

**City of Culver City, California
Agenda Item Report**

Meeting Date: 09/09/13		Item Number: <u> C-3 </u>	
CITY COUNCIL AGENDA ITEM: Approval of a Purchase Order with 3M for the Purchase of Automated License Plate Readers in an Amount Not-to-Exceed \$38,669.			
Contact Person/Dept.: Lt. Jason Sims		Phone Number: 310-253-6258	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐	Attachments: ☐
Commission Action Required: Yes ☐ No ☐		Date: _____	
Public Notification: Meetings and Agendas – City Council (09/04/13)			
Department Approval: Don Pedersen (08/22/13)		City Attorney Approval: Carol Schwab (by H. Baker) (09/03/13)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (09/03/13)		City Manager Approval: John M. Nachbar (09/04/13)	

RECOMMENDATION:

Staff recommends that the City Council approve a Purchase Order with 3M for the purchase of two Automated License Plate Readers (ALPR) in an amount not-to-exceed \$38.669.

BACKGROUND/DISCUSSION:

The City has been awarded funding from the 2011 Urban Areas Security Initiative (UASI) Grant Program. The grant is administered through the United States Department of Homeland Security. This grant is essential for local preparedness. The City of Culver City is fortunate to be located within a region that was given funding priority by the Federal Government for the purpose of disaster preparedness and terrorism related event mitigation.

In order to be eligible for UASI grant funding, agencies must engage in projects that meet identified national, state, and local priorities and these projects are required to be regional in nature with multi-jurisdictional and preferably multi-disciplined benefits.

The City worked closely with its regional partners and the Los Angeles County Police Chiefs Association to identify specific projects that would be beneficial to all of the area law enforcement agencies. These projects entail further development of a regional approach to training of personnel to enhance the competencies and capabilities of officers and to enhance technologies and equipment.

The purchase of two ALPR units is an enhancement to the Police Department's technology and equipment which will improve the Department's ability to locate wanted vehicles and possibly (in the future) integrate with parking enforcement solutions. The

City of Culver City, California
Agenda Item Report

Police Department currently has one ALPR unit, which was purchased from 3M (formerly known as PIPS Technology) in 2009. Therefore the required supporting software for the new equipment has been implemented. The current unit has been effective and reliable in meeting the needs of the Department. The Department is satisfied with the performance of the unit, and the vendor is responsive and provides consistent service.

Pursuant to Culver City Municipal Code Section § 3.07.045.B, a purchase of equipment that is a component for equipment or a system of equipment previously acquired by the City, and is necessary to repair, maintain or improve the City's utilization of the equipment, such purchase is exempt from formal bidding requirements.

Notwithstanding, the Police Department obtained quotes for the equipment as follows:

Vendor	Location	Price for two ALPR Units (includes all taxes and fees)
3M	Knoxville, TN	\$38,669.00
ELSAG North America	Greensboro, NC	\$41,350.00
Coban	Houston, TX	\$38,970.00

Staff reviewed all three quotes and determined all companies are responsive and responsible. Therefore, staff recommends approving a Purchase Order with 3M located in Knoxville, TN as the lowest responsive and responsible bidder.

FISCAL ANALYSIS:

The total cost for the two ALPR units is \$38,669.00. There are sufficient funds appropriated in the Urban Area Security Initiative Grant – 41440918 to cover the cost of this procurement. No matching funds are required from the City.

ATTACHMENTS:

None.

MOTION:

That the City Council:

1. Approve a Purchase Order with 3M to purchase two ALPR units in an amount not-to-exceed \$38,669; and,
2. Authorize the Chief Financial Officer to review/prepare the necessary documents; and,

City of Culver City, California
Agenda Item Report

3. Authorize the City Manager to execute such documents on behalf of the City.