

**City of Culver City, California
Agenda Item Report**

Meeting Date: 04/13/2015		Item Number: <u>C-7</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution Initiating Proceedings for the Levy and Collection of Annual Assessments for the Higuera Street Landscaping and Lighting Maintenance District and Ordering the Preparation of the Engineer's Report Thereon for Fiscal Year 2015/2016			
Contact Person/Dept.: Mate Gaspar/PW		Phone Number: 310-253-5602	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (04/08/15)			
Department Approval: Charles D. Herbertson (04/01/15)		City Attorney Approval: Carol Schwab (by H. Baker) (04/06/15)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (04/07/15)		City Manager Approval: John M. Nachbar (04/08/15)	

RECOMMENDATION:

Staff recommends the City Council adopt a resolution (1) initiating proceedings for the levy and collection of annual assessments for the Higuera Street Landscaping and Lighting Maintenance District and (2) ordering the preparation of the Engineer's Report thereon for Fiscal Year 2015/2016.

BACKGROUND/DISCUSSION:

The Higuera Street landscaping and lighting improvements were installed in 1995 at the request of the property owners. The Assessment District was formed and the boundary includes properties on both sides of Higuera Street between Lindblade Avenue and Hayden Avenue.

Pursuant to Section 15.01.070(C) of the Culver City Municipal Code (CCMC), the proposed resolution describes any proposed new, or changes in existing, improvements or services, or both and orders the Public Works Director/City Engineer to prepare and file the Engineer's Report.

Pursuant to Sections 15.01.070(D) and (E) of the CCMC, should the City Council adopt the proposed resolution, the Public Works Director/City Engineer shall prepare the Engineer's Report. Upon its completion, the Engineer's Report shall be filed with the City Clerk, and the City Council shall be presented with a Resolution of Intention declaring the City Council's intent to levy the assessments for Fiscal Year 2015/2016 and set the date, hour, and place for the public hearing after which the City Council will consider levying the assessments for said Fiscal Year.

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FISCAL ANALYSIS:

Should the City Council adopt the proposed resolution, the Engineer's Report will be prepared and will detail estimated revenues and expenditures for the District.

The costs for preparation of the Engineer's Report are included in existing appropriations contained in the City Council Adopted Budget for Fiscal Year 2014/2015.

ATTACHMENT:

Proposed Resolution

MOTION:

That the City Council:

Adopt a resolution initiating proceedings for the levy and collection of annual assessments for the Higuera Street Landscaping and Lighting Maintenance District and ordering the preparation of the Engineer's Report thereon for Fiscal Year 2015/2016.