

**City of Culver City, California
Agenda Item Report**

Meeting Date: 10/10/11		Item Number: <u>C-7</u>	
CITY COUNCIL AGENDA ITEM: Approval of Amendments Extending the Professional Services Agreements with Max Paetzold and Barry Kurtz to Support the Traffic Engineering Section of the Engineering Division of the Public Works Department.			
Contact Person/Dept.: Mate Gaspar/Public Works		Phone Number: (310) 253-5602	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒ Date: _____			
Public Notification: (E-Mail) Agenda and Meetings – City Council (10/03/11); (E-Mail) Max Paetzold and Barry Kurtz (10/03/11)			
Department Approval: Charles D. Herbertson (09/28/11)		City Attorney Approval: Carol Schwab (by H. Baker) (10/04/11)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (10/05/11)		City Manager Approval: John M. Nachbar (10/05/11)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council approve amendments extending the existing professional services agreements with Max Paetzold and Barry Kurtz, T.E. with an aggregate not-to-exceed amount of \$92,000 to provide part-time support to the Traffic Engineering Section of the Engineering Division of the Public Works Department. <u>BACKGROUND/DISCUSSION:</u> On August 23, 2010, the City Council approved extending contracts with Max Paetzold and Barry Kurtz, in an aggregate not-to-exceed fee amount of \$75,000 to provide traffic engineering support to development, regional transportation projects, and local traffic engineering matters. This spending authority has been exhausted. Based on the workload of the Traffic Engineering Section, staff recommends that this arrangement, utilizing consultants to oversee traffic issues related to development and regional projects, while freeing up the Traffic Engineering Manager to focus on local neighborhood traffic concerns, continues to be the best solution. Otherwise, the workload will be too burdensome for one person and the ability of the Traffic Engineering Section to be responsive to neighborhood concerns and Community Development Department requests would be severely diminished. In addition, the consultants provide support to the traffic engineering and traffic signal maintenance staff on local neighborhood traffic concerns and system operations. Also since one of the consultants is a registered engineer he oversees the work of the Traffic Engineering Manager and thus helps protect the City from any			

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potential litigation due to traffic engineering issues. The other consultant works closely with the maintenance operations staff to maintain the citywide traffic controls system.

To continue to support this effort, staff is recommending that the City Council approve extending the contracts with Mr. Max Paetzold and Mr. Barry Kurtz, T.E. in the aggregate amount of \$92,000 to support the Traffic Engineering Section on development projects on an as needed basis. . Mr. Kurtz, a registered professional traffic engineer, has an hourly rate of \$90 an hour. Mr. Paetzold's hourly rate is \$80.

Max Paetzold is a retired traffic engineering manager that worked for Culver City for 7 years and worked for the City of Los Angeles for 32 years. Mr. Paetzold has a wealth of knowledge of Culver City and grasps the importance of broad issues affecting our community. Barry Kurtz is a retired Los Angeles County Department of Public Works traffic engineer that has over 43 years experience in the field of traffic engineering with many of those years spent in the review of development projects.

Pursuant to Culver City Municipal Code Section 3.07.085, contracts for personal and professional services are not subject to the formal competitive bidding requirements provided competitive quotations are obtained, whenever practical, as determined by the City Manager. In this case, because of the collective experience and institutional knowledge of Mr. Paetzold and Mr. Kurtz, as well as their current involvement in several pending projects, staff recommends that it is in the best interest of the City to continue their respective contracts rather than seeking quotes from other traffic engineering consultants. Therefore, the City Manager has determined that obtaining competitive quotations is not practical under these circumstances.

FISCAL ANALYSIS:

The cost of the contracts for Mr. Paetzold and Mr. Kurtz are budgeted in the Engineering Division's operating budget under traffic engineering services, 10160500.612800. The approved budget amount for this item is \$92,000 this fiscal year.

MOTIONS:

That the City Council:

- 1) Approve the amendments extending the terms of the existing professional services agreements with Max Paetzold and Barry Kurtz to provide part-time support for the Traffic Engineering Section on public and private development projects, with an aggregate not-to-exceed amount of \$92,000; and,
- 2) Authorize the City Attorney to review/prepare the necessary documents; and,
- 3) Authorize the City Manager to execute such documents on behalf of the City.