

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
CULVER CITY EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE

REGULAR MEETING OF THE
CULVER CITY EQUITY AND
HUMAN RELATIONS ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

January 27, 2026
6:00 P.M.

Call To Order & Roll Call

Chair Renteria called the regular meeting of the Culver City Equity and Human Relations Advisory Committee to order in the Garden Room at the Dan Patacchia Conference Room at City Hall at 6:01 p.m.

Members Present: Denice Renteria, Chair
London McBride, Vice Chair
Samia Bano, Member
Chaiya Jones, Member
Haifaa Moammar, Member
Carlos Valverde, Member

Absent: Ifunanyachukwu Nweke, Member
Rebecca Rona-Tuttle, Member

Staff Present: Michelle Hamilton, Deputy Human Resources Director
Jeannine Houchen, Human Resources Equity Analyst
Monica Kilaita, Deputy City Attorney
Janee Prieto, Human Resources Technician

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Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

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Items from Members/Staff

None.

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Public Comment – Items NOT On the Agenda

Chair Renteria invited public comment.

Jeannine Houchen, Human Resources Equity Analyst, indicated that no public comment had been received.

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Receipt of Correspondence

Jeannine Houchen, Human Resources Equity Analyst, indicated that no correspondence had been received.

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Consent Calendar

None.

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Order of the Agenda

Items A-4 and A-6 were considered before Item A-1.

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Action Items

Item A-4
(Out of Sequence)

- (1) Receive a Report A Report from the February 2026 Community Conversation Ad Hoc Subcommittee;
- (2) If So Desired, Discuss and Consider Approval of the Report's Recommendations; and
- (3) Determine Next Steps as Deemed Appropriate

Member Bano provided a report from the February 2026 Community Conversation Ad Hoc Subcommittee; discussed changes to the flyer and panelists: confirmed interfaith panelists for the "Compassion in Action: An Interfaith Response to Injustice" event scheduled for February 24, 2026; providing a reminder attendees to adhere to civil discourse guidelines; ensuring everyone has a chance to share; she noted that subcommittee members would serve as light facilitators for small groups and that community volunteers would not be needed; discussed the event budget; the request for an honoraria; inequality that women of color experience in the workplace and beyond; the importance of compensating women of color for their expertise; and options for allocating funds between honoraria and refreshments.

Discussion ensued between staff and Committee Members regarding the process for issuing honoraria payments; including vendor registration; potential business license fee requirements; funding the Arab American Month event; the proposal to earmark up to \$700 for honoraria at \$100 per panelist with the remainder allocated to refreshments; event schedule; starting the EHRAC meeting at 5:30 p.m. and the community event at 7:00 p.m.; room setup logistics; accommodating Webex for the Committee meeting; ensuring enough time is allocated to the Committee meeting; setting a precedent with paying honoraria; amount allocated for food; and agreement that honoraria be prioritized over food.

MOVED BY MEMBER VALVERDE AND SECONDED BY MEMBER BANO THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: EARMARK UP TO \$700 FROM THE EVENT BUDGET FOR HONORARIA FOR PANELISTS, PENDING THE CITY'S FINANCE PROCESS, WITH THE REMAINING \$200 TO BE USED FOR REFRESHMENTS.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RENTERIA, VALVERDE
NOES: NONE
ABSENT: NWEKE, RONA

MOVED BY MEMBER VALVERDE AND SECONDED BY MEMBER BANO THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: APPROVE THE EVENT SCHEDULE FOR FEBRUARY 24, 2026, WITH THE EHRAC MEETING BEGINNING AT 5:30 P.M., THE COMMUNITY CONVERSATION EVENT BEGINNING AT 7:00 P.M., AND THE FULL MEETING CONCLUDING AT 10:00 P.M.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RENTERIA, VALVERDE
NOES: NONE
ABSENT: NWEKE, RONA

Additional discussion ensued between staff and Committee Members regarding confirmation of the panelist positions.

MOVED BY MEMBER BANO AND SECONDED BY MEMBER VALVERDE THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: APPROVE THE FOLLOWING CONFIRMED PANELISTS: CHITRA GOLESTANI, REVEREND DR. FRANCIS ROSENAU, TAHIL SHARMA, HALA MOHAMMAD, AND SIKIVU HUTCHISON; WITH THE JEWISH PANELIST POSITION TO BE FILLED BY WHICHEVER OF RABBI TOLA, RABBI SHAPIRO, OR MEMBER RONA IS AVAILABLE AND AGREES TO PARTICIPATE; AND STEVE MORTON OR OTHER SGI (SOKA GAKKAI INTERNATIONAL) REPRESENTATIVE PENDING AVAILABILITY.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RENTERIA, VALVERDE
NOES: NONE
ABSENT: NWEKE, RONA

Further discussion ensued between staff and Committee Members regarding clarification that if Member Rona ends up serving as a panelist she would not receive an honoraria; revisions to the event flyer language to be more inclusive; changing references from faith, religious, spiritual, and humanist traditions to various beliefs and traditions; the intent to build greater community and solidarity with other people of various beliefs and traditions in the Culver City community; ensuring against endorsing anything explicitly; use of more global wording in the description; concern that use of the word joining could lead people to believe they need to join the Committee; changing references from teachings to ideas instead; modifications to wording in the description; including the language "invites you to participate in"; revising bullet points for broader inclusivity; updating the third bullet point to "learn how you can get involved"; corrections to typographical errors; graphic design recommendations; the logo; and agreement to provide information to staff to allow the Communications Officer to format for the specific City look for social media.

MOVED BY MEMBER VALVERDE AND SECONDED BY MEMBER BANO THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: APPROVE THE EVENT FLYER WITH ALL DISCUSSED CHANGES.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RENTERIA, VALVERDE
NOES: NONE
ABSENT: NWEKE, RONA

Discussion ensued between staff and Committee Members regarding remaining details and the decision not to include EHRAC provided handouts or community volunteers at the event.

MOVED BY MEMBER VALVERDE AND SECONDED BY MEMBER MOAMMAR THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: RECEIVE AND FILE THE REPORT, WITH DETAILS AS DISCUSSED INCLUDING THE STIPULATION THAT THE COMMITTEE WILL NOT PROVIDE HANDOUTS AND THAT THERE WILL BE NO COMMUNITY VOLUNTEERS AT THE EVENT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RENTERIA, VALVERDE
NOES: NONE
ABSENT: NWEKE, RONA

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Item A-6
(Out of Sequence)

(1) Review, Discuss, and Update, As Deemed Appropriate, the Draft January 2026 Biannual Report; (2) Approve of the January 2026 Biannual Report with any Agreed Upon Edits; and (3) Authorize Transmittal of the January 2026 Biannual Report to City Council

Discussion ensued between staff and Committee Members regarding level of detail included in the accomplishments section; date corrections in the Planned/Scheduled Activities section to reflect 2026 rather than 2025 where applicable; activities that fall within the period covered by the report; the timeline for the Peace Resolution community outreach activities with language adjusted to indicate TBD (to be determined) given the event schedule and workload; and a

question regarding the staggered Member term lengths of three and four years to ensure continuity of the Committee.

MOVED BY MEMBER BANO AND SECONDED BY MEMBER MOAMMAR THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE:

1. APPROVE THE JANUARY 2026 BIENNIAL REPORT AS AMENDED; AND,
2. AUTHORIZE TRANSMITTAL OF THE JANUARY 2026 BIENNIAL REPORT TO CITY COUNCIL.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RENTERIA, VALVERDE
NOES: NONE
ABSENT: NWEKE, RONA

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Item A-1

(1) Receive and File a Report from the Diversity Awareness Projects (DAP) Ad Hoc Subcommittee; (2) If So Desired, Discuss and Consider Approval of the Report's Recommendations; and (3) Determine Next Steps as Deemed Appropriate

Member Valverde provided a report from the Diversity Awareness Projects (DAP) Ad Hoc Subcommittee; discussed length of the process; progress made; the four historical sites in Culver City under research: the Kunisawa Farm, the Gabrielino/Native American site, Sebastian's Cotton Club, and the Pacific Electric Labor Camp; he directed Members to review drafts of articles provided on the website with images of the locations; noted that the Pacific Electric Labor Camp narrative is nearly complete following collaboration with Culver City Historian Hope Parrish and community member Amanda Chicone, whose family's discovery of a birth certificate first documented the existence of the labor camp; discussed information provided on Frank Sebastian's Cotton Club; research done; and projected completion date.

Discussion ensued between staff and Committee Members regarding presentation of narratives once finalized; inclusion of music; images provided by the Historical Society; other sources; the process for use of copyrighted historical photographs; the possibility of publishing

completed site narratives on the City website individually rather than waiting for all four to be complete; website accessibility and layout requirements; encouragement for all Committee Members to review the draft articles prior to the April meeting; the suggestion to invite City Historian Hope Parrish to a future meeting when the reports are more finalized; work being done on the remaining sites; accessibility; a query about Huntington Library resources; and the expectation that progress will be reported at the April meeting.

MOVED BY MEMBER VALVERDE AND SECONDED BY MEMBER MOAMMAR THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: RECEIVE AND FILE THE REPORT FROM THE DIVERSITY AWARENESS PROJECTS (DAP) AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RENTERIA, VALVERDE
NOES: NONE
ABSENT: NWEKE, RONA

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Item A-2

(1) Receive and File a Report from the Youth Advisory Board Ad Hoc Subcommittee; (2) If So Desired, Discuss and Consider Approval of the Report's Recommendations; and (3) Determine Next Steps as Deemed Appropriate

Member Valverde provided a report from the Youth Advisory Board Ad Hoc Subcommittee; noted that staff strongly recommended providing clear details; discussed research into creation of a type of committee or advisory body; plans for additional meetings to investigate further; the intention to obtain more feedback from young people and students in Culver City; consultation with the YMCA Youth in Government program; development of recommendations to the City Council; and looking at what youth advisory boards do in other cities.

Discussion ensued between staff and Committee Members regarding the need to request City Council authorization before conducting student outreach on behalf of the City; the importance of preparing a clear script identifying the intentions and direction before going to the City Council;

timing of City Council consideration; subcommittee agreement to meet and return with information for full Committee consideration in February; the importance of including diverse student voices and those students who are not traditionally civically engaged; consideration of outreach strategies by the subcommittee; the recent City Council approval of a Women and Girls Committee; consideration of different structural models for a youth advisory board, including whether the body would be a formal Culver City body or a program operated through Parks and Recreation or another department; length of the process; and setting a timeline to develop recommendations once the research is more complete.

MOVED BY MEMBER VALVERDE AND SECONDED BY MEMBER MOAMMAR THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: RECEIVE AND FILE THE REPORT FROM THE YOUTH ADVISORY BOARD AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RENTERIA, VALVERDE
NOES: NONE
ABSENT: NWEKE, RONA

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Item A-3

(1) Receive a Report from the 2025-2026 Equity and Human Relations Award Ad Hoc Subcommittee; (2) If So Desired, Discuss and Consider Approval of the Report's Recommendations; and (3) Determine Next Steps as Deemed Appropriate

Member Valverde provided a report from the 2025-2026 Equity and Human Relations Award Ad Hoc Subcommittee on behalf of Member Rona; noted that the awards were presented at the City Council meeting on January 26, 2026; he read the awardees including Kalia Lowitz who received the Student Award for her work with the Girl Scouts supporting the Culver Closet and families in need, Dr. Jo Tavares, a West LA College professor working on climate change, Jane Borochoff for work with the Westside Regional Center providing services for people with developmental disabilities, and recognition of Fawaz Istwani and Nicholas Connor, owners of Jackson Market for providing a venue for cultural and educational events; and he discussed the process for award delivery.

Discussion ensued between staff and Committee Members regarding the official recognition process; implementation of a new process going forward; the timeline for a new process; working to streamline criteria, rubrics, and the full-body approval process for future award cycles; feasibility of the March 31 deadline for the 2025-2026 awards cycle; nominations; the suggestion to host the awards presentation at a future EHRAC meeting to allow greater control over timing and ceremony; the value of City Council Member presence at the awards given the Committee's role as an advisory board and extension of the City Council; the possibility of inviting Council Members to attend the EHRAC meeting awards ceremony; the ability of an EHRAC Member to announce the awards at a City Council meeting; City Council proclamations and recognitions vs. EHRAC awards; and whether other City Commissions present community awards at their own meetings.

MOVED BY MEMBER VALVERDE AND SECONDED BY MEMBER BANO THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE RECEIVE A REPORT FROM THE 2025-2026 EQUITY AND HUMAN RELATIONS AWARDS AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RENTERIA, VALVERDE
NOES: NONE
ABSENT: NWEKE, RONA

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Item A-5

(1) Receive and File a Report from the Peace Resolution Community Outreach Ad Hoc Subcommittee; (2) If So Desired, Discuss and Consider Approval of the Report's Recommendations; and (3) Determine Next Steps as Deemed Appropriate

Member Bano provided a report from the Peace Resolution Community Outreach Ad Hoc Subcommittee; discussed conducting targeted outreach to specific stakeholder organizations rather than a broad general public survey; ensuring a diversity of voices; targeting faith communities, international affairs organizations, Democratic and Republican clubs of Culver City, groups engaged in immigration-related issues, university and college professors

with relevant expertise, and owners and patrons of ethnic restaurants representing diverse immigrant communities; talking points for an outreach email using three key whereas clauses from the resolution; asking respondents to indicate whether they are for, against, or unsure about each point, with space for additional comments; compiling data; and she noted that outreach materials could be translated and distributed through multiple channels.

Discussion ensued between staff and Committee Members regarding whether to collect zip codes to distinguish Culver City residents from non-residents; the recommendation to create an anonymous online survey with a link for ease of distribution; suggestions to add neighborhood associations listed on the Culver City website, the Rotary Club, and St. Augustine Catholic Church (including Spanish-language outreach); outreach to college professors with relevant expertise; local agencies and officials; the after-event summary; and the plan for the subcommittee to meet and finalize the survey for presentation and approval at the February meeting.

MOVED BY MEMBER BANO AND SECONDED BY MEMBER VALVERDE THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: RECEIVE AND FILE THE REPORT FROM THE PEACE RESOLUTION COMMUNITY OUTREACH AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RENTERIA, VALVERDE
NOES: NONE
ABSENT: NWEKE, RONA

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Item A-7

(1) Review EHRAC's Current Ad Hoc Subcommittees as of the October 21, 2025, Special Meeting; (2) Dissolve Existing Ad Hoc Subcommittees Whose Objectives Have Been Met; (3) Fill Vacant Positions and/or Adjust Existing Ad Hoc Subcommittees, as Deemed Appropriate; and (4) In Accordance with the January 2026 Biannual Report Form New Ad Hoc Subcommittees and Appoint Members Thereto

Discussion ensued between staff and Committee Members regarding the current status of existing ad hoc subcommittees; the dissolution of the 2024-2025 Equity and Human Relations Awards Ad Hoc Subcommittee whose work has been completed; the addition of Chair Renteria to the 2025-2026 Equity and Human Relations Awards Ad Hoc Subcommittee; and award recipients from the previous year.

MOVED BY CHAIR RENTERIA AND SECONDED BY MEMBER VALVERDE THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: DISSOLVE THE 2024-2025 EQUITY AND HUMAN RELATIONS AWARDS AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RENTERIA, VALVERDE
NOES: NONE
ABSENT: NWEKE, RONA

MOVED BY MEMBER VALVERDE AND SECONDED BY MEMBER MOAMMAR THAT THE EQUITY AND HUMAN RELATIONS ADVISORY COMMITTEE: ADD CHAIR RENTERIA TO THE 2025-2026 EQUITY AND HUMAN RELATIONS AWARDS AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BANO, JONES, MCBRIDE, MOAMMAR, RENTERIA, VALVERDE
NOES: NONE
ABSENT: NWEKE, RONA

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Public Comment – Items NOT On the Agenda (Continued)

Chair Renteria invited public comment.

Jeannine Houchen, Human Resources Equity Analyst, indicated that no requests to speak had been received.

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Items from Members/Staff (Continued)

None.

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Member Requests to Agendize Future Items

Discussion ensued between staff and Committee Members regarding agenda items for the February 24, 2026 meeting including: a report from the 2025-2026 Equity and Human Relations Awards Ad Hoc Subcommittee; a report from the Youth Advisory Board Ad Hoc Subcommittee; a report from the Arab American Heritage Month Ad Hoc Subcommittee; and a Diversity Awareness Projects (DAP) report submitting the completed Pacific Electric Labor Camp narrative with photographs for publication on the City website.

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Adjournment

There being no further business, at 8:33 P.M., the Equity and Human Relations Advisory Committee adjourned to February 24, 2026.

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Dana Anderson
SECRETARY of the Culver City Equity and
Human Relations Advisory Committee
Culver City, California

APPROVED

Denice Renteria
CHAIR of the Culver City Equity and Human Relations
Advisory Committee
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date