

**These Meeting Minutes are not official until approved by  
the Disability Advisory Committee**

REGULAR MEETING OF THE  
DISABILITY ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

August 10, 2022  
6:30 P.M.

**Call To Order & Roll Call**

The regular meeting of the Culver City Disability Advisory Committee was called to order at 6:41 P.M. at the Senior Center.

**Members Present:** Robyn Tenensap, Chair  
Jorge Alvarez, Member  
Dr. Janet Cameron Hault, Member\*  
Janice Goldhaber, Member  
Lisette Palley, Member  
Marcy Sookne, Member

\*Member Hault exited the meeting at 7:24 P.M.

**Absent:** Jorge Sandoval, Vice Chair  
Carmen Ibarra, Member  
Robert Lucero, Member

**Staff Present:** Jill Thomsen, Recreation and Community  
Services Supervisor  
Melanie Morales, Recreation and Community  
Services Specialist

oOo

**Pledge of Allegiance**

Member Alvarez led the Pledge of Allegiance.

oOo

**Public Comment for Items NOT On the Agenda**

Chair Tenensap invited public comment.

Melanie Morales, Recreation and Community Services Specialist, indicated that no public comment had been received.

o0o

**Presentations**

Item P-1

**Presentation to the Disability Advisory Committee from Jazz Hands for Autism on Their Programs and Services**

Ifunanya Nweke, Jazz Hands for Autism, provided background on the organization; discussed programs and services; diversity; and she encouraged people to take neuro-diversity into account when considering City initiatives.

Discussion ensued between Ifunanya Nweke, staff, and Committee Members regarding job placement; events; providing paid opportunities for musicians; ages served; the Jazz Hands Junior Academy; training provided; services provided to those with increased support needs; bringing the community together; collaboration with Exceptional Minds; outreach; communication and collaboration with local schools and West Los Angeles College; acting as resource; collaboration with the Regional Centers; work with Theater for the Blind; being a good neighbor; building bridges across communities; fundraising opportunities for artists in the community; collaboration with the Culver Arts Foundation; and touch points with CCUSD and the Adult School.

Responding to inquiry, Ifunanya Nweke discussed her journey to advocacy.

Additional discussion ensued between Ifunanya Nweke, staff, and Committee Members regarding the healing properties of music; advocating for individuals with Autism; creating access; staff and Committee Members provided background on themselves and their experience; and Committee Members encouraged Ms. Nweke to work with the City.

Member Hoult exited the meeting.

MOVED BY MEMBER GOLDHABER, SECONDED BY MEMBER SOOKNE AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE RECEIVE THE PRESENTATION FROM JAZZ HANDS FOR AUTISM (ABSENT VICE CHAIR SANDOVAL AND MEMBERS HOULT, IBARRA, AND LUCERO).

o0o

**Receive and File Correspondence**

Melanie Morales, Recreation and Community Services Specialist, read email sent by new Committee Member Robert Lucero.

MOVED BY MEMBER GOLDHABER, SECONDED BY MEMBER ALVAREZ AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE RECEIVE AND FILE THE LETTER FROM MEMBER LUCERO (ABSENT VICE CHAIR SANDOVAL AND MEMBERS HOULT, IBARRA, AND LUCERO).

o0o

**Consent Calendar Items**

Item C-1

**DAC - Approval of the Minutes for the Disability Advisory Committee Meeting of June 8, 2022**

MOVED BY MEMBER SOOKNE, SECONDED BY MEMBER PALLEY AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE APPROVE MINUTES FOR THE MEETING OF JUNE 8, 2022 AS SUBMITTED (ABSENT VICE CHAIR SANDOVAL AND MEMBERS HOULT, IBARRA, AND LUCERO).

o0o

**Order of the Agenda**

No changes were made.

o0o

**Action Items**

Item A-1

**DAC - (1) Administration of the Oath Of Office to Reappointed Disability Advisory Committee (DAC) Member Robyn Tenensap; and (2) Selection of the Chair and Vice Chair of the DAC**

Melanie Morales, Recreation and Community Services Specialist, reported that Member Lucero had received the Oath of Office and she administered the Oath of Office to Chair Tenensap.

Discussion ensued between staff and Committee Members regarding assessing availability to serve.

MOVED BY MEMBER SOOKNE, SECONDED BY MEMBER ALVAREZ AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE APPOINT ROBYN TENENSAP TO SERVE AS CHAIR AND JANICE GOLDBABER TO SERVE AS VICE CHAIR OF THE DISABILITY ADVISORY COMMITTEE FOR FISCAL YEAR 2022-2023 (ABSENT MEMBERS HOULT, IBARRA, LUCERO, AND SANDOVAL).

Chair Tenensap and Vice Chair Goldhaber expressed appreciation for being appointed to serve.

o0o

Item A-2

**DAC - (1) Discussion Regarding Deeming Disability Advisory Committee (DAC) Vice Chair Jorge Sandoval as Inactive, in Accordance with DAC Bylaws Section II.D; and (2) If Desired, Request that Parks, Recreation and Community Services Department Staff Draft and Transmit a Letter Notifying Him of the DAC's Decision and, if Applicable, the Process for Submitting an Appeal**

Jill Thomsen, Recreation and Community Services Supervisor, discussed lack of communication from Member Sandoval and meetings missed; Commission, Board and Committee Bylaws; and the official process for seat forfeiture.

Discussion ensued between staff and Committee Members regarding meetings missed and unexcused absences.

MOVED BY MEMBER SOOKNE, SECONDED BY MEMBER PALLEY AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE DECLARE JORGE SANDOVAL AS INACTIVE DUE TO EXCESSIVE UNEXCUSED ABSENCES (ABSENT MEMBERS HOULT, IBARRA, LUCERO, AND SANDOVAL).

Additional discussion ensued between staff and Committee Members regarding staff agreement to draft a letter to the City Council and the process new appointees.

MOVED BY VICE CHAIR GOLDBABER, SECONDED BY MEMBER ALVAREZ AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE DIRECT STAFF TO DRAFT A LETTER TO THE CITY COUNCIL REGARDING UNEXCUSED ABSENCES BY JORGE SANDOVAL AND FORFEITURE OF HIS POSITION ON THE DISABILITY ADVISORY COMMITTEE (ABSENT MEMBERS HOULT, IBARRA, LUCERO, AND SANDOVAL).

o0o

Item A-3

**DAC - Adoption of Motions to (1) Appoint/Reappoint Disability Advisory Committee (DAC) Members to Serve on DAC Ad Hoc Subcommittees; [If Desired] (2) Form or Dissolve DAC Ad Hoc Subcommittees; and, (3) Appoint Members to Serve on Newly-Formed DAC Ad Hoc Subcommittees**

Discussion ensued between staff and Committee Members regarding maintenance of Disability Advisory Committee; Subcommittee appointments; availability to serve; length of the Equity and Human Relations Advisory Committee meetings; Brown Act Rules; and discontinuation of the ADA (Americans with Disabilities Act) Review Ad Hoc Subcommittee.

MOVED BY MEMBER ALVAREZ, SECONDED BY VICE CHAIR GOLDBABER AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE (ABSENT MEMBERS HOULT, IBARRA, LUCERO, AND SANDOVAL):

1. REAPPOINT VICE CHAIR GOLDBABER AND MEMBERS HOULT AND PALLEY TO THE AD HOC SUBCOMMITTEE FOCUSED ON THE ARTS BY AND FOR THE DISABLED; AND,

2. REAPPOINT MEMBER IBARRA TO THE COMMUNITY DEVELOPMENT BLOCK GRANT AD HOC SUBCOMMITTEE WITH MEMBER SOOKNE SERVING AS A BACK UP; AND,

3. REAPPOINT VICE CHAIR GOLDHABER AND MEMBERS ALVAREZ AND HOULT TO THE EQUITY AND HUMAN RELATIONS AD HOC SUBCOMMITTEE; AND,

4. DISSOLVE THE ADA REVIEW AD HOC SUBCOMMITTEE.

Additional discussion ensued between staff and Committee Members regarding the standing subcommittee item and ability to form a subcommittee at the next meeting.

o0o

Item A-4

**DAC - (1) Review of Survey Questions Submitted by Disability Advisory Committee (DAC) Members as Part of the DAC's 2022 Work Plans; and (2) Discussion of Survey Questions and Goals**

Discussion ensued between staff and Committee Members regarding drafting of a sample survey for Committee review; Committee Members with experience drafting surveys; determining survey goals; timeline for survey distribution; Fiesta La Ballona; best practices of other cities; standard questions; providing contact information; keeping the survey short; including graphics; determining what prevents people from participation in the City; universal design; the importance of access; having another survey; community presentations; implicit bias and systemic racism; education; issues experienced at the current meeting; reasons that Member Hoult had to exit the meeting; issues experienced that other people do not understand; providing a safe environment; providing training for staff; overlap with the Equity and Human Relations Advisory Committee; teaching empathy; providing an opportunity for people to have the tables turned; providing accommodations for people who need them; long-COVID; creation of a training piece for staff; agreement to develop a draft from the work done by Vice Chair Goldhaber and Member Alvarez; next steps in the process; providing accommodation to help Members get through materials; rate of survey return; and optimization of the survey.

o0o

Item A-5

**DAC - Consideration of Sponsoring a Culver City Girl Scout on a Golden Award Project Related to Disability Awareness**

Discussion ensued between staff and Committee Members regarding Committee support; the project to rewrite the training manual for Carnival volunteers; and educational materials for the Committee.

MOVED BY VICE CHAIR GOLDBABER, SECONDED BY MEMBER PALLEY AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE SUPPORT THE GIRL SCOUT GOLD AWARD PROJECT BY SOPHIA HORTON RELATED TO DISABILITY AWARENESS (ABSENT MEMBERS HOULT, IBARRA, LUCERO, AND SANDOVAL).

Additional discussion ensued between staff and Committee Members regarding agendaizing a presentation to the Committee on the project; distribution of a rough draft of the project to Committee Members; Disability Awareness month; and the intent to use the project in 2023.

MOVED BY MEMBER SOOKNE, SECONDED BY MEMBER PALLEY AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE AGENDIZE A PRESENTATION OF PROGRESS TO DATE ON THE GIRL SCOUT GOLD AWARD PROJECT RELATED TO DISABILITY AWARENESS BY SOPHIA HORTON AT THE NEXT DAC MEETING (ABSENT MEMBERS HOULT, IBARRA, LUCERO, AND SANDOVAL).

o0o

Item A-6

**DAC - Discussion of and Planning for Disability Awareness Month 2022, including (1) a Special Event; (2) a Potential Wheelchair Basketball Game at Culver City High School; (3) the Disability Awareness Month Proclamation; and, (4) the Organization and Community Member Commendations for Outstanding Service to Individuals with Disabilities**

Discussion ensued between staff and Committee Members regarding whether to host an in-person carnival; drive-through attendance; accessibility; people still concerned

with attending in-person events; fluctuating conditions with the pandemic; walk-through vs. drive-through events; the inability to be accessible for everyone; holding a special in-person and Zoom education panel; holding a movie screening; potential locations; accessibility and COVID issues; weather concerns; use of a controlled environment; those who will not attend anything indoors; determining which event would serve the most people; providing resources; Exchange Club donations; trying something new after two years of pandemic events; wheelchair basketball; holding disability awareness events throughout the year; the prohibition of food in the auditorium; what movie to show; mask requirements; people who cannot tolerate masks; volunteers; and agreement to have a drive-through carnival for 2022.

THE DISABILITY ADVISORY COMMITTEE PASSED A MOTION TO SUPPORT THE DISABILITY AWARENESS CARNIVAL AS IT WAS DONE IN THE PREVIOUS TWO YEARS AND HOLD IT DURING DISABILITY AWARENESS MONTH IN OCTOBER (ABSENT MEMBERS HOULT, IBARRA, LUCERO, AND SANDOVAL).

Additional discussion ensued between staff and Committee Members regarding the timing of Fiesta La Ballona; the driving situation for the Carnival; volunteer drivers; liability; agreement that the Carnival be held on October 9; the wheelchair basketball assembly; potential dates; sponsorship; the library display; materials from previous Carnivals; proclamations; nominations; holding a special Committee meeting for consideration of the nominations; the timeline; and Member availability for a special meeting.

THE DISABILITY ADVISORY COMMITTEE UNANIMOUSLY PASSED A MOTION TO HOLD A SPECIAL MEETING ON SEPTEMBER 14, 2022 TO REVIEW AND MAKE DECISIONS ON APPLICATIONS (ABSENT MEMBERS HOULT, IBARRA, LUCERO, AND SANDOVAL).

Further discussion ensued between staff and Committee Members regarding presentation of the proclamations at the October 10, 2022 City Council meeting and the schedule of events for Disability Awareness month in October.

o0o

**Public Comment for Items NOT On the Agenda**

Chair Tenensap invited public comment.

Jill Thomsen, Recreation and Community Services Supervisor, indicated that no public comment had been received.

o0o

**Items from Disability Advisory Committee Members/Staff**

Member Palley read a poem submitted by Member Hoult.

Jill Thomsen, Recreation and Community Services Supervisor, reported that Dr. Jay Shery would receive his commendation for service on the Disability Advisory Committee at the August 22, 2022 City Council meeting.

Discussion ensued between staff and Committee Members regarding encouragement for Members to attend the August 22 City Council meeting at 6:30 P.M. to support Dr. Jay Shery for 20 years of service on the Committee; encouragement for people to help on the day of the Carnival; the display materials; and email difficulties experienced by Committee Members.

o0o

**Adjournment**

There being no further business, at 9:23 P.M., the Disability Advisory Committee adjourned to a special meeting to be held on Wednesday, September 14, 2022 at 6:30 P.M.

o0o

---

Melanie Morales  
ACTING SECRETARY of the Culver City Disability Advisory  
Committee  
Culver City, California

APPROVED

---

Robyn Tenensap  
CHAIR of the Disability Advisory Committee, Culver City,  
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

---

Jeremy Bocchino  
CITY CLERK

---

Date