

# Culver CITY

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**INTEROFFICE MEMORANDUM  
EMPLOYEE RECOGNITION FOR OUTSTANDING JOB PERFORMANCE**

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**DATE:** 05/15/2024  
**TO:** JOHN NACHBAR, CITY MANAGER  
**THROUGH:** Francisca Castillo, Parks, Recreation and Community Services Manager  
**FROM:** Ted Stevens, Parks, Recreation and Community Services Director  
**SUBJECT:** **Outstanding Job Performance Recognition from Parks, Recreation and Community Services Department for Jill Thomsen, Recreation and Community Services Supervisor**

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## **BACKGROUND**

Jill Thomsen, Recreation and Community Services Supervisor, is being recognized by the Parks, Recreation and Community Services Department for Outstanding Job Performance.

Jill Thomsen, Recreation & Community Services Supervisor has been with the City of Culver City Parks, Recreation and Community Services (PRCS) Department for 18 years. She currently supervises the Senior Center daily operations, Volunteer Services, and Disability Services. Through Jill's leadership, the Senior Center is one of the most popular centers in West LA. The Senior Center offers a variety of programs and classes for adults 50 years and older. Jill's optimism, caring nature, and dedication truly stands out from the crowd. PRCS is a better department because of her willingness to go above and beyond, and her commitment to providing quality services for the Culver City community.

## **AUTHORITY**

According to Civil Service Rule 15.2 and 15.3, employees exemplifying outstanding job performance criteria may be recognized for their performance through the Outstanding Job Performance Recognition program. The program allows for single awards or a combination of any of the outlined recognition awards.

## **RECOMMENDATION TO APPROVE**

That the City Manager approve the Outstanding Job Performance Recognition award pursuant to Civil Service Rule 15.4 for Jill Thomsen to receive two (2) working days off with pay and a cash award of \$1,000.

Approved by,



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John Nachbar, City Manager

05/20/2024

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Date