

REGULAR MEETING OF THE
CIVIL SERVICE COMMISSION,
CULVER CITY, CALIFORNIA

April 6, 2016
7:00 P.M.

Call to Order & Roll Call

Chair Ochoa called the meeting of the Civil Service Commission to order at 7:01 P.M.

Present: Chair Richard Ochoa
Vice Chair Darryl Cherness
Commissioner John Kuechle
Commissioner Vince Motyl
Commissioner Vicki Daly Redholtz

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Public Comment - Items Not On the Agenda

Chair Ochoa invited public comment.

The following member of the audience addressed the Commission:

Vice Mayor Weissman thanked Commissioners for their service to the community; he indicated that he had several weeks left to serve on the City Council; he noted that he had been a Civil Service Commissioner; discussed his history with Serena Wright; and he observed that the City had come a long way.

Commissioner Daly Redholtz noted that Andy Weissman had served on most of the City Commissions and on the Charter Review Committee, and she thanked him for his service.

Commissioner Motyl thanked Vice Mayor Weissman for everything he had done for the City.

Chair Ochoa thanked Vice Mayor Weissman for his guidance during the change in the form of city government and in the change of the Civil Service rules.

Vice Chair Cherness thanked Vice Mayor Weissman for his service to the community.

Serena Wright, Human Resources Director, thanked Vice Mayor Weissman for his mentorship and support.

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Receipt and Filing of Correspondence

None.

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Consent Calendar

Item C-1

Meeting Minutes

MOVED BY VICE CHAIR CHERNESS, SECONDED BY COMMISSIONER DALY REDHOLTZ AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION APPROVE THE MINUTES FOR THE REGULAR MEETING OF MARCH 2, 2016.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

Revised Classification Specification: Senior Computer Programmer Analyst

Serena Wright, Human Resources Director, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding formatting of the document; the permit tracking software; online permitting; remote inspections; added transparency; and the accessibility of conditions imposed with permits.

MOVED BY COMMISSIONER MOTYL, SECONDED BY COMMISSIONER KUECHLE AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION:

APPROVE THE REVISIONS TO THE CLASSIFICATION SPECIFICATION FOR SENIOR COMPUTER PROGRAMMER ANALYST.

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Public Comment - Items NOT on the Agenda (continued)

Chair Ochoa invited public comment.

No speakers came forward and no cards were received.

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Items From Commissioners

(Out of Sequence)

Commissioner Motyl received clarification regarding the timeliness of receipt of personnel evaluations from department heads.

Serena Wright, Human Resources Director, reported that automation of performance management systems are in the work plan for this next fiscal year which should hopefully improve timeliness.

Commissioner Motyl asked that the meeting be adjourned in memory of former Mayor and City Council Member Richard Brundo.

Commissioner Daly Redholtz encouraged everyone to vote in the upcoming election on April 12 and asked that the meeting be adjourned in memory of Vice Chair Cherness' father, Judge Harold Cherness.

MOVED BY COMMISSIONER DALY REDHOLTZ, SECONDED BY COMMISSIONER KUECHLE AND UNANIMOUSLY CARRIED, THAT WHEN THIS MEETING IS ADJOURNED, THAT IT BE ADJOURNED IN MEMORY OF RICHARD BRUNDO AND JUDGE HAROLD CHERNESS.

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Items From Staff

Serena Wright, Human Resources Director invited everyone to attend the Annual Employee Recognition event on Thursday, May 12, 2016.

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Adjournment

There being no further business, at 7:16 P.M., the Civil Service Commission adjourned in memory of Richard Brundo and Judge Harold Cherness to a meeting to be held at 7:00 P.M. on Wednesday, May 4, 2016 in the Mike Balkman Council Chambers at City Hall.

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Serena Wright
HUMAN RESOURCES DIRECTOR of Culver City, California
SECRETARY TO THE CIVIL SERVICE COMMISSION
Culver City, California

APPROVED May 4, 2016

RICHARD OCHOA
CHAIR of the Civil Service Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Martin R. Cole
CITY CLERK

Date