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CULVER CITY FINANCE ADVISORY COMMITTEE

REGULAR MEETING OF THE CULVER CITY FINANCE ADVISORY COMMITTEE CULVER CITY, CALIFORNIA	January 8, 2014 7:00 p.m.

CALL TO ORDER & ROLL CALL

Chair Eriksson called the meeting of the Finance Advisory Committee to order at 7:00 p.m. in the Dan Patacchia Meeting Room.

Members Present:	**GORAN ERIKSSON**, Chair **CRYSTAL ALEXANDER**, Vice Chair **ALLAN AZRAN**, Member **RICHARD HIBBS**, Member **SEAN KEARNEY**, Member **ALEJANDRO LARA,** Member **STEVEN REITZFELD**, Member
Members Absent:	**DESMOND BURNS**, Member (Excused) **DAVID TROVATO**, Member (Excused)
Staff Present:	**Jeff Muir**, Chief Financial Officer **Charles Herbertson**, Public Works Director **Damian Skinner,** Environmental Programs and Operations Manager **Steve Fenton**, Senior Engineer **Gracie Hasan**, Secretary
City Officials Present:	**Jeffrey Cooper,** Mayor, City Council **Jim B. Clarke**, Councilmember

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Pledge of Allegiance

The Pledge of Allegiance was led by Member Kearney.

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Public Comment for Items NOT On the Agenda

Chair Eriksson invited public comment.

No cards were received and no speakers came forward.

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Consent Calendar

Item C-1

Meeting Minutes

THE FAC PASSED A MOTION APPROVING THE MINUTES FOR THE SPECIAL MEETING OF DECEMBER 4, 2013 (ABSENT MEMBERS BURNS AND TROVATO).

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Action Items

Item A-1

Presentation and Discussion on Storm Water Compliance Requirements

Charles Herbertson, Public Works Director and City Engineer, discussed the magnitude of the issue; storm water requirements; financial implications; the Enhanced Watershed Management Plan; watersheds; deadlines; the Regional Water Quality Control Board; storm water permits; funding; and the County initiative.

Steven Fenton, Senior Engineer provided background on the issue; discussed legislation; plans for the future; affected water bodies; the new MS4 permit; total maximum daily loads; enhanced watershed management plans being developed; future funding needs; funding alternatives; the Los Angeles County funding measure; the Federal EPA; the Clean Water Act; the National Pollutant Discharge Elimination System (NPDES) permit program; Ballona Creek and Marina Del Rey harbor; the State Water Quality Control Act; the Water Control Boards; best management practices; trash and recycling receptacles; street sweeping; storm water inspections; development plans; trash screens; rain gardens; toxics; monitoring; cost sharing; partners; compliance; metals, toxic and bacteria; dry/wet; dewatering; shallow groundwater; runoff; time schedule order; citizen lawsuits; fines and civil penalties; the petition for review; feasibility of the

Action Items (Continued)

Item A-1

limits; third party lawsuits; minimum control measures; computer modeling; the Reasonable Assurance Analysis (RAA); regional projects; notices of intent; implementation, evaluation, and adaptation; the adaptive management process; area percentages; the rain barrel program; pervious pavement; the underground retention gallery; the implementation plans; the method of cost sharing; and types of funding mechanisms.

Discussion ensued between Members and staff regarding differences between property related fees and parcel taxes; the General Obligation Bond; the level of detail required; capital investments; sewer taxes; dry weather flows; wastewater; regional infiltration projects; water resource projects; the partnership with Golden State Water; state grant programs; the aquifer recharge; the Clean Water Clean Beaches initiative; providing the schools with in-kind services; partnering with the school district; Watershed Area Groups; crediting those properties that have eliminated discharge; low impact development; intrusive uses; current expenditures vs. future expenditures; the location of the City in the watershed; Culver City drainage areas; contamination by Los Angeles County; testing costs; the City of Los Angeles Environmental Management Group; the importance of working together; contingency plans; plan submittal; voting; the EPA classification of Ballona Creek; the numerical limits; the use attainability analysis; beneficial uses; upstream and downstream reach; status of the petition; objections by environmental groups; initial financing; the General Fund; lower interest rates; grants; capital investments; and startup costs.

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Item A-2

Updates from the Finance Advisory Committee Ad Hoc Subcommittees

Member Azran provided an update on the Communications Strategy and Measure Y Methodology subcommittee discussing OpenGov.com; the Subcommittee on Budget Process; the re-design of the City website; plans to review the web templates and layouts; capabilities of the new financial software; Measure Y proceeds; and similar Measures in other cities and their reporting procedures.

Discussion ensued between Members and staff regarding illustrating benefits to the City provided by the additional revenue from Measure Y; issues with providing specific figures; providing a link on the City website to additional Measure Y information; and the annual independent audit.

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Item A-3

(1) Discussion of Approved Work Plan; (2) Discussion of the Creation of Subcommittees; (3) (If Desired) Creation of Subcommittees; and (4) (If Desired) Appointment of Members to Such Subcommittees

Jeff Muir, Chief Financial Officer, provided a summary of the material of record.

Discussion ensued between Members and staff regarding materials distributed to Committee Members; duties of subcommittees; meeting minutes; reports; the Rental Assistance Program; prioritization; the budget; the budget calendar; and input on the City's long-term financial forecast.

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Item A-4

Discussion of the Finance Advisory Committee's Role in Providing Input for the Fiscal Year 2014-15 City Budget.

Jeff Muir, Chief Financial Officer, summarized the material of record.

Discussion ensued between Members and staff regarding the schedule; the mid-year budget; the financial forecast; Committee involvement; opportunity for input; specific recommendations; oversight; and Cultural Affairs.

Councilmember Clarke discussed dollar amounts related to programs and impacts of changes; budget recommendations; repercussions; and illustrating affects to Councilmembers.

Further discussion ensued between staff and Members regarding Member attendance of City Council meetings; analyzing reported financial impacts; the five-year forecast; retirement costs; storm drain costs; the staff recommendation for status quo; benchmarking; weighing in on recommendations of the Boards and Commissions; and the Finance budget.

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Items from Staff

Item S-1

Communication of Finance Advisory Committee Recommendations and Suggestions to City Council

Jeff Muir, Chief Financial Officer, provided a summary of the material of record.

Councilmember Clarke noted that while sometimes there is a disconnect with communication from certain Committees and Commissions, current methods of communication with the FAC were sufficient.

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Item S-2

Discussion of February Agenda

Jeff Muir, Chief Financial Officer, discussed upcoming agenda items.

Discussion ensued between staff and Members regarding the Work Plan; the Long-Term Financial Plan; reports from subcommittees; resolution of the payment of the redevelopment bond; subscribing to the Finance Advisory Committee group email on the City website; statistics from OpenGov.com; new users; publicizing the new tool; probable increased use with the release of the new budget; and efforts at transparency.

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Items from Committee Members

Responding to inquiry, Jeff Muir, Chief Financial Officer, reported that the City had received its Finding of Completion from the Department of Finance; he discussed General Fund exposure to the dissolution process; debt service; adjustments; establishing a reserve for debt service payments; tax increment; filing for the temporary restraining order and subsequent event notice; litigation over $11 million; and the City bond rating.

Chair Eriksson reported that the Cultural Affairs Commission Chair had addressed the City Council and he provided a copy of her remarks for review; he discussed the upcoming Culver City salary survey; the Beverly Hills salary survey; and the State Controller website for government compensation in California.

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Adjournment

There being no further business, at 9:23 p.m., the Finance Advisory Committee adjourned its meeting to Wednesday, February 12, 2014 at 7:00 p.m. in the Dan Patacchia Meeting Room.

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Gracie Hasan
SECRETARY of the Culver City Finance Advisory Committee
Culver City, California

APPROVED

Goran Eriksson
CHAIR of the Finance Advisory Committee, Culver City, California