spend on average 10 hours per week and more when necessary.

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

I truly like living in Culver City and I believe that it can only get better through engagement. I believe in civic participation and given my professional participation in real estate development that relies heavily on City, State and Federal programs, it has provided me with a perspective that enables me to understand the financial issues Culver City may face. My perspective will be useful since I am approaching this position with a comprehensive finance background and a strong knowledge of policy. I am truly committed to improving Culver City and continuing with the strong foundation already established.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

I have a comprehensive finance background that previously involved working in investment banking. Prior to that I received an MBA from The Anderson School at UCLA with a concentration in Finance. Throughout my career I have been involved with real estate developments involving various publicly funded programs. I developed an appreciation of these programs when I studied public policy at Harvard University's JFK School of Government where I studied various topics from affordable housing to planning and budgeting. My vast finance experience will be particularly relevant to the Finance Advisory Committee.

19. What do you see as the objectives and goals of the body to which you seek appointment?

The objectives of this Committee are to advise the Council and other City leaders on any financial issues or potential issues facing the City and helping our leaders plan for the City's future success. As demonstrated by the past several years, revenues are at times unpredictable and can drop off dramatically. The goal of this Committee is to help City Leaders better prepare for these instances by helping identify the best approach that takes into account the priorities of the City's leaders and residents while fully accounting for the costs and benefits while determining how these activities will be paid.

20. How would you recommend the objectives and goals of the body be changed or augmented?

It is premature to offer any recommendations regarding changes to the objectives and goals at this time, rather I believe this Committee will evolve over time after the first meetings. I will offer any changes along the way as I observe how the Committee functions and interacts with the City's leaders.

21. How would you help achieve the body's established objectives and goals?

I will help the Committee achieve its goals by fully analyzing all of the issues or questions put before the Committee. I believe that careful financial analysis that takes into account the priorities of the various constituencies will lead to the optimal decision for the City, its leaders, the residents and business owners. Once a recommendation is made by the Committee I will be more that willing to seek the input of the various entities that such a decision will impact. I am a true believer in civic engagement by all and seeking the input of others is always the best approach.

22. What special qualities can you bring to the body to which you seek appointment?

As a real estate professional with experience in the for-profit, non-profit and government sector, I have a fairly informed perspective from many different sectors. My professional background along with my educational background in real estate, finance and policy provide me with a wealth of knowledge that directly applies to being on the Committee.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____

January 6, 2013

Date: _____

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to:

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? _____

If a City business owner/operator, for how long? _____

5/98:jhe

Alejandro Lara

SUMMARY OF QUALIFICATIONS

- Nearly 12 years of finance experience including the merger and acquisition of multibillion dollar companies to community economic development such as multifamily affordable housing and single family housing acquisition, rehabilitation and disposition using complex government programs.
- Ability to structure and evaluate complex real estate transactions with multiple financing sources.
- Managed real estate developments during all phases from sourcing the site, entitlements, construction supervision and closing on numerous financing sources including tax credits, conventional and government financing.
- Previous experience in Fortune 500 corporate environments with exposure to strategic long range planning and corporate best practices.

PROFESSIONAL EXPERIENCE

NEW ECONOMICS FOR WOMEN (NEW)

Los Angeles, CA

Director of Real Estate Development – Non-profit Community Development Corporation 2009 - Present

- Wrote NEW's application for the Neighborhood Stabilization Program 2 (NSP2) that was eventually part of a consortium application that received \$137 million. Designed NEW's NSP2 program including writing all of the policies and procedures, established loan/investment committee and underwriting requirements. Responsible for managing the implementation of the program with four direct reports, 10 indirect reports and numerous consultants. Oversee all compliance matters including audits. Completed the first government audits with no major findings. The NSP2 program is meeting all expenditure and residential unit production requirements while maximizing program income. NEW's program has been recognized among the most successful in meeting all national objectives.
- Work with the Board of Directors and Executive Director in establishing and implementing multifamily development strategy and developing partnerships and joint ventures with potential partners and funders.
- Oversee all real estate activity including identifying potential real estate development opportunities, negotiating the acquisition of properties and securing financing from local, state agencies, tax credit investors and lenders.
- Recently funded five bridge loans totaling \$10 million that will eventually lead to the development of over 500 units of affordable housing.
- Finalizing three sizeable transactions that will double the size of the housing portfolio.
- Secured the financing for a multifamily housing project that was stalled for seven years by restructuring the financing and securing a tax credit investor in one of the most challenging markets.

AVALON RESIDENTIAL, LLC

Los Angeles, CA

Co-Founder – Affordable Housing Development and Consulting Company

2007 - 2009

- Formed a company focusing on inner-city and rural housing developments including new construction and acquisition/rehabilitation of properties using various sources of financing including tax-exempt bonds, low income housing tax credits, and gap financing from local housing agencies.
- Obtained financing commitments for two developments from two local agencies that were eventually sold to investors.

HOULIHAN LOKEY HOWARD & ZUKIN

Los Angeles, CA

Associate – Investment Banking

2004 - 2007

- Prepared complex financial models, presentations and real estate valuations incorporating direct capitalization, discounted cash flows, market multiples approach and comparable transactions approaches.
- Involved in multiple mergers and acquisitions, strategic alternative assessments, numerous valuations (entity-level and asset-level) and fairness opinions.
- Sold three companies totaling \$665 million and wrote five fairness opinions for transactions in excess of \$15 billion.

PROFESSIONAL EXPERIENCE (CONTINUED)

GENERAL ELECTRIC COMPANY

San Francisco, CA

Summer Associate – Corporate Financial Services, Global Sponsors Finance Group Summer 2003

- Screened offering memorandums submitted by private equity groups, analyzed investment opportunities, conducted extensive industry research and discussed major issues with equity sponsors and senior management.
- Drafted and prepared pitches to senior underwriters summarizing the investment opportunities, major due diligence items, and financial structure of the transactions to determine debt capacity and terms of senior credit facilities.

INTEL CORPORATION

Santa Clara, CA

Senior Financial Analyst – Materials Finance Group

2000 – 2002

- Supported a \$250 million procurement program of memory chips that generated over \$550 million in revenue per year.
- Developed “should cost models” for use in negotiations with vendors and benchmarking industry analysis. Financial model led to \$50 million in negotiated savings.
- Received The Materials Group Excellence Award for Outstanding Cost Reductions in 2001.

CAPITAL VISION EQUITIES

Los Angeles, CA

Chief Financial Analyst – Real Estate Development and Consulting Group

1998 – 2000

- Developed financial models used to evaluate all proposed real estate transactions and developments.
- Sole person conducting all financial analyses used in making investment decisions by the company and used for underwriting by lenders and tax credit equity investors.
- Structured over 15 successful tax credit developments totaling over \$250 million in development costs.

CORRIDOR ECONOMIC DEVELOPMENT CORPORATION (CEDC)

Los Angeles, CA

Project Manager – Non-profit Community Development Corporation

1996–1997

- Worked on all aspects of developing a tax credit project such as: identifying the site, negotiating the acquisition, obtaining the necessary entitlements, working with the architect on the design, supervising the contractor during construction and closing of the transaction with lenders and equity investors.
- Structured CEDC's first multi-property scattered sites development that received tax credits and financing from the City of Los Angeles. The project involved three separate properties that required substantial rehabilitation and reconfiguration of the units.

EDUCATION

THE ANDERSON SCHOOL AT UCLA

Los Angeles, CA

Master of Business Administration, Finance and Real Estate

2004

- Honors: Robert Toigo Fellowship, Dean's Fellowship and NSHMBA-HSF Scholarship

HARVARD UNIVERSITY, JOHN F. KENNEDY SCHOOL OF GOVERNMENT

Cambridge, MA

Master of Public Policy, Economic Development

1996

- Honors: National Woodrow Wilson Fellow

UNIVERSITY OF CALIFORNIA, BERKELEY

Berkeley, CA

Bachelor of Art, Sociology

1994

- Honors: Graduated with High Honors and Distinction in General Scholarship, Dean's List Multiple Semesters

CURRENT BOARDS

UNION BANK, N.A.

Los Angeles, CA

Community Advisory Board, Chair

2010 – Present

LOS ANGELES LATINO INTERNATIONAL FILM FESTIVAL (LALIFF)

Los Angeles, CA

Executive Committee, Treasurer

2010 – Present

PERSONAL

- Fluent in Spanish
- Enjoy cycling throughout Southern California

[REDACTED]

From: Alejandro Lara [REDACTED]
Sent: Wednesday, January 16, 2013 12:05 PM
To: Clerk, City
Cc: Alejandro Lara
Subject: Application for Finance Advisory Committee
Attachments: Alejandro Lara Finance Advisory.pdf

To Whom It May Concern:

Please accept the following application for consideration for the Finance Advisory Committee.

Kindest regards,

Alejandro Lara
[REDACTED]



CITY OF CULVER CITY

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA 90230

RECEIVED

2013 JAN 17 PM 12:10

CITY CLERK

CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications *must* be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired;

Finance Advisory Committee

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative () landlord representative () or member at-large representative ().

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board Positions.

3. Name: Stephen Murray Telephone: ()

Address: Zip:

Business: Sunstruction, Inc Telephone: (424) 258-0274

Address: (same as above) Zip: 90230

E-mail address: stephen@sunstruction.com

Answer the following: (Use additional sheets if necessary)

4. Community Service
(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Member- PMI, Member- BPI, Founder- Baldwin Hills Oil Watch

5. Employment

(Title and duties current and past.)

- SUNSTRUCTION, Inc - Officer; Manage operations of energy consulting firm.
- 2POUND – Consultant; Provide IT project management, data-driven analysis and media production services.
- ELECTRONIC ARTS – Producer; Managed \$38MM product portfolio.

6. Education

(Include professional or vocational licenses and certificates.)

- POST-GRADUATE DIPLOMA: International Business
- POST-GRADUATE CERTIFICATES: Project Mgmt, Software Engineering & Mgmt
- BS / Psychology BS / Management Information Systems
- CERTIFICATIONS: PMI / Project Management Professional (PMP), A+, MCP

Personal

7. Are you a U.S. Citizen? YES X NO
8. Are you registered to vote in Culver City? YES X NO
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES NO X
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES NO X
-
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES NO X
-
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES X NO
13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES NO X
14. Have there been or are there now, any business circumstances which might reflect adversely on the propriety of your serving as member of any body to which you might be appointed? YES NO X

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year?

N/A

16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

Being self-employed allows me to be flexible enough to allow a strong commitment. I will work to the needs of the committee and until a reasonable assurance of completeness can be drawn and we meet our goals.

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

I want to help in effort to bring about financial sustainability to Culver City. As a resident of the City, with a family and business here, I want the best for the City. It is a challenge to maintain the quality of life we expect amidst the financial forces. Through my modest contribution I would like to help find means to further enrich our quality of life.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

My history of successfully managing large and small-scale projects, creating financial proposals, establishing metrics, controls and performing cost-benefits analysis all can provide insight and experience to the committees tasks. I'm sure my college courses in accounting and finance also fulfill part of the requisite training.

19. What do you see as the objectives and goals of the body to which you seek appointment?

The primary objective is to monitor and report on efficacy and impact of Measure Y. The secondary objectives would be to help facilitate budget transparency, pursue revenue stream enhancements, increase the efficiency in which the City's money is used with the overall goal to maintain the City's quality of life.

20. How would you recommend the objectives and goals of the body be changed or augmented?

The City's financial needs will change over time and the committee could potentially augment City staff efforts to meet these needs. The Advisory Committee could also be a resource for the community, Council and City departments. Further it could be given the goal to continually add value while minimizing its impact to external resources, and dissolved when it no longer can.

21. How would you help achieve the body's established objectives and goals?

I would be an active contributor to the commission, work with each member to build consensus. I will bring exceptional analytical and creative skills to help meet the commissions objective.

22. What special qualities can you bring to the body to which you seek appointment?

I have a passion for finding efficiencies and bringing effective solutions to both process and result. I'm both a team player who builds rapport and a self-driven individual with a healthy professional skepticism and strong ethical framework towards work.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing is true and correct to the best of my knowledge.

Signature:

Date: 1/16/2013

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to:

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? If a City business owner/operator, for how long?

5/98:jhe rev1/13:stm

[REDACTED]

From: Stephen Murray <stephen@sunstruction.com>
Sent: Thursday, January 17, 2013 8:45 AM
To: Clerk, City
Subject: application for Finance Advisory Committee
Attachments: Application_StephenMurray_FinanceAdvisoryCommittee.pdf

Please find attached my application for the newly formed Finance Advisory Committee. Please call or email with any questions.

Thanks, good luck and have a nice day.

--
Stephen Murray
[REDACTED]
Stephen@sunstruction.com



CITY OF CULVER CITY

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

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2013 89

JAN -3 AM 11:49

CITY CLERK
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications must be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

FINANCE ADVISORY COMMITTEE

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: STEVE REITZFELD Telephone () [REDACTED]

Address: [REDACTED] Zip [REDACTED]

Business: Telephone ()

Address: Zip

E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

LANDLORD / TENANT MEDIATION BOARD
CHAIR - CULVER CITY, DIRECTOR / TREASURER CULVER CREST
NEIGHBORHOOD ASSOCIATION (CCNA), CHAIR - AMERICAN RED
CROSS - WEST DISTRICT - INCLUDES CULVER CITY.

Page 2 of Application D.A.T (DISASTER ACTION TEAM) LEADER-AMERICAN
RED CROSS. LOGISTIC CHAIR-AMERICAN RED CROSS. MEDIATOR-
SUPERIOR COURT OF CALIFORNIA - OVER 50 CASES.

5. Employment

(Title and duties, current and past.) REITZFELD & ASSOC. REAL ESTATE (OWNER)
SENIOR BUDGET ANALYSIS FOR THE UNITED STATES NAVY
(GOVERNMENTAL ACCOUNTING)
BUDGET/ACCOUNTING MANAGER FOR HUGHES HELICOPTER
IN CULVER CITY FOR OVER TEN YEARS (GOVERNMENTAL

6. Education

(Include professional or vocational licenses and certificates.)

VENICE HIGH SCHOOL

SANTA MONICA COLLEGE - AA BUSINESS

CAL STATE - NORTHRIDGE - CSUN - BS - ACCOUNTING

REAL ESTATE BROKER LICENSE

L.A. COUNTY BAR ASSOC. DISPUTE RESOLUTION
SERVICES - CERT OF COMPLETION.

Personal

7. Are you a U.S. citizen?

YES X NO _____

8. Are you registered to vote in Culver City?

YES X NO _____

9. Have you ever been convicted, fined, imprisoned, or placed on
probation for a felony or for a misdemeanor involving fraud?

YES _____ NO X

10. Have you ever worked for the City of Culver City? (If yes, list dates and
names of departments.)

YES _____ NO X

11. Are you related to any current City employees or appointees of the City
of Culver City? (If yes, indicate name and relationship.)

YES _____ NO X

12. Are you aware that financial disclosure may be required annually?
(e.g. sources of income, loans and gifts, investments, interests in real
property.)

YES X NO _____

13. Rules or law and ethics prohibit members from participating in and
voting on matters in which they may have a direct or indirect financial
interest. Are you aware of any potential conflicts of interest which may
develop from your occupation or financial holdings in relation to your
responsibilities as a member of the body to which you seek appointment?
(If yes, please indicate any potential conflicts.)

YES _____ NO X

14. Have there been, or are there now, any business circumstances which

YES _____ NO X

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? N/A
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?
WHAT EVER IS NEEDED.
17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?
I WILL ENJOY IT.
GIVING BACK.
FOR THE BIG MONEY
18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?
SEE ATTACHED E-MAIL
I BELIEVE I WILL BE AN ASSET IN ANY FINANCIAL MATTER THAT THE CITY COUNCIL SEEKS ADVICE ON.
19. What do you see as the objectives and goals of the body to which you seek appointment?
TO ADVISE AND MAKE RECOMMENDATIONS TO THE CITY COUNCIL ON FINANCE-RELATED POLICIES AND ISSUES.
20. How would you recommend the objectives and goals of the body be changed or augmented?
N/A.
21. How would you help achieve the body's established objectives and goals?
N/A.

22. What special qualities can you bring to the body to which you seek appointment?

SEE ATTACHED E-MAIL

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: SK R [Signature] Date: 12-23-2012

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to: City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? [Redacted] If a City business owner/operator, for how long?

[Redacted Signature Line]

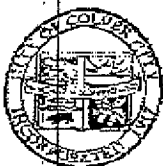
5/98:jhe

Subj: **Email from City Website: Finance Advisory Committee**
Date: 10/29/2012 3:18:16 P.M. Pacific Daylight Time
From: [REDACTED]
To: andrew.weissman@culvercity.org
CC: [REDACTED]
Email message from the City's Website from:

Steve Reitzfeld

Email:

Congratulations on the approval of the Finance Advisory Committee. I have been offering my financial services to the City Council for over six years. I have a degree in accounting from Cal State University of Northridge (CSUN). I held the position of Senior Budget Analysis for the United States Navy (governmental accounting) and the Budget/Accounting Manager for Hughes Helicopter in Culver City for over ten years (governmental accounting). I have also sold Real Estate in Culver City for over twenty five years. I am the Treasurer and one of the original Directors of the Culver Crest Neighborhood Association (CCNA). For ten out of the last twelve years I have been the Chair of the Landlord-Tenant Mediation Board for Culver City. My Family and I have been residents of Culver City since 1998. I believe I will be an asset in any financial matter that the City Council seeks advice on. I am asking for your support of an appointment to the Finance Advisory Committee. Friend of Measure Y and was a friend to your campaign, Steve Reitzfeld [REDACTED] I will submit a full application when available



CITY OF CULVER CITY

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

CITY MANAGER'S OFFICE
CITY OF CULVER CITY

2013 ⁽⁹⁾ DEC 27 PM 2:29

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APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications must be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

Finance Advisory Committee

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: Samy Sedarous Rozik Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: Mani Brothers real estate Group Telephone (310) 777-5000

Address: 9200 Sunset Blvd. West Hollywood Zip 90069

E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our personal commitment, and by our dedication to meet the challenges of the future.

MANI BROTHERS LLC

5. Employment

(Title and duties, current and past.)

Auditor, Internal auditor in an real estate company Own 6 first class Commercial Buildings in W. Hollywood, Santa Monica and down town LA - Control, analyze and identify all revenue and expenses for the 6 Buildings garages.

6. Education

(Include professional or vocational licenses and certificates.)

B. of Commerce and Business administration

Personal

7. Are you a U.S. citizen? YES ☒ NO ☐
8. Are you registered to vote in Culver City? YES ☒ NO ☐
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES ☐ NO ☒
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES ☐ NO ☒
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES ☒ NO ☐
13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES ☐ NO ☒
14. Have there been, or are there now, any business circumstances which YES ☐ NO ☒

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might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? 7
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

As much as it need I will be available.

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

I like the City of Culver City and as an American Citizen and Culver City Citizen I'd like to dedicate my time and experience to my community for better.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

strong experience in accounting.

19. What do you see as the objectives and goals of the body to which you seek appointment?

Try to do the best I can to make Culver City one of the top places to visit and enjoy spend good times for families and individuals.

20. How would you recommend the objectives and goals of the body be changed or augmented?

- 1- Make the City much more safe by supporting police force.*
- 2- Work with local Business to make the City of Culver City desirable area for local and visitors*
- 3- Support education, Business and sports.*

21. How would you help achieve the body's established objectives and goals?

study, analyze and come up with proper plan.

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Encourage all City people, races, religions and ethnicities to participate in the local events and welcome everyone in the City.

21. What special qualities can you bring to the body to which you seek appointment?

- 1- Good experience in accounting
- 2- Bilingual
- 3- Father of 2 childrens
- 4- High education
- 5- Good Customer service skills.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: Gary Rozik Date: 12-27-12

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to: City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507
(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? _____ If a City business owner/operator, for how long? _____

Year of Birth _____ Male _____ Female _____ Ethnicity _____

5/92:jhe

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CITY OF CULVER CITY

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

RECEIVED

2013 JAN 10 PM 5:30

CITY MANAGER'S OFFICE
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications *must* be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

FINANCE ADVISORY COMMITTEE

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 233-3780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: VIVEK TAUH Telephone () [REDACTED]
Address: [REDACTED] Zip [REDACTED]
Business: Spectrum Data Services Telephone (310) 598-1892
Address: 5127 FAIRBANKS WAY Zip 90230
E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

FINANCIAL SERVICES DIVISION

5. Employment

(Title and duties, current and past.)

Vice President of Financial Modeling

Sunamerica Affordable Housing Partners

Duties: Cash flow projections for over 1000 low income multifamily apartments; Calculation of cash flow allocations for Partnerships

6. Education

(Include professional or vocational licenses and certificates.)

B. Comm Accounting & Finance

Chartered Accountant from Ontario, Canada

Certified Public Accountant (CPA) from California

Personal

7. Are you a U.S. citizen? YES ☒ NO ☐
8. Are you registered to vote in Culver City? YES ☒ NO ☐
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES ☐ NO ☒
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES ☐ NO ☒
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES ☒ NO ☐
13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES ☐ NO ☒
14. Have there been, or are there now, any business circumstances which YES ☐ NO ☒

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? 0

16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

10-15 hours / month

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

I have an extensive background in business and finance and an excellent knowledge of accounting, budgeting and general finance. I would like to be more involved with the city finances to help keep taxes low and service quality high.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

CPA with an excellent knowledge of finance.

Public accounting experience with for-profit and non-profit entities.

Quick learner of business and operations.

Owned Culver City business from 2001 through 2008.

19. What do you see as the objectives and goals of the body to which you seek appointment?

Review work of city employees and provide real world experience and insight for the budgeting and spending process. The committee should reflect the thoughts & feelings of Culver City residents.

20. How would you recommend the objectives and goals of the body be changed or augmented?

This is a new committee.

21. How would you help achieve the body's established objectives and goals?

See next page

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I have not yet been informed of the Committee's objectives.

22. What special qualities can you bring to the body to which you seek appointment?

Knowledge of finance & accounting
Knowledge of small business operations
Keen understanding on how to enhance value by
reducing costs and increasing competition

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____

Date: Jan 10, 2013

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application. ^{Attached}

Submit application(s) and attachments to:

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

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If a City resident, for how long? _____

If a City business owner/operator, for how long? _____

5:03.jhe

VIVEK K. TAUH, CPA, CA

Voicemail: 310-772-6730

Email: [REDACTED]

PROFESSIONAL EXPERIENCE

Vice President, Financial Modeling and Special Projects

1997 - Current

AIG SUNAMERICA AFFORDABLE HOUSING PARTNERS

Los Angeles, CA

- Pro-forma cash flows and residual analysis for 1,200 Limited Partnership interests
- Review distributions and fees to partnership agreement covenants
- Develop system to calculate and track the allocation of cash flow through multi-level partnership holding structures
- Design, implement and execute various special reports for CFO
- Monthly reporting for affordable housing partnerships with over 80,000 units
- Supervise and train analysts for databases, spreadsheets and audit reviews
- Tracking and pooling of cash distributions from underperforming partnerships
- Review audits for cash position and development costs; consolidate excess cash
- Data conversion between database tables; data manipulation using custom queries
- Design and provide specifications for receipts / disbursements database

SENIOR CONSULTANT

1993 - 1996

ERNST & YOUNG LLP Kenneth Leventhal Real Estate Group

Los Angeles, CA

- Operating projections for P/L, balance sheet, cash flow and operating ratios
- Pro-forma financials, bank covenant analysis and bond redemption/swap models
- Debt and equity IRR analysis for corporate acquisition financing
- Financial structure integrity testing for cash flows of GNMA MBS derivatives. Developed reports, manual, testing procedures and monthly reporting template.
- Accelerated real estate depreciation (cost segregation)
- Auditing and agreed upon procedures for REITS, commercial and residential developers
- Mortgage abstracting, derived Income Valuation (DIV) calculation and cash flow analysis for RTC and private party performing and non-performing mortgage sales

STAFF ACCOUNTANT

1991 - 1992

COGAN + PARTNERS, Chartered Accountants

Ottawa, Canada

- Assisted in implementation of computer software for accounting working papers
- Responsible for all phases of audits and review engagements
- Spreadsheet analysis of job costing for construction management business

STAFF ACCOUNTANT

1989 - 1990

PRICE WATERHOUSE, Chartered Accountants

Ottawa, Canada

- Audit testing for hospitality, high-tech, non-profit and other industries
- Cash flow projections for consulting division

COMPUTER SKILLS

Superior understanding of information systems and database applications in areas of data gathering, coordination of personnel duties and report design. Exceptional report designing capability. Ability to understand, conceptualize and design financial control systems. Can make informed recommendations for implementation of automated systems.

Microsoft Excel

- Spreadsheet design, database functions and macros

Microsoft Access database

- Table design, reports, queries, data import/export

Programming languages/Other

- Lotus 123, Paradox database, Pascal, BASIC and MUMPS

EDUCATION

Certified Public Accountant examination

1993

Chartered Accountant - Ontario, Canada

1992

Bachelor of Commerce, University of Saskatchewan

1989

Graduated with distinction majoring in Accounting and Finance

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20

2013 JAN 15 PM 10:38
APPLICATION AND BIOGRAPHICAL DATA
FOR COMMISSION, BOARD OR ADVISORY COMMITTEE
MEMBERSHIP
(please type or print)
CITY OF CULVER CITY

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General Information

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Finance Advisory Committee

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (____), landlord representative (____) or member at-large representative (____).

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: Vernon L. Taylor, Jr. Telephone: [REDACTED]
Address: [REDACTED] Zip: [REDACTED]
Business: The Taylor Group Telephone: 323 375-8496
Address: POB 4986 Culver City Zip: 90231
E-mail address: TheTaylor-Group@hotmail.com

Answer the following: (Use additional sheets if necessary)

- #### 4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

See attached

Item 4. Community Service

Boards:

National Association of Minority Contractors - Southern California – Treasurer – Los Angeles

Local Initiatives Support Corporation – Chairman of Board and Chair of Loan Committee – Los Angeles

Dunbar Economic Development Corporation – Vice President – Los Angeles

Boy Scouts of America Crescent Bay District – Key 3 Executive – Responsible for Westchester to Malibu

Commissions:

City of Glendale Housing Commission – Glendale, Ca

Committees:

City of Culver City - Advisory Committee on Redevelopment (6 years) - Immediate Past Chairman

City of Culver City – Community Development Block Grant Committee – Past Chairman - 3 terms

Pack Committee Member - Pack 18 Culver City

Site Council Member– Culver City Middle School

Site Council Member – El Rincon Elementary – Culver City

Organizations:

Boy Scouts of America – District Commissioner / Troop Committee Chairman

Boy Scouts of America – Den Leader

AMOS Memorial CME Church - Los Angeles – Steward, Church Board

Culver Palms YMCA – Head Basketball Volunteer Coach (7 years)

City of Culver City School District – All Night Grad Party Volunteer - 5 years

Item 5. Employment

Lumas Air, Inc. – Chief Financial Officer – Responsible for analyzing and reviewing financial data, reporting financial performance, preparing budgets, and monitoring expenditures and costs. Required to present information to board of directors at regular intervals. Routinely checks the company's financial health and integrity.

The Taylor Group – President & Founder. Responsible for implementing business plan and providing leadership to the entire operations of the Group.

Wells Fargo – Vice President – Special Programs Administration

Managed national department of 25 employees responsible for evaluating, approving and managing various lending programs.

Washington Mutual – Vice President –Portfolio Management

Washington Mutual – Vice President – Community Lending and Investment

Manager of \$3.0 billion portfolio of bank owned assets including investments and real estate

Home Savings of America –Vice President Major Assets

Responsible for the evaluation, valuation and risk management of all major assets originated by the bank

Department of U.S. Treasury –Office of Thrift Supervision – Bank Examiner

Responsible for the evaluation, analysis and reporting of U.S. financial institutions.

Federal Home Loan Bank of San Francisco – Bank Examiner

Federal Reserve Bank of Chicago – International Supervision and Regulation – International Bank Examination

Item 6. Education

Compliance School – American Bankers Association –Purdue University

Executive Community Lending and Development School – UC Berkeley

Bank Examiner School – Department of U.S. Treasury

Howard University – Washington D.C. – School of Business - International Business and Finance

5. Employment

(Title and duties, current and past.)

See Attachment

6. Education

(Include professional or vocational licenses and certificates.)

See attachment

Personal

7. Are you a U.S. citizen?

YES X NO

8. Are you registered to vote in Culver City?

YES X NO

9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud?

YES NO X

10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.)

YES NO X

11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.)

YES NO X

12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.)

YES X NO

13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.)

YES NO X

14. Have there been, or are there now, any business circumstances which

YES NO X

independent advisory on the propriety of your serving as a member
of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? N/A
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

(see attachment)

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

(see attachment)

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

(see attachment)

19. What do you see as the objectives and goals of the body to which you seek appointment?

(see attachment)

20. How would you recommend the objectives and goals of the body be changed or augmented?

(see attachment)

21. How would you help achieve the body's established objectives and goals?

(see attachment)

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As this is a new committee, I am not sure. However, I have diligently served and regularly attended on prior Culver City committees I have served on. I anticipate at least 10 to 20 hours per month

Item 17. Why are you interested in appointment to a City Commission, Board, committee or Task Force?

I simply would like to make myself available to help and assist. I think the City is a great city, but like most cities confronted with doing more with less and meeting expectations of the citizens.

Item 18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

I have over 27 years of experience in banking and finance. I have been involved in my city in understanding and working to solve issues and problems. I have served on other committees and have been a sought after "thinker" to help address issues.

Item 19. What do you see as the objectives and goals of the body to which you seek appointment?

At this time, a charter for the committee has not been issued or published. Therefore, it would be difficult to presume what the goals and objectives would be. However, I would say most efforts would be focused on evaluating financial issues and providing recommendations to the City Council.

Item 20. How would you recommend the objectives and goals of the body be changed or augmented?

As the committee is being newly formed, the first thing would be to create a Committee Charter. The charter would provide a scope and guidelines on how the committee should operate, as well as, what items the committee should be involved in. It also would not hurt to keep an open mind.

Item 21. How would you help achieve the body's established objectives and goals?

First, by participating in my City's problem evaluation process. Provide sound advice that can assist the City Council in reaching sound decisions that are in the best interests of the City and the residents.

Item 22. What special qualities can you bring to the body to which you seek appointment?

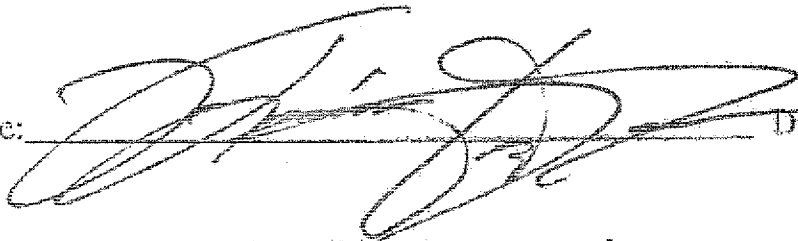
- Financial insight (i.e. budgeting, policy, planning)
- Understanding of fiscal and management issues
- Leadership
- Experience

22. What special qualities can you bring to the body to which you seek appointment?

(see attachment)

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature:  Date: 1/14/13

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to:

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? _____ If a City business owner/operator, for how long? _____

Year of Birth _____ Male _____ Female _____ Ethnicity _____



CITY OF CULVER CITY

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

RECEIVED
17 AM 11:00
2013 JAN 16 PM 10:51
CITY CLERK
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications *must* be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:
Culver City Finance Advisory Committee (FAC)
2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (____), landlord representative (____) or member at-large representative (____). N/A

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: Marcus G. Tiggs Telephone: (310) 253-5780
Address: 888 S. Figueroa Street, Ste 1970, Los Angeles, CA Zip: 90017
Business: Bayer Wishman & Leotta Telephone: (213) 629-8801
Address: 888 S. Figueroa Street, Ste 1970, Los Angeles, CA Zip: 90017
E-mail address: mtiggs@lawbwl.com

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

- Public Safety Advisory Committee (circa 1993)
- Culver City Planning Commission (former Planning Commissioner & past Chair) (2004-2012)
- Fiesta La Ballona Committee Member (Beer & Wine Garden Liaison & last 2 years Sponsorships)(2005-Present)
- LTC (Ret) US Army (California Army National Guard)

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

5. **Employment**

(Title and duties, current and past.)

-Current: bankruptcy attorney (representing debtors, creditors and trustees)-24 years experience

Bayer Wishman & Leotta 888 S. Figueroa St., Ste 1970, Los Angeles, CA. 90017

-US Army Field Artillery officer (LTC)

6. **Education**

(Include professional or vocational licenses and certificates.)

-UWLA School of Law (JD, 1988)-California Attorney admitted 1988

-Pepperdine University (BA, 1984)-French & Broadcasting

-US Army LTC (Ret)-combat veteran (2008-2010-Operation Enduring Freedom Afghanistan/Kosovo)-Field Artillery basic & advanced courses; CAS3; Command General Staff College graduate-ILE

-Licensed Tile Contractor (C54)-CSCLB

Personal

7. Are you a U.S. citizen? YES X NO
8. Are you registered to vote in Culver City? YES X NO
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES NO X
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES NO X
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES NO X
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES X NO
13. Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES NO X
14. Have there been, or are there now, any business circumstances which YES NO X

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? N/A
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?
- a) I was on the CC Planning Commission for 8 years and I am ready, willing and able to commit any and all the necessary time to prepare for and constructively participate during any scheduled meetings.
- b) Eight (8) years active on the Fiesta La Ballona (FLB) Committee. FLB Beer & Wine Garden liaison and two (2) years experience as the FLB sponsorship sub-committee chair---always being prepared.
17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?
- See Attached
18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?
- See Attached
19. What do you see as the objectives and goals of the body to which you seek appointment?
- As this is a newly formed committee at this point I refer to part III of the Council adopted by-laws:
- a) Review revenues and expenditures of Measure Y funds (consistent with the adopted budget)
- b) Thorough review, analysis and brain-storm methods for the City to reduce revenues (without significantly impairing our way of life)
- c) Review methods to increase/diversify City revenues
- * all of which in an advisory capacity---doing a lot of the "heavy lifting" for Council to make well informed decisions
20. How would you recommend the objectives and goals of the body be changed or augmented?
- In the FAC forming stage, it is premature and probably a little inappropriate for me to recommend anything different than what Council has already adopted as objectives/goals. During the first four (4) months, when the proposed work plan is created by the FAC I may have recommended additions/changes to the duties, objectives/goals.
21. How would you help achieve the body's established objectives and goals?

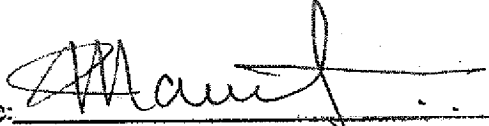
First, as required in the adopted by-laws, I will tirelessly work with other FAC members (if I am appointed) to meet the the four (4) month suspense in preparing a proposed work plan of specific & implied tasks/duties subject to Council approval. Second, I will actively participate with other committee members to ways to reduce City expenditures and increase revenue, while balancing this with maintaining our way of life in Culver City.

22. What special qualities can you bring to the body to which you seek appointment?

I am a trial lawyer with many years experience; I am a former CC Planning Commissioner. This, plus my military background as a field grade Army officer, makes me well suited to bring constructive ideas to the table and not be afraid to "roll up my sleeves" to tackle challenging financial issues. I have a long track record of working well with others in the City and outside. I am not known to always agree with something just to be in the majority. Though I spoke out strongly on my issues with Measure Y as drafted, we all still have the same goal to increase revenues and reduce expenditures (where feasible). The end state allowing us to maintain our way of life in Culver City.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature:  Date: 16 January 2013

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to: City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long?  If a City business owner/operator, for how long? _____

S/YS:jhe

17. Why are you interested in appointment to the Finance Advisory Committee?

As some might describe me as a long time Culver City resident (22 years) and others a newcomer, I deeply love our city and everything it has to offer. I am never one to sit by and just take the benefits—I embrace giving back to the city I love. These are not merely nice sounding words, but my commitment and past actions are an example of my sincerity. I am a past eight (8) year Planning Commissioner, involved in many of the discretionary developments in my role as 1. of the 5 commissioners. In addition, since 2004 or so I have been an active member of the Fiesta La Ballona Committee—in this committee I was tasked many years ago to do the heavy lifting, reports, presentations, etc. to put before the Council an amendment to the Municipal Code to allow (as an exception) permitting the Beer & Wine Garden at the Fiesta. This has proven as a success for local non-profit organizations to raise funds for worthy city causes (e.g. Lions and then the Exchange Club).

Though the FAC may have a more general role than the impetus of Measure Y related finance issues/use, I feel confident I can bring to the table (as one of the 3 resident at-large committee members) my over 20 years' experience as an insolvency professional to add to the discussion and advice given to the Council.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

First and foremost, I pride myself as a good listener and respectful of divergent ideas. Second, I am a recently retired US military officer (US Army LTC) serving two overseas combat tours, managing millions of dollars in equipment/budgets and responsible for subordinates lives. As a LTC, I was responsible on briefing General Officers on a weekly basis while in theatre and a member of various mission related working groups. A military working group is probably not much different that the FAC, insofar as the group makes a detailed analysis of the issue/mission, using the deliberate decision-making process. In this process we are examining multiple courses of action, while applying the FAS test (Feasibility, Acceptability & Suitability). Recommendations are made based on various courses of action presented to the deciding authority—the General Officer (in our instance the City Council).

I also bring to the table (Third), in my civil work, I am an experienced insolvency professional reorganizing individuals and business entities. I have done this for over 20 year and pride myself in my thoroughness and effectiveness. As a bankruptcy lawyer I am regularly review and analyzing business operating budgets, and work with turn-around professionals on a regular basis. I keep in mind the goals of the client, current and projected cash-flow, alternate income streams and stream-lining, where possible. The sum of which is to allow the entity to successfully emerge for the chapter proceeding. Lastly, as a former Culver City Planning Commissioner and Fiesta La Ballona Committee member, I have proven my ability to work civilly with my colleagues and effectively with staff.

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CITY OF CULVER CITY RECEIVED

3770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

2013 JAN 17 PM 2:52

CITY CLERK

APPLICATION AND BIOGRAPHICAL DATA OF CULVER CITY FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP

(please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications must be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

FINANCE ADVISORY COMMITTEE

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: DAVID TROVATO Telephone: [REDACTED]

Address: [REDACTED] Zip: [REDACTED]

Business: ROCKCORPS Telephone: (310) 237-5995

Address: 3805 CANFIELD AVE, CULVER CITY Zip: 90232

E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

HOPING THIS WILL BE MY FIRST.

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? N/A

16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

ATTACHED

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

ATTACHED

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

ATTACHED

19. What do you see as the objectives and goals of the body to which you seek appointment?

ATTACHED

20. How would you recommend the objectives and goals of the body be changed or augmented?

N/A

21. How would you help achieve the body's established objectives and goals?

N/A

22. What special qualities can you bring to the body to which you seek appointment?

ATTACHED

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: [Signature] Date: 1/17/13

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to: City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507
(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? [Redacted] If a City business owner/operator, for how long? [Redacted]

[Redacted Signature Line]

S/98:jhe

5. Employment

- **DIRECTOR OF FINANCE - RockCorps LLC** (2005 to Present)
RockCorps is a pro-social production company that uses music to inspire people to volunteer and get involved in their community. Since launching in 2005 RC has produced volunteer programs in the US, UK, France, Latin America, and Israel.
Duties Include:
 - Incorporating and establishment of all foreign entities (6 in the past 5 years).
 - Management of monthly closing procedures, including the production of a global budget variance analysis.
 - Management of 5 foreign country local Accounting Managers.
 - Oversight for all international and US tax returns.
 - Close management of the international cash flow taking into account up to 7 different currencies.
 - Oversight of HR policies across international companies.
 - Locally in the US - management of payroll, retirement plans, and corporate health plans
- **FINANCE & ACCOUNTING MANAGER – Newport Wireless Inc** (2003 – 2005)
Newport Wireless developed and sold voice recognition software for use in mobile technology. In early 2005 the company was successfully sold to a Fortune 100 company. Working with Newport's CFO, I assisted in the management of all due diligence proceedings during the buyout.

16. Time commitment?

My time commitment to the committee will be based upon the number of meetings per-month. I plan to do what is needed of me.

17. Why are you interested in appointment?

I would love to help and assist my City. My wife and I are lifelong natives of LA County, and we moved to Culver City knowing that here exists a unique pocket in the greater Los Angeles area. I'm directly interested in keeping our city unique to itself, while at the same time maintaining its growth in a responsible manner. The city has changed so dramatically over the years, and thus contains families new to the area, and those that have been here since its first days. The feel of a homely town, along with the growth of our restaurant, arts, and hospitality industry are difficult to find in LA, and we are happy to be a part of it; and thus would love to be a part of shaping its future.

18. What specifically qualifies you as an appointee?

My life has revolved around numbers, problem solving, and finance. For the past 10 years I have been directly involved in small business entrepreneurship in both Orange County and Los Angeles; personally managing all aspects of accounting, finance, and human resources for a

\$5MM to \$20MM business. During that time I've gained knowledge of multiple different entity structures, tax systems, and corporate laws. Specifically, since 2008 I have personally setup entities from scratch in: the US, England, Scotland, France, Australia, Mexico, Colombia, and Venezuela. On a more local level, my wife runs a small design business from our Culver City home, and I've been instrumental in moving RockCorps' LA office into CC's Downtown Business District.

19. Objectives / Goals of the Committee

Any advisory committee should be there when needed to support its charter – to inform and deliver quality suggestions based on the data collected. Ultimately the committee should supply quality data, from which the elected officials can make decisions. (Basically the same thing a Corporate Finance Team does – present data to a board of directors – so that they can make quality decisions.)

22. What special qualities?

I am honest somewhat young Finance Director. I won't be wearing a tie, I won't be a finance guy in a suit from a big firm (which I think is a plus); I'll be the level-headed local entrepreneur that has over 10 years of experience from around the world that knows how to get by on very-very-tight budget constraints.



CITY OF CULVER CITY

9770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

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2013 JAN -3 AM 11:04

CITY CLERK
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications *must* be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

FINANCE ADVISORY COMMITTEE

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative (X).

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: James E. Wright II Telephone () [REDACTED]

Address: [REDACTED] Zip [REDACTED]

Business: N/A Telephone () N/A

Address: N/A Zip N/A

E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

1) TREASURER, NATIONAL Society of COLLEGIATE
School, USC Los Angeles, CA

2) Vice President College Democrats (USC) Los Angeles

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

FINANCIAL SERVICES

5. Employment

(Title and duties, current and past.)

Pepperdine Undergraduate
Professor's TEACHING ASSISTANT

6. Education

(Include professional or vocational licenses and certificates.)

Bachelor of Science Degree
Public Policy - USC
MASTER of Public Policy CANDIDATE 2012
Pepperdine University

Personal

7. Are you a U.S. citizen? YES ☒ NO ☐
8. Are you registered to vote in Culver City? YES ☒ NO ☐
9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud? YES ☐ NO ☒
10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.) YES ☐ NO ☒
11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.) YES ☐ NO ☒
12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.) YES ☒ NO ☐
13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.) YES ☐ NO ☒
14. Have there been, or are there now, any business circumstances which YES ☐ NO ☒

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? 0 this is a new committee
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

15-20 hours per month

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

to help analyze and make recommendations to further improve Culver City's present and fiscal policy.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

B.S. Degree, Public Policy-Planning + Development
Specializing in economics at Pepperdine Univ
School of Public Policy (Master Degree)
internship office of the Speaker of the Assembly
Finance Committee

19. What do you see as the objectives and goals of the body to which you seek appointment?

To help the City Council make efficient and effective decisions.

20. How would you recommend the objectives and goals of the body be changed or augmented?

offer to make recommendations to the City Council

21. How would you help achieve the body's established objectives and goals?

economic forecasting, effective communication
team work, Research and set deadlines,

PRINTED ON RECYCLED PAPER

22. What special qualities can you bring to the body to which you seek appointment?

CURRENT graduate studies specializing
IN ECONOMICS. Multiple regression
Skills, T-STATISTIC.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____

James E. Wright Date: 11/3/13

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to:

City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? If a City business owner/operator, for how long?

Year of Birth

5/98:jhe



CITY OF CULVER CITY

8770 CULVER BOULEVARD P.O. BOX 507, CULVER CITY, CA. 90232-0507

RECEIVED
17 AM 9:30
2013 JAN 16 AM 11:12

CITY CLERK
CITY OF CULVER CITY

APPLICATION AND BIOGRAPHICAL DATA FOR COMMISSION, BOARD OR ADVISORY COMMITTEE MEMBERSHIP (please type or print)

The information contained on this form is for the use of the City Council in order to fill vacancies on City Commissions, Boards, Advisory Committees or Task Forces. However, all information on this form will become a public record and be available for public inspection or duplication as authorized by law.

Separate applications must be submitted for each body to which application is being made.

General Information

1. Identify the Commission, Advisory Committee or Task Force to which appointment is desired:

Finance Advisory Committee

2. If applying for a position on the Landlord/Tenant Mediation Board, indicate whether you are applying as a tenant representative (), landlord representative () or member at-large representative ().

Call the Housing Division at (310) 253-5780 if you have any questions regarding eligibility for Landlord/Tenant Mediation Board positions.

3. Name: Scott Wyant Telephone: [REDACTED]
Address: [REDACTED] Zip: [REDACTED]
Business: Information Systems Telephone () Same
Address: Same Zip: [REDACTED]
E-mail address: [REDACTED]

Answer the following: (Use additional sheets if necessary)

4. Community Service

(List boards, commissions, committees and organizations on which you have served or currently serve; offices held and in what city.)

Culver City Planning Commission
Culver City Education Foundation (Board of Directors)
Culver City Chamber of Commerce (Vice-Chair of the Board)
(See next page)

Culver City Employees take pride in effectively providing the highest levels of service to enrich the quality of life for the community by building on our tradition of more than seventy-five years of public service, by our present commitment, and by our dedication to meet the challenges of the future.

REVISED 01/10/00

Bicycle and Pedestrian Master Plan P.A.C. (Elected Secretary)
IndieCade (Technology advisor and co-chair)

5. Employment

(Title and duties, current and past.)

Please see attached resume.

6. Education

(Include professional or vocational licenses and certificates.)

Please see attached resume.

Personal

7. Are you a U.S. citizen?

YES ☒ NO ☐

8. Are you registered to vote in Culver City?

YES ☒ NO ☐

9. Have you ever been convicted, fined, imprisoned, or placed on probation for a felony or for a misdemeanor involving fraud?

YES ☐ NO ☒

10. Have you ever worked for the City of Culver City? (If yes, list dates and names of departments.)

YES ☐ NO ☒

11. Are you related to any current City employees or appointees of the City of Culver City? (If yes, indicate name and relationship.)

YES ☐ NO ☒

12. Are you aware that financial disclosure may be required annually? (e.g. sources of income, loans and gifts, investments, interests in real property.)

YES ☒ NO ☐

13. Rules or law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the body to which you seek appointment? (If yes, please indicate any potential conflicts.)

YES ☐ NO ☒

14. Have there been, or are there now, any business circumstances which

YES ☒ NO ☐

might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

15. How many meetings of the Commission, Board or Committee to which you are interested in being appointed have you attended in the last year? N/A - there have been no meetings
16. How much time, on a monthly basis, do you anticipate spending on preparation for and attendance at meetings of the body to which you desire appointment?

6-10 hours monthly

17. Why are you interested in appointment to a City Commission, Board, Committee or Task Force?

The citizens of Culver City have voted a tax on themselves to bring our city through tough times. The committee is charged with helping the Council + administration make wise use of those funds, and prepare for our future. I think I can help with that.

18. What is there specifically in your background, training, education or interests which qualifies you as an appointee?

I have significant experience running successful small businesses, as well as managing larger budgets in academia and television production. I am a trained systems analyst, and I've lived in Culver City for nearly 25 years. I care very much what happens here, and I think I bring a unique and thoughtful perspective to a complex web of problems.

19. What do you see as the objectives and goals of the body to which you seek appointment?

To help keep the city on a sustainable, even fiscal keel, and prepare us for a prosperous future. An even more important goal, perhaps, is to ensure that the budget process is as open and transparent as possible.

20. How would you recommend the objectives and goals of the body be changed or augmented?

I believe those goals and objectives will be determined by the Committee itself, during the early going, which is why I am eager to participate -- one reason why, at least.

21. How would you help achieve the body's established objectives and goals?

By helping not just to establish goals and objectives, but by helping establish clear metrics by which we can judge our progress

22. What special qualities can you bring to the body to which you seek appointment?

The ability to understand and value conflicting points of view.
The ability to be dispassionate about facts and numbers.

I plan on living here for the rest of my life, and I want Culver City to continue to thrive.

REMINDER: All information on this application will become a public record and be available for public inspection or duplication as authorized by law.

I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: [Signature] Date: 1/14/13

You are invited to attach additional pages, enclose a copy of your resume, or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Submit application(s) and attachments to:
City of Culver City
Attention: City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507
(310) 253-5851

OPTIONAL

In order to assist the City Council in seeking to balance appointments in terms of geographic location of residence and/or business, ethnicity, gender and age, the following information is desirable but not required for application submission or appointment.

If a City resident, for how long? [Redacted] If a City business owner/operator, for how long? [Redacted]

[Redacted]

5/98:jhe

SCOTT WYANT

Phone: [REDACTED]

Email: [REDACTED]

EDUCATION

**Master of Library and Information Science, Information Systems Analysis and Design,
June 1991**

University of California at Los Angeles, School of Education/Information Studies

Bachelor of Arts in Comparative Culture and Creative Writing, June 1981

Columbia University, New York; University of California, Irvine

PROFESSIONAL HIGHLIGHTS

PRINCIPAL, SCOTT WYANT INFORMATION SYSTEMS ANALYSIS AND DESIGN

TECHNOLOGY, INTERNET, TELECOMMUNICATIONS AND NETWORK

CONSULTANT (Aug. 1991 to date)

Clients include Four Points by Sheraton Hotel, Culver City; Turtles Crossing Filmed Entertainment; Office of Antonio Villaraigosa, Mayor of the City of Los Angeles; McGee-Mitchell Design; Haas Entertainment; Culver City Chamber of Commerce; Culver City Downtown Business Association; Christine Anderson and Associates Public Relations; Landry Design Group; DreamworksSKG, Bright Horizons Family Solutions, Intertel Communications, Medical Imaging Associates; Health Through Motion; and numerous private clients.

UNIVERSITY OF SOUTHERN CALIFORNIA, SCHOOL OF CINEMA-TELEVISION

MANAGER OF INFORMATION TECHNOLOGY (Nov. 1998 to Sept. 2003)

As the sole Information Technology professional for the School, I managed the Cinema School faculty and staff computer network—a heterogeneous PC/Mac environment that, during my tenure, grew from 100 to 250 supported devices: servers, workstations, Palm handhelds, printers, scanners, etc.

- My responsibilities included managing a mixed AppleTalk/TCP-IP network infrastructure made up of file servers, mail servers, application servers, backup servers, Web servers, and a high speed network with both 10/100baseT and fiber optic connections, a Cisco router, multiple 802.11 A/B/G wireless ports, and a high-speed Zuma optical switch.

- I taught an upper-division class titled “New Media” in the Business of Entertainment Program, a joint venture between the School of Cinema-Television and the Marshall School of Business. The program leads to an under graduate degree in Business with an Entertainment certificate. With final authority for the Information Technology budget for the School (\$300,000+), I was responsible for short term and strategic planning, hardware and software purchases, and contract labor. I was responsible for evaluation, purchase, installation and support of a wide variety of hardware and software.
- As the School’s “Authorized Signer,” I was the primary contact with USC’s Information Services Division, managing all data charges and USC e-mail accounts for the School. From November of 1999 until early 2003, I served as School Webmaster, designing, administering and maintaining 4 different websites, which collectively grew to absorb some 300,000 hits per week.
- I re-designed, re-built and managed the Interactive Media Lab, a high-tech facility that is now the home of the new Master of Arts in Interactive Media Program. As a technical advisor, I worked on such highly successful initiatives as: the Internet 2 conference, held at USC in 2002; the Labyrinth Project, an experiment in interactive art; and the Wireless Access Research Project.
- I contracted and managed the development of FileMaker Pro database solutions for the School of Cinema-Television, as well as smaller projects for Student Industry Relations and the Development Department.
- I managed work-study students and trained them in the art of providing dependable and friendly computer support to faculty and staff, in person and over the phone. I supervised 8 to 16 work-study students, depending on the season.

ANTIOCH UNIVERSITY, SOUTHERN CALIFORNIA

DIRECTOR OF ACADEMIC AND INFORMATION SYSTEMS AND SERVICES,

SOUTHERN CALIFORNIA REGION (April 1997-Nov. 1998)

As the DAISS for Southern California region, I was the Chief Information and Technology Officer for the Los Angeles and Santa Barbara campus, supporting all computer and information technology systems.

- I designed and built the infrastructure for the University’s pioneering distance learning program (a low-residency MFA in Creative Writing that debuted in the summer of 1997). That program was such a success that the online, interactive infrastructure was incorporated into the rest of the curriculum, and is still in use today.
- In January of 1992, I engineered and supervised the University’s first connection to the Internet, and created and maintained the first website.
- As a member of the adjunct faculty, I taught classes in On-Line Research Methodology, Introduction to Information Science, and Mathematics.

- Other duties included: tutoring faculty staff and students in the use of Windows and Macintosh software and hardware; teaching seminars on the Internet and on-line searching; and administering the library.
- As a consultant, I advised the University on telecommunications, library and information technology and policy issues.

SPINOZA LTD

MANAGER OF INFORMATION SCIENCE (Aug. 1993-March 1997)

Spinoza Ltd. was a startup software development firm formed to create the Reference Web—a real-time, multimedia information retrieval system for the first generation of hand-held, hand-writing recognition computer—the Eo, which was the 1993 precursor the tablet computers being released today.

- As MIS, I had sole responsibility for selecting and licensing content for the Reference Web.
- I prepared that content in Standard Generalized Markup Language (SGML), the language of which HTML is a subset.
- In preparing software for market, I was in charge of designing and writing documentation for all Spinoza products, both context sensitive on-line (using a tool called RoboHelp) and printable materials (distributed as Adobe Acrobat files).

OHLMEYER COMMUNICATIONS CORPORATION

CO-PRODUCER AND HEAD WRITER (Dec. 1987-Dec. 1989)

For O.C.C., I co-produced and wrote 72 episodes of “The Superbowl of Sports Trivia,” hosted by Chris Berman and broadcast for two years on E.S.P.N. I supervised a staff of 70 during pre-production and production of the show.

BARRY AND ENRIGHT PRODUCTIONS

ASSOCIATE PRODUCER, PRODUCTION COORDINATOR AND HEAD WRITER (1982-86, 1990)

I guided the pre-production and production of reality-based and magazine style television shows, including “The Joker’s Wild,” “Tic-Tac-Dough,” and “Close-Up with Sammy Davis Jr.” I supervised a staff of up to 15, as well as an in-studio crew of 15-20.

TECHNICAL SUMMARY

Operating Systems:

MacOS, iOS (OS X / OS 9x, OSX Server)	Windows 7/Vista/ XP / 2000 / NT / 9x (Certified Windows NT/XP Man- ager)	UNIX/Linux (OS X, a smattering of Linux)
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Software (selected applications):

Microsoft Office (Word, Excel, PowerPoint); DreamWeaver/Fireworks; Novell 6.0 (Administrator and Client); Microsoft Access; FileMaker Pro; FileMaker Pro Server; Macromedia; Adobe Acrobat; Dantz Retrospect Backup; Microsoft Entourage/Exchange/Exchange Server; Virtual PC; BBEEdit; Timbuktu Pro; Now Contact/Now Up-to-Date; Internet Explorer; Safari; Mozilla; Eudora.

Personal:

- Articulate and skillful problem solver—in personnel, hardware and software environments.
- Broad and deep knowledge of information technology, and the ability to explain it in plain English.
- Skilled and precise writer.
- Experienced and skilled administrator.
- Self-motivated, quick learner, comfortable in group and solo work environments.
- Graceful under pressure.
- Emeritus member, Writers' Guild of America, West.
- I speak, read and write fluent Spanish.

References available upon request.