

REGULAR MEETING OF THE  
CULTURAL AFFAIRS COMMISSION,  
CITY OF CULVER CITY,  
CALIFORNIA

July 10, 2012  
7:00 P.M.

### **Call to Order & Roll Call**

The meeting of the Cultural Affairs Commission was called to order at 7:08 P.M.

Present: Chair Gayle Smashey  
Vice Chair Marlyn Musicant  
Commissioner Michelle Bernardin  
Commissioner Marla Koosed

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### **Pledge of Allegiance**

The Pledge of Allegiance was led by Heidi Dotson.

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### **Presentations**

Item P-1

#### **Administration of the Oath of Office to Newly Appointed Commissioner, Regina Klein**

Jeremy Green, Management Analyst, indicated that she would preform the Oath of Office at a later date in her office as Deputy City Clerk Pro Tempore when Regina Klein could be present.

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### **Public Comment - Items Not On the Agenda**

Chair Smashey invited public input.

The following members of the audience addressed the Commission:

Ronnie Jayne thanked everyone for the chance to serve on the Commission for the past eight years; thanked the City Council and City Manager for keeping the arts alive during challenging times; pointed out the importance of the arts; she discussed displacement of staff; thriving galleries; performances by performing arts grantees; the Art Fund; she announced upcoming events including Culver City's Boulevard Music Summer Festival and Fiesta La Ballona; she discussed former Commission members; the Culver City Historical Society; budget cuts; the Cultural Affairs Foundation; she indicated willingness to help at any time; and she thanked staff for their help.

Susan Obrow, Performing Arts and Special Events Coordinator, reported that the City Council would be presenting a commendation to Ronnie Jayne at the August 6 City Council meeting.

Heidi Dotson, Culver City Public Theatre, thanked the Commission for their support, and she announced their 14<sup>th</sup> season of free theatre in Carlson Park.

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### **Consent Calendar**

Item C-1

### **Meeting Minutes - May 8, 2012**

Commissioner Koosed expressed hope that changes to Cultural Affairs were temporary.

MOVED BY VICE CHAIR MUSICANT, SECONDED BY COMMISSIONER BERNARDIN AND UNANIMOUSLY CARRIED, THAT THE CULTURAL AFFAIRS COMMISSION APPROVE THE MINUTES OF THE MAY 8, 2012 REGULAR MEETING.

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### **Action Items**

Item A-1

**Election of Officers and Assignment of Commissioners to Sub-Committees for Fiscal Year 2012 - 2013**

Vice Chair Musicant appreciated her opportunity to serve as Vice Chair but indicated that she would not be seeking to serve as Vice Chair or Chair this year, and she nominated Chair Smashey to serve again as Chair.

Commissioner Koosed suggested deferring the assignment of Commissioners to subcommittees to the next meeting when Commissioner Klein could be present.

Jeremy Green, Management Analyst, clarified procedures.

Commissioner Bernardin nominated Marla Koosed to serve as Vice Chair.

MOVED BY VICE CHAIR MUSICANT, SECONDED BY COMMISSIONER BERNARDIN AND UNANIMOUSLY CARRIED, THAT THE CULTURAL AFFAIRS COMMISSION APPOINT GAYLE SMASHEY TO SERVE AS CHAIR AND MARLA KOOSSED TO SERVE AS VICE CHAIR OF THE CULTURAL AFFAIRS COMMISSION FOR FISCAL YEAR 2012 - 2013.

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### **Recess**

At 7:29 p.m. the Commission took a brief recess while Commissioners moved their seats and name plaques were changed.

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### **Reconvene**

The Commission reconvened at 7:33 p.m. with four Commissioners present.

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Item A-1  
(continued)

**Election of Officers and Assignment of Commissioners to  
Sub-Committees for Fiscal Year 2012 - 2013**

Christine Byers, Public Art and Historic Preservation Coordinator, provided background on the item noting the reorganization of subcommittees in September, 2011; she discussed the staff recommendations; indicated that if there was a need to convene the subcommittees before the next meeting that existing subcommittee members could attend; and she indicated that staff requested the dissolution of the two 2012 ad hoc subcommittees.

Commissioners agreed to defer the subcommittee assignments to the next meeting.

MOVED BY COMMISSIONER BERNARDIN, SECONDED BY COMMISSIONER MUSICANT AND UNANIMOUSLY CARRIED, THAT THE CULTURAL AFFAIRS COMMISSION DISSOLVE THE 2012 CULVER CITY MUSIC FESTIVAL AND 2012 PERFORMING ARTS GRANT AD HOC SUBCOMMITTEES.

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Item A-2

**Consideration of Draft Notice of Funding Availability  
(NOFA) for the 2013 Performing Arts Grant Program**

Susan Obrow, Performing Arts and Special Events Coordinator, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding refinements to the document; appreciation for the experience of serving on the panel; amount allocated for 2012 versus for 2013; and outreach to the performing arts community.

MOVED BY VICE CHAIR KOUSED, SECONDED BY COMMISSIONER BERNARDIN AND UNANIMOUSLY CARRIED, THAT THE CULTURAL AFFAIRS COMMISSION APPROVE THE 2013 NOTICE OF FUNDING AVAILABILITY FOR THE CULVER CITY PERFORMING ARTS PROGRAM.

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### **Public Comment for Items Not on the Agenda**

Chair Smashey invited public comment.

No speakers came forward and no cards were received.

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### **Receipt of Correspondence**

Jeremy Green, Management Analyst, reported that no correspondence had been received.

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### **Items From Staff**

Susan Obrow, Performing Arts and Special Events Coordinator, reported on upcoming performances including Free Salsa Sundays at the Helms Bakery Complex by Contra Tiempo; We Tell Stories at the Culver City Julian Dixon Library in residency from July 11 through August 8; Culver City's Boulevard Music Summer Festival in City Hall Courtyard on Thursdays from July 12 through August 2; and she reported that the Culver City Public Theatre and the Actors' Gang were now rehearsing in the Veterans Memorial Building and other groups have been touring the facility.

Christine Byers, Public Art and Historic Preservation Coordinator, reported on recent meetings of the CAC's Public Art and Historic Preservation subcommittees, including the need for the City to apply for Certified Local Government status in order to be eligible for grants relating to the Historic Preservation Program; and further refinement of shared responsibilities.

Susan Obrow, Performing Arts and Special Events Coordinator, expressed appreciation for being reunited with fellow staff members and for the hard work of Jeremy Green.

A discussion between staff and Commissioners ensued regarding staff assignments as a result of the dissolution of redevelopment in California.

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### **Items From Commissioners**

Chair Smashey expressed appreciation for the chance to serve as Chair again.

Commissioner Musicant discussed the opening of the Metro Expo Line station in Culver City and she encouraged everyone to go see the public art in the Culver City station.

Commissioner Bernardin reported being Vice Chair of the Ways and Means Committee of the Culver City Historical Society and she announced the annual picnic on July 18 in Veterans Park; she reported that Culver City would turn 95 in September; announced a Historical Society Fall Fundraiser on September 23 at the Culver Hotel; and she thanked staff for their hard work.

Vice Chair Koosed was pleased to have staff present; she shared comments regarding the Public Art subcommittee; discussed Tony Tasset's *Rainbow* sculpture; proceeding with the Art in Public Places program; necessary staffing changes; updating the Community Cultural Plan; the opportunity for a positive change in Cultural Affairs; the idea of creating a separate Department of Arts, Culture and the Creative Economy; and opportunities for Town Hall input.

Chair Smashey reported that Regina Klein would be present at the next meeting.

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Adjournment

There being no further business, at 8:07 P.M., the Cultural Affairs Commission adjourned its meeting to a meeting to be held at 7:00 P.M. on August 14, 2012 in the Mike Balkman Council Chambers at City Hall.

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SECRETARY of the Cultural Affairs Commission

APPROVED \_\_\_\_\_

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GAYLE SMASHEY  
CHAIR of the Culver City Cultural Affairs Commission  
City of Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, City of Culver City, California and constitute the Official Minutes of said meeting.

\_\_\_\_\_  
Martin R. Cole  
CITY CLERK

\_\_\_\_\_  
Date

City of Culver City, California  
Certification of Documents by the City Clerk

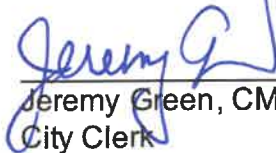
I, Jeremy Green, being the duly appointed City Clerk of the City of Culver City, California hereby depose and declare

The 7 pages of the Cultural Affairs Commission Approved Minutes for the Regular Meeting of July 10, 2012 attached hereto are true and correct copies of documents in the possession of the City of Culver City.

I have affixed the Seal of the City of Culver City, California to indicate they are such true and correct copies.

Certified on this 7th day of March, 2022.

BY:

  
Jeremy Green, CMC  
City Clerk

