

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 05/29/07		Item Number: <u>C-5</u>	
AGENDA ITEM: Approval of an Agreement with Capstone Coatings & Windows to Repair Windows at the Lindberg Park Stone House.			
Contact Person/Dept.: Eric Mirzaian, Public Works- Senior Management Analyst; Patricia Mooney, PRCS Sr. Management Analyst		Phone Number: (310) 253-6410 (310) 253-6668	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☐	
Public Notification: Master Notification List (05/24/07); Capstone Coatings & Windows (05/23/07); Parks and Recreation Commission (05/23/07) .			
Department Approval: William La Pointe PRCS Director; Charles D. Herbertson		City Attorney Approval: Carol Schwab (by H. Iker) (05/16/07)	
City Controller Approval: Marlee Chang (05/21/07)		City Manager Approval: Jerry B. Fulwood (05/22/07)	
<u>RECOMMENDATION:</u> Staff recommends the City Council approve an agreement with Capstone Coatings & Windows in an amount not to exceed \$16,750 to replace deteriorating windows at the Lindberg Park Stone House. <u>BACKGROUND:</u> There are a total of 26 wood-framed windows at the Lindberg Park Stone House in need of replacement due to deterioration over the years caused by water intrusion from rain. Additionally, these windows are covered by metal screens, which have allowed leaves and other debris to accumulate between the screens and windows. As a result, the area between the screens and windows has become saturated with water, thereby causing the wood frames of the windows to rot. The proposed work will include replacing the existing wood-framed windows with double-pane energy efficient windows that will prevent water intrusion and will allow the Stone House to maintain proper levels of heating and cooling more efficiently. <u>DISCUSSION:</u> Public Works Staff received the following three proposals for this project: Capstone Coatings & Windows.....\$16,750.00 Complete Builders.....\$18,780.00			

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Home Improvement Alliance Corp.....\$19,323.20

Capstone Coatings & Windows (Capstone) is the lowest responsible bidder. Along with their proposal, Capstone submitted copies of their State of California Contractor's License and insurance coverage. Both documents are current and in good standing.

In accordance with the City's Charter provisions for contracts for public works projects, a formal bidding process was not conducted for this project since the work is considered to be repair and maintenance and does not exceed \$25,000.

FISCAL ANALYSIS:

Funding for this project has been allocated into the following Capital Improvement Project Fund account 41900731.730100 (Park Facilities fund, Lindberg Park Recreation Project).

ATTACHMENTS:

None.

MOTION:

That the City Council:

1. Approve an agreement with Capstone Coatings & Windows in an amount not to exceed \$16,750 to replace deteriorated windows at the Lindberg Park Stone House.
2. Authorize the City Attorney to prepare/review the necessary documents and authorize the City Manager to execute such documents on behalf of the City.