

REGULAR MEETING OF THE  
CULVER CITY  
PLANNING COMMISSION  
CULVER CITY, CALIFORNIA

August 23, 2023  
7:00 p.m.

**Call to Order & Roll Call**

Chair Jones called the regular meeting of the Culver City Planning Commission to order at 7:00 p.m. in Council Chambers and via Webex.

Present: Stephen Jones, Chair  
Andrew Reilman, Vice Chair  
Nancy Barba, Commissioner  
Jennifer Carter, Commissioner  
Darrel Menthe, Commissioner

o0o

**Pledge of Allegiance**

Commissioner Menthe led the Pledge of Allegiance.

o0o

**Public Comment - Items NOT on the Agenda**

Chair Jones invited public comment.

Ruth Martin del Campo, Administrative Clerk, indicated that no requests to speak had been received.

o0o

**Receipt of Correspondence**

Ruth Martin del Campo, Administrative Clerk, reported that no correspondence had been received.

o0o

**Consent Calendar**

Item C-1

**PC - Approval of Draft Planning Commission Meeting Minutes of July 12, 2023**

MOVED BY COMMISSIONER MENTHE, SECONDED BY COMMISSIONER CARTER, AND UNANIMOUSLY CARRIED, THAT THE PLANNING COMMISSION APPROVE THE DRAFT PLANNING COMMISSION MEETING MINUTES FOR JULY 12, 2023 AS WRITTEN.

o0o

**Order of the Agenda**

No changes were made.

o0o

**Action Items**

Item A-1

**PC - (1) Discussion of Draft Written Report to City Council Regarding Workplans; and (2) Authorize Transmittal to City Council**

Susan Herbertson, Senior Planner, highlighted key points of the material of record.

Chair Jones invited public comment.

Ruth Martin del Campo, Administrative Clerk, indicated that no requests to speak had been received.

Discussion ensued between staff and Commissioners regarding timing for the General Plan Update; the sign ordinance review; General Plan outreach; release of the land use map; the larger roll-out in September; the ADU (Accessory Dwelling Unit) ordinance; compliance with state law; the 4464 Sepulveda Boulevard development; appreciation for the work of Planning staff; RHNA (Regional Housing Needs Assessment) numbers; progress made; streamlining residential developments; the Comprehensive Zoning Code Update; increasing the upward trend of units per year being approved; units being approved without Planning Commission consideration; amending the land use

element to increase density; the annual progress report to HCD (Housing and Community Development); significant projects being contemplated but not yet filed; the potential for developers who are waiting for the General Plan to be approved to build at the different allowance; guiding principles passed by the City Council; adjustments to mid-cycle assessments; and the comprehensive update of the section in the code about wireless communication.

MOVED BY VICE CHAIR REILMAN, SECONDED BY COMMISSIONER CARTER, AND UNANIMOUSLY CARRIED, THAT THE PLANNING COMMISSION AUTHORIZE TRANSMISSION OF THE WORKPLAN REPORT TO THE CITY COUNCIL.

o0o

**Public Comment - Items NOT on the Agenda (Continued)**

Chair Jones invited public comment.

Ruth Martin del Campo, Administrative Clerk, indicated that no requests to speak had been received.

o0o

**Items from Planning Commissioners/Staff**

Susan Herbertson, Senior Planner, discussed upcoming agenda items and the date for the next meeting.

Mark Muenzer, Planning and Development Director, reported that recruitment efforts were underway for a new Current Planning Manager.

Commissioner Barba expressed appreciation to staff for moving quickly to fill the Current Planning Manager position.

Commissioner Menthe expressed gratitude to staff and the Commission for the warm welcome.

o0o

**Adjournment**

There being no further business, at 7:29 p.m., the Culver City Planning Commission adjourned to a regular meeting to be held on September 27, 2023.

o0o

---

RUTH MARTIN DEL CAMPO  
SECRETARY of the CULVER CITY PLANNING COMMISSION

APPROVED \_\_\_\_\_

---

STEPHEN JONES  
CHAIR of the CULVER CITY PLANNING COMMISSION  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

---

Jeremy Bocchino  
CITY CLERK

---

Date