

**City of Culver City, California
Agenda Item Report**

Meeting Date: 8/08/2011		Item Number: <u>C-4</u>	
CITY COUNCIL AGENDA ITEM: (1) Authorization to File an Application for Funds Made Available Through the US Department of Justice, Edward Byrne Memorial Justice Assistance Grant (JAG) Program Funds.			
Contact Person/Dept.: Carmen Zarate Carmen Zarate, Police Department		Phone Number: (310) 253-6133	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Public Notification: Meetings and Agendas – City Council (08/03/11)			
Department Approval: Don Pedersen (7/28/11)		City Attorney Approval: Carol Schwab (by H. Baker) (08/03/11)	
Chief Financial Officer Approval: Jeff Muir (08/03/11)		City Manager Approval: John M. Nachbar (08/03/11)	
<u>RECOMMENDATION:</u> Staff recommends the City Council authorize the filing of an application with the US Department of Justice, Bureau of Justice Assistance for Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds. <u>BACKGROUND:</u> The Department of Justice, Bureau of Justice Assistance, has determined that Culver City is eligible to receive JAG funds through a statutory formula that is based on the total number of violent crimes in Culver City reported to the State of California. Culver City's eligible allocation is \$15,365 as determined by this formula. <u>DISCUSSION:</u> The Police Department recommends the funds be used to purchase Regional Crime Analysis and Mapping Software. Purchase of the software will provide the Police Department with additional analytical tools, data integration, mapping, and reporting capabilities for use by crime investigators that can assist in the prediction of serial events and improve communication of vital information. The proposed purchase of the software license will entitle staff to deploy the software to any single workstation with availability restricted to agency employees. Additional computer accessories (two computer notebooks) will be purchased to allow for remote access to crime analysis data.			

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As with many grant opportunities, Federal Agencies have been issuing very short timelines for grant submittals. In the case of this grant, the deadline to submit the program narrative, scope of work and budget narrative to the Department of Justice was July 21, 2011. In accordance with the City's grant policy, and so the City would remain eligible for funding under this grant, the Police Department submitted the required documents to the Department of Justice on July 21, 2011 to meet the deadline with the fiscal agent.

FISCAL ANALYSIS:

The project is completely funded by the grant. No matching funds are required from the City.

A preliminary estimate was received from Bair Analytical Software & Services and Dell Computer in the amount of \$15,365 for the purchase of software and accessories. Upon receipt of grant funds, the Police Department will adhere to the appropriate Purchasing procedures to obtain the software and notebook computers.

ATTACHMENTS:

None.

MOTION:

That the City Council:

1. Authorize the filing of an application with the US Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds; and,
2. Authorize the City Attorney to review/prepare the necessary documents; and
3. Authorize the City Manager to execute such documents on behalf of the City.