

**City of Culver City, California
Agenda Item Report**

Meeting Date: 6/14/10		Item Number: <u>C-4</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution Initiating Proceedings for the Levy of Annual Assessments for the West Washington Boulevard Benefit Assessment District Number 1 and Ordering the Preparation of an Assessment Engineer's Report.			
Contact Person/Dept.: Elaine Warner		Phone Number: 310.253.5777	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒ Date: _____			
Public Notification: Property Owners in West Washington Assessment District No. 1 (6.2.10)			
Department Approval: Sol Blumenfeld: (06/10/10)		City Attorney Approval: Carol Schwab (by H. Baker) (06/10/10)	
Chief Financial Officer Approval: Jeff Muir (06/10/10)		City Manager Approval: P. Lamont Ewell (06/10/10)	
<u>RECOMMENDATION</u> Staff recommends the City Council adopt a Resolution initiating proceedings for the levy and collection of assessments for benefit assessment district West Washington Boulevard No. 1 for Fiscal Year 2010/11 and ordering the preparation of the Engineer's Report thereon. <u>BACKGROUND</u> In June 2009, the West Washington Assessment District No. 1 was formed to fund the maintenance of five new landscaped medians proposed between Beethoven Street and Rosabell Avenue. Over the last year, utility issues have been addressed, construction documents have been prepared, and the award for construction contract has been approved. Construction is slated to begin in July 2010 and be completed by the fall. <u>DISCUSSION:</u> The annual assessment includes costs for median maintenance, County fees and administration of the District. Over the past year, funds we levied and collected for the District to formulate a reserve fund. This fund will be utilized in the event that there are unforeseen expenses not normally included in the yearly maintenance costs. This may include, but is not limited to palm tree replacement, repair or damaged equipment due to vandalism, storms and other similar events.			

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The proposed Resolution initiates the proceedings required to be taken for any fiscal year during which an assessment is to be levied and collected within an existing district, including the requirement that the City Council order the preparation and filing of an engineer's report, pursuant to Culver City Municipal Code Section 15.01.070.C. Staff will return to the City Council on June 28, 2010 for consideration of approval of the report and adoption of a resolution of intention declaring the City's intention to levy and collect assessments for the upcoming fiscal year and setting the time and place for the public hearing as required by CCMC Section 15.01.070.E.

FISCAL ANALYSIS:

There is no Fiscal impact related to this action.

ATTACHMENTS:

1. Area Improvement Plan Map
2. Proposed Resolution

MOTION:

That the City Council:

Adopt a Resolution initiating proceedings for the levy and collection of assessments for West Washington Boulevard Assessment District Number 1 and ordering the preparation of an Engineer's Report thereon.