

MEETING DATE:

04/09/07

AGENDA ITEM:

Authorize Staff to Advertise for Bids for Landscape Maintenance Services.

ATTACHMENTS

Pages

1. Bid Form for Landscape Maintenance Services

1-63

NOTICE INVITING BIDS

Bid Number 1350

Notice is hereby given that sealed bids will be received by the City of Culver City, California, for furnishing the following:

PROVIDE LANDSCAPE MAINTENANCE SERVICES

in strict accordance with the Specifications on file in the office of the CITY PURCHASING OFFICER, 4343 Duquesne Avenue, Culver City, California, 90232. Copies of specifications and bid documents may be obtained from the PURCHASING OFFICE at that address, telephone number (310) 253-6550.

Original and two copies of the bid must be filed with the CITY CLERK in CITY HALL, 9770 Culver Boulevard, Culver City, California, 90232, not later than 3:00 p.m. on May 10, 2007, at which time they will be publicly opened in the Council Chambers on the first floor of City Hall. Facsimile bids will not be accepted. Any bidder may withdraw his bid, without obligation, at any time prior to the scheduled closing time for receipt of bids. A withdrawal will not be effective unless made personally or by telephonic notification received prior to the close of bids. Bids may later be referred to the City Council for appropriate action. The City reserves the right to reject any or all bids as the best interests of the City may dictate.

By: _____
Ela Valladares, Deputy City Clerk

CITY OF CULVER CITY
LANDSCAPE MAINTENANCE BID # 1350
SECTION I GENERAL INSTRUCTIONS

Each bid shall include the following components:

- | | |
|-------------|---------------------------------|
| SECTION I | GENERAL INSTRUCTIONS / BID FORM |
| SECTION II | TECHNICAL SPECIFICATIONS |
| SECTION III | NON-COLLUSION AFFIDAVIT |

The attached City forms shall be submitted as part of the bid. Each vendor may submit additional data in support of its bid. However, failure to include and one or more of the forgoing components will render the bid incomplete and the City reserves the right to reject such bids.

BID SUBMITTAL:

A complete submittal will consist of the original and two copies of the bid documents. All submittals must be clearly marked with the bid number, received, and time stamped by the City Clerk at the address provided **no later than 3:00 pm on May 10, 2007:**

City Clerk
City of Culver City
9770 Culver Blvd.
Culver City, California 90232

Bids may be hand-delivered to the City Clerk prior to the scheduled proposal opening time. **Late bids will not be accepted.**

For Further Information Contact:

Glen Islas, Acting Parks Manager at 310/253-6457

Margarita Lee, Purchasing Officer at 310/253-6552

BID FORM

Bid # 1350

LANDSCAPE MAINTENANCE SERVICES

The undersigned declares that the notice inviting bids and this proposal have been read and understood and proposes and agrees to furnish and deliver to the City of Culver City the items listed below in accordance with the specifications herein and that the following prices will be accepted as payment in full therefore, as follows:

Attached are the Contract Maintenance Specifications for 1.) Culver City Hall, downtown streetscape and parking lots, 2.) Culver City landscape maintenance districts, 3.) Culver City City-wide landscape areas. 4.) Dog Park. 5.) Town Plaza.

Please fill out the bid amount below for the period July 1, 2007 through June 30, 2009 and return the original bid documents and two copies on before **May 10, 2007 at 3:00 PM** to the CITY CLERK in CITY HALL, 9770 Culver Blvd., Culver City, CA 90232.

Scope of Services:

Please refer to the attached Contract Maintenance Specifications, Maintenance Services, Maintenance Notes and Dates of Service.

Please indicate the total cost including labor, materials, tax and applicable insurance for the period July 1, 2007 through June 30, 2009 for the following locations:

- | | |
|--|----------|
| 1.) Culver City Hall. Downtown Streetscape and Parking Lots. | \$ _____ |
| 2.) Culver City Landscape Maintenance Districts. | \$ _____ |
| 3.) Culver City City-Wide Landscape Areas. | \$ _____ |
| 4.) Dog Park. | \$ _____ |
| 5.) Town Plaza. | \$ _____ |

Total Amount for period 7/1/2007 through 6/30/2009 \$ _____

Note to Bidders:

- 1.) A City of Culver City Business License is required if awarded the bid.
Please call 310/253-5870 for further information.
- 2.) Awardee will be required to provide and maintain proof of insurance in the amount of \$1,000,000 as follows:
 - A) Comprehensive General Liability
 - B) Comprehensive Auto Liability
 - C) Workers' Compensation liability

Insurance must list the City of Culver City as additional insured.

Pricing:

Prices quoted include all labor, materials, tax and applicable insurance. Bid price must remain in effect for 90 days from bid opening date.

Discounts:

Discount for payment of invoice within _____ days: _____ %

*Bidder to enter payment discount terms; otherwise net 30 days will apply. Any discount less than 20 days may not be considered in bid awarding.

Renewal Options (Completion of this section is optional):

The City desires the right and option to extend any contract hereunder for a period of one or two additional one-year periods from date of expiration
At the same price, terms and conditions.

- A.) Same price, terms and conditions

7/1/2007 through 6/30/2009 Yes _____ No _____

7/1/2009 through 6/30/2011 Yes _____ No _____

- B.) Alternate price, terms and conditions (please specify):

7/1/2007 through 6/30/2009 _____

7/1/2009 through 6/30/2011 _____

It is agreed that if any option granted herein is exercised, the City shall notify the contractor during the life of the contract and at least thirty (30) days prior to the expiration of the contract.

No bid proposal will be considered for award unless submitted on the bid proposal form furnished by the Purchasing Agent, completely filled out, properly signed by the bidder and delivered in a sealed envelope plainly marked:

BID # 1350 LANDSCAPE MAINTENANCE

CITY CLERK
City of Culver Culver City
9770 Culver Blvd.
Culver City, CA 90232

Delivered on or before 3:00 pm on May 10, 2007.

IMPORTANT: Please mark the envelope with the bid number so that it may be properly recorded in time for the bid opening. **NO FAXES ACCEPTED!**

BID OPENING: Bids will be opened in the Culver City Council Chambers, 9770 Culver Blvd., Culver City, California

NOTE TO BIDDERS: Please furnish the **original and two (2) copies** of this bid proposal.

FEDERAL EXCISE TAX: The City is exempt from Federal Excise Tax.

By signature hereto: I acknowledge that the items to be furnished will comply fully with the attached specifications; except where specifically noted.

An affidavit shall be furnished with this proposal certifying that the proposal submitted is genuine and not collusive or made in the interest or behalf of any person not herein named, and that the bidder has not directly or indirectly induced or solicited any other bidder to put in a shall bid or any other person, firm or corporation to refrain from bidding, and that the bidder has not in any manner sought by collusion to secure for himself and advantage over any other bidder. Any bid made without such affidavit or in violation thereof will not be considered. A copy of said affidavit is attached hereto.

Each bidder may bid on any or all of the above listed items, or any combination of such items, and the City reserves the right to award on the lowest and best bid as to each item whether such bid be by the same bidder or different bidders. The City also reserves the right to reject any bid as to each item, or all bids, and to waive any minor irregularities.

The undersigned has checked carefully all of the above proposal and understands that the City will not be responsible for any errors or omissions on the part of the undersigned in making up this bid.

Dated this _____ day of _____ 2007.

Signature of Bidder: _____

Print or type name of Bidder: _____

Title: _____

Name of Firm: _____

Business Address: _____

City, State, Zip Code: _____

Telephone Number: _____ Fax Number: _____

E-Mail Address: _____

SECTION III

Non-Collusion Affidavit To Be Executed By Each Awardee of a Bid

STATE OF CALIFORNIA)

COUNTY OF)

_____, being
first duly sworn, deposes and says that he is:

(sole owner, partner, president, secretary, etc.)

of: _____

the party making the foregoing proposal; that such proposal is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such proposer has not directly or indirectly colluded, conspired, connived or agreed with any proposer or anyone else to put in a sham proposal, or that anyone shall refrain from proposing; that said proposer has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the proposal price of said proposer or of any other proposer, or to secure an advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such proposal are true; and, further, that said proposer has not, directly or indirectly, submitted his proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative hereto, or paid and will not pay any fee in connection there with to any corporation, partnership, company, association, organization, proposal depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said proposer in his general business.

Signed:

Subscribed and sworn before me

This _____ Day of _____

(Notary Seal)

Notary Public

LEVEL 1 SERVICES:

EXISTING SERVICES

**EXISTING
CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY-WIDE LANDSCAPE AREAS
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

The following services shall be included for maintenance of all the project sites:

1. Provide labor, tools, materials and equipment for mowing, pruning and weeding necessary to maintain the landscaping in an attractive and healthy condition at all times.
2. Clear landscape areas of accumulated weeds, litter, debris, animal waste and trash. All weeds, dirt, debris and trash shall be legally disposed.
3. Remove weeds, grass and unwanted plants from landscaped areas, turf, planter, pots and median islands.

NOTE: The following pages list maintenance frequency and services required for each project site.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: CITY HALL, 9770 Culver Blvd.

MAINTENANCE FREQUENCY: Once a week

MAINTENANCE SERVICES: Please maintain, replace or repair all the items on the following list (including services listed on page 1)

1. Clean paved pedestrian areas and sidewalks.
2. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks, decomposed granite walkways, street tree grates, tree wells below grates, gravel bed and landscaped areas.
3. Mow grass once a week only on Monday, 2" high (maximum) using "mulching-type" mowing equipment.
4. Prune shrubs and hedges clear of sidewalks, decomposed granite walkways, sitting areas and pedestrian areas. Maximum height at entrances 3', maximum height around parking garage vents 5' along Lafayette.
5. Remove weeds in lawn areas, gravel bed areas, planters, decomposed granite walkways, and landscaped areas (see note below).
6. Clean and maintain concrete planter curbs, concrete blocks and forms, brick pavers and brick surfaces.
7. Maintain plants and paving at first floor patio, south side, outside of City Hall (see note below).
8. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing unless otherwise specified by the City.
9. Maintain plants and pots in paved areas, atrium, gravel area above parking garage and in parking garage below plaza, including hand watering, removal of excess water and removal of leaves, litter and debris from paved area around pots (see note below).
10. Maintain planters above archway, north of City Council Chamber entrance and four (4) planters on roof at west side along Duquesne Avenue.
11. Maintain plants and pots in atrium and parking garage once a week including hand watering and removal of excess water.
12. Remove dead plants, dead branches, flowers and foliage from all plants during normal maintenance frequency (see note below).
13. Clear and prune ground cover around irrigation valve boxes.
14. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
16. No trash dumping into other City trash receptacles or Dumpsters. All trash to be removed from site and legally disposed.
17. Litter and debris blown or swept into street or curb must be removed and legally disposed.
18. Notify the Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: CULVER CITY POLICE DEPARTMENT
4040 DUQUESNE AVE.

MAINTENANCE FREQUENCY: Once a week

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from, pedestrian paving, sidewalks and landscaped areas.
2. Clean all concrete and asphalt pavement of dirt, debris and trash. Remove and legally dispose of debris and trash.
3. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
4. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing, unless otherwise specified by the City.
5. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
6. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
7. No trash dumping into other City receptacles or Dumpsters. All trash to be removed from site legally disposed.
8. Litter and debris blown or swept into street or curb must be removed and legally disposed.
9. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **WARNER DRIVE PARKING LOT**
8511 Warner Drive, planter beds within concrete curb, entire length of parking lot.

MAINTENANCE FREQUENCY: **Once a week**

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash and debris, including cigarette butts, from planters, pots, pedestrian paving, sidewalks, street tree grates, tree wells below grates and landscaped areas.
2. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
3. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant- no shearing unless otherwise specified by the City.
4. Maintain and prune all ground covers behind curb.
5. Clear and prune ground cover around remote control valve boxes.
6. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency.(See note below)
7. No shrubs to be pruned during the blooming period for that specific plants unless otherwise specified by the City.
8. All trash to be removed from site and legally disposed.
9. Litter and debris blown or swept into street or curb must be removed and legally disposed.
10. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: DOWNTOWN STREETSCAPE AND PARKING LOTS

Downtown Streetscape:

1. Sidewalk planters and pots along north side of Culver Blvd., south side of Washington Blvd. and both sides of Main Street, including all tree wells and tree grates.
2. Fire Station No.1, 9600 Culver Blvd., landscaped area between wall and planter curb along Culver Blvd. and 383 feet along Irving Place.
3. Culver City Police Department, 4040 Duquesne Avenue, planter curb along Duquesne from the driveway to Braddock Drive and from Braddock Drive corner to Lafayette. Also planter curb north side of driveway.

Parking Lots:

1. West side of Canfield Avenue between Culver Blvd. and Venice Blvd., north of 9341 Culver Blvd.
2. Planter pots and pedestrian paving around parking structure, east side of Cardiff Avenue between Venice and Washington Blvd., north of Bank of America, 9453 Culver Blvd.
3. NE Corner of Culver Blvd. and Duquesne Avenue east of the Post Office, including planter along south side of Culver Blvd. and three (3) planter pots.

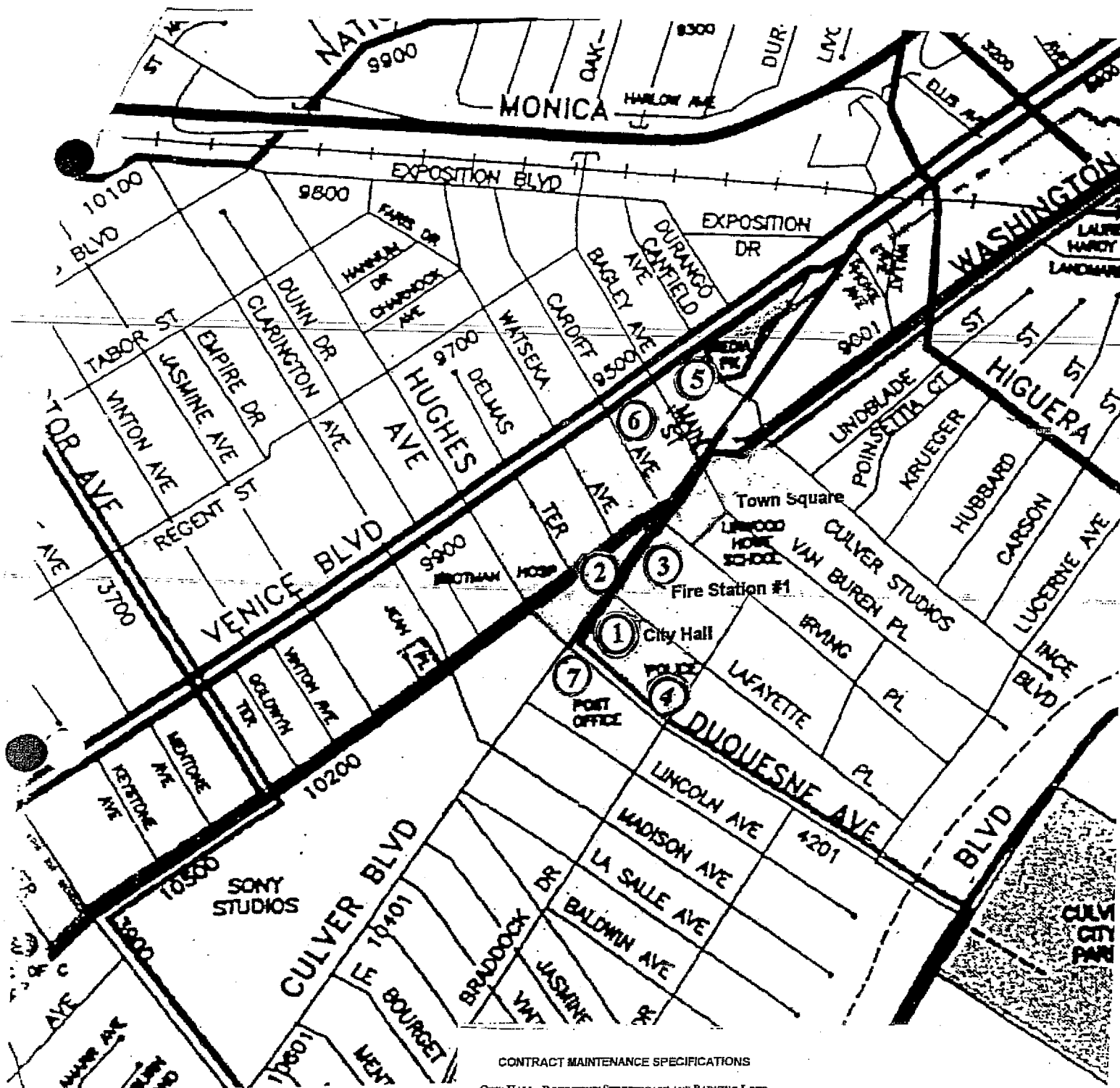
MAINTENANCE FREQUENCY: a) Once a week
b) Clean pedestrian paving twice a week

MAINTENANCE SERVICES: Please maintain, replace or repair all items on the following list (including services listed on page 1)

1. Clean paved pedestrian areas and sidewalks,
2. Remove weeds, litter, trash, debris, animal waste and cigarette butts from planters, pots, pedestrian paving, sidewalks, street tree grates, tree wells below grates and landscaped areas.
3. Clean and maintain concrete planter curbs, concrete blocks and forms, brick pavers and brick surfaces.
4. Remove weeds in lawn areas, planters and landscaped areas.
5. Dispose of trash within the trash receptacles and any overflow trash which may have collected around trash receptacles twice a week.
6. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
7. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing unless otherwise specified by the City.
8. Prune shrubs in street median islands at 30" height above curb.
9. Clear and prune ground cover around remote control valve boxes.
10. Maintain plants and pots which may include hand watering. (See note below).
11. Clean asphalt parking lots of dirt, debris and trash. Remove and legally dispose of all dirt, debris and trash.
12. Clean all concrete and asphalt pavement of dirt, debris and trash. Remove and legally dispose of all dirt, debris and trash.

13. Dead plants, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
14. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
15. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
16. Litter and debris blown or swept into street or curb must be removed and legally disposed.
17. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.



CONTRACT MAINTENANCE SPECIFICATIONS
CITY HALL, DOWNTOWN STREETScape AND PARKING LOTS

City Hall

1. 9770 Culver Blvd.

Downtown Streetscape:

2. Sidewalk planters and pots along north side of Culver Blvd., south side of Washington Blvd. and both sides of Main Street, including all tree wells and tree grates.
3. Fire Station No. 1, 9600 Culver Blvd., landscaped area between wall and planter curb along Culver Blvd. and 383 feet along Irving Place.
4. Culver City Police Department, 4040 Duquesne Ave. Planter curb along Duquesne from the driveway to Braddock Dr. From Braddock Dr. corner to Lafayette. Also planter curb North side of driveway.

Parking Lots:

5. West side of Canfield Avenue between Culver Blvd. and Venice Blvd., north of Boston Market, 9341 Culver Blvd.
6. Planter pots and pedestrian paving around parking structure, east side of Cardiff Avenue between Venice and Washington Blvd., north of Bank of America, 9453 Culver Blvd.
7. NE Corner of Culver Blvd. and Duquesne Avenue east of the Post Office, including planter along south side of Culver Blvd. and three (3) planter pots.



NTS

MAP OF CULVER CITY

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE:

BALLONA CREEK MAINTENANCE DISTRICT STRIP

Landscaped area along south side of Ballona Creek between wall and concrete flood control channel, including wall, approximately 500 feet east of Overland Avenue to end of wall behind 10301 Jefferson Blvd.

MAINTENANCE FREQUENCY: Once a week

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from landscaped areas between wall (including wall) and concrete flood control channel along south side of Ballona Creek.
2. Remove and legally dispose of all dirt, debris and trash.
3. Clear and prune weeds to height of 12 inches (maximum) above ground. (See note below)
4. Dead plants, branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
5. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
6. No trash dumping into other City trash receptacles or Dumpsters. All trash to be removed from site and legally disposed.
7. Cut and remove low hanging branches from trees. (See note below)
8. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **HIGUERA STREET MAINTENANCE DISTRICT MEDIANS AND PARKWAYS**
A. Higuera Street medians (between Lindblade Street and Hayden Avenue) including Hayden Avenue median, parkways, street tree planters on each side of street, and sidewalk.
B. Parkway on west side of Higuera Street between Lucerne Avenue and Hayden Avenue from curb to building, including vine removal from building.

MAINTENANCE FREQUENCY: **Once a week**

MAINTENANCE SERVICES: Please maintain, replace or repair all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks and landscaped areas.
2. Clean all concrete and asphalt pavement of weeds, dirt, debris and trash. Remove and legally dispose of all dirt, debris and trash.
3. Mow grass on both sides of street once a week.
4. Mow grass 2" high (maximum) using "mulching-type" mowing equipment.
5. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
6. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing, unless otherwise specified by the City.
7. Dead plants, branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
8. Clear and prune ground cover around remote control valve boxes. (See note below)
9. Remove debris, litter and weeds on stamped concrete paving areas in median islands. (See note below)
10. Remove debris, litter and dirt next to median curb in street crosswalk area between medians. (See note below)
12. No shrubs to be pruned during the blooming period for that specific plant unless otherwise specified by the City.
13. No trash dumping into other City trash receptacles or Dumpsters. All trash to be removed and legally disposed.
14. Litter and debris blown or swept into street or curb must be removed and legally disposed.
15. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: STUDIO ESTATES MAINTENANCE DISTRICT PARKWAY

- A. North side of Culver Blvd. between wall and curb from Elenda Street east to Studio Estates property line at end of wall (including sidewalk and wall).
- B. East side of Elenda Street between wall and curb from Culver Blvd. to Arizona Avenue including sidewalk and wall. (Please see City-wide Parkways, Strips and Cul-de-sacs for Elenda Street parkway between Arizona Avenue and Washington Blvd.)
- C. Entrance planters at each side of Marietta Avenue on east side of Elenda Street (including sidewalk and wall).

MAINTENANCE FREQUENCY: Once a week

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

- 1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from pedestrian paving, sidewalks and landscaped areas.
- 2. Clean all concrete and asphalt pavement of weeds, dirt, debris and trash. Remove and legally dispose of debris and trash.
- 3. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
- 4. Prune shrubs and hedges by hand to conform with the natural shape and height of the specific plant - no shearing, unless otherwise specified by the City.
- 5. Prune Creeping Fig vine on wall and remove vines from top 12 inches of wall. (See note below)
- 6. Clear and prune ground cover around remote control valve boxes.
- 7. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
- 8. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
- 9. No trash dumping into other city receptacles or Dumpsters. All trash to be removed from site legally disposed.
- 10. Litter and debris blown or swept into street or curb must be removed and legally disposed.
- 11. Remove dead leaves, trash, debris, litter between hedges and wall.
- 12. Clean pine needles and debris from tree and all other landscaping.
- 13. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

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**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **CULVER CITY PUBLIC SERVICES BUILDING**
9505 W. Jefferson Blvd., landscape planters, slope, steps and parking lots
along Jefferson Blvd. outside of security gates.

MAINTENANCE FREQUENCY: Once a month

MAINTENANCE SERVICES: Please maintain all items on the following list (including services
listed on page1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks, sitting areas and landscaped areas.
2. Clean all concrete and asphalt pavement of dirt, debris and trash. Remove and legally dispose of all dirt debris and trash.
3. Prune shrubs and hedges clear of sidewalks, sitting areas and pedestrian areas.
4. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing, unless otherwise specified by the City.
5. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See Note Below)
6. No shrubs to be pruned during the blooming period for that specific plant unless otherwise specified by the City.
7. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
8. Litter and debris blown or swept into street or curb must be removed and legally disposed.
9. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

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**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **CULVER CITY SANITATION TRANSFER STATION**
9255 W. Jefferson Blvd., landscape planter and wall, including Oleander
hedge to east along Jefferson Blvd.

MAINTENANCE FREQUENCY: Once a month

MAINTENANCE SERVICES: Please maintain all items on the following list (including services
listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks, sitting areas and landscaped areas.
2. Clean all concrete and asphalt pavement of weeds, dirt, debris and trash. Remove and legally dispose of all dirt, debris and trash.
3. Prune shrubs and hedges clear of sidewalks, sitting areas, pedestrian areas and Culver City sign.
4. Trim ficus vine on wall.
5. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing, unless otherwise specified by the City.
6. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
7. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
8. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
9. Litter and debris blown or swept into street or curb must be removed and legally disposed.
10. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

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**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE:

CULVER CITY TRANSPORTATION FACILITY

9815 W. Jefferson Blvd., streetscape along Jefferson Blvd. and Duquesne Avenue and on-site landscaping and slope on north side above concrete flood control channel.

MAINTENANCE FREQUENCY:

- a) Once every two weeks.
- b) Slope on North side once a month.

MAINTENANCE SERVICES:

Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks, sitting areas and landscaped areas.
2. Clean all concrete pavement of dirt, weeds, debris and trash. Remove and legally dispose of all dirt, debris and trash.
3. Prune shrubs and hedges clear of sidewalks, sitting areas and pedestrian areas.
4. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing, unless otherwise specified by the City.
5. Dead Plants and Dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See Note Below)
6. No shrubs to be pruned during the blooming period for that specific plant unless otherwise specified by the City.
7. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
8. Litter and debris blown or swept into street or curb must be removed and legally disposed.
9. Maintain slope along Ballona Creek at north side of site.
10. Trim and remove Creeping Fig from inside Parking garage walls.
11. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: CULVER CITY SENIOR CENTER
4095 OVERLAND AVE.
CORNER OF OVERLAND AND CULVER BLVD.

MAINTENANCE FREQUENCY: a) Every 2 weeks
b) Mow grass once a week

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts from pedestrian paving, sidewalks and landscaped areas.
2. Clean all concrete and asphalt pavement of dirt, debris and trash. Remove and legally dispose of debris and trash.
3. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
4. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing, unless otherwise specified by the City.
5. Mow grass 2" high (maximum) using "mulching-type" mowing equipment.
6. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
7. No shrubs to be pruned during the blooming period for that specific plant unless otherwise specified by the City.
8. No trash dumping into other City receptacles or Dumpsters. All trash to be removed from site legally disposed.
9. Litter and debris blown or swept into street or curb must be removed and legally disposed.
10. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **CULVER CITY SIGN SLOPE AND JAPANESE GARDEN**
Entire slope Southwest of Freeway, east side of Sepulveda Blvd. at
Centinela Avenue, and lower Japanese Garden (outside chain link fence)
including sidewalk.

MAINTENANCE FREQUENCY: Once a month.

MAINTENANCE SERVICES: Please maintain all items on the following list, including services
listed on page 1.

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from pedestrian paving, sidewalks, slope and landscaped areas.
2. Clean all concrete, asphalt pavement of weeds, dirt, debris and trash. Remove and legally dispose of all dirt, debris and trash.
3. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
4. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing unless otherwise specified by the City.
5. Clear and prune ground cover around remote control valve boxes.
6. Dead plants and dead or broken branches, weeds, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
7. Palm tree trimming - remove dead fronds. (See note below)
8. No shrubs to be pruned during the blooming period for that specific plant unless otherwise specified by the City.
9. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
10. Litter and debris blown or swept into street or curb must be removed and legally disposed.
11. Notify the City Park Maintenance Supervisor ASAP when Irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE:

SEWER LIFT STATIONS

- A. Braddock Sewer Lift Station, 11285 Braddock Drive - landscaped area outside fence or wall, and parkway, sidewalk and driveway.
- B. Mesmer Sewer Lift Station, 5586 Mesmer Avenue - landscaped area outside fence or wall and parkway, sidewalk and driveway.
- C. Bristol Sewer Lift Station, 5900 Bristol Parkway -landscaped area outside fence or wall and parkway, sidewalk and driveway.
- D. Jasmine Sewer Lift Station at intersection of Jasmine Avenue and LeBourget Avenue between 4490 and 4498 Jasmine Avenue, south side - landscaped front yard, side yard, parkway, sidewalk and driveway.

MAINTENANCE FREQUENCY:

- a) Once a month
- b) Mow grass every week at #D (above)

MAINTENANCE SERVICES:

Please maintain all items on the following list (including services listed on page 1)

- 1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks and landscaped areas.
- 2. Clean all concrete and asphalt pavement of weeds, dirt, debris and trash. Remove and legally dispose of all dirt, debris and trash.
- 3. Mow grass weekly at Jasmine Sewer Lift Station at intersection of Jasmine Ave. and LeBourget Ave. between 4490 and 4498 Jasmine Avenue south side.
- 4. Mow grass 2" high (maximum) using "mulching-type" mowing equipment.
- 5. Prune shrubs and hedges in Parkway clear of sidewalks and pedestrian areas.
- 6. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant no shearing, unless otherwise specified by the City.
- 7. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency.(See note below)
- 8. Clear and prune ground cover around remote control valve boxes.
- 9. No shrubs to be pruned during the blooming period for that specific plants unless otherwise specified by the City.
- 10. No trash dumping into other City trash receptacles or Dumpsters. All trash to be removed from site and legally disposed.
- 11. Litter and debris blown or swept into street or curb must be removed and legally disposed.
- 12. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for tile service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: CITY-WIDE PARKWAYS, STRIPS AND CUL-DE-SACS
Please see list & map of locations (attached)

MAINTENANCE FREQUENCY: Once a month

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks and landscaped areas.
2. Clean all concrete and asphalt pavement of dirt, debris and trash. Remove and legally dispose of all debris and trash.
3. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
4. Prune shrubs and hedges, by hand to conform with the natural shape and height of the specific plant - no shearing unless otherwise specified by the City.
5. Prune Creeping Fig vine on wall and remove vines from top 12 inches of wall on Elenda Street strip between Arizona Avenue and Washington Blvd. (see note below).
6. Prune both sides of landscape at Drakewood Avenue strip.
7. Dead and broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency.
8. No shrubs to be pruned during the blooming period for that specific plant.
9. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
10. Litter and debris blown or swept into street or curb must be removed and legally disposed.
11. Fertilize all landscape areas (shrubs and ground cover) once a year with complete fertilizer (22-5-4) applied at one pound per thousand square feet.
12. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

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LIST OF PARKWAYS, STRIPS , CUL-DE-SACS AND STREET LOCATIONS

<u>NAME</u>		<u>LOCATION</u>	<u>APPROX. ACREAGE</u>
1. Culver Blvd. Parkway	(A)	South side of Culver Blvd. from Overland Ave. to Elenda St. (includes parking lot planters and planter at SW corner of Culver Blvd and Elenda St.)	.2500
2. Slauson Avenue Parkway	(A)	Culver Park Drive to Port Road (each side of street)	.0400
3. Washington Blvd. Tree Planters	(M)	North side of Washington Blvd. (Glencoe Ave. to Lincoln Blvd.)	.3300
4. Drakewood Avenue Strip	(M)	North side from Kelmere Street to Northgate Street	.0800
5. La Cienega Blvd. Strip	(M)	West side beginning 345 feet north to 825 feet north of Wrightcrest Dr.	.0400
6. Ocean Drive Strip	(M)	North side from Overland Avenue to Culver City High School Bridge including asphalt paving at bridge approach.	.2300
7. Sawtelle Avenue Strip	(M)	East side from Segrell Way to Ryandale Drive	.1600
8. Ivy Way Strip	(M)	North side from Lenawee Avenue to Perham Drive	.0200
9. Globe Avenue Cul-de-sac	(M)	North of Washington Place (east side of Globe Ave.)	.1000
10. Grayridge Drive Cul-de-sac	(M)	South end of Grayridge Drive (north of Playa St.)	.0200
11. Hannum Avenue Cul-de-sac	(M)	South end of Hannum Avenue (north of Playa St.)	.0046
12. Stevens Avenue Cul-de-sac	(M)	South end of Stevens Avenue (north of Playa St.)	.0046
13. Malat Way Cul-de-sac	(M)	South end of Mal at Way (north of Playa St.)	.0046
14. Rudman Drive Cul-de-sac	(M)	South end of Rudman Drive (north of Playa St.)	.0046
15. Jacob Street Cul-de-sac	(N)	East end of Jacob Street	.0110
16. Reid Avenue Cul-de-sac	(N)	South end of Reid Avenue	.0057
17. Sentney Avenue Cul-de-sac	(N)	South end of Sentney Avenue	.0060
18. National Blvd. Strip	(N)	North side from Helms Avenue to L.A. County Flood Control Channel (includes each cul-de-sac on Helms Ave., Caroline Ave., Sherbourne Dr., Cattaragus Ave., Fay Ave. and between fence and sidewalk south of city park.)	.1126
19. Elenda Street Strip	(M)	Arizona Avenue to Washington Blvd. (east side only)	.0565
20. Kinston Avenue Cul-de-sac	(A)	At intersection of Flaxton Street.	.0050
21. Ocean Dr. Pedestrian Bridge		Adjacent to Ocean Dr. Strip see #6 above	
22. The Armory		Culver Blvd. and Coombs Avenue	
23. Herbert Street Parkway		Herbert Street and Centinela Avenue	

NAME	LOCATION	APPROX. ACRES
1. Culver Blvd. Parkway	South side of Culver Blvd. from Overland Ave. to Elmda St. (includes parking lot planters and planter at SW corner of Culver Blvd and Elmda St.)	.2500
2. Slauson Avenue Parkway	Culver Park Drive to Port Road (each side of street)	.0400
3. Washington Blvd. Tree Planters	North side of Washington Blvd. (Glencoe Ave. to Lincoln Blvd.)	.3300
4. Drakewood Avenue Strip	North side from Kelmere Street to Northgate Street	.0800
5. La Cienega Blvd. Strip	West side beginning 345 feet north to 825 feet north of Wrightcrest Dr.	.0400
6. Ocean Drive Strip	North side from Overland Avenue to Culver City High School Bridge including asphalt paving at bridge approach.	.2300
7. Sawtelle Avenue Strip	East side from Segrell Way to Ryandale Drive	.1600
8. Ivy Way Strip	North side from Lenawee Avenue to Perham Drive	.0200
9. Globe Avenue Cul-de-sac	North of Washington Place east side of Globe Ave.	.1000
10. Grayridge Drive Cul-de-sac	South end of Grayridge Drive (north of Playa St.)	.0200
11. Hannum Avenue Cul-de-sac	South end of Hannum Avenue (north of Playa St.)	.0046
12. Stevens Avenue Cul-de-sac	South end of Stevens Avenue (north of Playa St.)	.0046
13. Malat Way Cul-de-sac	South end of Malat Way (north of Playa St.)	.0046
14. Rudman Drive Cul-de-sac	South end of Rudman Drive (north of Playa St.)	.0046
15. Jacob Street Cul-de-sac	East end of Jacob Street	.0110
16. Reid Avenue Cul-de-sac	South end of Reid Avenue	.0057
17. Senteury Avenue Cul-de-sac	South end of Senteury Avenue	.0060
18. National Blvd. Strip	North side of railroad tracks, includes each cul-de-sac on Helms Ave., Caroline Ave., Sherbourne Dr., Cattaraugus Ave., Fay Ave. and between fence and sidewalk south of city park.	.0565
19. Elmda Street Strip	Arizona Avenue to Washington Blvd. (east side only)	.0050
20. Kinston Avenue Cul-de-sac	South end at intersection of Flaxton Street.	
21. The Armory	Culver Blvd. and Coombs	



**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE:

CITY-WIDE STREET MEDIAN ISLANDS

Please see appendix for map of locations.

MAINTENANCE FREQUENCY:

a) Once a month.

b) Mow grass 2" high (maximum) once a week.

MAINTENANCE SERVICES:

Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts from landscaped areas.
2. Remove debris, litter and weeds on stamped concrete paving areas in median islands. (See note below)
3. Remove debris, litter and dirt next to median curb in street crosswalk area between medians. (See note below)
4. Prune shrubs in street median islands at 30" height above curb (except in medians with mounded soil in center).
5. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing, unless otherwise specified by the City.
6. Remove all cactus sprouts surrounding mature cactus plants in Culver Blvd. median islands. (See note below)
7. Mow grass 2" high (maximum) once a week. The City prefers "mulching type" mowing equipment. Do not cut grass around irrigation heads. Location: Jefferson Blvd. medians and Messmer Avenue medians.
8. Dead plants and branches, flowers and foliage to be removed from all plants and paving during normal maintenance frequency. (See Note Below)
9. Clear and prune ground cover around remote control valve boxes.
10. Remove all cactus sprouts surrounding mature cactus plants in Culver Blvd. median islands (Downtown).
11. Do not prune grass around irrigation heads.
12. No shrubs to be pruned during the blooming period for that specific plant unless otherwise specified by the City.
13. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
14. Litter and debris blown or swept into street or curb must be removed and legally disposed.
15. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

LIST OF MEDIAN ISLANDS AND STREET LOCATIONS

<u>NAME</u>	<u>LOCATION</u>	<u>APPROX. ACREAGE</u>
1. Centinela Ave. Medians	Between Sepulveda Blvd. and Mesmer Ave. including turf median at intersection of Mesmer Ave.	.33
2. Culver Blvd. Medians	Between Venice Blvd. and Elenda Street	1.68
3. Duquesne Ave. Median	Between Culver Blvd. and Washington Blvd and two medians in Culver City Park entrance south of Jefferson Blvd.	
4. Madison Ave. Median	Between Culver Blvd. and Washington Blvd.	.05
5. Blackwelder Median.	At intersection of Fairfax Ave. and La Cienega Blvd.	.05
6. Jefferson Blvd. Medians	Between Duquesne Ave. and Sepulveda Blvd.	1.08
7. Sepulveda Blvd. Medians	Between Jefferson Blvd. and Lucerne Ave. and between Sawtelle Blvd. and Green Valley Circle.	.51
8. Slauson Ave. Medians	Between Sepulveda Blvd. and Hannum Ave.	.87
9. Slauson Ave. Medians	Between Jefferson Blvd. and Port Rd.	.23
10. Hannum Ave. Medians	Between Playa St. and Fox Hills Dr.	.85
11. Overland Ave. Medians	Between Washington Blvd. and Sawtelle Blvd.	.61
12. Freshman Drive Islands	Three (3) islands on Overland Ave. at entrance to West L.A. College. (at center and east side of street)	.020
13. Playa Street Medians	Between Overland Ave. and Sepulveda Blvd.	.07
14. Washington Place Medians	Eight (8) islands at intersection of Washington Blvd./Washington Pl. and Tilden Ave., and Washington Blvd. and Harter Ave	.08
15. Zanja Medians	Six (6) islands at intersection of Zanja St. and Washington Blvd. and Washington Place and Wade Street	
16. Braddock Dr. Median	Circle at intersection of Braddock Dr. and Huntley Ave. (1/2 block east of Sawtelle Blvd.)	.001
17. Matteson Ave. Median	Circle at intersection of Matteson Avenue and Albright Avenue (1 block west of Sawtelle Blvd.)	.001
18. Lucerne Ave. Median	At the intersection of Ince Blvd.	
19. Washington Blvd. Medians	Between Ince Blvd. and Duquesne Ave	
20. Washington Blvd. Medians	Between Helms and La Cienega	

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LIST OF MEDIAN ISLANDS AND STREET LOCATIONS

NAME	LOCATION	APPROX. ACREAGE
1. Centinela Ave. Medians	Between Sepulveda Blvd. and Mesmer Ave. including turf median at intersection of Mesmer Ave. and median at Herbert St.	.33
2. Culver Blvd. Medians	Between Venice Blvd. and Elenda Street	1.68
3. Duquesne Ave. Median	Between Culver Blvd. and Washington Blvd. and two medians at Culver City Park entrance south of Jefferson Blvd.	
4. Madison Ave. Median	Between Culver Blvd. and Washington Blvd.	.05
5. Blackwelder Median	At intersection of Fairfax Ave. and La Cienega Blvd.	.05
6. Jefferson Blvd. Medians	Between Duquesne Ave. and Sepulveda Blvd. including turf medians.	1.08
7. Sepulveda Blvd. Medians	Between Jefferson Blvd. and Lucerne Ave. and between Sawtelle Blvd. and Green Valley Circle.	.51
8. Slauson Ave. Medians	Between Sepulveda Blvd. and Hannum Ave.	.87
9. Slauson Ave. Medians	Between Jefferson Blvd. and Fort Rd.	.23
10. Hannum Ave. Medians	Between Playa St. and Fox Hills Dr.	.85
11. Overland Ave. Medians	Between Washington Blvd. and Sawtelle Blvd.	.61
12. Freshman Drive Islands	Three (3) islands on Overland Ave. at entrance to West L.A. College (at center and east side of street)	.020
13. Playa Street Medians	Between Overland Ave. and Sepulveda Blvd.	.07
14. Washington Place Medians	Eight (8) islands at intersection of Washington Blvd./Washington Pl. and Tilden Ave., and Washington Blvd. and Harter Ave.	.08
14. Zanja Medians	Six (6) islands at intersection of Zanja St. and Washington Blvd. and Washington Pl. and Wade St.	.05
15. Braddock Dr. Median	Circle at intersection of Braddock Dr. and Hunley Ave. (1/2 block east of Sawtelle Blvd.)	.001
16. Matteson Ave. Median	Circle at intersection of Matteson Avenue and Albright Avenue (1 block west of Sawtelle Blvd.)	.001
17. Lucerne Ave. Median	At the intersection of Ince Blvd.	
18. Washington Blvd. Medians	Between Ince Blvd. and Duquesne Avenue	
19. Washington Blvd. Medians	Between Helms and La Cienega	



**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE:

HAYDEN AVENUE TREE PLANTERS

MAINTENANCE FREQUENCY:

Once a month

MAINTENANCE SERVICES:

Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, around concrete planter and landscaped areas.
2. Dead plants and dead or broken branches, flowers, foliage and weeds to be removed from all plants during normal maintenance frequency.(See note below)
3. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE:

CULVER BLVD BIKEWAY

Landscaped area, asphalt bikeway and decomposed granite path between Culver Blvd. North and Culver Blvd. South, from Elenda Street to Sawtelle Blvd. including parkways at Elenda Street, along north side of Culver Blvd., and short median island west of Elenda St.

MAINTENANCE FREQUENCY: Twice a month.

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Clean all concrete, asphalt pavement and decomposed granite walkways of weeds, dirt, litter, trash, debris, animal waste and cigarette butts. Remove and legally dispose of all dirt, debris and trash.
2. Dispose of trash within the trash receptacles and any overflow trash which may have collected around trash receptacles, including trash receptacles at bus shelters.
3. Prune shrubs and hedges clear of decomposed granite walkways, asphalt bikeway and pedestrian areas.
4. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing unless otherwise specified by the City.
5. Clear and prune ground cover around remote control valve boxes.
6. Remove dead plants and dead or broken branches, flowers and foliage from all plants during normal maintenance frequency (see note below).
7. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
8. No trash dumping into other City receptacles or dumpsters. All trash to be removed from site and legally disposed.
9. Litter and debris blown or swept into street or curb must be removed and legally disposed.
10. Notify the Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: CULVER CITY ARMORY
CULVER BLVD. AND COOMBS

MAINTENANCE FREQUENCY: a. Once a month
B. MOW GRASS EVERY WEEK

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from, pedestrian paving, sidewalks and landscaped areas.
2. Clean all concrete and asphalt pavement of weeds, dirt, debris and trash. Remove and legally dispose of debris and trash.
3. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
4. Prune shrubs and hedges by hand to conform with the natural shape and height of the specific plant - no shearing, unless otherwise specified by the City.
5. Mow grass 2" high (maximum) using "mulching-type" mowing equipment.
6. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
7. No shrubs to be pruned during the blooming period for that specific plants unless otherwise specified by the City.
8. No trash dumping into other City receptacles or Dumpsters. All trash to be removed from site legally disposed.
9. Litter and debris blown or swept into street or curb must be removed and legally disposed.
10. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: CULVER CITY DOG PARK (BONEYARD)
CULVER CITY PARK, DUQUESNE AVENUE

MAINTENANCE FREQUENCY: 3 times a week

MAINTENANCE SERVICES: Please maintain, replace or repair items on the following list:

1. Remove all animal waste, weeds, litter, trash, debris and cigarette butts.
2. Dispose of wastes in trash receptacles 3 times a week.
3. Sanitize drinking fountains and watering bowls with a germicidal cleaner 3 times a week.
4. Sanitize outside of trash receptacles, benches and poles on awnings.
5. Water trees twice a week.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: TOWN PLAZA, 9400 CULVER BLVD.

MAINTENANCE FREQUENCY: a. Twice a week
B. Clean pedestrian paving once every other day.

MAINTENANCE SERVICES: Please maintain, replace or repair all items on the following list (including services listed on page 1)

1. Clean paved pedestrian areas and sidewalks, remove all dirt and stains.
2. Remove litter, weeds, trash, debris, animal waste and cigarette butts from planters, pots, pedestrian paving, sidewalks, street tree grates and tree wells below grates, mulched and landscaped areas, and parking lots.
3. Prune shrubs and hedges clear of sidewalks, walkways, sitting areas and pedestrian areas.
4. Remove weeds in planters and landscaped areas.
5. Clean and maintain concrete curbs, planter walls and concrete forms.
6. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing, unless otherwise specified by the City.
7. Remove dead and broken branches, flowers and foliage from all plants during normal maintenance frequency.
8. Clear and prune grass and ground cover around irrigation valve boxes.
9. Remove all graffiti from paving, concrete forms, planters, benches, trash containers, bike racks, tree grates, walls, fences and equipment enclosures, i.e., pencil, pens, markers, chalk and spray paint (see note below).
10. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
11. Litter and debris blown or swept into the street or curb must be removed and legally disposed.
12. Notify the Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

LEVEL 2 SERVICES:

ENHANCED SERVICES

**ENHANCED
CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY-WIDE LANDSCAPE AREAS
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

The following services shall be included for maintenance of all the project sites:

1. Provide labor, tools, materials and equipment for mowing, pruning and weeding necessary to maintain landscaping in an attractive and healthy condition at all times.
2. Clear landscape areas of accumulated weeds, liter, debris, animal waste and trash. All weeds, dirt, debris and trash shall be legally disposed.
3. Remove weeds, grass and unwanted plants from landscaped areas, turf, planter, pots and median islands, manually or chemically. Do not use weed whips to remove weeds down to dirt.

NOTE: The following pages list maintenance frequency and services required for each project site.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: CITY HALL, 9770 Culver Blvd.

FIRE STATION #1, 9600 Culver Blvd. (landscape area between wall and planter curb along Culver Blvd. and 383 feet along Irving Place.

CULVER CITY POLICE STATION, 4040 Duquesne Ave. (planter curb along Duquesne from the driveway to Braddock Dr. and from Braddock Dr. corner to Lafayette. Also planter curb north side of driveway.)

MAINTENANCE FREQUENCY: Three times a week

MAINTENANCE SERVICES: Please maintain, replace or repair all the items on the following list (including services listed on page 1)

1. Clean paved pedestrian areas and sidewalks.
2. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks, decomposed granite walkways, street tree grates, tree wells below grates, gravel bed and landscaped areas. Weeds to be removed manually or chemically and not by weed whip.
3. Mow grass once a week only on Monday, 2" high (maximum) using "mulching-type" mowing equipment.
4. Prune shrubs and hedges clear of sidewalks, decomposed granite walkways, sitting areas and pedestrian areas. Maximum height at entrances 3', maximum height around parking garage vents 5' along Lafayette.
5. Remove weeds in lawn areas, gravel bed areas, planters, decomposed granite walkways, and landscaped areas (see note below).
6. Clean and maintain concrete planter curbs, concrete blocks and forms, brick pavers and brick surfaces.
7. Maintain plants and paving at first floor patio, south side, outside of City Hall (see note below).
8. Prune shrubs and hedges to conform to the natural shape and height of the specific plant - unless otherwise specified by the City.
9. Maintain plants and pots in paved areas, atrium, gravel area above parking garage and in parking garage below plaza, including hand watering, removal of excess water and removal of leaves, litter and debris from paved area around pots (see note below).
10. Maintain plants and pots in atrium and parking garage once a week including hand watering and removal of excess water.
11. Remove dead plants, dead branches, flowers and foliage from all plants during normal maintenance frequency (see note below).
12. Clear and prune ground cover around irrigation valve boxes.
13. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
14. No trash dumping into other City trash receptacles or Dumpsters. All trash to be removed from site and legally disposed.
15. Litter and debris blown or swept into street or curb must be removed and legally disposed.

16. Turf areas to be fertilized four (4) times a year and planters two (2) times a year excluding police station. Fertilizer mix to be determined by City.
17. Notify the Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City, will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **DOWNTOWN STREETSCAPE AND PARKING LOTS**

Downtown Streetscape:

1. Sidewalk planters and pots along north side of Culver Blvd., south side of Washington Blvd. and both sides of Main Street, including all tree wells and tree grates.

Parking Lots:

1. West side of Canfield Avenue between Culver Blvd. and Venice Blvd., north of 9341 Culver Blvd.
2. Planter pots and pedestrian paving around parking structure, east side of Cardiff Avenue between Venice and Washington Blvd., north of Bank of America, 9453 Culver Blvd.

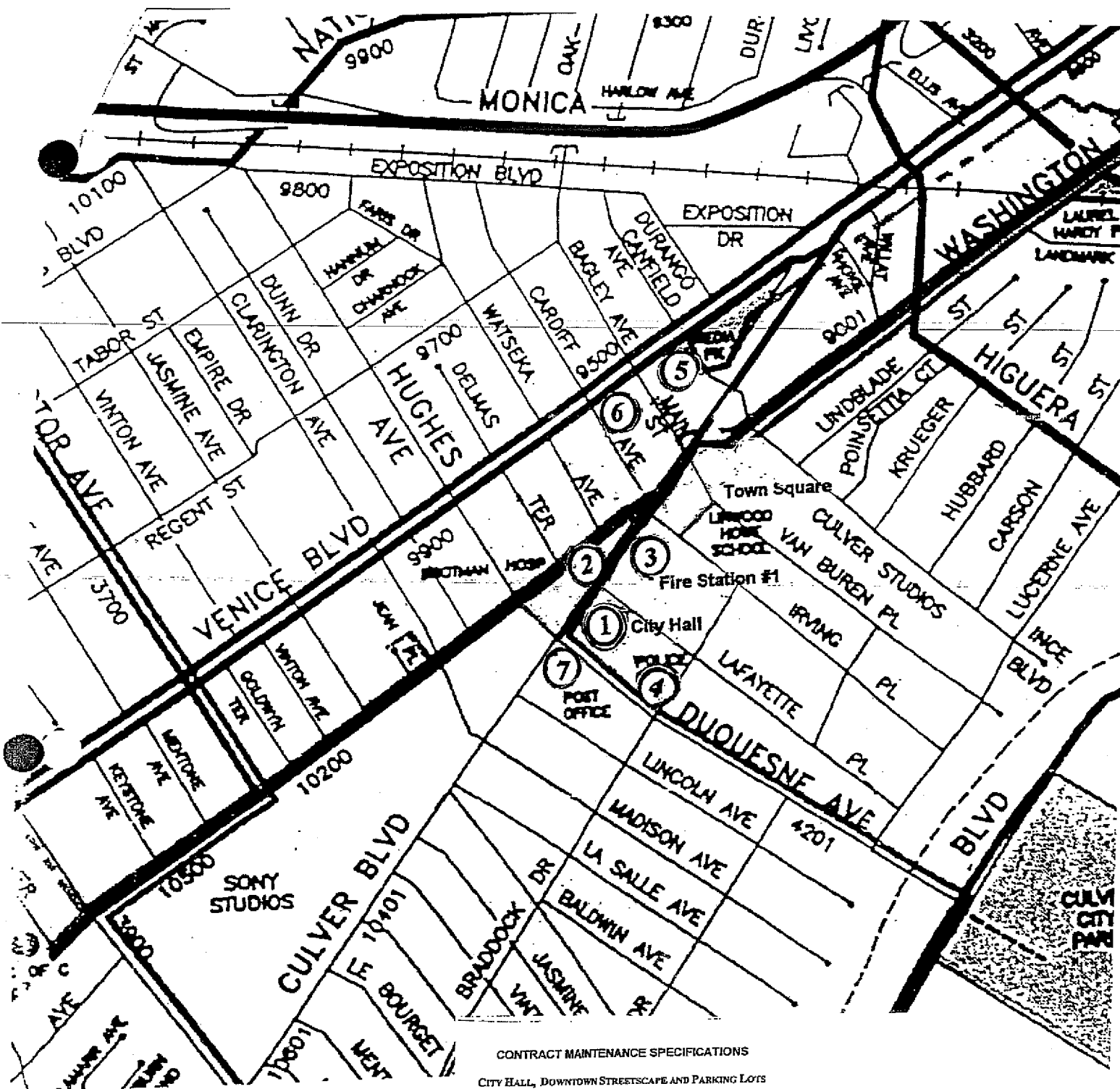
MAINTENANCE FREQUENCY: a) **Once a week**
 b) **Clean pedestrian paving twice a week**

MAINTENANCE SERVICES: Please maintain, replace or repair all items on the following list
(including services listed on page 1)

1. Clean paved pedestrian areas and sidewalks,
2. Remove weeds, litter, trash, debris, animal waste and cigarette butts from planters, pots, pedestrian paving, sidewalks, street tree grates, tree wells below grates and landscaped areas. Weeds to be removed manually or chemically, not by weed whip.
3. Clean and maintain concrete planter curbs, concrete blocks and forms, brick pavers and brick surfaces.
4. Remove weeds in lawn areas, planters and landscaped areas.
5. Dispose of trash within the trash receptacles and any overflow trash which may have collected around trash receptacles twice a week.
6. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
7. Prune shrubs and hedges to conform to the natural shape and height of the specific plant - unless otherwise specified by the City.
8. Prune shrubs in street median islands at 30" height above curb.
9. Clear and prune ground cover around remote control valve boxes.
10. Maintain plants and pots which may include hand watering. (See note below).
11. Clean asphalt parking lots of dirt, debris and trash. Remove and legally dispose of all dirt, debris and trash.
12. Clean all concrete and asphalt pavement of dirt, debris and trash. Remove and legally dispose of all dirt, debris and trash.
13. Dead plants, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
14. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
15. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
16. Litter and debris blown or swept into street or curb must be removed and legally disposed.

17. Fertilize planters twice a year; the City will determine the mix.
18. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City will replenish any dead plant material at wholesale cost plus reasonable labor rate.



CONTRACT MAINTENANCE SPECIFICATIONS

CITY HALL, DOWNTOWN STREETScape AND PARKING LOTS

City Hall

1. 9770 Culver Blvd.

Downtown Streetscape:

2. Sidewalk planters and pots along north side of Culver Blvd., south side of Washington Blvd. and both sides of Main Street, including all tree wells and tree grates.
3. Fire Station No.1, 9600 Culver Blvd., landscaped area between wall and planter curb along Culver Blvd. and 383 feet along Irving Place.
4. Culver City Police Department, 4040 Duquesne Ave. Planter curb along Duquesne from the driveway to Braddock Dr. From Braddock Dr. corner to Lafayette. Also planter curb North side of driveway.

Parking Lots:

5. West side of Canfield Avenue between Culver Blvd. and Venice Blvd., north of Boston Market, 9341 Culver Blvd.
6. Planter pots and pedestrian paving around parking structure, east side of Cardiff Avenue between Venice and Washington Blvd., north of Bank of America, 9453 Culver Blvd.
7. NE Corner of Culver Blvd. and Duquesne Avenue east of the Post Office, including planter along south side of Culver Blvd. and three (3) planter pots.



NTS

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MAP OF CULVER CITY

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **BALLONA CREEK MAINTENANCE DISTRICT STRIP**
Landscaped area along south side of Ballona Creek between wall and concrete flood control channel, including wall, approximately 500 feet east of Overland Avenue to end of wall behind 10301 Jefferson Blvd.

MAINTENANCE FREQUENCY: Once a week

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from landscaped areas between wall (including wall) and concrete flood control channel along south side of Ballona Creek.
2. Remove and legally dispose of all dirt, debris and trash.
3. Clear and prune weeds to height of 12 inches (maximum) above ground. (See note below)
4. Dead plants, branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
5. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
6. No trash dumping into other City trash receptacles or Dumpsters. All trash to be removed from site and legally disposed.
7. Cut and remove low hanging branches from trees. (See note below)
8. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City, will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **HIGUERA STREET MAINTENANCE DISTRICT MEDIANS AND PARKWAYS**
A. Higuera Street medians (between Lindblade Street and Hayden Avenue) including Hayden Avenue median, parkways, street tree planters on each side of street, and sidewalk.
B. Parkway on west side of Higuera Street between Lucerne Avenue and Hayden Avenue from curb to building, including vine removal from building.

MAINTENANCE FREQUENCY: **Once a week**

MAINTENANCE SERVICES: Please maintain, replace or repair all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks and landscaped areas. Weeds to be removed manually or chemically, not by weed whip.
2. Clean all concrete and asphalt pavement of weeds, dirt, debris and trash. Remove and legally dispose of all dirt, debris and trash.
3. Mow grass on both sides of street once a week.
4. Mow grass 2" high (maximum) using "mulching-type" mowing equipment.
5. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
6. Prune shrubs and hedges to conform to the natural shape and height of the specific plant - unless otherwise specified by the City.
7. Dead plants, branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
8. Clear and prune ground cover around remote control valve boxes. (See note below)
9. Remove debris, litter and weeds on stamped concrete paving areas in median islands. (See note below)
10. Remove debris, litter and dirt next to median curb in street crosswalk area between medians. (See note below)
12. No shrubs to be pruned during the blooming period for that specific plant unless otherwise specified by the City.
13. No trash dumping into other City trash receptacles or Dumpsters. All trash to be removed and legally disposed.
14. Litter and debris blown or swept into street or curb must be removed and legally disposed.
15. Fertilize turf twice a year and planters once a year. Mix to be determined by City.
16. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: STUDIO ESTATES MAINTENANCE DISTRICT PARKWAY

- A. North side of Culver Blvd. between wall and curb from Elenda Street east to Studio Estates property line at end of wall (including sidewalk and wall).
- B. East side of Elenda Street between wall and curb from Culver Blvd. to Arizona Avenue including sidewalk and wall. (Please see City-wide Parkways, Strips and Cul-de-sacs for Elenda Street parkway between Arizona Avenue and Washington Blvd.)
- C. Entrance planters at each side of Marietta Avenue on east side of Elenda Street (including sidewalk and wall).

MAINTENANCE FREQUENCY: Twice a week

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

- 1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from pedestrian paving, sidewalks and landscaped areas. Weeds to be removed manually or chemically, not by weed whip.
- 2. Clean all concrete and asphalt pavement of weeds, dirt, debris and trash. Remove and legally dispose of debris and trash.
- 3. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
- 4. Prune shrubs and hedges to conform with the natural shape and height of the specific plant - unless otherwise specified by the City.
- 5. Prune Creeping Fig vine on wall and remove vines from top 12 inches of wall. (See note below)
- 6. Clear and prune ground cover around remote control valve boxes.
- 7. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
- 8. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
- 9. No trash dumping into other city receptacles or Dumpsters. All trash to be removed from site legally disposed.
- 10. Litter and debris blown or swept into street or curb must be removed and legally disposed.
- 11. Remove dead leaves, trash, debris, litter between hedges and wall.
- 12. Clean pine needles and debris from tree and all other landscaping.
- 13. Fertilize twice a year, mix to be determined by City.
- 14. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City, will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **CULVER CITY PUBLIC SERVICES BUILDING**
9505 W. Jefferson Blvd., landscape planters, slope, steps and parking lots
along Jefferson Blvd. outside of security gates.

MAINTENANCE FREQUENCY: Twice a month

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks, sitting areas and landscaped areas. Weeds to be removed manually or chemically and not be weed whip.
2. Clean all concrete and asphalt pavement of dirt, debris and trash. Remove and legally dispose of all dirt debris and trash.
3. Prune shrubs and hedges clear of sidewalks, sitting areas and pedestrian areas.
4. Prune shrubs and hedges to conform to the natural shape and height of the specific plant - unless otherwise specified by the City.
5. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See Note Below)
6. No shrubs to be pruned during the blooming period for that specific plant unless otherwise specified by the City.
7. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
8. Litter and debris blown or swept into street or curb must be removed and legally disposed.
9. Fertilize planters twice a year, mix to be determined by City.
10. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City, will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **CULVER CITY SANITATION TRANSFER STATION**
9255 W. Jefferson Blvd., landscape planter and wall, including Oleander
hedge to east along Jefferson Blvd.

MAINTENANCE FREQUENCY: Twice a month

MAINTENANCE SERVICES: Please maintain all items on the following list (including services
listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks, sitting areas and landscaped areas. Weeds to be removed manually or chemically and not be weed whip.
2. Clean all concrete and asphalt pavement of weeds, dirt, debris and trash. Remove and legally dispose of all dirt, debris and trash.
3. Prune shrubs and hedges clear of sidewalks, sitting areas, pedestrian areas and Culver City sign.
4. Trim ficus vine on wall, three times a year.
5. Prune shrubs and hedges to conform to the natural shape and height of the specific plant - unless otherwise specified by the City.
6. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency.(See note below)
7. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
8. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
9. Litter and debris blown or swept into street or curb must be removed and legally disposed.
10. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City, will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE:

CULVER CITY TRANSPORTATION FACILITY

9815 W. Jefferson Blvd., streetscape along Jefferson Blvd. and Duquesne Avenue and on-site landscaping and slope on north side above concrete flood control channel.

MAINTENANCE FREQUENCY:

- a) Once every two weeks.
- b) Slope on North side once a month.

MAINTENANCE SERVICES:

Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks, sitting areas and landscaped areas. Weeds to be removed manually or chemically and not by weed whip.
2. Clean all concrete pavement of dirt, weeds, debris and trash. Remove and legally dispose of all dirt, debris and trash.
3. Prune shrubs and hedges clear of sidewalks, sitting areas and pedestrian areas.
4. Prune shrubs and hedges to conform to the natural shape and height of the specific plant - unless otherwise specified by the City.
5. Dead Plants and Dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See Note Below)
6. No shrubs to be pruned during the blooming period for that specific plant unless otherwise specified by the City.
7. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
8. Litter and debris blown or swept into street or curb must be removed and legally disposed.
9. Maintain slope along Ballona Creek at north side of site.
10. Trim and remove Creeping Fig from inside Parking garage walls.
11. Fertilize planters twice a year, fertilizer mix to be determined by the City.
12. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City, will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **CULVER CITY SENIOR CENTER
4095 OVERLAND AVE.
CORNER OF OVERLAND AND CULVER BLVD.**

MAINTENANCE FREQUENCY: a) Once a week
 b) Mow grass once a week
 c) Prune roses once a year in January by hand

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts from pedestrian paving, sidewalks and landscaped areas. Weeds to be removed manually or chemically and not be weed whip.
2. Clean all concrete and asphalt pavement of dirt, debris and trash. Remove and legally dispose of debris and trash.
3. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
4. Prune shrubs and hedges to conform to the natural shape and height of the specific plant - unless otherwise specified by the City.
5. Mow grass 2" high (maximum) using "mulching-type" mowing equipment.
6. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
7. No shrubs to be pruned during the blooming period for that specific plant unless otherwise specified by the City.
8. No trash dumping into other City receptacles or Dumpsters. All trash to be removed from site legally disposed.
9. Litter and debris blown or swept into street or curb must be removed and legally disposed.
10. Fertilize planters twice a year and turf area four (4) times a year. Fertilizer mix to be determined by the City.
11. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City, will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **CULVER CITY SIGN SLOPE AND JAPANESE GARDEN**
Entire slope Southwest of Freeway, east side of Sepulveda Blvd. at
Centinela Avenue, and lower Japanese Garden (outside chain link fence)
including sidewalk.

MAINTENANCE FREQUENCY: Once a month.

MAINTENANCE SERVICES: Please maintain all items on the following list, including services
listed on page 1.

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from pedestrian paving, sidewalks, slope and landscaped areas. Weeds to be removed manually or chemically not be weed whip.
2. Clean all concrete, asphalt pavement of weeds, dirt, debris and trash. Remove and legally dispose of all dirt, debris and trash.
3. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
4. Prune shrubs and hedges to conform to the natural shape and height of the specific plant - unless otherwise specified by the City.
5. Clear and prune ground cover around remote control valve boxes.
6. Dead plants and dead or broken branches, weeds, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
7. Palm tree trimming - remove dead fronds. (See note below)
8. No shrubs to be pruned during the blooming period for that specific plant unless otherwise specified by the City.
9. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
10. Litter and debris blown or swept into street or curb must be removed and legally disposed.
11. Notify the City Park Maintenance Supervisor ASAP when Irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City, will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE:

SEWER LIFT STATIONS

- A. Braddock Sewer Lift Station, 11285 Braddock Drive - landscaped area outside fence or wall, and parkway, sidewalk and driveway.
- B. Mesmer Sewer Lift Station, 5586 Mesmer Avenue - landscaped area outside fence or wall and parkway, sidewalk and driveway.
- C. Bristol Sewer Lift Station, 5900 Bristol Parkway -landscaped area outside fence or wall and parkway, sidewalk and driveway.
- D. Jasmine Sewer Lift Station at intersection of Jasmine Avenue and LeBourget Avenue between 4490 and 4498 Jasmine Avenue, south side - landscaped front yard, side yard, parkway, sidewalk and driveway.

MAINTENANCE FREQUENCY:

- a) Once a month
- b) Mow grass every week at #D (above)
- c) Fertilize turf and planters twice a year

MAINTENANCE SERVICES:

Please maintain all items on the following list (including services listed on page 1)

- 1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks and landscaped areas. Weeds to be removed manually or chemically and not by weed whip.
- 2. Clean all concrete and asphalt pavement of weeds, dirt, debris and trash. Remove and legally dispose of all dirt, debris and trash.
- 3. Mow grass weekly at Jasmine Sewer Lift Station at intersection of Jasmine Ave. and LeBourget Ave. between 4490 and 4498 Jasmine Avenue south side.
- 4. Mow grass 2" high (maximum) using "mulching-type" mowing equipment.
- 5. Prune shrubs and hedges in Parkway clear of sidewalks and pedestrian areas.
- 6. Prune shrubs and hedges to conform to the natural shape and height of the specific plant -unless otherwise specified by the City.
- 7. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency.(See note below)
- 8. Clear and prune ground cover around remote control valve boxes.
- 9. No shrubs to be pruned during the blooming period for that specific plants unless otherwise specified by the City.
- 10. No trash dumping into other City trash receptacles or Dumpsters. All trash to be removed from site and legally disposed.
- 11. Litter and debris blown or swept into street or curb must be removed and legally disposed.
- 12. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City, will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: **CITY-WIDE PARKWAYS, STRIPS AND CUL-DE-SACS**
Please see list & map of locations (attached)

MAINTENANCE FREQUENCY: Once a month
Once a week planters to be fertilized

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, pots, pedestrian paving, sidewalks and landscaped areas. Weeds to be removed manually or chemically, not be weed whip.
2. Clean all concrete and asphalt pavement of dirt, debris and trash. Remove and legally dispose of all debris and trash.
3. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
4. Prune shrubs and hedges, to conform to the natural shape and height of the specific plant - unless otherwise specified by the City.
5. Prune Creeping Fig vine on wall and remove vines from top 12 inches of wall on Elenda Street strip between Arizona Avenue and Washington Blvd. (see note below).
6. Prune both sides of landscape at Drakewood Avenue strip.
7. Dead and broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency.
8. No shrubs to be pruned during the blooming period for that specific plant.
9. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
10. Litter and debris blown or swept into street or curb must be removed and legally disposed.
11. Fertilize planters twice a year, mix to be determined by the City.
12. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

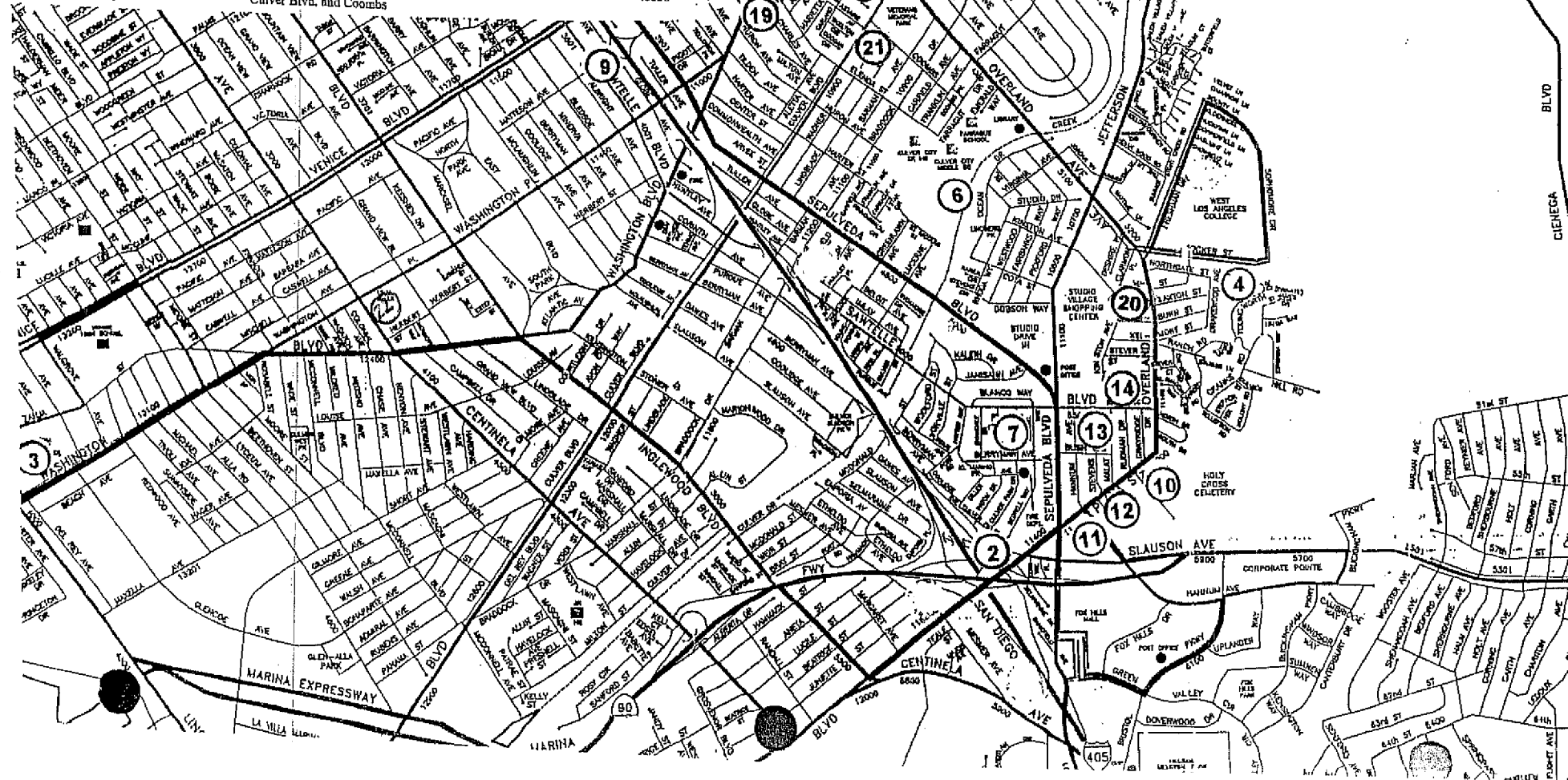
NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City, will replenish any dead plant material at wholesale cost plus reasonable labor rate.

LIST OF PARKWAYS, STRIPS , CUL-DE-SACS AND STREET LOCATIONS

<u>NAME</u>		<u>LOCATION</u>	<u>APPROX. ACREAGE</u>
1. Culver Blvd. Parkway	* **	South side of Culver Blvd. from Overland Ave. to Elenda St. (includes parking lot planters and planter at SW corner of Culver Blvd and Elenda St.)	.2500
2. Slauson Avenue Parkway		Culver Park Drive to Port Road (each side of street)	.0400
3. Washington Blvd. Tree Planters		North side of Washington Blvd. (Glencoe Ave. to Lincoln Blvd.)	.3300
4. Drakewood Avenue Strip		North side from Kelmores Street to Northgate Street	.0800
5. La Cienega Blvd. Strip		West side beginning 345 feet north to 825 feet north of Wrightcrest Dr.	.0400
6. Ocean Drive Strip		North side from Overland Avenue to Culver City High School Bridge including asphalt paving at bridge approach and corner planter.	.2300
7. Sawtelle Avenue Strip		East side from Segrell Way to Ryandale Drive	.1600
8. Ivy Way Strip		North side from Lenawee Avenue to Perham Drive	.0200
9. Globe Avenue Cul-de-sac		North of Washington Place (east side of Globe Ave.)	.1000
10. Grayridge Drive Cul-de-sac		South end of Grayridge Drive (north of Playa St.)	.0200
11. Hannum Avenue Cul-de-sac		South end of Hannum Avenue (north of Playa St.)	.0046
12. Stevens Avenue Cul-de-sac		South end of Stevens Avenue (north of Playa St.)	.0046
13. Malat Way Cul-de-sac		South end of Malat Way (north of Playa St.)	.0046
14. Rudman Drive Cul-de-sac		South end of Rudman Drive (north of Playa St.)	.0046
15. Jacob Street Cul-de-sac		East end of Jacob Street	.0110
16. Reid Avenue Cul-de-sac		South end of Reid Avenue	.0057
17. Sentney Avenue Cul-de-sac		South end of Sentney Avenue	.0060
18. National Blvd. Strip		North side from Helms Avenue to L.A. County Flood Control Channel (includes each cul-de-sac on Helms Ave., Caroline Ave., Sherbourne Dr., Cattaraugus Ave., Fay Ave. and between fence and sidewalk south of city park.)	.1126
19. Elenda Street Strip	**/**	Arizona Avenue to Washington Blvd. (east side only)	.0565
20. Kinston Avenue Cul-de-sac		At intersection of Flaxton Street.	.0050
21. Ocean Dr. Pedestrian Bridge		Adjacent to Ocean Dr. Strip see #6 above	
22. Herbert Street Parkway	*/**	Herbert Street and Centinela Avenue	

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NAME	LOCATION	APPROX. ACRES
1. Culver Blvd. Parkway	South side of Culver Blvd. from Overland Ave. to Elenda St. (includes parking lot planters and planter at SW corner of Culver Blvd and Elenda St.)	.2500
2. Slauson Avenue Parkway	Culver Park Drive to Port Road (each side of street)	.0400
3. Washington Blvd. Tree Planters	North side of Washington Blvd. (Glencoe Ave. to Lincoln Blvd.)	.3300
4. Drakewood Avenue Strip	North side from Kelmere Street to Northgate Street	.0800
5. La Cienega Blvd. Strip	West side beginning 345 feet north to 825 feet north of Wrightcrest Dr.	.0400
6. Ocean Drive Strip	North side from Overland Avenue to Culver City High School Bridge including asphalt paving at bridge approach.	.2300
7. Sawtelle Avenue Strip	East side from Segrell Way to Ryndale Drive	.1600
8. Ivy Way Strip	North side from Lenawee Avenue to Perlham Drive	.0200
9. Globe Avenue Cul-de-sac	North of Washington Place east side of Globe Ave.	.1000
10. Grayridge Drive Cul-de-sac	South end of Grayridge Drive (north of Playa St.)	.0200
11. Hannum Avenue Cul-de-sac	South end of Hannum Avenue (north of Playa St.)	.0046
12. Stevens Avenue Cul-de-sac	South end of Stevens Avenue (north of Playa St.)	.0046
13. Malat Way Cul-de-sac	South end of Malat Way (north of Playa St.)	.0046
14. Rudman Drive Cul-de-sac	South end of Rudman Drive (north of Playa St.)	.0046
15. Jacob Street Cul-de-sac	East end of Jacob Street	.0110
16. Reid Avenue Cul-de-sac	South end of Reid Avenue	.0057
17. Sentiney Avenue Cul-de-sac	South end of Sentiney Avenue	.0060
18. National Blvd. Strip	North side of railroad tracks, includes each cul-de-sac on Helms Ave., Caroline Ave., Sherbourne Dr., Cattarus Ave., Fay Ave. and between fence and sidewalk south of city park.	.0565
19. Elenda Street Strip	Arizona Avenue to Washington Blvd. (east side only)	.0050
20. Kinston Avenue Cul-de-sac	South end at intersection of Flaxton Street	
21. The Armory	Culver Blvd. and Coombs	



**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: CITY-WIDE STREET MEDIAN ISLANDS
Please see appendix for map of locations.

MAINTENANCE FREQUENCY: a) Once a month.
b) Mow grass 2" high (maximum) once a week.
c) Twice a month *

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts from landscaped areas. Weeds to be removed manually or chemically, not by weed whip.
2. Remove debris, litter and weeds on stamped concrete paving areas in median islands. (See note below)
3. Remove debris, litter and dirt next to median curb in street crosswalk area between medians. (See note below)
4. Prune shrubs in street median islands at 30" height above curb (except in medians with mounded soil in center).
5. Prune shrubs and hedges to conform to the natural shape and height of the specific plant - unless otherwise specified by the City.
6. Remove all cactus sprouts surrounding mature cactus plants in Culver Blvd. median islands. (See note below)
7. Mow grass 2" high (maximum) once a week. The City prefers "mulching type" mowing equipment. Do not cut grass around irrigation heads. Location: Jefferson Blvd. medians and Messmer Avenue medians.
8. Dead plants and branches, flowers and foliage to be removed from all plants and paving during normal maintenance frequency. (See Note Below)
9. Clear and prune ground cover around remote control valve boxes.
10. Remove all cactus sprouts surrounding mature cactus plants in Culver Blvd. median islands (Downtown).
11. Do not prune grass around irrigation heads.
12. No shrubs to be pruned during the blooming period for that specific plant unless otherwise specified by the City.
13. No trash dumping into other City trash receptacles or dumpsters. All trash to be removed from site and legally disposed.
14. Litter and debris blown or swept into street or curb must be removed and legally disposed.
15. Fertilize planter twice a year and turf areas four times a year, the City will determine the mix.
16. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City will replenish any dead plant material at wholesale cost plus reasonable labor rate.

LIST OF MEDIAN ISLANDS AND STREET LOCATIONS

<u>NAME</u>	<u>LOCATION</u>	<u>APPROX. ACREAGE</u>
1. Centinela Ave. Medians	Between Sepulveda Blvd. and Mesmer Ave. including turf median at intersection of Mesmer Ave.	.33
2. Culver Blvd. Medians*	Between Venice Blvd. and Elenda Street	1.68
3. Duquesne Ave. Median	Between Culver Blvd. and Washington Blvd and two medians in Culver City Park entrance south of Jefferson Blvd.	
4. Madison Ave. Median *	Between Culver Blvd. and Washington Blvd.	.05
5. Blackwelder Median.	At intersection of Fairfax Ave. and La Cienega Blvd.	.05
6. Jefferson Blvd. Medians	Between Duquesne Ave. and Sepulveda Blvd.	1.08
7. Sepulveda Blvd. Medians*	Between Jefferson Blvd. and Lucerne Ave. and between Sawtelle Blvd. and Green Valley Circle.	.51
8. Slauson Ave. Medians*	Between Sepulveda Blvd. and Hannum Ave.	.87
9. Slauson Ave. Medians*	Between Jefferson Blvd. and Port Rd.	.23
10. Hannum Ave. Medians*	Between Playa St. and Fox Hills Dr.	.85
11. Overland Ave. Medians	Between Washington Blvd. and Sawtelle Blvd.	.61
12. Freshman Drive Islands*	Three (3) islands on Overland Ave. at entrance to West L.A. College. (at center and east side of street)	.020
13. Playa Street Medians*	Between Overland Ave. and Sepulveda Blvd.	.07
14. Washington Place Medians	Eight (8) islands at intersection of Washington Blvd./Washington Pl. and Tilden Ave., and Washington Blvd. and Harter Ave	.08
15. Zanja Medians*	Six (6) islands at intersection of Zanja St. and Washington Blvd. and Washington Place and Wade Street	
16. Braddock Dr. Median*	Circle at intersection of Braddock Dr. and Huntley Ave. (1/2 block east of Sawtelle Blvd.)	.001
17. Matteson Ave. Median*	Circle at intersection of Matteson Avenue and Albright Avenue (1 block west of Sawtelle Blvd.)	.001
18. Lucerne Ave. Median	At the intersection of Ince Blvd.	
19. Washington Blvd. Medians*	Between Ince Blvd. and Duquesne Ave	
20. Washington Blvd. Medians*	Between Helms and La Cienega	

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LIST OF MEDIAN ISLANDS AND STREET LOCATIONS

	<u>NAME</u>	<u>LOCATION</u>
1.	Centinela Ave. Medians	Between Sepulveda Blvd. and Mesmer Ave. including turf median at intersection of Mesmer Ave and median at Harbert St.
2.	Culver Blvd. Medians	Between Venice Blvd. and Elenda Street
3.	Duquesne Ave. Median	Between Culver Blvd. and Washington Blvd and two medians at Culver City Park entrance south of Jefferson Blvd.
4.	Madison Ave. Median	Between Culver Blvd. and Washington Blvd.
5.	Blackwelder Median.	At intersection of Fairfax Ave. and La Cienega Blvd.
6.	Jefferson Blvd. Medians	Between Duquesne Ave. and Sepulveda Blvd including turf medians.
7.	Sepulveda Blvd. Medians	Between Jefferson Blvd. and Lucerne Ave. and between Sawtelle Blvd. and Green Valley Circle
8.	Slauson Ave. Medians	Between Sepulveda Blvd. and Hannum Ave.
9.	Slauson Ave. Medians	Between Jefferson Blvd. and Port Rd.
10.	Hannum Ave. Medians	Between Playa St. and Fox Hills Dr.
11.	Overland Ave. Medians	Between Washington Blvd. and Sawtelle Blvd.
12.	Freshman Drive Islands	Three (3) islands on Overland Ave. at entrance to West L.A. College (at center and east side of street)
13.	Playa Street Medians	Between Overland Ave. and Sepulveda Blvd.
14.	Washington Place Medians	Eight (8) islands at intersection of Washington Blvd./Washington Pl. and Tilden Ave., and Washington Blvd. and Harter Ave.
14.	Zanja Medians	Six (6) islands at intersection of Zanja St. and Washington Blvd. and Washington Pl. and Wade St.
15.	Braddock Dr. Median	Circle at intersection of Braddock Dr. and Huntley Ave. (1/2 block east of Sawtelle Blvd.)
16.	Matteson Ave. Median	Circle at intersection of Matteson Avenue and Alhright Avenue (1 block west of Sawtelle Blvd.)
17.	Lucerne Ave. Median	At the intersection of Ince Blvd.
18.	Washington Blvd. Medians	Between Ince Blvd. and Duquesne Avenue
19.	Washington Blvd. Medians	Between Helms and La Cienega



**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE:

HAYDEN AVENUE TREE PLANTERS

MAINTENANCE FREQUENCY:

Twice a month

MAINTENANCE SERVICES:

Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts, from planters, around concrete planter and landscaped areas. Weeds to be removed manually or chemically, not be weed whip
2. Dead plants and dead or broken branches, flowers, foliage and weeds to be removed from all plants during normal maintenance frequency.(See note below)
3. Notify the City Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City, will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE:

CULVER BLVD BIKEWAY

Landscaped area, asphalt bikeway and decomposed granite path between Culver Blvd. North and Culver Blvd. South, from Elenda Street to Sawtelle Blvd. including parkways at Elenda Street, along north side of Culver Blvd., and short median island west of Elenda St.

MAINTENANCE FREQUENCY: Twice a month.

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Clean all concrete, asphalt pavement and decomposed granite walkways of weeds, dirt, litter, trash, debris, animal waste and cigarette butts. Remove and legally dispose of all dirt, debris and trash. Weeds to be removed manually or chemically, not by weed whip.
2. Dispose of trash within the trash receptacles and any overflow trash which may have collected around trash receptacles, including trash receptacles at bus shelters.
3. Prune shrubs and hedges clear of decomposed granite walkways, asphalt bikeway and pedestrian areas.
4. Prune shrubs and hedges to conform to the natural shape and height of the specific plant - unless otherwise specified by the City.
5. Clear and prune ground cover around remote control valve boxes.
6. Remove dead plants and dead or broken branches, flowers and foliage from all plants during normal maintenance frequency (see note below).
7. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
8. No trash dumping into other City receptacles or dumpsters. All trash to be removed from site and legally disposed.
9. Litter and debris blown or swept into street or curb must be removed and legally disposed.
10. Notify the Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City, will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: OCEAN DRIVE LANDSCAPE AREA – AT CULVER CITY HIGH SCHOOL
BRIDGE APPROACH
South side of Ocean Drive at Westwood Blvd., East to Ocean Drive
Landscape strip.

MAINTENANCE FREQUENCY: Twice a month

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Remove litter, trash, debris, animal waste and cigarette butts, from, pedestrian paving, sidewalks and landscaped areas. Weeds to be removed manually or chemically, not by weed whip.
2. Clean all concrete and asphalt pavement of dirt, debris and trash. Remove and legally dispose of debris and trash.
3. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
4. Prune shrubs and hedges to conform to the natural shape and height of the specific plant-unless otherwise specified by the City.
5. Dead and broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency.
6. No shrubs to be pruned during the blooming period for that specific plants unless otherwise specified by the City.
7. No trash dumping into other city receptacles or dumpsters. All trash to be removed from site legally disposed.
8. Litter and debris blown or swept into street or curb must be removed and legally disposed.
9. Notify the Park Maintenance Supervisor ASAP when irrigation problems occur at 310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
7/1/2007 to 6/30/2009**

PROJECT SITE: CULVER CITY ARMORY
CULVER BLVD. AND COOMBS

MAINTENANCE FREQUENCY: a. Once a month
B. MOW GRASS EVERY WEEK

MAINTENANCE SERVICES: Please maintain all items on the following list (including services listed on page 1)

1. Remove weeds, litter, trash, debris, animal waste and cigarette butts from pedestrian paving, sidewalks and landscaped areas. Weeds to be removed manually or chemically, not by weed whip.
2. Clean all concrete and asphalt pavement of dirt, debris and trash. Remove and legally dispose of debris and trash.
3. Prune shrubs and hedges clear of sidewalks and pedestrian areas.
4. Prune shrubs and hedges to conform to the natural shape and height of the specific plant-unless otherwise specified by the City.
5. Mow grass 2" high (maximum) using "mulching-type" mowing equipment.
6. Dead plants and dead or broken branches, flowers and foliage to be removed from all plants during normal maintenance frequency. (See note below)
7. No shrubs to be pruned during the blooming period for that specific plants unless otherwise specified by the City.
8. No trash dumping into other City receptacles or Dumpsters. All trash to be removed from site legally disposed.
9. Litter and debris blown or swept into street or curb must be removed and legally disposed.
10. Notify the Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6474.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time. The landscape contractor upon consultation with the City will replenish any dead plant material at wholesale cost plus reasonable labor rate.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
9/1/2006 to 8/31/2008**

PROJECT SITE: **CULVER CITY DOG PARK (BONEYARD)
CULVER CITY PARK, DUQUESNE AVENUE**

MAINTENANCE FREQUENCY: 3 times a week

MAINTENANCE SERVICES: Please maintain, replace or repair items on the following list:

1. Remove all animal waste, weeds, litter, trash, debris and cigarette butts.
2. Dispose of wastes in trash receptacles 3 times a week.
3. Sanitize drinking fountains and watering bowls with a germicidal cleaner 3 times a week.
4. Sanitize outside of trash receptacles, benches and poles on awnings.
5. Water trees twice a week.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.

**CONTRACT MAINTENANCE SPECIFICATIONS FOR
CITY OF CULVER CITY
12/1/2006 to 8/31/2008**

PROJECT SITE: TOWN PLAZA, 9400 CULVER BLVD.

MAINTENANCE FREQUENCY: a. Twice a week
B. Clean pedestrian paving once every other day.

MAINTENANCE SERVICES: Please maintain, replace or repair all items on the following list (including services listed on page 1)

1. Clean paved pedestrian areas and sidewalks, remove all dirt and stains.
2. Remove litter, weeds, trash, debris, animal waste and cigarette butts from planters, pots, pedestrian paving, sidewalks, street tree grates and tree wells below grates, mulched and landscaped areas, and parking lots.
3. Prune shrubs and hedges clear of sidewalks, walkways, sitting areas and pedestrian areas.
4. Remove weeds in planters and landscaped areas.
5. Clean and maintain concrete curbs, planter walls and concrete forms.
6. Prune shrubs and hedges by hand to conform to the natural shape and height of the specific plant - no shearing, unless otherwise specified by the City.
7. Remove dead and broken branches, flowers and foliage from all plants during normal maintenance frequency.
8. Clear and prune grass and ground cover around irrigation valve boxes.
9. Remove all graffiti from paving, concrete forms, planters, benches, trash containers, bike racks, tree grates, walls, fences and equipment enclosures, i.e., pencil, pens, markers, chalk and spray paint (see note below).
10. No shrubs to be pruned during the blooming period for those specific plants unless otherwise specified by the City.
11. Litter and debris blown or swept into the street or curb must be removed and legally disposed.
12. Notify the Park Maintenance Supervisor ASAP when irrigation problems occur at (310) 253-6457.

NOTE: Maintenance services specified are required on an "as needed" basis or "as designated by the City." These services shall be provided on a regular but infrequent schedule; however, the City may designate a need for the service at any time.