

REGULAR MEETING OF THE
CIVIL SERVICE COMMISSION
CULVER CITY, CALIFORNIA

November 5, 2025
7:00 P.M.

Call to Order & Roll Call

The regular meeting of the Civil Service Commission was called to order at 7:03 P.M. in Mike Balkman Council Chambers at Culver City Hall.

Present: Chair Michele Van Gelderen
Vice Chair Chi Ming Gong
Commissioner Rachelle Jackson
Commissioner Sal LaPardo
Commissioner Peter Stern

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Pledge of Allegiance

Chair Van Gelderen led the Pledge of Allegiance.

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Public Comment - Items NOT On the Agenda

Chair Van Gelderen invited public comment.

Amy Webber, Human Resources Analyst, indicated that no requests to speak had been received.

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Receipt of Correspondence

Amy Webber, Human Resources Analyst, indicated that no correspondence had been received.

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Consent Calendar

Item C-1

Extension of Eligible List(s): Police Records Manager

MOVED BY VICE CHAIR GONG, SECONDED BY COMMISSIONER STERN AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION EXTEND THE ELIGIBLE LIST(S) FOR POLICE RECORDS MANAGER.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

Approval of the New Recruitment Bulletin for Assistant Engineer

Amy Webber, Human Resources Analyst, introduced the item.

MOVED BY COMMISSIONER STERN, SECONDED BY COMMISSIONER LAPARDO AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION: APPROVE THE NEW RECRUITMENT BULLETIN FOR ASSISTANT ENGINEER.

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Closed Session

Item CS-1

Closed Session: Pursuant to Government Code Section 54597(b): Public Employee Employment/Discipline/Dismissal/Release, the Civil Service Commission of the City of Culver City will Convene to Deliberate on the Appeal of an Employee Grievance Decision

Chair Van Gelderen introduced the item noting that the Commission would recess into Closed Session for discussion and reconvene to report out any action taken in Closed Session.

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Recess/Reconvene

Chair Van Gelderen recessed the meeting to Closed Session from 7:10 p.m. to 8:42 p.m.

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Item CS-1
(Continued)

Closed Session: Pursuant to Government Code Section 54597(b): Public Employee Employment/Discipline/Dismissal/Release, the Civil Service Commission of the City of Culver City will Convene to Deliberate on the Appeal of an Employee Grievance Decision

Chair Van Gelderen reported that the Commission had voted unanimously in Closed Session to end deliberation and issue the decision on the appeal of the employee grievance decision no later than November 10, 2025.

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Public Comment - Items NOT on the Agenda (Continued)

Chair Van Gelderen invited public comment.

Amy Webber, Human Resources Analyst, indicated that no requests to speak for Items NOT on the Agenda had been received.

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Items from Staff

Amy Webber, Human Resources Analyst, indicated that a copy of the Vacancy List had been provided to Commissioners; she reported a tentative start date of April 8, 2026 for the hearing the Commission had decided to hear at the October 2025 meeting; and asked that Commissioners be sure to check their email and respond to staff regarding potential dates.

Discussion ensued between staff and Commissioners regarding number of dates requested for the hearing.

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Items from Civil Service Commission Members

Vice Chair Gong wished everyone a Happy Thanksgiving and he was looking forward to additional employee recognitions.

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Adjournment

There being no further business, at 8:45 P.M., the Civil Service Commission adjourned to a meeting to be held on Wednesday, December 3, 2025.

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Dana Anderson
Human Resources Director, Culver City, California
SECRETARY TO THE CIVIL SERVICE COMMISSION
Culver City, California

APPROVED _____

Michele Van Gelderen
CHAIR of the Civil Service Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date