

Minimum Requirements

Knowledge of: problems, issues, philosophies, principles and tactics associated with fire fighting, fire prevention, inspection and equipment maintenance; modern management, planning, organization, motivation, budgeting and communication techniques; departmental policies and regulations; municipal government operations; relevant laws, ordinances, codes and court decisions that affect fire protection; City geography; major fire hazards; water supply system.

Ability to: manage the technical aspects of various fire suppression, prevention and training activities; quickly analyze emergency situations and direct the proper course of action; communicate effectively in both verbal and written form; establish and maintain effective working relationships.

1a.* Bachelor's degree from an accredited college or university in any major or

1b.* Associate Degree from an accredited college preferably in fire technology or a related field and completion of classes required for the California State Fire Marshal ~~Training~~ Chief Officer Certificate, and

2.** Two (2) years experience at the Culver City Fire Department in the rank of Fire Captain.

3.* Completion of the educational requirements for CICCIS and Area "A" Strike Team Leader.

4. Possession of a valid California driver license with Firefighter endorsement and EMT certificate.

*Educational and Training requirements must be met by the completion of probationary period.

~~**Experience requirements must be met by the date of appointment as a probationary Battalion Chief.~~



www.culvercity.org/jobs

Culver CITY

and the Fire Department

Invite Applications For

Battalion Chief (Promotional)

**\$146,755.29 -
\$165,833.04***

* This step includes special assignment pay.



Job Code # _____

Equal Opportunity/Affirmative Action Employer – M/F/V/D

The Position

This classification, an upper level management position, serves as fire platoon supervisor with responsibility for coordinating and directing emergency incidents and routine duties of a battalion.

~~Occupants of this classification may be assigned as Assistant Fire Chief with responsibility of general supervision of divisions within the Fire Department, or as Fire Marshal with responsibility of supervising and directing Fire Prevention and Arson Investigation Bureau.~~



Examination Procedures

Applications will be reviewed and qualified applicants will be invited to participate in an Assessment Center which may include the following components: Written exercise, Oral presentation, Simulation exercise(s), and Oral Interview. Each component of the examination will be scored equally, accumulating to an overall score.

Candidates must achieve passing scores on all of the examination components for placement on the eligible list.

Essential Job Functions

Keeps abreast of fire suppression issues and hazards within the City and exercises initiative in finding workable solutions. Identifies

methods to improve fire suppression, training and equipment maintenance operations and

Essential Job Functions continued

programs. Projects a positive image to individuals and groups as a professional, competent and helpful manager. Communicates effectively and openly with different individuals and groups. Provides technical assistance to Fire Captains and other staff in the completion of their assigned duties. Assists in preparations of the annual budget and operations for the Fire Chief. Assists the Fire Chief and/or Assistant Fire Chief with administrative tasks, reports and surveys. Researches and develops projects from conception to completion including written reports and policies.



fires and performing other emergency rescue work.

~~FIRE MARSHAL: Plans, organizes and directs fire prevention inspection program of buildings and installations throughout the City. Initiates the investigation of any fire in which the cause, origin, and/or circumstances are of suspicious nature, in which substantial property damage has been incurred, or in which a fatality or major injury occurred. Interprets existing policies and regulations; recommends new fire prevention ordinances and revisions of existing ordinances.~~

~~ASSISTANT FIRE CHIEF: Establishes~~

~~operational objectives for the Fire Department in conformance with goals set by the Fire Chief. Acts as the Department's Personnel Officer. Assures compliance with departmental policies, rules, and procedures.~~

Benefits Package

The Benefit Package includes:

- Deferred Compensation Plan. The City contributes **\$142.25** per pay period on behalf of employees that contribute a minimum of \$76.25 per pay period.
- \$550 reimbursement for wellness programs annually.
- Health benefits for employees and eligible dependents, i.e., vision, dental and medical insurance. Some employee contribution may be required.
- \$50,000 term life insurance for employee.
- \$950 for uniform allowance annually.
- Special Assignment Pays: Special Assignment Pays: Certificate Pay, Educational Incentive, EMT Certificate



How To Apply

Filing deadline: _____

A complete application, including copies of relevant degrees / certificates must be submitted for consideration. Applicants may download a City Application form at: www.culvercity.org/jobs or in person from the Human Resources Department.

Individuals whose application materials are incomplete may not receive full consideration for the position.